

Andrew Mitcham, Mayor  
Drew Wasson, Council Position No. 1  
Greg Holden, Council Position No. 2  
Bobby Warren, Council Position No. 3  
James Singleton, Council Position No. 4  
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager  
Lorri Coody, City Secretary  
Justin Pruitt, City Attorney

## Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, August 17, 2020, at 7:00 p.m. via videoconferencing. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number:

**346-248-7799 along with Webinar ID: 996 4756 1809. If you do not wish to participate via telephone, you can view a live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.**

Any person interested in speaking during the public comment item on the agenda must submit his/her request via email to the City Secretary at [lcoody@jerseyvillagetx.com](mailto:lcoody@jerseyvillagetx.com). The request must include the speaker's name, address, topic of the comment and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on July 20, 2020.

The following will be observed by the public participating in the meeting:

- Callers will be called upon to speak by the Mayor.
- Once called upon for public comment, speakers should state their name and address before speaking.
- Callers will mute their phone unless called upon to speak (*to eliminate background noise*).
- Callers should use handsets rather than speakerphone whenever possible.

The agenda packet is accessible to the public at the following link: [https://www.jerseyvillagetx.com/page/city.ags\\_mins\\_current\\_year](https://www.jerseyvillagetx.com/page/city.ags_mins_current_year).

After the meeting, a video recording of this meeting will be made available to the public at: [https://www.jerseyvillagetx.com/page/city.ags\\_mins\\_current\\_year](https://www.jerseyvillagetx.com/page/city.ags_mins_current_year).

For more information or questions concerning the teleconference, please contact the City Secretary at 713-466-2102. The agenda items for this meeting are as follows:

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT****B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by former Council Member, Sheri Sheppard

**C. CITIZENS' COMMENTS**

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council.

**D. CITY OF JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT**

1. Receive the adopted fiscal year 2020-2021 budget from the Jersey Village Crime Control and Prevention District (CCPD). *Lorri Coody, City Secretary and CCPD Secretary*
2. Conduct a public hearing on the Jersey Village Crime Control and Prevention District's budget for the fiscal year 2020-2021. *Andrew Mitcham, Mayor*
3. Consider Resolution No. 2020-37, adopting the Jersey Village Crime Control and Prevention District's Budget for fiscal year 2020-2021. *Andrew Mitcham, Mayor*

**E. CITY MANAGER'S REPORT**

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – June 2020, General Fund Budget Projections as of July 2020, and Utility Fund Budget Projections – July 2020.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Criminal Investigation Division Monthly Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Summary and Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, and Golf Course Budget Summary
7. Code Enforcement Report

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on July 20, 2020 and the Special Session Meeting held on July 21, 2020. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2020-38, receiving the 2020 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate

of taxable value required by Section 26.04 (c-2) of the Tax Code. *Isabel Kato, Finance Director*

3. Discuss and take appropriate action concerning a progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto. *Christian Somers, Building Official*

## **G. REGULAR SESSION**

1. Consider Resolution No. 2020-39, authorizing the City Manager to enter into an agreement with Huitt-Zollars, Inc. for CDBG-MIT Grant Engineer/Architectural/Surveying Services. *Austin Bless, City Manager*
2. Consider Resolution No. 2020-40, authorizing an Interlocal Grant Agreement and Coronavirus Relief Fund (CRF) Small Cities Terms and Conditions between the City of Jersey Village and Harris County. *Austin Bless, City Manager*
3. Consider Ordinance No. 2020-19, amending Chapter 6 of the Code of Ordinances of the City of Jersey Village “Alcoholic Beverages”, by amending Section 6.7 “Consumption Prohibited Between Certain Hours at Certain Places” to allow for consumption and sales at times and locations in accordance with the Texas Alcoholic Beverage Code; providing a penalty; providing for severability; providing for publication; and, providing an effective date. *Lorri Coody, City Secretary*
4. Consider Ordinance 2020-20, adopting the water and wastewater rate calculation methods recommended by Jones | Carter and Raftelis; amending the Code of Ordinances of the City of Jersey Village, Texas, Chapter 70, Utilities, by amending certain Articles and Sections of Chapter 70 to provide for amendments to Water and Wastewater Rate Schedules; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date. *Harry Ward, Director of Public Works*
5. Discuss and take appropriate action concerning the date, time, and place to conduct the October 2020 Regular Session Meeting of the City Council due to the extension of the early voting period for the Presidential Election. *Lorri Coody, City Secretary*

## **H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;

- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

**I. ADJOURN**

**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: August 12, 2020 at 11:30 a.m. and remained so posted until said meeting was convened.

\_\_\_\_\_  
Lorri Coody, TRCM  
City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at [www.jerseyvillage.info](http://www.jerseyvillage.info).

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."



CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Sheri Sheppard, Former City Council Member

**C. CITIZENS' COMMENTS**

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 17, 2020

**AGENDA ITEM:** D1

**AGENDA SUBJECT:** Receive the CCPD 2020-2021 FY Budget

**Department/Prepared By:** Lorri Coody    **Date Submitted:** July 22, 2020

**EXHIBITS:** [Certificate of Submission](#)  
[Adopted FY 2020-2021 CCPD Budget - DRAFT](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The alternative budget procedures adopted by the Board of Directors of the Jersey Village Crime Control and Prevention District require that the budget be submitted to the Jersey Village City Council ten 10 days after the budget is adopted or deemed adopted by the Board.

After the budget is submitted to the City Council, not later than the 10th day prior to the first month of each fiscal year of the District, the City Council shall hold a public hearing on the budget adopted by the Board for the upcoming fiscal year.

After the public hearing on the District’s budget, the City Council shall approve or reject the budget submitted by the Board.

*A draft of the Adopted FY 2020-2021 CCPD Budget is included in the Meeting Packet for review purposes only and is subject to changes resulting from the public hearings.*

**RECOMMENDED ACTION:**

No motion is necessary. The Mayor shall announce that the adopted budget of the Board is received.

SUBMISSION OF THE FISCAL YEAR 2020-2021  
JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT'S  
ADOPTED BUDGET

THE STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS           §

I, Lorri Coody, the undersigned City Secretary of the City of Jersey Village, Texas, and Secretary for the Jersey Village Crime Control and Prevention District (JVCCPD), in accordance with Chapter 363 of the Texas Local Government Code and the JVCCPD's alternative procedures as outlined in Resolution 99-1 and Resolution 00-2 and within ten (10) days after the budget was adopted or deemed adopted by the Board, I hereby submit a copy of the 2020-2021 Jersey Village Crime Control and Prevention District's Adopted Budget, which is attached hereto; and I further certify that said copy is a true and correct copy of the original on file in the official records of the District.

IN WITNESS HEREOF, I have hereunto signed my name officially and affix the seal of said City, this the 17th day of August, 2020.

(SEAL)



\_\_\_\_\_  
S/Lorri Coody, City Secretary  
City of Jersey Village, Texas



**CRIME CONTROL AND  
PREVENTION DISTRICT OF THE  
CITY OF JERSEY VILLAGE**



**FY 2020-2021 ADOPTED BUDGET**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Jersey Village, TX

# Budget Comparison Report

## Account Summary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Fund: 50 - JV CRIME CONTROL</b>							
<b>Department: 10 - 10</b>							
<b>Category: 75 - OTHER TAXES</b>							
<a href="#">50-10-7623</a> SALES TX-CRIME CONTROL	1,554,674.94	1,965,042.09	1,610,514.48	1,905,000.00	1,905,000.00	0.00	0.00%
<b>Total Category: 75 - OTHER TAXES:</b>	<b>1,554,674.94</b>	<b>1,965,042.09</b>	<b>1,610,514.48</b>	<b>1,905,000.00</b>	<b>1,905,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 96 - INTEREST EARNED</b>							
<a href="#">50-10-9601</a> INTEREST EARNED	46,772.84	75,265.22	32,241.44	70,000.00	20,000.00	-50,000.00	-71.43%
<b>Total Category: 96 - INTEREST EARNED:</b>	<b>46,772.84</b>	<b>75,265.22</b>	<b>32,241.44</b>	<b>70,000.00</b>	<b>20,000.00</b>	<b>-50,000.00</b>	<b>-71.43%</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>							
<a href="#">50-10-9802</a> SALE OF ASSETS	0.00	44,810.00	0.00	87,786.85	24,000.00	-63,786.85	-72.66%
<b>Budget Notes</b>							
<b>Budget Code</b>							
2020-2021							
<b>Subject</b>							
<b>Description</b>							
SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC				THIS SUPPLEMENTAL IS BASED ON THE ESTIMATED RESALE VALUE BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE			
<b>Total Category: 98 - MISCELLANEOUS REVENUE:</b>	<b>0.00</b>	<b>44,810.00</b>	<b>0.00</b>	<b>87,786.85</b>	<b>24,000.00</b>	<b>-63,786.85</b>	<b>-72.66%</b>
<b>Total Department: 10 - 10:</b>	<b>1,601,447.78</b>	<b>2,085,117.31</b>	<b>1,642,755.92</b>	<b>2,062,786.85</b>	<b>1,949,000.00</b>	<b>-113,786.85</b>	<b>-5.52%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021	Increase / (Decrease)		
<b>Department: 27 - CRIME CONTROL</b>								
<b>Category: 35 - SUPPLIES</b>								
<a href="#">50-27-3504</a>	UNIFORMS	5,000.00	4,099.08	5,000.00	5,000.00	16,000.00	11,000.00	220.00%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Uniforms Supplemental	Outfit 2 open positions, one additional officer, and evidence technician / \$11,000.						
<a href="#">50-27-3505</a>	SUPPLIES	1,000.00	1,000.00	2,000.00	2,000.00	6,000.00	4,000.00	200.00%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Supplies Supplemental- Ammo & Targets	Transitioning to 2 weapons qualifications per year, plus a quarterly open range training day / \$4,000.						
<a href="#">50-27-3510</a>	BOOKS/PERIODICALS	1,668.00	1,668.00	1,718.00	1,718.00	3,018.00	1,300.00	75.67%
<a href="#">50-27-3523</a>	OTHER EQUIPMENT	9,600.00	750.00	10,250.00	10,250.00	69,100.00	58,850.00	574.15%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Tools / Equipment Supplementals	Tasers and cartridges for additional officers / \$5,100, supplies used during recurring annual Taser proficiency training / \$2,100. Ballistic vests to replace expired and outfit additional officers / \$13,000. Protective gear for officers / \$43,900..						
<b>Total Category: 35 - SUPPLIES:</b>		<b>17,268.00</b>	<b>7,517.08</b>	<b>18,968.00</b>	<b>18,968.00</b>	<b>94,118.00</b>	<b>75,150.00</b>	<b>396.19%</b>
<b>Category: 45 - MAINTENANCE</b>								
<a href="#">50-27-4504</a>	SOFTWARE	15,000.00	15,000.00	16,200.00	16,200.00	17,700.00	1,500.00	9.26%
<a href="#">50-27-4599</a>	MISCELLANEOUS EQUIPMENT	8,000.00	8,986.05	12,400.00	12,400.00	15,400.00	3,000.00	24.19%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Miscellaneous Equipment Supplemental	Card reader controlled access & video equipment for Property Room, required as part of the TPCA Recognition Program / \$4,500. Original base budget is \$10,900.						
<b>Total Category: 45 - MAINTENANCE:</b>		<b>23,000.00</b>	<b>23,986.05</b>	<b>28,600.00</b>	<b>28,600.00</b>	<b>33,100.00</b>	<b>4,500.00</b>	<b>15.73%</b>
<b>Category: 50 - SERVICES</b>								
<a href="#">50-27-5015</a>	LAB TEST	831.00	0.00	2,400.00	2,400.00	2,400.00	0.00	0.00%
<a href="#">50-27-5020</a>	COMMUNICATIONS	6,572.48	2,518.97	8,000.00	8,000.00	8,000.00	0.00	0.00%
<a href="#">50-27-5022</a>	COMMUNICATION SYSTEM, DISF	8,516.13	5,991.75	30,000.00	30,000.00	30,000.00	0.00	0.00%
<a href="#">50-27-5029</a>	TRAINING	5,000.00	2,633.76	5,000.00	5,000.00	9,000.00	4,000.00	80.00%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Travel/Training Supplemental	Executive leadership training for Supervisors - FBI National Academy / \$4,000.						
<b>Total Category: 50 - SERVICES:</b>		<b>20,919.61</b>	<b>11,144.48</b>	<b>45,400.00</b>	<b>45,400.00</b>	<b>49,400.00</b>	<b>4,000.00</b>	<b>8.81%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021	Increase / (Decrease)		
<b>Category: 55 - PROFESSIONAL SERVICES</b>								
<a href="#">50-27-5523</a>	PERSONNEL-CRIME PREVENTION	964,842.65	825,125.55	1,005,223.00	1,165,223.00	1,591,822.70	426,599.70	36.61%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Personnel Supplemental	Paying 15 officers. Part-time evidence technician / \$39,577 (utilizing funds budgeted for the part-time detective position, resulting in no overall increase). Adjustment for moving to 12-hour shifts, Total cost /\$62,920.						
<a href="#">50-27-5524</a>	ADMINISTRATIVE	21,200.00	20,258.35	22,763.00	22,763.00	23,450.00	687.00	3.02%
<b>Total Category: 55 - PROFESSIONAL SERVICES:</b>		<b>986,042.65</b>	<b>845,383.90</b>	<b>1,027,986.00</b>	<b>1,187,986.00</b>	<b>1,615,272.70</b>	<b>427,286.70</b>	<b>35.97%</b>
<b>Category: 60 - OTHER SERVICES</b>								
<a href="#">50-27-6001</a>	AUTOMOBIL LIAB. INSURANCE	21,400.00	22,000.00	22,600.00	22,660.00	23,340.00	680.00	3.00%
<b>Total Category: 60 - OTHER SERVICES:</b>		<b>21,400.00</b>	<b>22,000.00</b>	<b>22,600.00</b>	<b>22,660.00</b>	<b>23,340.00</b>	<b>680.00</b>	<b>3.00%</b>
<b>Category: 65 - CAPITAL OUTLAY</b>								
<a href="#">50-27-6571</a>	OFFICE FURNITURE/EQUIPMENT	0.00	3,780.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">50-27-6572</a>	SPECIAL EQUIPMENT	3,151.40	314,650.00	34,973.00	34,973.00	19,000.00	-15,973.00	-45.67%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Special Equipment Supplementals	Training room/EOC audio and video equipment / \$6,000. Additional Flock System cameras (4) to be added at apartment complex entry and exit points / \$8,000.						
<a href="#">50-27-6573</a>	COMPUTER HARDWARE	193,000.00	0.00	4,000.00	4,000.00	0.00	-4,000.00	-100.00%
<a href="#">50-27-6580</a>	POLICE BUILDING	33,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 65 - CAPITAL OUTLAY:</b>		<b>229,151.40</b>	<b>318,430.00</b>	<b>38,973.00</b>	<b>38,973.00</b>	<b>19,000.00</b>	<b>-19,973.00</b>	<b>-51.25%</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>								
<a href="#">50-27-9781</a>	EQUIPMENT PURCHASE CONTRI	56,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Fleet Purchase Supplemental	(2) patrol Tahoes - fully outfitted \$49,575 each						
<b>Total Category: 97 - INTERFUND ACTIVITY:</b>		<b>56,000.00</b>	<b>277,235.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>99,150.00</b>	<b>-160,850.00</b>	<b>-61.87%</b>
<b>Total Department: 27 - CRIME CONTROL:</b>		<b>1,353,781.66</b>	<b>1,505,696.51</b>	<b>1,182,527.00</b>	<b>1,602,587.00</b>	<b>1,933,380.70</b>	<b>330,793.70</b>	<b>20.64%</b>
<b>Total Fund: 50 - JV CRIME CONTROL:</b>		<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>
<b>Report Total:</b>		<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

Budget Comparison Report

Group Summary

Categor...	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Fund: 50 - JV CRIME CONTROL</b>							
<b>Department: 10 - 10</b>							
75 - OTHER TAXES	1,554,674.94	1,965,042.09	1,610,514.48	1,905,000.00	1,905,000.00	0.00	0.00%
96 - INTEREST EARNED	46,772.84	75,265.22	32,241.44	70,000.00	20,000.00	-50,000.00	-71.43%
98 - MISCELLANEOUS REVENUE	0.00	44,810.00	0.00	87,786.85	24,000.00	-63,786.85	-72.66%
<b>Total Department: 10 - 10:</b>	<b>1,601,447.78</b>	<b>2,085,117.31</b>	<b>1,642,755.92</b>	<b>2,062,786.85</b>	<b>1,949,000.00</b>	<b>-113,786.85</b>	<b>-5.52%</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Budget Comparison Report**

Categor...	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
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<b>Department: 27 - CRIME CONTROL</b>							
35 - SUPPLIES	17,268.00	7,517.08	18,968.00	18,968.00	94,118.00	75,150.00	396.19%
45 - MAINTENANCE	23,000.00	23,986.05	28,600.00	28,600.00	33,100.00	4,500.00	15.73%
50 - SERVICES	20,919.61	11,144.48	45,400.00	45,400.00	49,400.00	4,000.00	8.81%
55 - PROFESSIONAL SERVICES	986,042.65	845,383.90	1,027,986.00	1,187,986.00	1,615,272.70	427,286.70	35.97%
60 - OTHER SERVICES	21,400.00	22,000.00	22,600.00	22,660.00	23,340.00	680.00	3.00%
65 - CAPITAL OUTLAY	229,151.40	318,430.00	38,973.00	38,973.00	19,000.00	-19,973.00	-51.25%
97 - INTERFUND ACTIVITY	56,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
<b>Total Department: 27 - CRIME CONTROL:</b>	<b>1,353,781.66</b>	<b>1,505,696.51</b>	<b>1,182,527.00</b>	<b>1,602,587.00</b>	<b>1,933,380.70</b>	<b>330,793.70</b>	<b>20.64%</b>
<b>Total Fund: 50 - JV CRIME CONTROL:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>
<b>Report Total:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

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Budget Comparison Report

Fund Summary

Fund	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
50 - JV CRIME CONTROL	247,666.12	579,420.80	460,228.92	460,199.85	15,619.30	-444,580.55	-96.61%
<b>Report Total:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 17, 2020

**AGENDA ITEM:** D2

**AGENDA SUBJECT:** Conduct a public hearing on the Jersey Village Crime Control and Prevention District's budget for the fiscal year 2020-2021.

**Department/Prepared By:** Lorri Coody    **Date Submitted:** July 22, 2020

**EXHIBITS:** [Public Hearing Notice](#)  
[Public Hearing Script](#)  
[2020-2021 Adopted CCPD Budget](#) - DRAFT

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Having received the adopted 2020-2021 CCPD budget, the next step is for City Council to conduct a public hearing on the budget adopted by the Board for the upcoming fiscal year. The hearing shall be held not later than the 10th day prior to the first month of each fiscal year of the District.

After the public hearing on the District's budget, the City Council shall approve or reject the budget submitted by the Board.

*A draft of the Adopted FY 2020-2021 CCPD Budget is included in the Meeting Packet for review purposes only and is subject to changes resulting from the public hearings.*

**RECOMMENDED ACTION:**

Conduct a public hearing on the Jersey Village Crime Control and Prevention District's budget for the fiscal year 2020-2021.



**CITY OF JERSEY VILLAGE  
NOTICE OF PUBLIC HEARINGS FOR AUGUST 17**

NOTICE is hereby given that public hearings will be conducted on August 17, 2020 at 7:00 p.m. by the Board of Directors for the Jersey Village Crime Control and Prevention District (CCPD) and at 7:00 p.m. by the City of Jersey Village City Council in the Civic Center at 16327 Lakeview Drive, Jersey Village, Texas. However, the City may hold the public hearing through video or telephone conference if social distancing restrictions are still in place during the scheduled hearing time.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, if social distancing restrictions are still in place during the scheduled hearing time, the public may not be allowed to be physically present at this public hearing, but the hearing will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the public hearing via telephone, please use the following toll-free number:

**346-248-7799 along with Webinar ID: 996 4756 1809. If you do not wish to participate via telephone, and social distancing restrictions are still in place prohibiting in person attendance, you can view a live broadcast of the public hearing on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>.**

Any person interested in speaking during the public hearing item on the agenda must submit his/her request via email to the City Secretary at [lcoody@jerseyvillagetx.com](mailto:lcoody@jerseyvillagetx.com). The request must include the speaker's name, address, and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on August 17, 2020.

The purpose of the CCPD public hearing is to give all interested parties the right to appear and be heard on the fiscal year 2020-2021 Crime Control and Prevention District proposed budget, and the purpose of the City Council public hearing is to give all interested parties the right to appear and be heard on the fiscal year 2020-2021 Crime Control and Prevention District adopted budget.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

s/Lorri Coody, City Secretary  
City of Jersey Village, Texas

Posted: July 23, 2020  
Time: 3:00 P.M.



## **MAYOR /PRO TEM**

### **Script for City Council Public Hearing on the 2020-2021 CCPD Budget**

**After calling Item D2 on the Council Agenda - say:**

I now call to order this public hearing on the Jersey Village Crime Control and Prevention District's budget for the fiscal year 2020-2021. Everyone desiring to speak at this hearing should complete a public hearing comment card and present it to the City Secretary.

The purpose of today's hearing is to give all interested parties the right to appear and be heard concerning the Jersey Village Crime Control and Prevention District's adopted budget for the fiscal year 2020-2021.

I would now like to request the Chief of Police, Kirk Riggs, to summarize the subject of this public hearing.

**(Once Chief Riggs completes his summary, call the first person signing up to speak).**

**(After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)**

There being no one (else) desiring to speak, I now close this public hearing on the Jersey Village Crime Control and Prevention District's adopted budget for the fiscal year 2020-2021.

**CRIME CONTROL AND  
PREVENTION DISTRICT OF THE  
CITY OF JERSEY VILLAGE**



**FY 2020-2021 ADOPTED BUDGET**



Jersey Village, TX

# Budget Comparison Report

## Account Summary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Fund: 50 - JV CRIME CONTROL</b>							
<b>Department: 10 - 10</b>							
<b>Category: 75 - OTHER TAXES</b>							
<a href="#">50-10-7623</a> SALES TX-CRIME CONTROL	1,554,674.94	1,965,042.09	1,610,514.48	1,905,000.00	1,905,000.00	0.00	0.00%
<b>Total Category: 75 - OTHER TAXES:</b>	<b>1,554,674.94</b>	<b>1,965,042.09</b>	<b>1,610,514.48</b>	<b>1,905,000.00</b>	<b>1,905,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 96 - INTEREST EARNED</b>							
<a href="#">50-10-9601</a> INTEREST EARNED	46,772.84	75,265.22	32,241.44	70,000.00	20,000.00	-50,000.00	-71.43%
<b>Total Category: 96 - INTEREST EARNED:</b>	<b>46,772.84</b>	<b>75,265.22</b>	<b>32,241.44</b>	<b>70,000.00</b>	<b>20,000.00</b>	<b>-50,000.00</b>	<b>-71.43%</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>							
<a href="#">50-10-9802</a> SALE OF ASSETS	0.00	44,810.00	0.00	87,786.85	24,000.00	-63,786.85	-72.66%
<b>Budget Notes</b>							
<b>Budget Code</b>							
2020-2021							
<b>Subject</b>							
<b>Description</b>							
SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC							
THIS SUPPLEMENTAL IS BASED ON THE ESTIMATED RESALE VALUE BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE							
<b>Total Category: 98 - MISCELLANEOUS REVENUE:</b>	<b>0.00</b>	<b>44,810.00</b>	<b>0.00</b>	<b>87,786.85</b>	<b>24,000.00</b>	<b>-63,786.85</b>	<b>-72.66%</b>
<b>Total Department: 10 - 10:</b>	<b>1,601,447.78</b>	<b>2,085,117.31</b>	<b>1,642,755.92</b>	<b>2,062,786.85</b>	<b>1,949,000.00</b>	<b>-113,786.85</b>	<b>-5.52%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021	Increase / (Decrease)		
<b>Department: 27 - CRIME CONTROL</b>								
<b>Category: 35 - SUPPLIES</b>								
<a href="#">50-27-3504</a>	UNIFORMS	5,000.00	4,099.08	5,000.00	5,000.00	16,000.00	11,000.00	220.00%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	2020-2021	Uniforms Supplemental	Outfit 2 open positions, one additional officer, and evidence technician / \$11,000.					
<a href="#">50-27-3505</a>	SUPPLIES	1,000.00	1,000.00	2,000.00	2,000.00	6,000.00	4,000.00	200.00%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	2020-2021	Supplies Supplemental- Ammo & Targets	Transitioning to 2 weapons qualifications per year, plus a quarterly open range training day / \$4,000.					
<a href="#">50-27-3510</a>	BOOKS/PERIODICALS	1,668.00	1,668.00	1,718.00	1,718.00	3,018.00	1,300.00	75.67%
<a href="#">50-27-3523</a>	OTHER EQUIPMENT	9,600.00	750.00	10,250.00	10,250.00	69,100.00	58,850.00	574.15%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	2020-2021	Tools / Equipment Supplementals	Tasers and cartridges for additional officers / \$5,100, supplies used during recurring annual Taser proficiency training / \$2,100. Ballistic vests to replace expired and outfit additional officers / \$13,000. Protective gear for officers / \$43,900..					
<b>Total Category: 35 - SUPPLIES:</b>		<b>17,268.00</b>	<b>7,517.08</b>	<b>18,968.00</b>	<b>18,968.00</b>	<b>94,118.00</b>	<b>75,150.00</b>	<b>396.19%</b>
<b>Category: 45 - MAINTENANCE</b>								
<a href="#">50-27-4504</a>	SOFTWARE	15,000.00	15,000.00	16,200.00	16,200.00	17,700.00	1,500.00	9.26%
<a href="#">50-27-4599</a>	MISCELLANEOUS EQUIPMENT	8,000.00	8,986.05	12,400.00	12,400.00	15,400.00	3,000.00	24.19%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	2020-2021	Miscellaneous Equipment Supplemental	Card reader controlled access & video equipment for Property Room, required as part of the TPCA Recognition Program / \$4,500. Original base budget is \$10,900.					
<b>Total Category: 45 - MAINTENANCE:</b>		<b>23,000.00</b>	<b>23,986.05</b>	<b>28,600.00</b>	<b>28,600.00</b>	<b>33,100.00</b>	<b>4,500.00</b>	<b>15.73%</b>
<b>Category: 50 - SERVICES</b>								
<a href="#">50-27-5015</a>	LAB TEST	831.00	0.00	2,400.00	2,400.00	2,400.00	0.00	0.00%
<a href="#">50-27-5020</a>	COMMUNICATIONS	6,572.48	2,518.97	8,000.00	8,000.00	8,000.00	0.00	0.00%
<a href="#">50-27-5022</a>	COMMUNICATION SYSTEM, DISF	8,516.13	5,991.75	30,000.00	30,000.00	30,000.00	0.00	0.00%
<a href="#">50-27-5029</a>	TRAINING	5,000.00	2,633.76	5,000.00	5,000.00	9,000.00	4,000.00	80.00%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	2020-2021	Travel/Training Supplemental	Executive leadership training for Supervisors - FBI National Academy / \$4,000.					
<b>Total Category: 50 - SERVICES:</b>		<b>20,919.61</b>	<b>11,144.48</b>	<b>45,400.00</b>	<b>45,400.00</b>	<b>49,400.00</b>	<b>4,000.00</b>	<b>8.81%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021	Increase / (Decrease)		
<b>Category: 55 - PROFESSIONAL SERVICES</b>								
<a href="#">50-27-5523</a>	PERSONNEL-CRIME PREVENTION	964,842.65	825,125.55	1,005,223.00	1,165,223.00	1,591,822.70	426,599.70	36.61%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Personnel Supplemental	Paying 15 officers. Part-time evidence technician / \$39,577 (utilizing funds budgeted for the part-time detective position, resulting in no overall increase). Adjustment for moving to 12-hour shifts, Total cost /\$62,920.						
<a href="#">50-27-5524</a>	ADMINISTRATIVE	21,200.00	20,258.35	22,763.00	22,763.00	23,450.00	687.00	3.02%
<b>Total Category: 55 - PROFESSIONAL SERVICES:</b>		<b>986,042.65</b>	<b>845,383.90</b>	<b>1,027,986.00</b>	<b>1,187,986.00</b>	<b>1,615,272.70</b>	<b>427,286.70</b>	<b>35.97%</b>
<b>Category: 60 - OTHER SERVICES</b>								
<a href="#">50-27-6001</a>	AUTOMOBIL LIAB. INSURANCE	21,400.00	22,000.00	22,600.00	22,660.00	23,340.00	680.00	3.00%
<b>Total Category: 60 - OTHER SERVICES:</b>		<b>21,400.00</b>	<b>22,000.00</b>	<b>22,600.00</b>	<b>22,660.00</b>	<b>23,340.00</b>	<b>680.00</b>	<b>3.00%</b>
<b>Category: 65 - CAPITAL OUTLAY</b>								
<a href="#">50-27-6571</a>	OFFICE FURNITURE/EQUIPMENT	0.00	3,780.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">50-27-6572</a>	SPECIAL EQUIPMENT	3,151.40	314,650.00	34,973.00	34,973.00	19,000.00	-15,973.00	-45.67%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Special Equipment Supplementals	Training room/EOC audio and video equipment / \$6,000. Additional Flock System cameras (4) to be added at apartment complex entry and exit points / \$8,000.						
<a href="#">50-27-6573</a>	COMPUTER HARDWARE	193,000.00	0.00	4,000.00	4,000.00	0.00	-4,000.00	-100.00%
<a href="#">50-27-6580</a>	POLICE BUILDING	33,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 65 - CAPITAL OUTLAY:</b>		<b>229,151.40</b>	<b>318,430.00</b>	<b>38,973.00</b>	<b>38,973.00</b>	<b>19,000.00</b>	<b>-19,973.00</b>	<b>-51.25%</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>								
<a href="#">50-27-9781</a>	EQUIPMENT PURCHASE CONTRI	56,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Fleet Purchase Supplemental	(2) patrol Tahoes - fully outfitted \$49,575 each						
<b>Total Category: 97 - INTERFUND ACTIVITY:</b>		<b>56,000.00</b>	<b>277,235.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>99,150.00</b>	<b>-160,850.00</b>	<b>-61.87%</b>
<b>Total Department: 27 - CRIME CONTROL:</b>		<b>1,353,781.66</b>	<b>1,505,696.51</b>	<b>1,182,527.00</b>	<b>1,602,587.00</b>	<b>1,933,380.70</b>	<b>330,793.70</b>	<b>20.64%</b>
<b>Total Fund: 50 - JV CRIME CONTROL:</b>		<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>
<b>Report Total:</b>		<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

Budget Comparison Report

Group Summary

Categor...	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Fund: 50 - JV CRIME CONTROL</b>							
<b>Department: 10 - 10</b>							
75 - OTHER TAXES	1,554,674.94	1,965,042.09	1,610,514.48	1,905,000.00	1,905,000.00	0.00	0.00%
96 - INTEREST EARNED	46,772.84	75,265.22	32,241.44	70,000.00	20,000.00	-50,000.00	-71.43%
98 - MISCELLANEOUS REVENUE	0.00	44,810.00	0.00	87,786.85	24,000.00	-63,786.85	-72.66%
<b>Total Department: 10 - 10:</b>	<b>1,601,447.78</b>	<b>2,085,117.31</b>	<b>1,642,755.92</b>	<b>2,062,786.85</b>	<b>1,949,000.00</b>	<b>-113,786.85</b>	<b>-5.52%</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Budget Comparison Report

Categor...	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Department: 27 - CRIME CONTROL</b>							
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65 - CAPITAL OUTLAY	229,151.40	318,430.00	38,973.00	38,973.00	19,000.00	-19,973.00	-51.25%
97 - INTERFUND ACTIVITY	56,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
<b>Total Department: 27 - CRIME CONTROL:</b>	<b>1,353,781.66</b>	<b>1,505,696.51</b>	<b>1,182,527.00</b>	<b>1,602,587.00</b>	<b>1,933,380.70</b>	<b>330,793.70</b>	<b>20.64%</b>
<b>Total Fund: 50 - JV CRIME CONTROL:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>
<b>Report Total:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

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Budget Comparison Report

Fund Summary

Fund	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
50 - JV CRIME CONTROL	247,666.12	579,420.80	460,228.92	460,199.85	15,619.30	-444,580.55	-96.61%
<b>Report Total:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 17, 2020

**AGENDA ITEM:** D3

**AGENDA SUBJECT:** Adopt the CCPD 2020-2021 FY Budget

**Department/Prepared By:** Lorri Coody

**Date Submitted:** July 22, 2020

**EXHIBITS:** [Resolution No. 2020-37](#)  
[Exhibit A](#) - Adopted FY 2020-2021 CCPD Budget - DRAFT

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Council has received the City of Jersey Village Crime Control and Prevention District's 2020-2021 adopted budget and has, in accordance with the alternative budget procedures, conducted a public hearing on same.

The alternative budget procedure requires that after the public hearing on the District's budget, the City Council shall approve or reject the budget submitted by the Board.

*A draft of the Adopted FY 2020-2021 CCPD Budget is included in the Meeting Packet for review purposes only and is subject to changes resulting from the public hearings.*

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2020-37, approving the City of Jersey Village Crime Control and Prevention District's 2020-2021 Budget.

**RESOLUTION NO. 2020-37**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE FISCAL YEAR 2020-2021 CRIME CONTROL AND PREVENTION DISTRICT BUDGET**

WHEREAS, the Jersey Village Board of Directors of the Crime Control and Prevention District (“the Board”) has held a public hearing on and has adopted its 2020-2021 budget in accordance with the Board’s alternative budget procedures; and

WHEREAS, the Board has submitted its approved fiscal year 2020-2021 budget to the City of Jersey Village City Council for its approval and adoption; and

WHEREAS, the City Council held a public hearing on the Board’s adopted fiscal year 2019-2020 budget as provided by both Chapter 363 of the Texas Local Government Code and the alternative procedures; and

WHEREAS, after full and final consideration of the information contained in the Board’s adopted budget and in the input received at the public hearing, it is the opinion of the City Council of the City of Jersey Village that the 2020-2021 Jersey Village Crime Control and Prevention District’s budget attached hereto should be approved and adopted; **NOW THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE THAT:**

**Section 1:** The budget for the Jersey Village Crime Control and Prevention District fiscal year 2020-2021, which is attached hereto as Exhibit “A” and incorporated herein for all intents and purposes is hereby adopted and approved.

**Section 2:** This resolution shall take effect immediately from and after its passage.

**PASSED AND APPROVED** this the **17th day of August 2020.**

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



**CRIME CONTROL AND  
PREVENTION DISTRICT OF THE  
CITY OF JERSEY VILLAGE**



**FY 2020-2021 ADOPTED BUDGET**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Jersey Village, TX

# Budget Comparison Report

## Account Summary

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Fund: 50 - JV CRIME CONTROL</b>							
<b>Department: 10 - 10</b>							
<b>Category: 75 - OTHER TAXES</b>							
<a href="#">50-10-7623</a> SALES TX-CRIME CONTROL	1,554,674.94	1,965,042.09	1,610,514.48	1,905,000.00	1,905,000.00	0.00	0.00%
<b>Total Category: 75 - OTHER TAXES:</b>	<b>1,554,674.94</b>	<b>1,965,042.09</b>	<b>1,610,514.48</b>	<b>1,905,000.00</b>	<b>1,905,000.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Category: 96 - INTEREST EARNED</b>							
<a href="#">50-10-9601</a> INTEREST EARNED	46,772.84	75,265.22	32,241.44	70,000.00	20,000.00	-50,000.00	-71.43%
<b>Total Category: 96 - INTEREST EARNED:</b>	<b>46,772.84</b>	<b>75,265.22</b>	<b>32,241.44</b>	<b>70,000.00</b>	<b>20,000.00</b>	<b>-50,000.00</b>	<b>-71.43%</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>							
<a href="#">50-10-9802</a> SALE OF ASSETS	0.00	44,810.00	0.00	87,786.85	24,000.00	-63,786.85	-72.66%
<b>Budget Notes</b>							
<b>Budget Code</b>							
2020-2021							
<b>Subject</b>							
<b>Description</b>							
SUPPLEMENTAL - 2020-2021 PROPOSED VEHIC							
THIS SUPPLEMENTAL IS BASED ON THE ESTIMATED RESALE VALUE BASED ON THE 2020-2021 PROPOSED VEHICLE REPLACEMENT SCHEDULE							
<b>Total Category: 98 - MISCELLANEOUS REVENUE:</b>	<b>0.00</b>	<b>44,810.00</b>	<b>0.00</b>	<b>87,786.85</b>	<b>24,000.00</b>	<b>-63,786.85</b>	<b>-72.66%</b>
<b>Total Department: 10 - 10:</b>	<b>1,601,447.78</b>	<b>2,085,117.31</b>	<b>1,642,755.92</b>	<b>2,062,786.85</b>	<b>1,949,000.00</b>	<b>-113,786.85</b>	<b>-5.52%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021	Increase / (Decrease)		
<b>Department: 27 - CRIME CONTROL</b>								
<b>Category: 35 - SUPPLIES</b>								
<a href="#">50-27-3504</a>	UNIFORMS	5,000.00	4,099.08	5,000.00	5,000.00	16,000.00	11,000.00	220.00%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	2020-2021	Uniforms Supplemental	Outfit 2 open positions, one additional officer, and evidence technician / \$11,000.					
<a href="#">50-27-3505</a>	SUPPLIES	1,000.00	1,000.00	2,000.00	2,000.00	6,000.00	4,000.00	200.00%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	2020-2021	Supplies Supplemental- Ammo & Targets	Transitioning to 2 weapons qualifications per year, plus a quarterly open range training day / \$4,000.					
<a href="#">50-27-3510</a>	BOOKS/PERIODICALS	1,668.00	1,668.00	1,718.00	1,718.00	3,018.00	1,300.00	75.67%
<a href="#">50-27-3523</a>	OTHER EQUIPMENT	9,600.00	750.00	10,250.00	10,250.00	69,100.00	58,850.00	574.15%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	2020-2021	Tools / Equipment Supplementals	Tasers and cartridges for additional officers / \$5,100, supplies used during recurring annual Taser proficiency training / \$2,100. Ballistic vests to replace expired and outfit additional officers / \$13,000. Protective gear for officers / \$43,900..					
<b>Total Category: 35 - SUPPLIES:</b>		<b>17,268.00</b>	<b>7,517.08</b>	<b>18,968.00</b>	<b>18,968.00</b>	<b>94,118.00</b>	<b>75,150.00</b>	<b>396.19%</b>
<b>Category: 45 - MAINTENANCE</b>								
<a href="#">50-27-4504</a>	SOFTWARE	15,000.00	15,000.00	16,200.00	16,200.00	17,700.00	1,500.00	9.26%
<a href="#">50-27-4599</a>	MISCELLANEOUS EQUIPMENT	8,000.00	8,986.05	12,400.00	12,400.00	15,400.00	3,000.00	24.19%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	2020-2021	Miscellaneous Equipment Supplemental	Card reader controlled access & video equipment for Property Room, required as part of the TPCA Recognition Program / \$4,500. Original base budget is \$10,900.					
<b>Total Category: 45 - MAINTENANCE:</b>		<b>23,000.00</b>	<b>23,986.05</b>	<b>28,600.00</b>	<b>28,600.00</b>	<b>33,100.00</b>	<b>4,500.00</b>	<b>15.73%</b>
<b>Category: 50 - SERVICES</b>								
<a href="#">50-27-5015</a>	LAB TEST	831.00	0.00	2,400.00	2,400.00	2,400.00	0.00	0.00%
<a href="#">50-27-5020</a>	COMMUNICATIONS	6,572.48	2,518.97	8,000.00	8,000.00	8,000.00	0.00	0.00%
<a href="#">50-27-5022</a>	COMMUNICATION SYSTEM, DISF	8,516.13	5,991.75	30,000.00	30,000.00	30,000.00	0.00	0.00%
<a href="#">50-27-5029</a>	TRAINING	5,000.00	2,633.76	5,000.00	5,000.00	9,000.00	4,000.00	80.00%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
<b>Budget Code</b>	2020-2021	Travel/Training Supplemental	Executive leadership training for Supervisors - FBI National Academy / \$4,000.					
<b>Total Category: 50 - SERVICES:</b>		<b>20,919.61</b>	<b>11,144.48</b>	<b>45,400.00</b>	<b>45,400.00</b>	<b>49,400.00</b>	<b>4,000.00</b>	<b>8.81%</b>

**Budget Comparison Report**

Account Number	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%	
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)		
<b>Category: 55 - PROFESSIONAL SERVICES</b>								
<a href="#">50-27-5523</a>	PERSONNEL-CRIME PREVENTION	964,842.65	825,125.55	1,005,223.00	1,165,223.00	1,591,822.70	426,599.70	36.61%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Personnel Supplemental	Paying 15 officers. Part-time evidence technician / \$39,577 (utilizing funds budgeted for the part-time detective position, resulting in no overall increase). Adjustment for moving to 12-hour shifts, Total cost /\$62,920.						
<a href="#">50-27-5524</a>	ADMINISTRATIVE	21,200.00	20,258.35	22,763.00	22,763.00	23,450.00	687.00	3.02%
<b>Total Category: 55 - PROFESSIONAL SERVICES:</b>		<b>986,042.65</b>	<b>845,383.90</b>	<b>1,027,986.00</b>	<b>1,187,986.00</b>	<b>1,615,272.70</b>	<b>427,286.70</b>	<b>35.97%</b>
<b>Category: 60 - OTHER SERVICES</b>								
<a href="#">50-27-6001</a>	AUTOMOBIL LIAB. INSURANCE	21,400.00	22,000.00	22,600.00	22,660.00	23,340.00	680.00	3.00%
<b>Total Category: 60 - OTHER SERVICES:</b>		<b>21,400.00</b>	<b>22,000.00</b>	<b>22,600.00</b>	<b>22,660.00</b>	<b>23,340.00</b>	<b>680.00</b>	<b>3.00%</b>
<b>Category: 65 - CAPITAL OUTLAY</b>								
<a href="#">50-27-6571</a>	OFFICE FURNITURE/EQUIPMENT	0.00	3,780.00	0.00	0.00	0.00	0.00	0.00%
<a href="#">50-27-6572</a>	SPECIAL EQUIPMENT	3,151.40	314,650.00	34,973.00	34,973.00	19,000.00	-15,973.00	-45.67%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Special Equipment Supplementals	Training room/EOC audio and video equipment / \$6,000. Additional Flock System cameras (4) to be added at apartment complex entry and exit points / \$8,000.						
<a href="#">50-27-6573</a>	COMPUTER HARDWARE	193,000.00	0.00	4,000.00	4,000.00	0.00	-4,000.00	-100.00%
<a href="#">50-27-6580</a>	POLICE BUILDING	33,000.00	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Category: 65 - CAPITAL OUTLAY:</b>		<b>229,151.40</b>	<b>318,430.00</b>	<b>38,973.00</b>	<b>38,973.00</b>	<b>19,000.00</b>	<b>-19,973.00</b>	<b>-51.25%</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>								
<a href="#">50-27-9781</a>	EQUIPMENT PURCHASE CONTRI	56,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
<b>Budget Notes</b>	<b>Subject</b>	<b>Description</b>						
2020-2021	Fleet Purchase Supplemental	(2) patrol Tahoes - fully outfitted \$49,575 each						
<b>Total Category: 97 - INTERFUND ACTIVITY:</b>		<b>56,000.00</b>	<b>277,235.00</b>	<b>0.00</b>	<b>260,000.00</b>	<b>99,150.00</b>	<b>-160,850.00</b>	<b>-61.87%</b>
<b>Total Department: 27 - CRIME CONTROL:</b>		<b>1,353,781.66</b>	<b>1,505,696.51</b>	<b>1,182,527.00</b>	<b>1,602,587.00</b>	<b>1,933,380.70</b>	<b>330,793.70</b>	<b>20.64%</b>
<b>Total Fund: 50 - JV CRIME CONTROL:</b>		<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>
<b>Report Total:</b>		<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

Budget Comparison Report

Group Summary

Categor...	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Fund: 50 - JV CRIME CONTROL</b>							
<b>Department: 10 - 10</b>							
75 - OTHER TAXES	1,554,674.94	1,965,042.09	1,610,514.48	1,905,000.00	1,905,000.00	0.00	0.00%
96 - INTEREST EARNED	46,772.84	75,265.22	32,241.44	70,000.00	20,000.00	-50,000.00	-71.43%
98 - MISCELLANEOUS REVENUE	0.00	44,810.00	0.00	87,786.85	24,000.00	-63,786.85	-72.66%
<b>Total Department: 10 - 10:</b>	<b>1,601,447.78</b>	<b>2,085,117.31</b>	<b>1,642,755.92</b>	<b>2,062,786.85</b>	<b>1,949,000.00</b>	<b>-113,786.85</b>	<b>-5.52%</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Budget Comparison Report

Categor...	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
<b>Department: 27 - CRIME CONTROL</b>							
35 - SUPPLIES	17,268.00	7,517.08	18,968.00	18,968.00	94,118.00	75,150.00	396.19%
45 - MAINTENANCE	23,000.00	23,986.05	28,600.00	28,600.00	33,100.00	4,500.00	15.73%
50 - SERVICES	20,919.61	11,144.48	45,400.00	45,400.00	49,400.00	4,000.00	8.81%
55 - PROFESSIONAL SERVICES	986,042.65	845,383.90	1,027,986.00	1,187,986.00	1,615,272.70	427,286.70	35.97%
60 - OTHER SERVICES	21,400.00	22,000.00	22,600.00	22,660.00	23,340.00	680.00	3.00%
65 - CAPITAL OUTLAY	229,151.40	318,430.00	38,973.00	38,973.00	19,000.00	-19,973.00	-51.25%
97 - INTERFUND ACTIVITY	56,000.00	277,235.00	0.00	260,000.00	99,150.00	-160,850.00	-61.87%
<b>Total Department: 27 - CRIME CONTROL:</b>	<b>1,353,781.66</b>	<b>1,505,696.51</b>	<b>1,182,527.00</b>	<b>1,602,587.00</b>	<b>1,933,380.70</b>	<b>330,793.70</b>	<b>20.64%</b>
<b>Total Fund: 50 - JV CRIME CONTROL:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>
<b>Report Total:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

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Budget Comparison Report

Fund Summary

Fund	2017-2018 Total Activity	2018-2019 Total Activity	2019-2020 YTD Activity Through Jun	Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
				2019-2020 BUDGET 2019-2...	2020-2021 2020-2021	Increase / (Decrease)	
50 - JV CRIME CONTROL	247,666.12	579,420.80	460,228.92	460,199.85	15,619.30	-444,580.55	-96.61%
<b>Report Total:</b>	<b>247,666.12</b>	<b>579,420.80</b>	<b>460,228.92</b>	<b>460,199.85</b>	<b>15,619.30</b>	<b>-444,580.55</b>	<b>-96.61%</b>

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CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Jersey Village, TX

# Fund Balance Report

As Of 07/31/2020

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
01 - GENERAL FUND	1,203,781.60	15,193,362.82	9,855,748.11	6,541,396.31
02 - UTILITY FUND	11,831,470.87	3,792,063.95	2,547,811.65	13,075,723.17
03 - DEBT SERVICE FUND	331,178.83	1,479,650.64	1,373,050.00	437,779.47
04 - IMPACT FEE FUND	501,216.21	55,343.94	86,800.00	469,760.15
05 - MOTEL TAX FUND	58,789.27	63,642.36	15,099.00	107,332.63
06 - ASSET FORFEITURE FUND	34,027.81	709.83	7,688.10	27,049.54
07 - CAPITAL REPLACEMENT	8,012,498.95	45,076.45	1,380,715.93	6,676,859.47
08 - TRAFFIC SAFETY FUND	584,627.67	0.00	900.00	583,727.67
10 - CAPITAL IMPROVEMENTS FUND	7,965,839.59	3,090,904.02	2,876,039.20	8,180,704.41
11 - GOLF COURSE FUND	-4,471,136.56	1,380,689.74	1,395,982.89	-4,486,429.71
12 - COURT RESTRICTED FEE FUND	109,695.45	0.00	26,113.20	83,582.25
13 - CDBG - GRANT	0.00	0.00	33,517.91	-33,517.91
50 - JV CRIME CONTROL	3,765,693.57	1,817,299.55	1,182,527.00	4,400,466.12
<b>Report Total:</b>	<b>29,927,683.26</b>	<b>26,918,743.30</b>	<b>20,781,992.99</b>	<b>36,064,433.57</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Jersey Village, TX

# Income Statement Account Summary

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 02 - UTILITY FUND</b>					
<b>Department: 40 - 40</b>					
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>					
<a href="#">02-40-8541</a> WATER SERVICE	3,000,000.00	3,000,000.00	324,150.98	2,417,000.41	582,999.59
<a href="#">02-40-8542</a> SEWER SERVICE	1,500,000.00	1,500,000.00	126,666.33	1,288,391.36	211,608.64
<a href="#">02-40-8543</a> WATER SERVICE-INCREASE	0.00	0.00	0.00	2.91	-2.91
<a href="#">02-40-8545</a> WATER AUTHORITY FEE	15,000.00	15,000.00	0.00	0.00	15,000.00
<a href="#">02-40-8546</a> CREDIT CARD FEES	5,000.00	5,000.00	0.00	15.38	4,984.62
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>4,520,000.00</b>	<b>4,520,000.00</b>	<b>450,817.31</b>	<b>3,705,410.06</b>	<b>814,589.94</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">02-40-9601</a> INTEREST EARNED	70,000.00	70,000.00	650.84	35,601.61	34,398.39
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>70,000.00</b>	<b>70,000.00</b>	<b>650.84</b>	<b>35,601.61</b>	<b>34,398.39</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>					
<a href="#">02-40-9802</a> SALE OF ASSETS	38,580.00	38,580.00	0.00	11,500.00	27,080.00
<a href="#">02-40-9840</a> PENALTIES & ADJUSTMENTS	30,000.00	30,000.00	0.00	22,884.27	7,115.73
<a href="#">02-40-9899</a> MISCELLANEOUS	30,000.00	30,000.00	1,217.24	16,668.01	13,331.99
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>	<b>98,580.00</b>	<b>98,580.00</b>	<b>1,217.24</b>	<b>51,052.28</b>	<b>47,527.72</b>
<b>Department: 40 - 40 Total:</b>	<b>4,688,580.00</b>	<b>4,688,580.00</b>	<b>452,685.39</b>	<b>3,792,063.95</b>	<b>896,516.05</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 45 - WATER &amp; SEWER</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">02-45-3001</a>	SALARIES	208,582.00	208,582.00	11,120.18	145,683.73	62,898.27
<a href="#">02-45-3003</a>	LONGEVITY	480.00	480.00	22.16	270.68	209.32
<a href="#">02-45-3007</a>	OVERTIME	24,500.00	24,500.00	2,059.51	24,886.43	-386.43
<a href="#">02-45-3010</a>	INCENTIVES	720.00	720.00	87.68	1,109.03	-389.03
<a href="#">02-45-3051</a>	FICA/MEDICARE TAXES	17,923.00	17,923.00	960.07	12,547.72	5,375.28
<a href="#">02-45-3052</a>	WORKMEN'S COMPENSATION	5,183.00	5,183.00	0.00	3,556.60	1,626.40
<a href="#">02-45-3053</a>	EMPLOYMENT TAXES	875.00	875.00	2.39	554.72	320.28
<a href="#">02-45-3054</a>	RETIREMENT	33,327.00	33,327.00	1,892.43	25,094.50	8,232.50
<a href="#">02-45-3055</a>	HEALTH INSURANCE	58,942.00	58,942.00	3,291.85	43,760.17	15,181.83
<a href="#">02-45-3056</a>	LIFE INS	351.00	351.00	35.10	257.40	93.60
<a href="#">02-45-3057</a>	DENTAL	3,435.00	3,435.00	213.22	2,784.55	650.45
<a href="#">02-45-3058</a>	LONG-TERM DISABILITY	869.00	869.00	101.22	669.85	199.15
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>355,187.00</b>	<b>355,187.00</b>	<b>19,785.81</b>	<b>261,175.38</b>	<b>94,011.62</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">02-45-3502</a>	POSTAGE/FREIGHT/DEL. FEE	14,000.00	14,000.00	912.62	9,460.89	4,539.11
<a href="#">02-45-3503</a>	OFFICE SUPPLIES	2,000.00	2,000.00	1,646.81	2,674.55	-674.55
<a href="#">02-45-3504</a>	WEARING APPAREL	2,000.00	2,000.00	0.00	1,731.33	268.67
<a href="#">02-45-3506</a>	CHEMICALS	20,000.00	20,000.00	220.00	18,022.27	1,977.73
<a href="#">02-45-3510</a>	BOOKS & PERIODICALS	600.00	600.00	0.00	0.00	600.00
<a href="#">02-45-3523</a>	TOOLS/EQUIPMENT	4,000.00	4,000.00	0.00	685.62	3,314.38
<a href="#">02-45-3534</a>	PARTS AND MATERIALS	1,200.00	1,200.00	0.00	240.18	959.82
<a href="#">02-45-3535</a>	SHOP SUPPLIES	1,400.00	1,400.00	0.00	1,020.96	379.04
<b>Category: 35 - SUPPLIES Total:</b>		<b>45,200.00</b>	<b>45,200.00</b>	<b>2,779.43</b>	<b>33,835.80</b>	<b>11,364.20</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">02-45-4001</a>	BUILDINGS AND GROUNDS	3,000.00	3,000.00	0.00	221.00	2,779.00
<a href="#">02-45-4041</a>	WATER SYSTEM MAINTENANCE	30,000.00	30,000.00	0.00	32,498.87	-2,498.87
<a href="#">02-45-4042</a>	SEWER SYSTEM MAINTENANCE	10,000.00	10,000.00	2,262.50	16,245.49	-6,245.49
<a href="#">02-45-4043</a>	WATER PLANTS MAINTENANCE	18,000.00	18,000.00	1,125.00	17,407.86	592.14
<a href="#">02-45-4044</a>	LIFT STATIONS MAINTENANCE	36,000.00	36,000.00	1,931.53	17,656.61	18,343.39
<a href="#">02-45-4045</a>	SEWER PLANT MAINTENANCE	45,000.00	45,000.00	3,942.79	44,067.10	932.90
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>142,000.00</b>	<b>142,000.00</b>	<b>9,261.82</b>	<b>128,096.93</b>	<b>13,903.07</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">02-45-4504</a>	COMPUTER SOFTWARE	7,400.00	7,400.00	0.00	6,074.61	1,325.39
<b>Category: 45 - MAINTENANCE Total:</b>		<b>7,400.00</b>	<b>7,400.00</b>	<b>0.00</b>	<b>6,074.61</b>	<b>1,325.39</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">02-45-5012</a>	PRINTING	1,800.00	1,800.00	0.00	0.00	1,800.00
<a href="#">02-45-5015</a>	LAB TESTS	25,000.00	25,000.00	1,811.92	26,423.94	-1,423.94
<a href="#">02-45-5017</a>	UTILITIES	140,000.00	140,000.00	13,714.54	98,018.79	41,981.21
<a href="#">02-45-5019</a>	W.O.B. DISPOSAL-O&M CONTR	350,000.00	350,000.00	32,715.55	287,340.87	62,659.13
<a href="#">02-45-5020</a>	COMMUNICATIONS	7,000.00	7,000.00	425.23	3,798.20	3,201.80
<a href="#">02-45-5022</a>	RENTAL OF EQUIPMENT	1,460.00	1,460.00	0.00	0.00	1,460.00
<a href="#">02-45-5025</a>	PUBLIC NOTICES	800.00	800.00	0.00	100.00	700.00
<a href="#">02-45-5027</a>	MEMBERSHIPS	1,000.00	1,000.00	0.00	490.00	510.00
<a href="#">02-45-5029</a>	TRAVEL/TRAINING	13,000.00	13,000.00	0.00	4,852.51	8,147.49
<b>Category: 50 - SERVICES Total:</b>		<b>540,060.00</b>	<b>540,060.00</b>	<b>48,667.24</b>	<b>421,024.31</b>	<b>119,035.69</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">02-45-5405</a>	PERMITS, FEES, CREDIT CD FEES	30,000.00	30,000.00	1,773.10	24,707.42	5,292.58
<a href="#">02-45-5411</a>	WATER-PURCHASED	1,630,000.00	1,630,000.00	99,083.54	742,585.73	887,414.27
<a href="#">02-45-5412</a>	WATER AUTHORITY FEES	40,000.00	40,000.00	33,456.50	389,238.85	-349,238.85
<b>Category: 54 - SUNDRY Total:</b>		<b>1,700,000.00</b>	<b>1,700,000.00</b>	<b>134,313.14</b>	<b>1,156,532.00</b>	<b>543,468.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">02-45-5501</a>	AUDITS/CONTRACTS/STUDIES	10,000.00	10,000.00	0.00	8,011.00	1,989.00
<a href="#">02-45-5510</a>	ENGINEERING SERVICES	110,000.00	110,000.00	8,190.00	8,190.00	101,810.00
<a href="#">02-45-5515</a>	CONSULTANT SERVICES	260,000.00	260,000.00	0.00	9,360.00	250,640.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>380,000.00</b>	<b>380,000.00</b>	<b>8,190.00</b>	<b>25,561.00</b>	<b>354,439.00</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">02-45-6001</a>	INSURANCE-VEHICLES	10,800.00	10,800.00	0.00	11,336.60	-536.60
<a href="#">02-45-6003</a>	LIABILITY-FIRE & CASUALTY	10,000.00	10,000.00	0.00	7,715.97	2,284.03
	<b>Category: 60 - OTHER SERVICES Total:</b>	<b>20,800.00</b>	<b>20,800.00</b>	<b>0.00</b>	<b>19,052.57</b>	<b>1,747.43</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">02-45-9751</a>	TRANSFER TO GENERAL FUND	570,000.00	570,000.00	0.00	0.00	570,000.00
<a href="#">02-45-9753</a>	TRANSFER TO DEBT SERVICE FUND	89,724.00	89,724.00	0.00	0.00	89,724.00
<a href="#">02-45-9755</a>	TRANSFER TO CAPITAL IMP FUND	300,000.00	300,000.00	0.00	0.00	300,000.00
<a href="#">02-45-9772</a>	TECHNOLOGY USER FEE	750.00	750.00	0.00	0.00	750.00
<a href="#">02-45-9781</a>	EQUIPMENT PURCHASE CONTRIBUTIO	60,045.00	60,045.00	0.00	0.00	60,045.00
<a href="#">02-45-9791</a>	EQUIPMENT USER FEE	32,000.00	32,000.00	0.00	0.00	32,000.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>1,052,519.00</b>	<b>1,052,519.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,052,519.00</b>
	<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>4,243,166.00</b>	<b>4,243,166.00</b>	<b>222,997.44</b>	<b>2,051,352.60</b>	<b>2,191,813.40</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 46 - UTILITY CAPITAL PROJECT</b>						
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>						
<a href="#">02-46-7012</a>	METER REPLACEMENT	0.00	0.00	0.00	5,898.00	-5,898.00
<a href="#">02-46-7064</a>	CASTLEBRIDGE WWTP	0.00	0.00	0.00	281,240.78	-281,240.78
<a href="#">02-46-7072</a>	SEATTLE - STRUCT REPAIR PAINT	0.00	0.00	11,600.00	45,400.00	-45,400.00
<a href="#">02-46-7080</a>	AUTOCNTRL-SCADA	100,000.00	100,000.00	0.00	57,623.76	42,376.24
<a href="#">02-46-7087</a>	SEWER REHABILITATION	500,000.00	500,000.00	0.00	0.00	500,000.00
<a href="#">02-46-7088</a>	WEST ROAD WATER PLANT GST HPT RECOAT...	175,000.00	175,000.00	0.00	0.00	175,000.00
<a href="#">02-46-7091</a>	WHITEOAK BAYOU REHABILITATION	380,000.00	380,000.00	0.00	0.00	380,000.00
<a href="#">02-46-7096</a>	VILLAGE - STRUCT REPAIR PAINT	0.00	0.00	0.00	8,700.00	-8,700.00
<a href="#">02-46-7102</a>	VILLAGE WATER PL - POWER PANNEL RETROF...	200,000.00	200,000.00	0.00	56,405.00	143,595.00
<a href="#">02-46-7107</a>	SEATTLE WATER PLANT-CL2/CHLOR	75,000.00	75,000.00	0.00	26,021.51	48,978.49
<a href="#">02-46-7111</a>	SEATTLE - WELL REPAIR	0.00	0.00	0.00	15,170.00	-15,170.00
<a href="#">02-46-7126</a>	REHAB - REPAIR STORM WAT LINES	200,000.00	200,000.00	0.00	0.00	200,000.00
<a href="#">02-46-7128</a>	VILLAGE WATER PLANT GENERATOR	25,000.00	25,000.00	0.00	0.00	25,000.00
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>		<b>1,655,000.00</b>	<b>1,655,000.00</b>	<b>11,600.00</b>	<b>496,459.05</b>	<b>1,158,540.95</b>
<b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b>		<b>1,655,000.00</b>	<b>1,655,000.00</b>	<b>11,600.00</b>	<b>496,459.05</b>	<b>1,158,540.95</b>
<b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>		<b>-1,209,586.00</b>	<b>-1,209,586.00</b>	<b>218,087.95</b>	<b>1,244,252.30</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 04 - IMPACT FEE FUND</b>					
<b>Department: 43 - 43</b>					
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>					
<a href="#">04-43-8547</a> WATER DISTRIBUTION	50,000.00	50,000.00	2,178.78	34,967.23	15,032.77
<a href="#">04-43-8548</a> SEWER PLANT CAPACITY	25,000.00	25,000.00	1,029.00	12,039.30	12,960.70
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>75,000.00</b>	<b>75,000.00</b>	<b>3,207.78</b>	<b>47,006.53</b>	<b>27,993.47</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">04-43-9601</a> INTEREST EARNED	20,000.00	20,000.00	177.71	8,337.41	11,662.59
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>177.71</b>	<b>8,337.41</b>	<b>11,662.59</b>
<b>Department: 43 - 43 Total:</b>	<b>95,000.00</b>	<b>95,000.00</b>	<b>3,385.49</b>	<b>55,343.94</b>	<b>39,656.06</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 45 - WATER &amp; SEWER</b>					
<b>Category: 55 - PROFESSIONAL SERVICES</b>					
<a href="#">04-45-5515</a> CONSULTANT SERVICES	80,000.00	80,000.00	16,200.00	86,800.00	-6,800.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>16,200.00</b>	<b>86,800.00</b>	<b>-6,800.00</b>
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>16,200.00</b>	<b>86,800.00</b>	<b>-6,800.00</b>
<b>Fund: 04 - IMPACT FEE FUND Surplus (Deficit):</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>-12,814.51</b>	<b>-31,456.06</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - 80</b>						
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">11-80-8551</a>	GREEN FEES	900,000.00	900,000.00	156,270.39	943,297.67	-43,297.67
<a href="#">11-80-8553</a>	RANGE FEES/CLUB RENTALS	95,000.00	95,000.00	15,253.98	105,743.05	-10,743.05
<a href="#">11-80-8554</a>	CLUB RENTALS	5,000.00	5,000.00	350.00	4,934.00	66.00
<a href="#">11-80-8555</a>	TOURNAMENT GREENS FEES	110,000.00	110,000.00	7,587.12	74,539.07	35,460.93
<a href="#">11-80-8560</a>	MISCELLANEOUS FEES	20,000.00	20,000.00	2,467.50	16,365.50	3,634.50
<a href="#">11-80-8567</a>	MERCHANDISE	120,000.00	120,000.00	20,493.10	129,885.59	-9,885.59
<a href="#">11-80-8568</a>	SPECIAL ORDER MERCHANDISE	40,000.00	40,000.00	2,915.73	22,755.31	17,244.69
<a href="#">11-80-8572</a>	CONCESSION FEES	40,000.00	40,000.00	4,980.36	34,695.88	5,304.12
<a href="#">11-80-8575</a>	MEMBERSHIPS	32,000.00	32,000.00	4,346.20	45,226.77	-13,226.77
<a href="#">11-80-8579</a>	CASH OVER/UNDER	0.00	0.00	0.00	1,215.17	-1,215.17
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>		<b>1,362,000.00</b>	<b>1,362,000.00</b>	<b>214,664.38</b>	<b>1,378,658.01</b>	<b>-16,658.01</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">11-80-9601</a>	INTEREST EARNED	8,000.00	8,000.00	40.99	2,031.73	5,968.27
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>8,000.00</b>	<b>8,000.00</b>	<b>40.99</b>	<b>2,031.73</b>	<b>5,968.27</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-80-9751</a>	TRANSFER FROM GENERAL FUND	663,978.80	663,978.80	0.00	0.00	663,978.80
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>663,978.80</b>	<b>663,978.80</b>	<b>0.00</b>	<b>0.00</b>	<b>663,978.80</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>						
<a href="#">11-80-9802</a>	SALES OF FIXED ASSETS	25,000.00	25,000.00	0.00	0.00	25,000.00
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>		<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>
<b>Department: 80 - 80 Total:</b>		<b>2,058,978.80</b>	<b>2,058,978.80</b>	<b>214,705.37</b>	<b>1,380,689.74</b>	<b>678,289.06</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 81 - CLUB HOUSE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-81-3001</a>	SALARIES AND WAGES	200,636.00	200,636.00	15,806.68	172,864.97	27,771.03
<a href="#">11-81-3002</a>	WAGES	134,940.00	134,940.00	12,721.50	95,146.41	39,793.59
<a href="#">11-81-3003</a>	LONGEVITY	912.00	912.00	73.84	728.91	183.09
<a href="#">11-81-3007</a>	OVERTIME	1,000.00	1,000.00	338.30	1,964.54	-964.54
<a href="#">11-81-3051</a>	FICA/MEDICARE TAXES	25,818.00	25,818.00	2,178.98	20,325.66	5,492.34
<a href="#">11-81-3052</a>	WORKMAN'S COMP	5,913.00	5,913.00	0.00	4,057.53	1,855.47
<a href="#">11-81-3053</a>	UNEMPLOYMENT TAXES	1,166.00	1,166.00	685.41	3,013.20	-1,847.20
<a href="#">11-81-3054</a>	RETIREMENT	31,642.00	31,642.00	2,307.41	25,128.84	6,513.16
<a href="#">11-81-3055</a>	INSURANCE	39,913.00	39,913.00	2,502.57	28,175.29	11,737.71
<a href="#">11-81-3056</a>	LIFE INS	281.00	281.00	46.80	257.40	23.60
<a href="#">11-81-3057</a>	DENTAL INSURANCE	2,395.00	2,395.00	193.46	2,121.15	273.85
<a href="#">11-81-3058</a>	LONG-TERM DISABILITY	847.00	847.00	112.10	800.04	46.96
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>445,463.00</b>	<b>445,463.00</b>	<b>36,967.05</b>	<b>354,583.94</b>	<b>90,879.06</b>
<b>Category: 34 - COST OF SALES</b>						
<a href="#">11-81-3401</a>	MERCHANDISE	110,000.00	110,000.00	7,402.67	107,363.86	2,636.14
<a href="#">11-81-3415</a>	RANGE BALLS	8,190.00	8,190.00	0.00	6,437.55	1,752.45
<a href="#">11-81-3416</a>	RENTAL CLUBS	2,000.00	2,000.00	0.00	1,980.67	19.33
<a href="#">11-81-3419</a>	SPECIAL ORDER MERCHANDISE	28,000.00	28,000.00	811.88	13,898.58	14,101.42
<b>Category: 34 - COST OF SALES Total:</b>		<b>148,190.00</b>	<b>148,190.00</b>	<b>8,214.55</b>	<b>129,680.66</b>	<b>18,509.34</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-81-3502</a>	POSTAGE/FREIGHT/DEL.FEE	550.00	550.00	0.00	64.74	485.26
<a href="#">11-81-3503</a>	OFFICE SUPPLIES	6,500.00	6,500.00	733.47	5,120.36	1,379.64
<a href="#">11-81-3504</a>	WEARING APPAREL	2,000.00	2,000.00	65.34	1,658.32	341.68
<a href="#">11-81-3523</a>	TOOLS/EQUIPMENT	1,500.00	1,500.00	0.00	532.48	967.52
<a href="#">11-81-3529</a>	REPAIR PARTS	0.00	0.00	0.00	75.59	-75.59
<a href="#">11-81-3605</a>	MISCELLANEOUS SERVICE FEES	7,000.00	7,000.00	0.00	3,622.50	3,377.50
<b>Category: 35 - SUPPLIES Total:</b>		<b>17,550.00</b>	<b>17,550.00</b>	<b>798.81</b>	<b>11,073.99</b>	<b>6,476.01</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-81-4501</a>	FURN, FIXTURE/EPT MAINTENANCE	1,900.00	1,900.00	17.96	3,026.84	-1,126.84
<a href="#">11-81-4504</a>	COMPUTER SOFTWARE	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-81-4506</a>	CART MAINTENANCE	3,500.00	3,500.00	655.57	1,702.46	1,797.54
<a href="#">11-81-4520</a>	EQUIPMENT MAINTENANCE/OUTSOURC	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">11-81-4599</a>	MISCELLANEOUS EQUIPMENT	1,500.00	1,500.00	0.00	778.78	721.22
<b>Category: 45 - MAINTENANCE Total:</b>		<b>8,900.00</b>	<b>8,900.00</b>	<b>673.53</b>	<b>5,508.08</b>	<b>3,391.92</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-81-5012</a>	PRINTING	3,500.00	3,500.00	0.00	2,307.12	1,192.88
<a href="#">11-81-5020</a>	COMMUNICATIONS	6,500.00	6,500.00	412.79	3,365.53	3,134.47
<a href="#">11-81-5023</a>	LEASE EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
<a href="#">11-81-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	1,200.00	1,200.00	-28.94	333.05	866.95
<a href="#">11-81-5029</a>	TRAVEL/TRAINING	2,500.00	2,500.00	40.00	254.13	2,245.87
<a href="#">11-81-5043</a>	ADVERTISING/PROMOTION	28,000.00	28,000.00	0.00	20,263.76	7,736.24
<b>Category: 50 - SERVICES Total:</b>		<b>43,700.00</b>	<b>43,700.00</b>	<b>423.85</b>	<b>26,523.59</b>	<b>17,176.41</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">11-81-5405</a>	CREDIT CARD CHARGES	30,000.00	30,000.00	8,139.31	41,958.13	-11,958.13
<a href="#">11-81-5410</a>	SECURITY	2,500.00	2,500.00	0.00	1,709.79	790.21
<a href="#">11-81-5413</a>	TOURNAMENT FEES EXPENSE	2,000.00	2,000.00	120.00	747.22	1,252.78
<a href="#">11-81-5421</a>	EQUIPMENT LEASE DEBT	3,000.00	3,000.00	225.00	2,250.00	750.00
<a href="#">11-81-5498</a>	MISCELLANEOUS EXPENSE	5,500.00	5,500.00	0.00	5,887.31	-387.31
<b>Category: 54 - SUNDRY Total:</b>		<b>43,000.00</b>	<b>43,000.00</b>	<b>8,484.31</b>	<b>52,552.45</b>	<b>-9,552.45</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-81-5515</a>	CONSULTANT FEES	3,500.00	3,500.00	0.00	0.00	3,500.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>3,500.00</b>	<b>3,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,500.00</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">11-81-6003</a>	LIABILITY-FIRE & CASUALTY INSR	20,200.00	20,200.00	0.00	18,861.26	1,338.74
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>20,200.00</b>	<b>20,200.00</b>	<b>0.00</b>	<b>18,861.26</b>	<b>1,338.74</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">11-81-9772</a> TECHNOLOGY USER FEE	3,500.00	3,500.00	0.00	0.00	3,500.00
<a href="#">11-81-9791</a> EQUIP USER FEE	67,025.00	67,025.00	0.00	0.00	67,025.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>70,525.00</b>	<b>70,525.00</b>	<b>0.00</b>	<b>0.00</b>	<b>70,525.00</b>
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>801,028.00</b>	<b>801,028.00</b>	<b>55,562.10</b>	<b>598,783.97</b>	<b>202,244.03</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 82 - COURSE MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-82-3001</a>	SALARIES AND	321,152.00	321,152.00	24,739.70	262,506.76	58,645.24
<a href="#">11-82-3002</a>	WAGES	29,450.00	26,450.00	1,476.00	15,020.99	11,429.01
<a href="#">11-82-3003</a>	LONGEVITY	3,024.00	3,024.00	236.34	2,468.01	555.99
<a href="#">11-82-3007</a>	OVERTIME	5,000.00	5,000.00	416.82	4,060.98	939.02
<a href="#">11-82-3051</a>	FICA/MEDICARE TAXES	27,435.00	27,435.00	1,916.82	20,266.10	7,168.90
<a href="#">11-82-3052</a>	WORKMAN'S COMP	6,947.00	6,947.00	0.00	4,767.06	2,179.94
<a href="#">11-82-3053</a>	UNEMPLOYMENT TAXES	1,458.00	1,458.00	196.85	2,301.43	-843.43
<a href="#">11-82-3054</a>	RETIREMENT	47,410.00	47,410.00	3,615.93	38,824.71	8,585.29
<a href="#">11-82-3055</a>	INSURANCE	109,746.00	109,746.00	7,567.94	85,068.29	24,677.71
<a href="#">11-82-3056</a>	LIFE INS	562.00	562.00	87.75	497.25	64.75
<a href="#">11-82-3057</a>	DENTAL	6,693.00	6,693.00	515.68	5,654.06	1,038.94
<a href="#">11-82-3058</a>	LONG-TERM DISABILITY	1,362.00	1,362.00	228.30	1,262.53	99.47
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>560,239.00</b>	<b>557,239.00</b>	<b>40,998.13</b>	<b>442,698.17</b>	<b>114,540.83</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-82-3504</a>	WEARING APPAREL	2,800.00	2,800.00	711.24	1,539.28	1,260.72
<a href="#">11-82-3514</a>	FUEL & OIL	19,500.00	19,500.00	0.00	5,983.10	13,516.90
<a href="#">11-82-3523</a>	TOOLS/EQUIPMENT	4,500.00	7,500.00	158.94	7,309.07	190.93
<a href="#">11-82-3529</a>	REPAIR PARTS	0.00	0.00	332.81	409.31	-409.31
<a href="#">11-82-3535</a>	GROUND/SHOP SUPPLIES	14,000.00	12,700.00	303.11	8,151.47	4,548.53
<a href="#">11-82-3536</a>	LANDSCAPING MATERIALS	85,000.00	84,300.00	9,370.50	71,424.12	12,875.88
<b>Category: 35 - SUPPLIES Total:</b>		<b>125,800.00</b>	<b>126,800.00</b>	<b>10,876.60</b>	<b>94,816.35</b>	<b>31,983.65</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">11-82-4041</a>	WATER WELL MAINTENANCE	5,000.00	5,000.00	0.00	732.78	4,267.22
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>732.78</b>	<b>4,267.22</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">11-82-4505</a>	IRRIGATION EQUIPMENT	15,000.00	15,000.00	2,811.91	13,647.35	1,352.65
<a href="#">11-82-4520</a>	GROUND OUTSOURCED	0.00	0.00	0.00	2,965.00	-2,965.00
<a href="#">11-82-4599</a>	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	0.00	7,726.79	2,273.21
<b>Category: 45 - MAINTENANCE Total:</b>		<b>25,000.00</b>	<b>25,000.00</b>	<b>2,811.91</b>	<b>24,339.14</b>	<b>660.86</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-82-5022</a>	RENTAL EQUIPMENT	5,000.00	5,000.00	258.00	7,570.31	-2,570.31
<a href="#">11-82-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	1,000.00	1,000.00	0.00	640.00	360.00
<a href="#">11-82-5029</a>	TRAVEL/TRAINING	2,800.00	2,800.00	155.00	2,363.25	436.75
<b>Category: 50 - SERVICES Total:</b>		<b>8,800.00</b>	<b>8,800.00</b>	<b>413.00</b>	<b>10,573.56</b>	<b>-1,773.56</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">11-82-5405</a>	PERMITS & FEES	1,000.00	1,000.00	0.00	200.00	800.00
<a href="#">11-82-5412</a>	WATER AUTHORITY FEES	100,000.00	100,000.00	30.80	40,428.85	59,571.15
<b>Category: 54 - SUNDRY Total:</b>		<b>101,000.00</b>	<b>101,000.00</b>	<b>30.80</b>	<b>40,628.85</b>	<b>60,371.15</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">11-82-5508</a>	SANITARY/TRASH SERVICES	3,500.00	5,500.00	95.20	5,526.48	-26.48
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>3,500.00</b>	<b>5,500.00</b>	<b>95.20</b>	<b>5,526.48</b>	<b>-26.48</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-82-9773</a>	COMP. EQUIPMENT USER FEE	400.00	400.00	0.00	0.00	400.00
<a href="#">11-82-9791</a>	EQUIPMENT USER FEE	84,579.00	84,579.00	0.00	0.00	84,579.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>84,979.00</b>	<b>84,979.00</b>	<b>0.00</b>	<b>0.00</b>	<b>84,979.00</b>
<b>Department: 82 - COURSE MAINTENANCE Total:</b>		<b>914,318.00</b>	<b>914,318.00</b>	<b>55,225.64</b>	<b>619,315.33</b>	<b>295,002.67</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 83 - BUILDING MAINTENANCE</b>					
<b>Category: 35 - SUPPLIES</b>					
<a href="#">11-83-3517</a> JANITORIAL SUPPLIES	5,500.00	5,500.00	553.66	2,543.29	2,956.71
<b>Category: 35 - SUPPLIES Total:</b>	<b>5,500.00</b>	<b>5,500.00</b>	<b>553.66</b>	<b>2,543.29</b>	<b>2,956.71</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>					
<a href="#">11-83-4001</a> BUILDINGS & GROUNDS	15,000.00	15,000.00	371.74	19,177.28	-4,177.28
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>371.74</b>	<b>19,177.28</b>	<b>-4,177.28</b>
<b>Category: 45 - MAINTENANCE</b>					
<a href="#">11-83-4501</a> FURN.FIXTURES, OFF EQUIP	5,000.00	5,000.00	0.00	81.15	4,918.85
<b>Category: 45 - MAINTENANCE Total:</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>81.15</b>	<b>4,918.85</b>
<b>Category: 50 - SERVICES</b>					
<a href="#">11-83-5017</a> UTILITIES	28,000.00	28,000.00	1,910.45	11,620.60	16,379.40
<b>Category: 50 - SERVICES Total:</b>	<b>28,000.00</b>	<b>28,000.00</b>	<b>1,910.45</b>	<b>11,620.60</b>	<b>16,379.40</b>
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>53,500.00</b>	<b>53,500.00</b>	<b>2,835.85</b>	<b>33,422.32</b>	<b>20,077.68</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 87 - GC CAPITAL IMPROVEMENT					
Category: 70 - CAPITAL IMPROVEMENTS					
<a href="#">11-87-7010</a> CAPITAL IMPROVEMENT	151,000.00	151,000.00	0.00	105,683.36	45,316.64
Category: 70 - CAPITAL IMPROVEMENTS Total:	<b>151,000.00</b>	<b>151,000.00</b>	<b>0.00</b>	<b>105,683.36</b>	<b>45,316.64</b>
Department: 87 - GC CAPITAL IMPROVEMENT Total:	<b>151,000.00</b>	<b>151,000.00</b>	<b>0.00</b>	<b>105,683.36</b>	<b>45,316.64</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">11-88-3001</a>	SALARIES AND WAGES	48,912.00	39,912.00	0.00	13,497.39	26,414.61
<a href="#">11-88-3003</a>	LONGEVITY	912.00	912.00	0.00	130.55	781.45
<a href="#">11-88-3007</a>	OVERTIME	500.00	500.00	0.00	52.68	447.32
<a href="#">11-88-3051</a>	FICA/MEDICARE TAXES	3,850.00	3,850.00	0.00	1,021.20	2,828.80
<a href="#">11-88-3052</a>	WORKER'S COMP	975.00	975.00	0.00	669.05	305.95
<a href="#">11-88-3053</a>	UNEMPLOYMENT TAXES	145.80	145.80	0.00	2.47	143.33
<a href="#">11-88-3054</a>	RETIREMENT	7,248.00	7,248.00	0.00	2,037.04	5,210.96
<a href="#">11-88-3055</a>	HEALTH INSURANCE	11,959.00	11,959.00	-13.88	1,749.25	10,209.75
<a href="#">11-88-3056</a>	LIFE INS	70.00	70.00	5.85	17.55	52.45
<a href="#">11-88-3057</a>	DENTAL	1,040.00	1,040.00	0.00	175.29	864.71
<a href="#">11-88-3058</a>	LONG TERM DISABILITY	211.00	211.00	0.00	15.73	195.27
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>75,822.80</b>	<b>66,822.80</b>	<b>-8.03</b>	<b>19,368.20</b>	<b>47,454.60</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">11-88-3504</a>	WEARING APPAREL	500.00	500.00	0.00	0.00	500.00
<a href="#">11-88-3514</a>	FUEL & OIL	2,000.00	2,000.00	273.90	273.90	1,726.10
<a href="#">11-88-3523</a>	TOOLS/EQUIPMENT	7,000.00	7,000.00	0.00	1,808.91	5,191.09
<a href="#">11-88-3529</a>	REPAIR PARTS	22,000.00	31,000.00	356.09	16,546.82	14,453.18
<a href="#">11-88-3535</a>	GROUND/SHOP SUPPLIES	4,000.00	4,000.00	0.00	780.08	3,219.92
<b>Category: 35 - SUPPLIES Total:</b>		<b>35,500.00</b>	<b>44,500.00</b>	<b>629.99</b>	<b>19,409.71</b>	<b>25,090.29</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">11-88-5029</a>	TRAVEL/TRAINING	500.00	500.00	0.00	0.00	500.00
<b>Category: 50 - SERVICES Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">11-88-9781</a>	TRANSFER TO EQUIP PURCH CONT	27,310.00	27,310.00	0.00	0.00	27,310.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>27,310.00</b>	<b>27,310.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,310.00</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>		<b>139,132.80</b>	<b>139,132.80</b>	<b>621.96</b>	<b>38,777.91</b>	<b>100,354.89</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>		<b>0.00</b>	<b>0.00</b>	<b>100,459.82</b>	<b>-15,293.15</b>	
<b>Total Surplus (Deficit):</b>		<b>-1,194,586.00</b>	<b>-1,194,586.00</b>	<b>305,733.26</b>	<b>1,197,503.09</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 02 - UTILITY FUND</b>					
<b>Department: 40 - 40</b>					
85 - FEE & CHARGES FOR SERVICE	4,520,000.00	4,520,000.00	450,817.31	3,705,410.06	814,589.94
96 - INTEREST EARNED	70,000.00	70,000.00	650.84	35,601.61	34,398.39
98 - MISCELLANEOUS REVENUE	98,580.00	98,580.00	1,217.24	51,052.28	47,527.72
<b>Department: 40 - 40 Total:</b>	<b>4,688,580.00</b>	<b>4,688,580.00</b>	<b>452,685.39</b>	<b>3,792,063.95</b>	<b>896,516.05</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 45 - WATER &amp; SEWER</b>					
30 - SALARIES, WAGES, & BENEFITS	355,187.00	355,187.00	19,785.81	261,175.38	94,011.62
35 - SUPPLIES	45,200.00	45,200.00	2,779.43	33,835.80	11,364.20
40 - MAINTENANCE--BLDGS, STRUC	142,000.00	142,000.00	9,261.82	128,096.93	13,903.07
45 - MAINTENANCE	7,400.00	7,400.00	0.00	6,074.61	1,325.39
50 - SERVICES	540,060.00	540,060.00	48,667.24	421,024.31	119,035.69
54 - SUNDRY	1,700,000.00	1,700,000.00	134,313.14	1,156,532.00	543,468.00
55 - PROFESSIONAL SERVICES	380,000.00	380,000.00	8,190.00	25,561.00	354,439.00
60 - OTHER SERVICES	20,800.00	20,800.00	0.00	19,052.57	1,747.43
97 - INTERFUND ACTIVITY	1,052,519.00	1,052,519.00	0.00	0.00	1,052,519.00
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>4,243,166.00</b>	<b>4,243,166.00</b>	<b>222,997.44</b>	<b>2,051,352.60</b>	<b>2,191,813.40</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 07/31/2020**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 46 - UTILITY CAPITAL PROJECT</b>					
70 - CAPITAL IMPROVEMENTS	1,655,000.00	1,655,000.00	11,600.00	496,459.05	1,158,540.95
<b>Department: 46 - UTILITY CAPITAL PROJECT Total:</b>	<b>1,655,000.00</b>	<b>1,655,000.00</b>	<b>11,600.00</b>	<b>496,459.05</b>	<b>1,158,540.95</b>
<b>Fund: 02 - UTILITY FUND Surplus (Deficit):</b>	<b>-1,209,586.00</b>	<b>-1,209,586.00</b>	<b>218,087.95</b>	<b>1,244,252.30</b>	<b>-2,453,838.30</b>
<b>Fund: 04 - IMPACT FEE FUND</b>					
<b>Department: 43 - 43</b>					
85 - FEE & CHARGES FOR SERVICE	75,000.00	75,000.00	3,207.78	47,006.53	27,993.47
96 - INTEREST EARNED	20,000.00	20,000.00	177.71	8,337.41	11,662.59
<b>Department: 43 - 43 Total:</b>	<b>95,000.00</b>	<b>95,000.00</b>	<b>3,385.49</b>	<b>55,343.94</b>	<b>39,656.06</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020**

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 45 - WATER &amp; SEWER</b>					
55 - PROFESSIONAL SERVICES	80,000.00	80,000.00	16,200.00	86,800.00	-6,800.00
<b>Department: 45 - WATER &amp; SEWER Total:</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>16,200.00</b>	<b>86,800.00</b>	<b>-6,800.00</b>
<b>Fund: 04 - IMPACT FEE FUND Surplus (Deficit):</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>-12,814.51</b>	<b>-31,456.06</b>	<b>46,456.06</b>
<b>Fund: 11 - GOLF COURSE FUND</b>					
<b>Department: 80 - 80</b>					
85 - FEE & CHARGES FOR SERVICE	1,362,000.00	1,362,000.00	214,664.38	1,378,658.01	-16,658.01
96 - INTEREST EARNED	8,000.00	8,000.00	40.99	2,031.73	5,968.27
97 - INTERFUND ACTIVITY	663,978.80	663,978.80	0.00	0.00	663,978.80
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	0.00	0.00	25,000.00
<b>Department: 80 - 80 Total:</b>	<b>2,058,978.80</b>	<b>2,058,978.80</b>	<b>214,705.37</b>	<b>1,380,689.74</b>	<b>678,289.06</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 81 - CLUB HOUSE</b>					
30 - SALARIES, WAGES, & BENEFITS	445,463.00	445,463.00	36,967.05	354,583.94	90,879.06
34 - COST OF SALES	148,190.00	148,190.00	8,214.55	129,680.66	18,509.34
35 - SUPPLIES	17,550.00	17,550.00	798.81	11,073.99	6,476.01
45 - MAINTENANCE	8,900.00	8,900.00	673.53	5,508.08	3,391.92
50 - SERVICES	43,700.00	43,700.00	423.85	26,523.59	17,176.41
54 - SUNDRY	43,000.00	43,000.00	8,484.31	52,552.45	-9,552.45
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00
60 - OTHER SERVICES	20,200.00	20,200.00	0.00	18,861.26	1,338.74
97 - INTERFUND ACTIVITY	70,525.00	70,525.00	0.00	0.00	70,525.00
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>801,028.00</b>	<b>801,028.00</b>	<b>55,562.10</b>	<b>598,783.97</b>	<b>202,244.03</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 82 - COURSE MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	560,239.00	557,239.00	40,998.13	442,698.17	114,540.83
35 - SUPPLIES	125,800.00	126,800.00	10,876.60	94,816.35	31,983.65
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	0.00	732.78	4,267.22
45 - MAINTENANCE	25,000.00	25,000.00	2,811.91	24,339.14	660.86
50 - SERVICES	8,800.00	8,800.00	413.00	10,573.56	-1,773.56
54 - SUNDRY	101,000.00	101,000.00	30.80	40,628.85	60,371.15
55 - PROFESSIONAL SERVICES	3,500.00	5,500.00	95.20	5,526.48	-26.48
97 - INTERFUND ACTIVITY	84,979.00	84,979.00	0.00	0.00	84,979.00
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>914,318.00</b>	<b>914,318.00</b>	<b>55,225.64</b>	<b>619,315.33</b>	<b>295,002.67</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 07/31/2020**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 83 - BUILDING MAINTENANCE</b>					
35 - SUPPLIES	5,500.00	5,500.00	553.66	2,543.29	2,956.71
40 - MAINTENANCE--BLDGS, STRUC	15,000.00	15,000.00	371.74	19,177.28	-4,177.28
45 - MAINTENANCE	5,000.00	5,000.00	0.00	81.15	4,918.85
50 - SERVICES	28,000.00	28,000.00	1,910.45	11,620.60	16,379.40
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>53,500.00</b>	<b>53,500.00</b>	<b>2,835.85</b>	<b>33,422.32</b>	<b>20,077.68</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020**

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 07/31/2020**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>					
70 - CAPITAL IMPROVEMENTS	151,000.00	151,000.00	0.00	105,683.36	45,316.64
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>151,000.00</b>	<b>151,000.00</b>	<b>0.00</b>	<b>105,683.36</b>	<b>45,316.64</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020**



Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	75,822.80	66,822.80	-8.03	19,368.20	47,454.60
35 - SUPPLIES	35,500.00	44,500.00	629.99	19,409.71	25,090.29
50 - SERVICES	500.00	500.00	0.00	0.00	500.00
97 - INTERFUND ACTIVITY	27,310.00	27,310.00	0.00	0.00	27,310.00
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>139,132.80</b>	<b>139,132.80</b>	<b>621.96</b>	<b>38,777.91</b>	<b>100,354.89</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>100,459.82</b>	<b>-15,293.15</b>	<b>15,293.15</b>
<b>Total Surplus (Deficit):</b>	<b>-1,194,586.00</b>	<b>-1,194,586.00</b>	<b>305,733.26</b>	<b>1,197,503.09</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
02 - UTILITY FUND	-1,209,586.00	-1,209,586.00	218,087.95	1,244,252.30	-2,453,838.30
04 - IMPACT FEE FUND	15,000.00	15,000.00	-12,814.51	-31,456.06	46,456.06
11 - GOLF COURSE FUND	0.00	0.00	100,459.82	-15,293.15	15,293.15
<b>Total Surplus (Deficit):</b>	<b>-1,194,586.00</b>	<b>-1,194,586.00</b>	<b>305,733.26</b>	<b>1,197,503.09</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Jersey Village, TX

# Income Statement Account Summary

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - GENERAL FUND</b>						
<b>Department: 10 - 10</b>						
<b>Category: 72 - PROPERTY TAXES</b>						
<a href="#">01-10-7201</a>	CURRENT PROPERTY TAXES	6,314,000.00	6,314,000.00	37.33	6,506,249.90	-192,249.90
<a href="#">01-10-7202</a>	DELINQUENT PROPERTY TAXES	30,000.00	30,000.00	0.00	-7,731.43	37,731.43
<a href="#">01-10-7203</a>	PENALTY, INTEREST & COSTS	25,000.00	25,000.00	5.59	31,295.78	-6,295.78
	<b>Category: 72 - PROPERTY TAXES Total:</b>	<b>6,369,000.00</b>	<b>6,369,000.00</b>	<b>42.92</b>	<b>6,529,814.25</b>	<b>-160,814.25</b>
<b>Category: 75 - OTHER TAXES</b>						
<a href="#">01-10-7511</a>	ELECTRIC FRANCHISE	360,000.00	360,000.00	30,455.40	300,490.58	59,509.42
<a href="#">01-10-7512</a>	TELEPHONE FRANCHISE	89,000.00	89,000.00	2,024.76	54,811.67	34,188.33
<a href="#">01-10-7513</a>	GAS FRANCHISE	40,000.00	40,000.00	0.00	29,010.44	10,989.56
<a href="#">01-10-7514</a>	CABLE TV FRANCHISE	75,000.00	75,000.00	0.00	57,934.67	17,065.33
<a href="#">01-10-7515</a>	TELECOMMUNICATION	30,000.00	30,000.00	35.70	10,718.05	19,281.95
<a href="#">01-10-7621</a>	CITY SALES TAX	3,810,000.00	3,810,000.00	398,724.56	3,591,407.73	218,592.27
<a href="#">01-10-7622</a>	SALES TX-RED. PROPERTY TX	1,905,000.00	1,905,000.00	199,362.28	1,795,703.86	109,296.14
<a href="#">01-10-7631</a>	MIXED DRINK TAX	30,000.00	30,000.00	0.00	15,533.23	14,466.77
	<b>Category: 75 - OTHER TAXES Total:</b>	<b>6,339,000.00</b>	<b>6,339,000.00</b>	<b>630,602.70</b>	<b>5,855,610.23</b>	<b>483,389.77</b>
<b>Category: 80 - FINES WARRANTS &amp; BONDS</b>						
<a href="#">01-10-8001</a>	FINES	1,000,000.00	1,000,000.00	50,436.43	632,641.14	367,358.86
<a href="#">01-10-8002</a>	TIME PAYMENT FEE-GENERAL	10,000.00	10,000.00	441.93	7,640.28	2,359.72
<a href="#">01-10-8003</a>	TIME PAYMENT FEE-COURT	0.00	0.00	77.06	1,748.35	-1,748.35
<a href="#">01-10-8004</a>	COURT TECHNOLOGY FEES	0.00	0.00	1,042.18	12,986.31	-12,986.31
<a href="#">01-10-8005</a>	COURT SECURITY FEE	0.00	0.00	1,015.00	10,734.76	-10,734.76
<a href="#">01-10-8006</a>	OMNI FEE	8,000.00	8,000.00	644.00	5,824.50	2,175.50
<a href="#">01-10-8007</a>	CHILD SAFETY FEE	0.00	0.00	862.25	1,182.91	-1,182.91
<a href="#">01-10-8008</a>	JUDICIAL FEE	0.00	0.00	93.33	1,662.46	-1,662.46
	<b>Category: 80 - FINES WARRANTS &amp; BONDS Total:</b>	<b>1,018,000.00</b>	<b>1,018,000.00</b>	<b>54,612.18</b>	<b>674,420.71</b>	<b>343,579.29</b>
<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE</b>						
<a href="#">01-10-8501</a>	GARBAGE FEES/RESIDENTIAL	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-10-8503</a>	POOL MEMBERSHIP FEES	20,000.00	20,000.00	2,721.00	17,852.00	2,148.00
<a href="#">01-10-8504</a>	SWIM LESSON	4,000.00	4,000.00	845.00	5,140.00	-1,140.00
<a href="#">01-10-8505</a>	POOL RENTALS	4,000.00	4,000.00	1,000.00	1,675.00	2,325.00
<a href="#">01-10-8506</a>	REC PROGRAMS	1,000.00	1,000.00	330.00	2,320.00	-1,320.00
<a href="#">01-10-8507</a>	AMBULANCE SERVICE FEES	200,000.00	200,000.00	21,692.01	271,447.52	-71,447.52
<a href="#">01-10-8509</a>	PET TAGS	800.00	800.00	35.00	540.00	260.00
<a href="#">01-10-8510</a>	POUND FEES	150.00	150.00	0.00	120.00	30.00
<a href="#">01-10-8511</a>	JERSEY VILLAGE STICKERS	0.00	0.00	3.00	59.00	-59.00
<a href="#">01-10-8512</a>	RENTAL FEE	40,000.00	40,000.00	0.00	32,954.72	7,045.28
<a href="#">01-10-8513</a>	CHILD SAFETY FEE-COUNTY	8,000.00	8,000.00	0.00	5,552.09	2,447.91
<a href="#">01-10-8514</a>	FOOD & BEVERAGE FEES	1,000.00	1,000.00	0.00	330.00	670.00
<a href="#">01-10-8516</a>	FARMER'S MARKET FEES	7,200.00	7,200.00	0.00	3,310.00	3,890.00
<a href="#">01-10-8517</a>	PARK RENTALS	750.00	750.00	1,255.00	1,715.00	-965.00
<a href="#">01-10-8999</a>	PLAN CHECKING AND PLAT REVIEW	25,000.00	25,000.00	535.00	33,566.83	-8,566.83
	<b>Category: 85 - FEE &amp; CHARGES FOR SERVICE Total:</b>	<b>312,900.00</b>	<b>312,900.00</b>	<b>28,416.01</b>	<b>376,582.16</b>	<b>-63,682.16</b>
<b>Category: 90 - LICENSES &amp; PERMITS</b>						
<a href="#">01-10-9001</a>	BUILDING PERMITS	100,000.00	100,000.00	9,014.44	66,517.46	33,482.54
<a href="#">01-10-9002</a>	PLUMBING PERMITS	10,000.00	10,000.00	1,020.00	9,970.00	30.00
<a href="#">01-10-9003</a>	ELECTRICAL PERMITS	18,000.00	18,000.00	819.00	10,153.00	7,847.00
<a href="#">01-10-9004</a>	MECHANICAL PERMITS	8,000.00	8,000.00	200.00	6,401.50	1,598.50
<a href="#">01-10-9006</a>	SIGN PERMITS	8,000.00	8,000.00	119.95	14,157.18	-6,157.18
<a href="#">01-10-9007</a>	LIQUOR LICENSES	6,000.00	6,000.00	750.00	7,515.00	-1,515.00
<a href="#">01-10-9010</a>	ANTENNA ANNUAL FEES	0.00	0.00	0.00	4,221.48	-4,221.48

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-10-9012</a>	BURGLAR/FIRE ALARM PERMIT	12,000.00	12,000.00	533.27	5,375.29	6,624.71
<a href="#">01-10-9013</a>	FIRE MARSHAL PERM FEES	500.00	500.00	350.00	1,519.00	-1,019.00
<a href="#">01-10-9015</a>	OPERATIONAL HARZADOUS PERM	100.00	100.00	0.00	0.00	100.00
<a href="#">01-10-9016</a>	HOTEL/MOTEL LICENSE PERMITS	1,000.00	1,000.00	0.00	500.00	500.00
<b>Category: 90 - LICENSES &amp; PERMITS Total:</b>		<b>163,600.00</b>	<b>163,600.00</b>	<b>12,806.66</b>	<b>126,329.91</b>	<b>37,270.09</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">01-10-9601</a>	INTEREST EARNED	350,000.00	350,000.00	2,518.31	95,018.71	254,981.29
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>350,000.00</b>	<b>350,000.00</b>	<b>2,518.31</b>	<b>95,018.71</b>	<b>254,981.29</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-10-9750</a>	CRIME CONTROL DISTRICT REIMB.	1,342,587.00	1,342,587.00	0.00	1,182,527.00	160,060.00
<a href="#">01-10-9752</a>	TRANSFER FROM UTLY FUND	570,000.00	570,000.00	0.00	0.00	570,000.00
<a href="#">01-10-9753</a>	COURT SECURITY & TECH REIMB.	47,400.00	47,400.00	0.00	0.00	47,400.00
<a href="#">01-10-9754</a>	TRANFER FROM MOTEL TAX FUND	18,000.00	18,000.00	0.00	0.00	18,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>1,977,987.00</b>	<b>1,977,987.00</b>	<b>0.00</b>	<b>1,182,527.00</b>	<b>795,460.00</b>
<b>Category: 98 - MISCELLANEOUS REVENUE</b>						
<a href="#">01-10-9802</a>	SALE OF ASSETS	191,165.00	191,165.00	123.00	205,627.28	-14,462.28
<a href="#">01-10-9805</a>	DONATIONS--PARK	0.00	0.00	0.00	1,050.00	-1,050.00
<a href="#">01-10-9807</a>	DONATIONS - POLICE DEPT.	0.00	0.00	0.00	350.00	-350.00
<a href="#">01-10-9808</a>	DONATION-CITY BEAUTIFICATION	0.00	0.00	0.00	1,800.00	-1,800.00
<a href="#">01-10-9814</a>	FIRE/POLICE TRAIN'G-LEOSE	0.00	0.00	0.00	879.29	-879.29
<a href="#">01-10-9816</a>	PROPERTY LIENS/ORD VIOLATION	0.00	0.00	0.00	280.00	-280.00
<a href="#">01-10-9899</a>	MISCELLANEOUS	50,000.00	50,000.00	6,473.24	59,955.46	-9,955.46
<b>Category: 98 - MISCELLANEOUS REVENUE Total:</b>		<b>241,165.00</b>	<b>241,165.00</b>	<b>6,596.24</b>	<b>269,942.03</b>	<b>-28,777.03</b>
<b>Category: 99 - OTHER AGENCY REVENUES</b>						
<a href="#">01-10-9901</a>	GRANTS/CONTRACTS-COPS	0.00	0.00	0.00	3,010.00	-3,010.00
<a href="#">01-10-9903</a>	FEMA EMS GRANTS	0.00	0.00	0.00	13,927.50	-13,927.50
<a href="#">01-10-9904</a>	FEMA	0.00	0.00	0.00	33,620.65	-33,620.65
<a href="#">01-10-9905</a>	AMBULANCE FEES STATE GRANT	200,000.00	200,000.00	0.00	29,466.04	170,533.96
<a href="#">01-10-9906</a>	LEOSE FUNDS - TRAINING GRANT	0.00	0.00	0.00	3,093.63	-3,093.63
<b>Category: 99 - OTHER AGENCY REVENUES Total:</b>		<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>83,117.82</b>	<b>116,882.18</b>
<b>Department: 10 - 10 Total:</b>		<b>16,971,652.00</b>	<b>16,971,652.00</b>	<b>735,595.02</b>	<b>15,193,362.82</b>	<b>1,778,289.18</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 11 - ADMINISTRATIVE SERVICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-11-3001</a>	SALARIES	376,938.00	376,938.00	29,191.02	318,507.79	58,430.21
<a href="#">01-11-3002</a>	WAGES	27,040.00	27,040.00	382.00	1,100.00	25,940.00
<a href="#">01-11-3003</a>	LONGEVITY	864.00	864.00	62.76	634.90	229.10
<a href="#">01-11-3010</a>	INCENTIVES	6,800.00	6,800.00	138.46	1,518.12	5,281.88
<a href="#">01-11-3020</a>	EMPLOYEE AWARDS/BONUS	6,700.00	6,700.00	39.00	837.48	5,862.52
<a href="#">01-11-3051</a>	FICA/MEDICARE TAXES	31,988.00	31,988.00	2,219.95	21,358.14	10,629.86
<a href="#">01-11-3052</a>	WORKMEN'S COMPENSATION	11,627.00	11,627.00	0.00	7,970.26	3,656.74
<a href="#">01-11-3053</a>	UNEMPLOYMENT COMPENSATION	583.00	583.00	11.56	965.23	-382.23
<a href="#">01-11-3054</a>	RETIREMENT	56,328.00	56,328.00	4,256.68	47,115.18	9,212.82
<a href="#">01-11-3055</a>	HEALTH INSURANCE	39,325.00	39,325.00	2,873.70	32,356.73	6,968.27
<a href="#">01-11-3056</a>	LIFE INS	211.00	211.00	35.10	193.05	17.95
<a href="#">01-11-3057</a>	DENTAL INSURANCE	2,532.00	2,532.00	213.22	2,337.81	194.19
<a href="#">01-11-3058</a>	LONG-TERM DISABILITY	1,622.00	1,622.00	233.41	1,191.00	431.00
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>562,558.00</b>	<b>562,558.00</b>	<b>39,656.86</b>	<b>436,085.69</b>	<b>126,472.31</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-11-3502</a>	POSTAGE/FREIGHT/DEL. FEE	150.00	150.00	0.00	0.00	150.00
<a href="#">01-11-3503</a>	OFFICE SUPPLIES	4,000.00	4,000.00	251.59	1,252.21	2,747.79
<a href="#">01-11-3510</a>	BOOKS & PERIODICALS	200.00	200.00	0.00	125.00	75.00
<a href="#">01-11-3520</a>	FOOD	10,000.00	10,000.00	101.88	3,689.34	6,310.66
<b>Category: 35 - SUPPLIES Total:</b>		<b>14,350.00</b>	<b>14,350.00</b>	<b>353.47</b>	<b>5,066.55</b>	<b>9,283.45</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-11-4501</a>	FURN.,FIXT.,& OFF. MACH.	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-11-5001</a>	MAYOR & COUNCIL EXPENDITURES	4,000.00	4,000.00	0.00	466.25	3,533.75
<a href="#">01-11-5007</a>	RECORDS MANAGEMENT	7,000.00	7,000.00	1,158.71	5,117.66	1,882.34
<a href="#">01-11-5012</a>	PRINTING	250.00	250.00	0.00	173.30	76.70
<a href="#">01-11-5014</a>	MEDICAL EXPENSES	10,000.00	10,000.00	144.50	7,666.00	2,334.00
<a href="#">01-11-5020</a>	COMMUNICATIONS	3,600.00	3,600.00	84.61	879.08	2,720.92
<a href="#">01-11-5025</a>	NEWSPAPER NOTICES	9,000.00	9,000.00	192.05	1,312.77	7,687.23
<a href="#">01-11-5026</a>	CODIFICATIONS	7,400.00	7,400.00	681.08	3,228.24	4,171.76
<a href="#">01-11-5027</a>	MEMBERSHIPS/SUBSCRIPTIONS	6,000.00	6,000.00	1,035.45	5,803.33	196.67
<a href="#">01-11-5028</a>	TEXAS LEGISLATIVE SERVICES	0.00	1.00	0.00	0.00	1.00
<a href="#">01-11-5029</a>	TRAVEL/TRAINING	19,000.00	19,000.00	0.00	1,814.87	17,185.13
<a href="#">01-11-5030</a>	CAR ALLOWANCE	6,500.00	6,500.00	500.00	5,500.00	1,000.00
<a href="#">01-11-5041</a>	NEWSLETTER	9,500.00	9,500.00	465.00	3,720.00	5,780.00
<b>Category: 50 - SERVICES Total:</b>		<b>82,250.00</b>	<b>82,251.00</b>	<b>4,261.40</b>	<b>35,681.50</b>	<b>46,569.50</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-11-5401</a>	ELECTION EXPENSE	7,000.00	7,000.00	0.00	0.00	7,000.00
<b>Category: 54 - SUNDRY Total:</b>		<b>7,000.00</b>	<b>7,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,000.00</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-11-6005</a>	NOTARY SURETY BONDS	300.00	300.00	0.00	0.00	300.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-11-9772</a>	TECHNOLOGY USER FEE	4,250.00	4,250.00	0.00	0.00	4,250.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>4,250.00</b>	<b>4,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,250.00</b>
<b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>		<b>672,708.00</b>	<b>672,709.00</b>	<b>44,271.73</b>	<b>476,833.74</b>	<b>195,875.26</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 12 - LEGAL/OTHER SERVICES</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-12-3052</a>	WORKMEN'S COMPENSATION	250.00	250.00	0.00	205.86	44.14
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>250.00</b>	<b>250.00</b>	<b>0.00</b>	<b>205.86</b>	<b>44.14</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-12-5023</a>	GRANTS AND INCENTIVES	2,172,000.00	2,172,000.00	0.00	1,215,587.00	956,413.00
<b>Category: 50 - SERVICES Total:</b>		<b>2,172,000.00</b>	<b>2,172,000.00</b>	<b>0.00</b>	<b>1,215,587.00</b>	<b>956,413.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-12-5502</a>	LEGAL FEES	125,000.00	125,000.00	7,439.47	68,967.98	56,032.02
<a href="#">01-12-5515</a>	CONSULTANT SERVICES	35,000.00	35,000.00	0.00	5,990.98	29,009.02
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>160,000.00</b>	<b>160,000.00</b>	<b>7,439.47</b>	<b>74,958.96</b>	<b>85,041.04</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-12-6001</a>	AUTOMOBILE LIABILITY	38,531.00	38,531.00	0.00	45,346.40	-6,815.40
<a href="#">01-12-6003</a>	LIABILITY-FIRE & CASUALTY INSR	69,140.00	69,140.00	0.00	65,435.77	3,704.23
<a href="#">01-12-6005</a>	SURETY BONDS	500.00	500.00	140.00	717.00	-217.00
<a href="#">01-12-6007</a>	INSURANCE/DEDUCTIBLE	0.00	0.00	0.00	-3,276.02	3,276.02
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>108,171.00</b>	<b>108,171.00</b>	<b>140.00</b>	<b>108,223.15</b>	<b>-52.15</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-12-9760</a>	TRFR TO CAPITAL IMPROVEMENTS	5,423,765.00	5,423,765.00	0.00	0.00	5,423,765.00
<a href="#">01-12-9761</a>	TRANSFER TO GOLF FUND	663,978.80	663,978.80	0.00	0.00	663,978.80
<a href="#">01-12-9772</a>	TECHNOLOGY USER FEES	500.00	500.00	0.00	0.00	500.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>6,088,243.80</b>	<b>6,088,243.80</b>	<b>0.00</b>	<b>0.00</b>	<b>6,088,243.80</b>
<b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>		<b>8,528,664.80</b>	<b>8,528,664.80</b>	<b>7,579.47</b>	<b>1,398,974.97</b>	<b>7,129,689.83</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 13 - INFO TECHNOLOGY</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-13-3001</a>	SALARIES	218,311.00	218,311.00	17,392.58	186,777.63	31,533.37
<a href="#">01-13-3002</a>	WAGES	10,230.00	10,230.00	143.00	5,276.86	4,953.14
<a href="#">01-13-3003</a>	LONGEVITY	1,104.00	1,104.00	83.06	824.55	279.45
<a href="#">01-13-3010</a>	INCENTIVES	1,200.00	1,200.00	0.00	0.00	1,200.00
<a href="#">01-13-3051</a>	FICA/MEDICARE TAXES	17,660.00	17,660.00	1,296.76	14,195.59	3,464.41
<a href="#">01-13-3052</a>	WORKMEN'S COMPENSATION	449.00	449.00	0.00	308.11	140.89
<a href="#">01-13-3053</a>	EMPLOYMENT TAXES	583.00	583.00	30.45	661.12	-78.12
<a href="#">01-13-3054</a>	RETIREMENT	31,774.00	31,774.00	2,488.54	27,108.93	4,665.07
<a href="#">01-13-3055</a>	HEALTH INSURANCE	32,952.00	32,952.00	1,993.20	22,662.88	10,289.12
<a href="#">01-13-3056</a>	LIFE INS	211.00	211.00	35.10	193.05	17.95
<a href="#">01-13-3057</a>	DENTAL INSURANCE	2,532.00	2,532.00	213.22	2,337.80	194.20
<a href="#">01-13-3058</a>	LONG-TERM DISABILITY	927.00	927.00	153.37	832.55	94.45
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>317,933.00</b>	<b>317,933.00</b>	<b>23,829.28</b>	<b>261,179.07</b>	<b>56,753.93</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-13-3502</a>	POSTAGE/FREIGHT	500.00	500.00	0.00	22.50	477.50
<a href="#">01-13-3503</a>	OFFICE SUPPLIES	250.00	250.00	0.00	0.00	250.00
<a href="#">01-13-3509</a>	COMPUTER SUPPLIES	2,200.00	2,200.00	88.33	1,009.39	1,190.61
<a href="#">01-13-3510</a>	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00	100.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>3,050.00</b>	<b>3,050.00</b>	<b>88.33</b>	<b>1,031.89</b>	<b>2,018.11</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-13-4501</a>	FURN. FIXTURES. OFF EQUIPMENT	6,314.00	6,314.00	438.06	4,509.12	1,804.88
<a href="#">01-13-4502</a>	COMPUTER EQUIPMENT	9,500.00	9,500.00	668.88	4,404.55	5,095.45
<a href="#">01-13-4504</a>	SOFTWARE MAINTENANCE	200,555.00	200,555.00	8,721.00	135,324.57	65,230.43
<b>Category: 45 - MAINTENANCE Total:</b>		<b>216,369.00</b>	<b>216,369.00</b>	<b>9,827.94</b>	<b>144,238.24</b>	<b>72,130.76</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-13-5020</a>	COMMUNICATIONS	24,000.00	24,000.00	2,358.55	16,260.43	7,739.57
<a href="#">01-13-5027</a>	MEMBERSHIPS/SUBSCRIPT	1,450.00	1,450.00	163.67	770.48	679.52
<a href="#">01-13-5029</a>	TRAVEL/TRAINING	7,600.00	7,600.00	0.00	5,978.00	1,622.00
<b>Category: 50 - SERVICES Total:</b>		<b>33,050.00</b>	<b>33,050.00</b>	<b>2,522.22</b>	<b>23,008.91</b>	<b>10,041.09</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-13-5515</a>	CONSULTANT SERVICES	48,800.00	48,800.00	1,647.00	22,367.00	26,433.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>48,800.00</b>	<b>48,800.00</b>	<b>1,647.00</b>	<b>22,367.00</b>	<b>26,433.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-13-6574</a>	COMPUTER SOFTWARE	0.00	0.00	682.50	32,575.70	-32,575.70
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>682.50</b>	<b>32,575.70</b>	<b>-32,575.70</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-13-9772</a>	TECHNOLOGY USER FEE	48,842.00	48,842.00	0.00	0.00	48,842.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>48,842.00</b>	<b>48,842.00</b>	<b>0.00</b>	<b>0.00</b>	<b>48,842.00</b>
<b>Department: 13 - INFO TECHNOLOGY Total:</b>		<b>668,044.00</b>	<b>668,044.00</b>	<b>38,597.27</b>	<b>484,400.81</b>	<b>183,643.19</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 14 - PURCHASING</b>						
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-14-3502</a>	POSTAGE/FREIGHT	13,000.00	13,000.00	2,448.02	13,061.40	-61.40
<a href="#">01-14-3503</a>	OFFICE SUPPLIES	5,000.00	5,000.00	546.00	1,583.71	3,416.29
	<b>Category: 35 - SUPPLIES Total:</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>2,994.02</b>	<b>14,645.11</b>	<b>3,354.89</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-14-5012</a>	PRINTING	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-14-5022</a>	RENTAL OF EQUIPMENT	2,600.00	2,600.00	0.00	1,892.25	707.75
	<b>Category: 50 - SERVICES Total:</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>0.00</b>	<b>1,892.25</b>	<b>1,707.75</b>
	<b>Department: 14 - PURCHASING Total:</b>	<b>21,600.00</b>	<b>21,600.00</b>	<b>2,994.02</b>	<b>16,537.36</b>	<b>5,062.64</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 15 - ACCOUNTING SERVICES</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-15-3001</a>	SALARIES	227,352.00	227,352.00	17,755.46	193,219.67	34,132.33
<a href="#">01-15-3003</a>	LONGEVITY	1,488.00	1,488.00	112.62	1,201.93	286.07
<a href="#">01-15-3007</a>	OVERTIME	2,900.00	2,900.00	129.11	2,471.27	428.73
<a href="#">01-15-3010</a>	INCENTIVES	600.00	600.00	46.16	506.11	93.89
<a href="#">01-15-3051</a>	FICA/MEDICARE TAXES	17,552.00	17,552.00	1,340.66	14,505.46	3,046.54
<a href="#">01-15-3052</a>	WORKMEN'S COMPENSATION	446.00	446.00	0.00	306.05	139.95
<a href="#">01-15-3053</a>	EMPLOYMENT TAXES	437.00	437.00	3.25	594.24	-157.24
<a href="#">01-15-3054</a>	RETIREMENT	33,045.00	33,045.00	2,569.38	28,532.01	4,512.99
<a href="#">01-15-3055</a>	HEALTH INSURANCE	32,256.00	32,256.00	2,357.83	26,547.18	5,708.82
<a href="#">01-15-3056</a>	LIFE INS	211.00	211.00	35.10	193.05	17.95
<a href="#">01-15-3057</a>	DENTAL INSURANCE	2,532.00	2,532.00	213.22	2,337.81	194.19
<a href="#">01-15-3058</a>	LONG-TERM DISABILITY	964.00	964.00	156.44	850.59	113.41
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>319,783.00</b>	<b>319,783.00</b>	<b>24,719.23</b>	<b>271,265.37</b>	<b>48,517.63</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-15-3502</a>	POSTAGE/FREIGHT/DEL.FEE	200.00	200.00	0.00	0.00	200.00
<a href="#">01-15-3503</a>	OFFICE SUPPLIES	700.00	700.00	84.26	848.06	-148.06
<a href="#">01-15-3510</a>	BOOKS & PERIODICALS	50.00	50.00	0.00	50.00	0.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>950.00</b>	<b>950.00</b>	<b>84.26</b>	<b>898.06</b>	<b>51.94</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-15-4501</a>	FURN.FIXT. & OFF.MACH.	150.00	150.00	0.00	0.00	150.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>150.00</b>	<b>150.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-15-5012</a>	PRINTING	1,200.00	1,200.00	696.34	1,034.05	165.95
<a href="#">01-15-5020</a>	COMMUNICATIONS	3,000.00	3,000.00	84.60	878.99	2,121.01
<a href="#">01-15-5027</a>	MEMBERSHIPS	400.00	400.00	0.00	265.00	135.00
<a href="#">01-15-5029</a>	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	54.06	3,445.94
<b>Category: 50 - SERVICES Total:</b>		<b>8,100.00</b>	<b>8,100.00</b>	<b>780.94</b>	<b>2,232.10</b>	<b>5,867.90</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-15-5405</a>	PERMITS & FEES	550.00	550.00	0.00	460.00	90.00
<b>Category: 54 - SUNDRY Total:</b>		<b>550.00</b>	<b>550.00</b>	<b>0.00</b>	<b>460.00</b>	<b>90.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-15-5501</a>	AUDITS/CONTRACTS/STUDIES	27,000.00	27,000.00	643.96	20,521.86	6,478.14
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>27,000.00</b>	<b>27,000.00</b>	<b>643.96</b>	<b>20,521.86</b>	<b>6,478.14</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-15-9772</a>	TECHNOLOGY USER FEE	1,700.00	1,700.00	0.00	0.00	1,700.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>1,700.00</b>	<b>1,700.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,700.00</b>
<b>Department: 15 - ACCOUNTING SERVICES Total:</b>		<b>358,233.00</b>	<b>358,233.00</b>	<b>26,228.39</b>	<b>295,377.39</b>	<b>62,855.61</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 16 - CUSTOMER SERVICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-16-3001</a>	SALARIES	37,011.00	37,011.00	2,876.80	31,184.67	5,826.33
<a href="#">01-16-3003</a>	LONGEVITY	528.00	528.00	40.62	427.00	101.00
<a href="#">01-16-3007</a>	OVERTIME	100.00	100.00	0.00	0.00	100.00
<a href="#">01-16-3010</a>	INCENTIVES	1,080.00	1,080.00	83.08	910.91	169.09
<a href="#">01-16-3051</a>	FICA/MEDICARE TAXES	2,962.00	2,962.00	207.84	2,243.59	718.41
<a href="#">01-16-3052</a>	WORKMEN'S COMPENSATION	75.00	75.00	0.00	51.47	23.53
<a href="#">01-16-3053</a>	EMPLOYMENT TAXES	146.00	146.00	1.71	128.88	17.12
<a href="#">01-16-3054</a>	RETIREMENT	5,577.00	5,577.00	427.28	4,702.34	874.66
<a href="#">01-16-3055</a>	HEALTH INSURANCE	13,335.00	13,335.00	974.45	10,972.03	2,362.97
<a href="#">01-16-3056</a>	LIFE INS	70.00	70.00	11.70	64.35	5.65
<a href="#">01-16-3057</a>	DENTAL INSURANCE	452.00	452.00	89.24	978.45	-526.45
<a href="#">01-16-3058</a>	LONG-TERM DISABILITY	162.00	162.00	26.73	152.41	9.59
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>61,498.00</b>	<b>61,498.00</b>	<b>4,739.45</b>	<b>51,816.10</b>	<b>9,681.90</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-16-3503</a>	OFFICE SUPPLIES	500.00	500.00	0.00	59.71	440.29
<b>Category: 35 - SUPPLIES Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>59.71</b>	<b>440.29</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-16-4501</a>	FURN., FIX, & OFF MACH EQ	400.00	400.00	0.00	0.00	400.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>400.00</b>	<b>400.00</b>	<b>0.00</b>	<b>0.00</b>	<b>400.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-16-5020</a>	COMMUNICATIONS	3,000.00	3,000.00	84.60	832.83	2,167.17
<b>Category: 50 - SERVICES Total:</b>		<b>3,000.00</b>	<b>3,000.00</b>	<b>84.60</b>	<b>832.83</b>	<b>2,167.17</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-16-5527</a>	HARRIS CTY APPRAISAL DIST	61,000.00	61,000.00	0.00	42,909.00	18,091.00
<a href="#">01-16-5528</a>	HARRIS CTY TAX OFFICE	7,000.00	7,000.00	0.00	5,408.51	1,591.49
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>68,000.00</b>	<b>68,000.00</b>	<b>0.00</b>	<b>48,317.51</b>	<b>19,682.49</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-16-6005</a>	SURETY BOND	0.00	0.00	0.00	145.59	-145.59
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>145.59</b>	<b>-145.59</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-16-9772</a>	TECHNOLOGY USER FEE	250.00	250.00	0.00	0.00	250.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>250.00</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>
<b>Department: 16 - CUSTOMER SERVICE Total:</b>		<b>133,648.00</b>	<b>133,648.00</b>	<b>4,824.05</b>	<b>101,171.74</b>	<b>32,476.26</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 19 - MUNICIPAL COURT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-19-3001</a>	SALARIES	232,641.00	232,641.00	12,035.00	133,877.95	98,763.05
<a href="#">01-19-3003</a>	LONGEVITY	960.00	960.00	66.48	717.81	242.19
<a href="#">01-19-3007</a>	OVERTIME	5,000.00	5,000.00	0.00	3,051.06	1,948.94
<a href="#">01-19-3010</a>	INCENTIVES	2,760.00	2,760.00	129.24	1,880.24	879.76
<a href="#">01-19-3051</a>	FICA/MEDICARE TAXES	18,464.00	18,464.00	911.26	11,164.38	7,299.62
<a href="#">01-19-3052</a>	WORKMEN'S COMPENSATION	469.00	469.00	0.00	321.83	147.17
<a href="#">01-19-3053</a>	EMPLOYMENT TAXES	583.00	583.00	1.60	514.74	68.26
<a href="#">01-19-3054</a>	RETIREMENT	34,762.00	34,762.00	1,741.66	21,799.72	12,962.28
<a href="#">01-19-3055</a>	HEALTH INSURANCE	51,284.00	51,284.00	1,851.19	27,254.57	24,029.43
<a href="#">01-19-3056</a>	LIFE INS	281.00	281.00	35.10	198.37	82.63
<a href="#">01-19-3057</a>	DENTAL INSURANCE	2,984.00	2,984.00	123.98	1,757.75	1,226.25
<a href="#">01-19-3058</a>	LONG-TERM DISABILITY	895.00	895.00	111.84	639.72	255.28
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>351,083.00</b>	<b>351,083.00</b>	<b>17,007.35</b>	<b>203,178.14</b>	<b>147,904.86</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-19-3503</a>	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	1,294.81	705.19
<a href="#">01-19-3510</a>	BOOKS & PERIODICALS	200.00	200.00	0.00	256.50	-56.50
<a href="#">01-19-3523</a>	TOOLS/EQUIPMENT	100.00	100.00	0.00	-265.79	365.79
<b>Category: 35 - SUPPLIES Total:</b>		<b>2,300.00</b>	<b>2,300.00</b>	<b>0.00</b>	<b>1,285.52</b>	<b>1,014.48</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-19-4501</a>	FURN., FIXT. & OFF. MACH.	500.00	500.00	0.00	0.00	500.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-19-5012</a>	PRINTING	4,000.00	4,000.00	0.00	794.40	3,205.60
<a href="#">01-19-5020</a>	COMMUNICATIONS	2,000.00	2,000.00	84.59	832.80	1,167.20
<a href="#">01-19-5027</a>	MEMBERSHIPS	300.00	300.00	0.00	220.00	80.00
<a href="#">01-19-5029</a>	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	354.64	3,145.36
<b>Category: 50 - SERVICES Total:</b>		<b>9,800.00</b>	<b>9,800.00</b>	<b>84.59</b>	<b>2,201.84</b>	<b>7,598.16</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-19-5404</a>	JURY EXPENSE	800.00	800.00	0.00	0.00	800.00
<b>Category: 54 - SUNDRY Total:</b>		<b>800.00</b>	<b>800.00</b>	<b>0.00</b>	<b>0.00</b>	<b>800.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-19-5505</a>	JUDGES	55,000.00	55,000.00	0.00	18,275.00	36,725.00
<a href="#">01-19-5506</a>	PROSECUTORS	35,000.00	35,000.00	500.00	8,900.00	26,100.00
<a href="#">01-19-5516</a>	COLLECTION AGENCY FEES	2,950.00	2,950.00	217.00	1,750.00	1,200.00
<a href="#">01-19-5518</a>	INTERPRETERS	500.00	500.00	0.00	25.10	474.90
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>93,450.00</b>	<b>93,450.00</b>	<b>717.00</b>	<b>28,950.10</b>	<b>64,499.90</b>
<b>Department: 19 - MUNICIPAL COURT Total:</b>		<b>457,933.00</b>	<b>457,933.00</b>	<b>17,808.94</b>	<b>235,615.60</b>	<b>222,317.40</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 21 - POLICE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-21-3001</a>	SALARIES	2,092,614.00	2,049,974.00	149,291.84	1,591,353.12	458,620.88
<a href="#">01-21-3003</a>	LONGEVITY	8,496.00	8,496.00	452.31	5,122.44	3,373.56
<a href="#">01-21-3007</a>	OVERTIME	82,000.00	82,000.00	3,889.65	69,623.03	12,376.97
<a href="#">01-21-3010</a>	INCENTIVES	35,759.00	35,759.00	2,473.74	25,898.36	9,860.64
<a href="#">01-21-3014</a>	S.T.E.P. PROGRAM	100,000.00	100,000.00	2,734.32	52,458.62	47,541.38
<a href="#">01-21-3051</a>	FICA/MEDICARE TAXES	177,393.00	174,193.00	11,671.58	128,175.25	46,017.75
<a href="#">01-21-3052</a>	WORKMEN'S COMPENSATION	44,631.00	44,631.00	0.00	31,101.48	13,529.52
<a href="#">01-21-3053</a>	EMPLOYMENT TAXES	4,520.00	4,520.00	325.37	5,785.36	-1,265.36
<a href="#">01-21-3054</a>	RETIREMENT	330,518.00	324,518.00	22,632.21	250,467.34	74,050.66
<a href="#">01-21-3055</a>	HEALTH INSURANCE	346,627.00	346,627.00	21,694.27	242,326.17	104,300.83
<a href="#">01-21-3056</a>	LIFE INS	2,106.00	2,106.00	327.60	1,773.06	332.94
<a href="#">01-21-3057</a>	DENTAL INSURANCE	22,966.00	22,966.00	1,557.24	17,323.34	5,642.66
<a href="#">01-21-3058</a>	LONG-TERM DISABILITY	8,882.00	8,882.00	1,347.40	7,124.34	1,757.66
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>3,256,512.00</b>	<b>3,204,672.00</b>	<b>218,397.53</b>	<b>2,428,531.91</b>	<b>776,140.09</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-21-3502</a>	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	86.05	13.95
<a href="#">01-21-3503</a>	OFFICE SUPPLIES	7,900.00	7,900.00	129.06	5,425.59	2,474.41
<a href="#">01-21-3504</a>	WEARING APPAREL	18,474.00	22,474.00	-9.95	22,435.32	38.68
<a href="#">01-21-3505</a>	CRIME PREVENTION SUPPLIES	2,000.00	2,000.00	0.00	289.04	1,710.96
<a href="#">01-21-3510</a>	BOOKS AND PERIODICALS	2,550.00	2,550.00	658.68	2,551.76	-1.76
<a href="#">01-21-3515</a>	MEDICAL SUPPLIES	2,000.00	2,000.00	0.00	849.28	1,150.72
<a href="#">01-21-3519</a>	AMMUNITION AND TARGETS	6,000.00	6,000.00	0.00	5,658.50	341.50
<a href="#">01-21-3520</a>	FOOD	2,400.00	2,400.00	36.71	672.78	1,727.22
<a href="#">01-21-3523</a>	TOOLS/EQUIPMENT	15,000.00	15,000.00	62.92	14,897.88	102.12
<a href="#">01-21-3534</a>	PARTS AND MATERIALS	500.00	500.00	250.00	593.00	-93.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>56,924.00</b>	<b>60,924.00</b>	<b>1,127.42</b>	<b>53,459.20</b>	<b>7,464.80</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-21-4501</a>	FURN. FIXT. & OFF. MACH.	5,597.00	5,597.00	0.00	1,720.48	3,876.52
<a href="#">01-21-4503</a>	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	1,926.00	1,926.00	574.00
<a href="#">01-21-4510</a>	VEHICLE CLEANING	2,000.00	2,000.00	0.00	809.00	1,191.00
<a href="#">01-21-4599</a>	MISCELLANEOUS EQUIPMENT	12,400.00	12,400.00	3,708.60	4,444.41	7,955.59
<b>Category: 45 - MAINTENANCE Total:</b>		<b>22,497.00</b>	<b>22,497.00</b>	<b>5,634.60</b>	<b>8,899.89</b>	<b>13,597.11</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-21-5012</a>	PRINTING	2,000.00	2,000.00	0.00	1,956.11	43.89
<a href="#">01-21-5015</a>	LAB TESTS	2,400.00	2,400.00	0.00	-861.04	3,261.04
<a href="#">01-21-5020</a>	COMMUNICATIONS	8,000.00	8,000.00	311.00	2,650.98	5,349.02
<a href="#">01-21-5022</a>	RENTAL OF EQUIPMENT	20,000.00	20,000.00	702.75	6,715.25	13,284.75
<a href="#">01-21-5025</a>	PUBLIC NOTICES	250.00	250.00	0.00	0.00	250.00
<a href="#">01-21-5027</a>	MEMBERSHIPS	1,400.00	1,400.00	0.00	310.00	1,090.00
<a href="#">01-21-5029</a>	TRAVEL/TRAINING	20,000.00	16,000.00	-422.00	8,096.84	7,903.16
<b>Category: 50 - SERVICES Total:</b>		<b>54,050.00</b>	<b>50,050.00</b>	<b>591.75</b>	<b>18,868.14</b>	<b>31,181.86</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-21-5402</a>	JAIL EXPENSE	4,000.00	4,000.00	35.21	1,475.03	2,524.97
<b>Category: 54 - SUNDRY Total:</b>		<b>4,000.00</b>	<b>4,000.00</b>	<b>35.21</b>	<b>1,475.03</b>	<b>2,524.97</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-21-5515</a>	CONSULTANT SERVICES	1,800.00	53,640.00	0.00	64,760.90	-11,120.90
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>1,800.00</b>	<b>53,640.00</b>	<b>0.00</b>	<b>64,760.90</b>	<b>-11,120.90</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-21-6003</a>	LIABILITY-FIRE & CASUALTY INSR	21,400.00	21,400.00	0.00	14,528.00	6,872.00
<a href="#">01-21-6005</a>	NOTARY SURETY BONDS	340.00	340.00	0.00	0.00	340.00
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>21,740.00</b>	<b>21,740.00</b>	<b>0.00</b>	<b>14,528.00</b>	<b>7,212.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-21-6572</a>	SPECIAL EQUIPMENT-	39,972.56	39,972.56	1,410.33	27,642.89	12,329.67
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>39,972.56</b>	<b>39,972.56</b>	<b>1,410.33</b>	<b>27,642.89</b>	<b>12,329.67</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">01-21-9772</a> TECHNOLOGY USER FEE	16,000.00	16,000.00	0.00	0.00	16,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>16,000.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,000.00</b>
<b>Department: 21 - POLICE Total:</b>	<b>3,473,495.56</b>	<b>3,473,495.56</b>	<b>227,196.84</b>	<b>2,618,165.96</b>	<b>855,329.60</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 23 - COMMUNICATIONS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-23-3001</a>	SALARIES	420,218.00	420,218.00	32,007.86	348,648.04	71,569.96
<a href="#">01-23-3002</a>	WAGES	30,750.00	30,750.00	0.00	0.00	30,750.00
<a href="#">01-23-3003</a>	LONGEVITY	1,440.00	1,440.00	101.53	997.80	442.20
<a href="#">01-23-3007</a>	OVERTIME	50,000.00	50,000.00	6,384.32	43,843.59	6,156.41
<a href="#">01-23-3010</a>	INCENTIVES	8,639.00	8,639.00	821.48	8,200.23	438.77
<a href="#">01-23-3051</a>	FICA/MEDICARE TAXES	39,259.00	39,259.00	2,879.95	29,273.18	9,985.82
<a href="#">01-23-3052</a>	WORKMEN'S COMPENSATION	982.00	982.00	0.00	673.85	308.15
<a href="#">01-23-3053</a>	EMPLOYMENT TAXES	1,895.00	1,895.00	6.22	1,268.08	626.92
<a href="#">01-23-3054</a>	RETIREMENT	69,175.00	69,175.00	5,598.49	58,083.40	11,091.60
<a href="#">01-23-3055</a>	HEALTH INSURANCE	84,236.00	84,236.00	6,114.52	73,587.20	10,648.80
<a href="#">01-23-3056</a>	LIFE INS	632.00	632.00	105.30	566.39	65.61
<a href="#">01-23-3057</a>	DENTAL INSURANCE	5,064.00	5,064.00	416.56	5,011.89	52.11
<a href="#">01-23-3058</a>	LONG-TERM DISABILITY	1,807.00	1,807.00	294.03	1,656.41	150.59
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>714,097.00</b>	<b>714,097.00</b>	<b>54,730.26</b>	<b>571,810.06</b>	<b>142,286.94</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-23-3502</a>	POSTAGE	100.00	100.00	0.00	0.00	100.00
<a href="#">01-23-3503</a>	OFFICE SUPPLIES	6,390.00	6,390.00	0.00	1,714.79	4,675.21
<a href="#">01-23-3504</a>	WEARING APPAREL	3,475.00	3,475.00	0.00	1,024.00	2,451.00
<a href="#">01-23-3510</a>	BOOKS AND PERIODICALS	400.00	400.00	0.00	338.86	61.14
<a href="#">01-23-3523</a>	TOOLS/EQUIPMENT	3,000.00	3,000.00	0.00	1,250.57	1,749.43
<b>Category: 35 - SUPPLIES Total:</b>		<b>13,365.00</b>	<b>13,365.00</b>	<b>0.00</b>	<b>4,328.22</b>	<b>9,036.78</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-23-4501</a>	FURN.FIXT. & OFF.MACH.	6,800.00	6,800.00	0.00	259.96	6,540.04
<a href="#">01-23-4503</a>	RADIO AND RADAR EQUIPMENT	1,250.00	1,250.00	0.00	50.00	1,200.00
<a href="#">01-23-4505</a>	TELEPHONE MAINTENANCE	13,400.00	13,400.00	13,434.88	13,434.88	-34.88
<a href="#">01-23-4599</a>	MISCELLANEOUS EQUIPMENT	600.00	600.00	0.00	443.51	156.49
<b>Category: 45 - MAINTENANCE Total:</b>		<b>22,050.00</b>	<b>22,050.00</b>	<b>13,434.88</b>	<b>14,188.35</b>	<b>7,861.65</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-23-5012</a>	PRINTING	100.00	100.00	0.00	42.63	57.37
<a href="#">01-23-5020</a>	COMMUNICATIONS	3,000.00	3,000.00	168.44	1,651.52	1,348.48
<a href="#">01-23-5024</a>	RADIO USAGE FEES	2,000.00	2,000.00	89.00	805.00	1,195.00
<a href="#">01-23-5027</a>	MEMBERSHIPS	1,200.00	1,200.00	0.00	521.00	679.00
<a href="#">01-23-5029</a>	TRAVEL/TRAINING	6,000.00	6,000.00	-620.00	2,539.00	3,461.00
<b>Category: 50 - SERVICES Total:</b>		<b>12,300.00</b>	<b>12,300.00</b>	<b>-362.56</b>	<b>5,559.15</b>	<b>6,740.85</b>
<b>Category: 60 - OTHER SERVICES</b>						
<a href="#">01-23-6005</a>	SURETY BONDS	600.00	600.00	0.00	92.90	507.10
<b>Category: 60 - OTHER SERVICES Total:</b>		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>92.90</b>	<b>507.10</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-23-9772</a>	TECHNOLOGY USER FEE	54,950.00	54,950.00	0.00	0.00	54,950.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>54,950.00</b>	<b>54,950.00</b>	<b>0.00</b>	<b>0.00</b>	<b>54,950.00</b>
<b>Department: 23 - COMMUNICATIONS Total:</b>		<b>817,362.00</b>	<b>817,362.00</b>	<b>67,802.58</b>	<b>595,978.68</b>	<b>221,383.32</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 25 - FIRE DEPARTMENT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-25-3001</a>	SALARIES	581,864.00	581,864.00	42,603.71	497,318.25	84,545.75
<a href="#">01-25-3002</a>	WAGES	57,751.00	57,751.00	5,264.69	45,199.86	12,551.14
<a href="#">01-25-3003</a>	LONGEVITY	3,264.00	3,264.00	221.54	2,467.34	796.66
<a href="#">01-25-3007</a>	OVERTIME	40,000.00	40,000.00	4,965.43	63,679.44	-23,679.44
<a href="#">01-25-3009</a>	VOLUNTEERS STIPEND	44,000.00	44,000.00	1,978.00	23,749.79	20,250.21
<a href="#">01-25-3010</a>	INCENTIVES	8,280.00	8,280.00	738.42	7,466.52	813.48
<a href="#">01-25-3051</a>	FICA/MEDICARE TAXES	56,240.00	56,240.00	4,114.86	46,994.53	9,245.47
<a href="#">01-25-3052</a>	WORKMEN'S COMPENSATION	29,010.00	29,010.00	0.00	19,906.80	9,103.20
<a href="#">01-25-3053</a>	EMPLOYMENT TAXES	1,604.00	1,604.00	456.33	2,819.92	-1,215.92
<a href="#">01-25-3054</a>	RETIREMENT	90,795.00	90,795.00	6,910.54	82,374.49	8,420.51
<a href="#">01-25-3055</a>	HEALTH INSURANCE	127,396.00	127,396.00	7,693.46	91,889.92	35,506.08
<a href="#">01-25-3056</a>	LIFE INS	561.00	561.00	93.60	491.40	69.60
<a href="#">01-25-3057</a>	DENTAL INSURANCE	7,732.00	7,732.00	560.30	6,393.88	1,338.12
<a href="#">01-25-3058</a>	LONG-TERM DISABILITY	2,480.00	2,480.00	358.40	2,164.60	315.40
<a href="#">01-25-3059</a>	FIREFIGHTERS' RETIREMENT	26,000.00	26,000.00	0.00	21,120.00	4,880.00
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>1,076,977.00</b>	<b>1,076,977.00</b>	<b>75,959.28</b>	<b>914,036.74</b>	<b>162,940.26</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-25-3502</a>	SHIPPING/FREIGHT CHARGES	500.00	500.00	0.00	4.10	495.90
<a href="#">01-25-3503</a>	OFFICE SUPPLIES	6,999.00	6,999.00	209.45	2,444.55	4,554.45
<a href="#">01-25-3504</a>	WEARING APPAREL	46,350.00	46,350.00	3,522.06	17,084.19	29,265.81
<a href="#">01-25-3505</a>	FIRE PREVENTION MATERIALS	2,900.00	2,900.00	0.00	1,926.88	973.12
<a href="#">01-25-3508</a>	FILM AND CAMERA SUPPLIES	50.00	50.00	0.00	0.00	50.00
<a href="#">01-25-3510</a>	BOOKS AND PERIODICALS	1,150.00	1,150.00	0.00	0.00	1,150.00
<a href="#">01-25-3515</a>	MEDICAL SUPPLIES	24,000.00	24,000.00	2,768.67	21,066.54	2,933.46
<a href="#">01-25-3517</a>	JANITORIAL SUPPLIES	1,400.00	1,400.00	108.98	669.12	730.88
<a href="#">01-25-3520</a>	FOOD	8,999.00	8,999.00	126.00	6,067.91	2,931.09
<a href="#">01-25-3523</a>	TOOLS/EQUIPMENT	61,000.00	61,000.00	8,208.62	39,067.73	21,932.27
<a href="#">01-25-3524</a>	FEMA SUPPLIES	0.00	5,000.00	5,663.24	26,502.91	-21,502.91
<a href="#">01-25-3525</a>	FEMA EQUIPMENT	0.00	5,000.00	271.22	2,572.01	2,427.99
<b>Category: 35 - SUPPLIES Total:</b>		<b>153,348.00</b>	<b>163,348.00</b>	<b>20,878.24</b>	<b>117,405.94</b>	<b>45,942.06</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-25-4501</a>	FURN, FIXT, & OFFICE EQPT.	4,700.00	4,700.00	122.94	1,931.47	2,768.53
<a href="#">01-25-4503</a>	RADIO AND RADAR EQUIPMENT	2,500.00	2,500.00	0.00	2,500.00	0.00
<a href="#">01-25-4599</a>	MAINTENANCE-MISC EQUIPMENT	34,749.00	34,749.00	82.73	11,499.94	23,249.06
<b>Category: 45 - MAINTENANCE Total:</b>		<b>41,949.00</b>	<b>41,949.00</b>	<b>205.67</b>	<b>15,931.41</b>	<b>26,017.59</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-25-5012</a>	PRINTING	750.00	750.00	0.00	145.05	604.95
<a href="#">01-25-5014</a>	MEDICAL EXPENSES	30,035.00	30,035.00	0.00	0.00	30,035.00
<a href="#">01-25-5020</a>	COMMUNICATIONS	5,000.00	5,000.00	129.71	1,150.94	3,849.06
<a href="#">01-25-5024</a>	RADIO USAGE FEES	15,000.00	15,000.00	1,062.50	11,487.00	3,513.00
<a href="#">01-25-5027</a>	MEMBERSHIPS	3,115.00	3,115.00	79.00	2,848.00	267.00
<a href="#">01-25-5029</a>	TRAVEL/TRAINING	20,000.00	20,000.00	4,762.77	11,526.86	8,473.14
<b>Category: 50 - SERVICES Total:</b>		<b>73,900.00</b>	<b>73,900.00</b>	<b>6,033.98</b>	<b>27,157.85</b>	<b>46,742.15</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-25-5405</a>	LICENSES/PERMITS	1,299.00	1,299.00	0.00	62.00	1,237.00
<b>Category: 54 - SUNDRY Total:</b>		<b>1,299.00</b>	<b>1,299.00</b>	<b>0.00</b>	<b>62.00</b>	<b>1,237.00</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-25-5508</a>	MEDICAL AND OTHER WASTE-DISP	1,300.00	1,300.00	473.18	965.11	334.89
<a href="#">01-25-5512</a>	ACCIDENT INSURANCE	5,300.00	5,300.00	0.00	0.00	5,300.00
<a href="#">01-25-5516</a>	COLLECTION AGENCY FEES	121,000.00	121,000.00	7,628.40	34,654.88	86,345.12
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>127,600.00</b>	<b>127,600.00</b>	<b>8,101.58</b>	<b>35,619.99</b>	<b>91,980.01</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-25-9772</a>	TECHNOLOGY USER FEE	96,623.00	96,623.00	0.00	0.00	96,623.00
<a href="#">01-25-9781</a>	EQUIP. PURCHASE CONTRIBUTION	45,215.00	45,215.00	0.00	0.00	45,215.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<a href="#">01-25-9791</a> EQUIPMENT USER FEE	338,581.00	338,581.00	0.00	0.00	338,581.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>480,419.00</b>	<b>480,419.00</b>	<b>0.00</b>	<b>0.00</b>	<b>480,419.00</b>
<b>Department: 25 - FIRE DEPARTMENT Total:</b>	<b>1,955,492.00</b>	<b>1,965,492.00</b>	<b>111,178.75</b>	<b>1,110,213.93</b>	<b>855,278.07</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 30 - PUBLIC WORKS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-30-3001</a>	SALARIES	167,508.00	167,508.00	12,360.12	134,368.74	33,139.26
<a href="#">01-30-3003</a>	LONGEVITY	240.00	240.00	18.46	187.73	52.27
<a href="#">01-30-3007</a>	OVERTIME	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-30-3051</a>	FICA/MEDICARE TAXES	12,909.00	12,909.00	930.78	10,116.29	2,792.71
<a href="#">01-30-3052</a>	WORKMEN'S COMPENSATION	2,807.00	2,807.00	0.00	1,926.18	880.82
<a href="#">01-30-3053</a>	EMPLOYMENT TAXES	292.00	292.00	0.64	408.53	-116.53
<a href="#">01-30-3054</a>	RETIREMENT	24,304.00	24,304.00	1,762.72	19,436.42	4,867.58
<a href="#">01-30-3055</a>	HEALTH INSURANCE	25,990.00	25,990.00	1,018.74	11,470.88	14,519.12
<a href="#">01-30-3056</a>	LIFE INS	140.00	140.00	23.40	129.23	10.77
<a href="#">01-30-3057</a>	DENTAL INSURANCE	1,492.00	1,492.00	69.48	761.80	730.20
<a href="#">01-30-3058</a>	LONG-TERM DISABILITY	709.00	709.00	108.38	612.90	96.10
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>237,391.00</b>	<b>237,391.00</b>	<b>16,292.72</b>	<b>179,418.70</b>	<b>57,972.30</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-30-3502</a>	POSTAGE/FREIGHT/DEL. FEE	100.00	100.00	0.00	16.85	83.15
<a href="#">01-30-3503</a>	OFFICE SUPPLIES	1,500.00	1,500.00	0.00	323.46	1,176.54
<a href="#">01-30-3504</a>	WEARING APPAREL	500.00	500.00	0.00	114.00	386.00
<a href="#">01-30-3510</a>	BOOKS AND PERIODICALS	100.00	100.00	0.00	0.00	100.00
<a href="#">01-30-3520</a>	FOOD	2,500.00	2,500.00	0.00	1,756.28	743.72
<b>Category: 35 - SUPPLIES Total:</b>		<b>4,700.00</b>	<b>4,700.00</b>	<b>0.00</b>	<b>2,210.59</b>	<b>2,489.41</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-30-4501</a>	FURNITURE AND EQUIPMENT	100.00	100.00	0.00	0.00	100.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>100.00</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-30-5012</a>	PRINTING	300.00	300.00	0.00	52.10	247.90
<a href="#">01-30-5020</a>	COMMUNICATIONS	2,000.00	2,000.00	84.59	832.78	1,167.22
<a href="#">01-30-5027</a>	MEMBERSHIPS	350.00	350.00	0.00	115.00	235.00
<a href="#">01-30-5029</a>	TRAVEL/TRAINING	2,000.00	2,000.00	0.00	288.00	1,712.00
<b>Category: 50 - SERVICES Total:</b>		<b>4,650.00</b>	<b>4,650.00</b>	<b>84.59</b>	<b>1,287.88</b>	<b>3,362.12</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-30-5510</a>	ENGINEERING SERVICES	10,000.00	10,000.00	960.00	3,600.00	6,400.00
<a href="#">01-30-5515</a>	CONSULTANT SERVICES	10,000.00	10,000.00	0.00	9,975.00	25.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>20,000.00</b>	<b>20,000.00</b>	<b>960.00</b>	<b>13,575.00</b>	<b>6,425.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-30-9772</a>	TECHNOLOGY USER FEE	1,250.00	1,250.00	0.00	0.00	1,250.00
<a href="#">01-30-9781</a>	EQUIPMENT PURCHASE CONTRIBUTIO	40,800.00	40,800.00	0.00	0.00	40,800.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>42,050.00</b>	<b>42,050.00</b>	<b>0.00</b>	<b>0.00</b>	<b>42,050.00</b>
<b>Department: 30 - PUBLIC WORKS Total:</b>		<b>308,891.00</b>	<b>308,891.00</b>	<b>17,337.31</b>	<b>196,492.17</b>	<b>112,398.83</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 31 - COMMUNITY DEVELOPMENT</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-31-3001</a>	SALARIES	292,211.00	292,211.00	18,303.64	197,915.66	94,295.34
<a href="#">01-31-3003</a>	LONGEVITY	1,824.00	1,824.00	136.60	1,429.74	394.26
<a href="#">01-31-3007</a>	OVERTIME	1,000.00	1,000.00	0.00	911.50	88.50
<a href="#">01-31-3010</a>	INCENTIVES	480.00	480.00	55.38	423.26	56.74
<a href="#">01-31-3051</a>	FICA/MEDICARE TAXES	22,607.00	22,607.00	1,352.33	14,681.26	7,925.74
<a href="#">01-31-3052</a>	WORKMEN'S COMPENSATION	1,100.00	1,100.00	0.00	754.83	345.17
<a href="#">01-31-3053</a>	EMPLOYMENT TAXES	729.00	729.00	3.34	632.39	96.61
<a href="#">01-31-3054</a>	RETIREMENT	42,562.00	42,562.00	2,633.77	29,046.35	13,515.65
<a href="#">01-31-3055</a>	HEALTH INSURANCE	58,942.00	58,942.00	2,917.99	32,853.57	26,088.43
<a href="#">01-31-3056</a>	LIFE INS	351.00	351.00	46.80	257.40	93.60
<a href="#">01-31-3057</a>	DENTAL INSURANCE	3,435.00	3,435.00	193.46	2,121.15	1,313.85
<a href="#">01-31-3058</a>	LONG-TERM DISABILITY	1,237.00	1,237.00	168.64	958.15	278.85
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>426,478.00</b>	<b>426,478.00</b>	<b>25,811.95</b>	<b>281,985.26</b>	<b>144,492.74</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-31-3503</a>	OFFICE SUPPLIES	3,500.00	3,500.00	425.43	1,894.44	1,605.56
<a href="#">01-31-3504</a>	WEARING APPAREL	900.00	900.00	0.00	161.00	739.00
<a href="#">01-31-3510</a>	BOOKS AND PERIODICALS	1,900.00	1,900.00	298.05	298.05	1,601.95
<a href="#">01-31-3521</a>	ANIMAL SHELTER	6,000.00	6,000.00	0.00	342.40	5,657.60
<a href="#">01-31-3523</a>	TOOLS/EQUIPMENT	300.00	300.00	0.00	0.00	300.00
<b>Category: 35 - SUPPLIES Total:</b>		<b>12,600.00</b>	<b>12,600.00</b>	<b>723.48</b>	<b>2,695.89</b>	<b>9,904.11</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-31-5008</a>	ABATEMENT/SUBSTANDARD PROPERTY	100.00	100.00	0.00	0.00	100.00
<a href="#">01-31-5012</a>	PRINTING	600.00	600.00	0.00	291.05	308.95
<a href="#">01-31-5020</a>	COMMUNICATIONS	4,500.00	4,500.00	84.59	1,244.83	3,255.17
<a href="#">01-31-5027</a>	MEMBERSHIPS	900.00	900.00	520.00	1,185.00	-285.00
<a href="#">01-31-5029</a>	TRAVEL/TRAINING	10,000.00	10,000.00	0.00	629.13	9,370.87
<b>Category: 50 - SERVICES Total:</b>		<b>16,100.00</b>	<b>16,100.00</b>	<b>604.59</b>	<b>3,350.01</b>	<b>12,749.99</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-31-5405</a>	PERMITS AND FEES	0.00	0.00	0.00	10.25	-10.25
<b>Category: 54 - SUNDRY Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.25</b>	<b>-10.25</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-31-5515</a>	CONSULTANT	12,000.00	12,000.00	2,655.00	32,310.00	-20,310.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>12,000.00</b>	<b>12,000.00</b>	<b>2,655.00</b>	<b>32,310.00</b>	<b>-20,310.00</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-31-6571</a>	OFFICE FURNITURE & EQUIPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-31-9772</a>	TECHNOLOGY USER FEE	4,500.00	4,500.00	0.00	0.00	4,500.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>4,500.00</b>	<b>4,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,500.00</b>
<b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>		<b>472,678.00</b>	<b>472,678.00</b>	<b>29,795.02</b>	<b>320,351.41</b>	<b>152,326.59</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 32 - STREETS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-32-3001</a>	SALARIES	139,763.00	139,763.00	11,467.56	124,416.49	15,346.51
<a href="#">01-32-3003</a>	LONGEVITY	1,440.00	1,440.00	107.08	1,120.76	319.24
<a href="#">01-32-3007</a>	OVERTIME	5,000.00	5,000.00	2,175.53	15,163.53	-10,163.53
<a href="#">01-32-3010</a>	INCENTIVES	0.00	0.00	36.92	129.22	-129.22
<a href="#">01-32-3051</a>	FICA/MEDICARE TAXES	11,184.00	11,184.00	970.87	9,957.49	1,226.51
<a href="#">01-32-3052</a>	WORKMEN'S COMPENSATION	5,658.00	5,658.00	0.00	3,882.55	1,775.45
<a href="#">01-32-3053</a>	EMPLOYMENT TAXES	437.00	437.00	1.83	451.72	-14.72
<a href="#">01-32-3054</a>	RETIREMENT	21,057.00	21,057.00	1,963.29	20,514.83	542.17
<a href="#">01-32-3055</a>	HEALTH INSURANCE	51,392.00	51,392.00	3,754.21	41,745.81	9,646.19
<a href="#">01-32-3056</a>	LIFE INS	211.00	211.00	35.10	199.43	11.57
<a href="#">01-32-3057</a>	DENTAL	3,120.00	3,120.00	267.72	2,901.27	218.73
<a href="#">01-32-3058</a>	LONG-TERM DISABILITY	593.00	593.00	105.99	597.83	-4.83
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>239,855.00</b>	<b>239,855.00</b>	<b>20,886.10</b>	<b>221,080.93</b>	<b>18,774.07</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-32-3504</a>	WEARING APPAREL	1,600.00	1,600.00	0.00	584.78	1,015.22
<a href="#">01-32-3523</a>	TOOLS/EQUIPMENT	2,700.00	2,700.00	0.00	1,380.47	1,319.53
<a href="#">01-32-3534</a>	PARTS AND MATERIALS	98,300.00	98,300.00	1,574.15	36,898.25	61,401.75
<b>Category: 35 - SUPPLIES Total:</b>		<b>102,600.00</b>	<b>102,600.00</b>	<b>1,574.15</b>	<b>38,863.50</b>	<b>63,736.50</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-32-4002</a>	STREET SIGNS	10,000.00	10,000.00	69.09	2,703.29	7,296.71
<a href="#">01-32-4003</a>	STREET MAINTENANCE MAT'L	25,000.00	25,000.00	0.00	22,372.44	2,627.56
<a href="#">01-32-4004</a>	SIDEWALK REPLACEMENT	6,000.00	6,000.00	0.00	8,132.74	-2,132.74
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>41,000.00</b>	<b>41,000.00</b>	<b>69.09</b>	<b>33,208.47</b>	<b>7,791.53</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-32-4598</a>	ORNMENTAL STREET LIGHT MAIN	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Category: 45 - MAINTENANCE Total:</b>		<b>1,000.00</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-32-5016</a>	STREET LIGHTING	195,000.00	195,000.00	11,441.43	122,494.95	72,505.05
<a href="#">01-32-5020</a>	COMMUNICATIONS	5,900.00	5,900.00	161.33	1,577.46	4,322.54
<a href="#">01-32-5022</a>	RENTAL OF EQUIPMENT	960.00	960.00	0.00	0.00	960.00
<b>Category: 50 - SERVICES Total:</b>		<b>201,860.00</b>	<b>201,860.00</b>	<b>11,602.76</b>	<b>124,072.41</b>	<b>77,787.59</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-32-5507</a>	MOSQUITO SPRAYING	16,000.00	16,000.00	1,140.00	5,985.00	10,015.00
<a href="#">01-32-5515</a>	CONSULTANT SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>26,000.00</b>	<b>26,000.00</b>	<b>1,140.00</b>	<b>5,985.00</b>	<b>20,015.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-32-9772</a>	TECHNOLOGY USER FEE	625.00	625.00	0.00	0.00	625.00
<a href="#">01-32-9781</a>	EQUIPMENT PURCHASE CONTRIBUTIO	88,130.00	88,130.00	0.00	12,543.96	75,586.04
<a href="#">01-32-9791</a>	EQUIPMENT USER FEE	25,000.00	25,000.00	0.00	0.00	25,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>113,755.00</b>	<b>113,755.00</b>	<b>0.00</b>	<b>12,543.96</b>	<b>101,211.04</b>
<b>Department: 32 - STREETS Total:</b>		<b>726,070.00</b>	<b>726,070.00</b>	<b>35,272.10</b>	<b>435,754.27</b>	<b>290,315.73</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 33 - BUILDING MAINTENANCE</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-33-3001</a>	SALARIES	52,935.00	52,935.00	4,118.14	44,875.66	8,059.34
<a href="#">01-33-3002</a>	WAGES	24,000.00	24,000.00	993.00	8,605.56	15,394.44
<a href="#">01-33-3003</a>	LONGEVITY	0.00	0.00	3.70	40.57	-40.57
<a href="#">01-33-3007</a>	OVERTIME	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">01-33-3051</a>	FICA/MEDICARE TAXES	6,268.00	6,268.00	382.49	3,998.13	2,269.87
<a href="#">01-33-3052</a>	WORKMEN'S COMPENSATION	1,382.00	1,382.00	0.00	952.45	429.55
<a href="#">01-33-3053</a>	EMPLOYMENT TAXES	146.00	146.00	70.22	310.51	-164.51
<a href="#">01-33-3054</a>	RETIREMENT	8,344.00	8,344.00	586.96	6,487.16	1,856.84
<a href="#">01-33-3055</a>	HEALTH INSURANCE	6,962.00	6,962.00	509.37	5,734.41	1,227.59
<a href="#">01-33-3056</a>	LIFE INS	70.00	70.00	11.70	64.35	5.65
<a href="#">01-33-3057</a>	DENTAL	452.00	452.00	89.24	978.45	-526.45
<a href="#">01-33-3058</a>	LONG-TERM DISABILITY	243.00	243.00	38.03	208.98	34.02
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>105,802.00</b>	<b>105,802.00</b>	<b>6,802.85</b>	<b>72,256.23</b>	<b>33,545.77</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-33-3504</a>	WEARING APPAREL	1,000.00	1,000.00	0.00	124.10	875.90
<a href="#">01-33-3517</a>	JANITORIAL SUPPLIES	8,500.00	8,500.00	1,118.79	5,882.46	2,617.54
<a href="#">01-33-3523</a>	TOOLS/EQUIPMENT	1,500.00	1,500.00	0.00	1,195.60	304.40
<b>Category: 35 - SUPPLIES Total:</b>		<b>11,000.00</b>	<b>11,000.00</b>	<b>1,118.79</b>	<b>7,202.16</b>	<b>3,797.84</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-33-4001</a>	MAINTENANCE-BLDG & GROUNDS	33,000.00	33,000.00	4,816.04	31,267.12	1,732.88
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>33,000.00</b>	<b>33,000.00</b>	<b>4,816.04</b>	<b>31,267.12</b>	<b>1,732.88</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-33-5017</a>	UTILITIES	105,000.00	105,000.00	6,375.39	45,651.19	59,348.81
<a href="#">01-33-5029</a>	TRAVEL AND TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00
<a href="#">01-33-5040</a>	BUILDING MAINT-OUTSOURCING	14,000.00	14,000.00	0.00	1,915.00	12,085.00
<b>Category: 50 - SERVICES Total:</b>		<b>120,500.00</b>	<b>120,500.00</b>	<b>6,375.39</b>	<b>47,566.19</b>	<b>72,933.81</b>
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-33-5521</a>	PEST CONTROL SERVICES	2,000.00	2,000.00	207.19	621.57	1,378.43
<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>207.19</b>	<b>621.57</b>	<b>1,378.43</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-33-6580</a>	BLDG & GROUND IMPROVEMENT	65,500.00	65,500.00	0.00	0.00	65,500.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>65,500.00</b>	<b>65,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>65,500.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-33-9781</a>	EQUIPMENT PURCHASE CONTRIBUTIO	29,310.00	29,310.00	0.00	0.00	29,310.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>29,310.00</b>	<b>29,310.00</b>	<b>0.00</b>	<b>0.00</b>	<b>29,310.00</b>
<b>Department: 33 - BUILDING MAINTENANCE Total:</b>		<b>367,112.00</b>	<b>367,112.00</b>	<b>19,320.26</b>	<b>158,913.27</b>	<b>208,198.73</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 35 - SOLID WASTE</b>						
<b>Category: 55 - PROFESSIONAL SERVICES</b>						
<a href="#">01-35-5508</a>	SOLID WASTECOLLECTION SERVICES	364,324.00	364,324.00	26,802.77	252,956.46	111,367.54
<a href="#">01-35-5509</a>	STORM CLEAN-UP-DEBRIS REMOVAL	2,900.00	2,900.00	0.00	0.00	2,900.00
<a href="#">01-35-5519</a>	RECYCLING PROGRAM	99,702.00	99,702.00	7,625.52	68,629.68	31,072.32
	<b>Category: 55 - PROFESSIONAL SERVICES Total:</b>	<b>466,926.00</b>	<b>466,926.00</b>	<b>34,428.29</b>	<b>321,586.14</b>	<b>145,339.86</b>
	<b>Department: 35 - SOLID WASTE Total:</b>	<b>466,926.00</b>	<b>466,926.00</b>	<b>34,428.29</b>	<b>321,586.14</b>	<b>145,339.86</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 36 - FLEET SERVICES</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-36-3001</a>	SALARIES	117,614.00	117,614.00	9,285.23	94,372.50	23,241.50
<a href="#">01-36-3003</a>	LONGEVITY	1,152.00	1,152.00	29.54	512.09	639.91
<a href="#">01-36-3007</a>	OVERTIME	5,000.00	5,000.00	297.45	6,392.06	-1,392.06
<a href="#">01-36-3010</a>	INCENTIVES	600.00	600.00	46.16	506.11	93.89
<a href="#">01-36-3051</a>	FICA/MEDICARE TAXES	9,514.00	9,514.00	714.68	7,530.07	1,983.93
<a href="#">01-36-3052</a>	WORKMEN'S COMPENSATION	2,246.00	2,246.00	0.00	1,541.22	704.78
<a href="#">01-36-3053</a>	EMPLOYMENT TAXES	292.00	292.00	1.75	367.81	-75.81
<a href="#">01-36-3054</a>	RETIREMENT	17,912.00	17,912.00	1,381.27	14,757.07	3,154.93
<a href="#">01-36-3055</a>	HEALTH INSURANCE	18,920.00	18,920.00	1,383.37	14,563.28	4,356.72
<a href="#">01-36-3056</a>	LIFE INS	140.00	140.00	23.40	117.00	23.00
<a href="#">01-36-3057</a>	DENTAL	1,492.00	1,492.00	123.98	1,291.61	200.39
<a href="#">01-36-3058</a>	LONG-TERM DISABILITY	485.00	485.00	85.08	449.66	35.34
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>175,367.00</b>	<b>175,367.00</b>	<b>13,371.91</b>	<b>142,400.48</b>	<b>32,966.52</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-36-3503</a>	OFFICE SUPPLIES	1,200.00	1,200.00	80.97	909.36	290.64
<a href="#">01-36-3504</a>	WEARING APPAREL	600.00	600.00	0.00	304.56	295.44
<a href="#">01-36-3510</a>	MANUALS AND PERIODICALS	1,000.00	1,000.00	0.00	308.07	691.93
<a href="#">01-36-3514</a>	FUEL AND OIL	135,000.00	135,000.00	6,523.92	78,323.13	56,676.87
<a href="#">01-36-3523</a>	TOOLS/EQUIPMENT	54,400.00	54,400.00	420.62	50,878.39	3,521.61
<a href="#">01-36-3529</a>	VEHICLE REPAIR PARTS	40,000.00	40,000.00	1,753.81	31,078.43	8,921.57
<a href="#">01-36-3535</a>	SHOP SUPPLIES	5,000.00	5,000.00	905.66	3,762.21	1,237.79
<b>Category: 35 - SUPPLIES Total:</b>		<b>237,200.00</b>	<b>237,200.00</b>	<b>9,684.98</b>	<b>165,564.15</b>	<b>71,635.85</b>
<b>Category: 45 - MAINTENANCE</b>						
<a href="#">01-36-4520</a>	AUTO REPAIR/OUTSOURCED	65,000.00	65,000.00	13,952.10	46,834.27	18,165.73
<b>Category: 45 - MAINTENANCE Total:</b>		<b>65,000.00</b>	<b>65,000.00</b>	<b>13,952.10</b>	<b>46,834.27</b>	<b>18,165.73</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-36-5020</a>	COMMUNICATIONS	1,500.00	1,500.00	118.28	1,069.76	430.24
<a href="#">01-36-5022</a>	RENTAL EQUIPMENT	360.00	360.00	0.00	0.00	360.00
<a href="#">01-36-5027</a>	MEMBERSHIP	750.00	750.00	0.00	748.00	2.00
<a href="#">01-36-5029</a>	TRAVEL/TRAINING	7,800.00	7,800.00	0.00	634.21	7,165.79
<b>Category: 50 - SERVICES Total:</b>		<b>10,410.00</b>	<b>10,410.00</b>	<b>118.28</b>	<b>2,451.97</b>	<b>7,958.03</b>
<b>Category: 54 - SUNDRY</b>						
<a href="#">01-36-5405</a>	LICENSES/PERMITS	850.00	850.00	19.00	508.64	341.36
<b>Category: 54 - SUNDRY Total:</b>		<b>850.00</b>	<b>850.00</b>	<b>19.00</b>	<b>508.64</b>	<b>341.36</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-36-6572</a>	SPECIAL EQUIPMENT	7,000.00	7,000.00	3,199.03	5,963.07	1,036.93
<a href="#">01-36-6574</a>	COMPUTER SOFTWARE	3,200.00	3,200.00	0.00	0.00	3,200.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>10,200.00</b>	<b>10,200.00</b>	<b>3,199.03</b>	<b>5,963.07</b>	<b>4,236.93</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-36-9772</a>	TECHNOLOGY USER FEE	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-36-9781</a>	EQUIP. PURCHASE CONTRIBUTION	54,620.00	54,620.00	0.00	0.00	54,620.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>55,620.00</b>	<b>55,620.00</b>	<b>0.00</b>	<b>0.00</b>	<b>55,620.00</b>
<b>Department: 36 - FLEET SERVICES Total:</b>		<b>554,647.00</b>	<b>554,647.00</b>	<b>40,345.30</b>	<b>363,722.58</b>	<b>190,924.42</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Department: 39 - PARKS</b>						
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS</b>						
<a href="#">01-39-3001</a>	SALARIES	461,227.00	461,227.00	29,287.27	380,054.36	81,172.64
<a href="#">01-39-3002</a>	WAGES	59,000.00	59,000.00	18,212.13	42,128.42	16,871.58
<a href="#">01-39-3003</a>	LONGEVITY	3,600.00	3,600.00	238.18	2,884.21	715.79
<a href="#">01-39-3007</a>	OVERTIME	1,800.00	1,800.00	0.00	1,542.75	257.25
<a href="#">01-39-3051</a>	FICA/MEDICARE TAXES	40,210.00	40,210.00	3,519.81	30,855.55	9,354.45
<a href="#">01-39-3052</a>	WORKMEN'S COMPENSATION	8,326.00	8,326.00	0.00	5,713.34	2,612.66
<a href="#">01-39-3053</a>	EMPLOYMENT TAXES	2,358.00	2,358.00	641.45	3,362.19	-1,004.19
<a href="#">01-39-3054</a>	RETIREMENT	67,206.00	67,206.00	4,204.43	55,589.91	11,616.09
<a href="#">01-39-3055</a>	HEALTH INSURANCE	141,428.00	141,428.00	7,347.77	98,711.47	42,716.53
<a href="#">01-39-3056</a>	LIFE INS	632.00	632.00	81.90	556.81	75.19
<a href="#">01-39-3057</a>	DENTAL	8,184.00	8,184.00	498.31	6,506.15	1,677.85
<a href="#">01-39-3058</a>	LONG-TERM DISABILITY	1,952.00	1,952.00	241.58	1,514.05	437.95
<b>Category: 30 - SALARIES, WAGES, &amp; BENEFITS Total:</b>		<b>795,923.00</b>	<b>795,923.00</b>	<b>64,272.83</b>	<b>629,419.21</b>	<b>166,503.79</b>
<b>Category: 35 - SUPPLIES</b>						
<a href="#">01-39-3504</a>	WEARING APPAREL	3,000.00	3,000.00	375.59	2,388.77	611.23
<a href="#">01-39-3506</a>	CHEMICALS	3,000.00	4,000.00	19.47	4,012.97	-12.97
<a href="#">01-39-3523</a>	TOOLS/EQUIPMENT	3,900.00	3,900.00	525.74	5,244.21	-1,344.21
<a href="#">01-39-3526</a>	MINOR EQUIPMENT	0.00	0.00	354.93	354.93	-354.93
<a href="#">01-39-3531</a>	RECREATION & EVENTS	25,000.00	25,000.00	1,642.43	22,455.22	2,544.78
<a href="#">01-39-3534</a>	EQUIP REPAIR PARTS	7,000.00	7,000.00	50.05	3,581.49	3,418.51
<a href="#">01-39-3536</a>	LANDSCAPING MATERIALS	8,700.00	11,200.00	149.60	11,098.61	101.39
<a href="#">01-39-3544</a>	IRRIGATION SUPPLIES	0.00	0.00	78.04	78.04	-78.04
<b>Category: 35 - SUPPLIES Total:</b>		<b>50,600.00</b>	<b>54,100.00</b>	<b>3,195.85</b>	<b>49,214.24</b>	<b>4,885.76</b>
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC</b>						
<a href="#">01-39-4007</a>	POOL MAINTENANCE	18,400.00	18,400.00	2,058.92	13,843.99	4,556.01
<a href="#">01-39-4008</a>	PARK MAINTENANCE	14,700.00	11,200.00	931.11	6,649.80	4,550.20
<b>Category: 40 - MAINTENANCE--BLDGS, STRUC Total:</b>		<b>33,100.00</b>	<b>29,600.00</b>	<b>2,990.03</b>	<b>20,493.79</b>	<b>9,106.21</b>
<b>Category: 50 - SERVICES</b>						
<a href="#">01-39-5012</a>	PRINTING	1,800.00	3,300.00	212.95	3,563.25	-263.25
<a href="#">01-39-5020</a>	COMMUNICATIONS	2,500.00	1,000.00	84.59	904.07	95.93
<a href="#">01-39-5022</a>	EQUIPMENT RENTAL	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">01-39-5029</a>	TRAVEL/TRAINING	3,500.00	3,500.00	0.00	3,653.53	-153.53
<b>Category: 50 - SERVICES Total:</b>		<b>8,800.00</b>	<b>8,800.00</b>	<b>297.54</b>	<b>8,120.85</b>	<b>679.15</b>
<b>Category: 65 - CAPITAL OUTLAY</b>						
<a href="#">01-39-6516</a>	PARKS & LANDSCAPING PROJS	88,000.00	88,000.00	0.00	9,300.00	78,700.00
<a href="#">01-39-6598</a>	MISCELLANEOUS EQUIPMENT	10,000.00	10,000.00	320.00	9,110.00	890.00
<b>Category: 65 - CAPITAL OUTLAY Total:</b>		<b>98,000.00</b>	<b>98,000.00</b>	<b>320.00</b>	<b>18,410.00</b>	<b>79,590.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">01-39-9772</a>	TECHNOLOGY USER FEE	875.00	875.00	0.00	0.00	875.00
<a href="#">01-39-9781</a>	EQUIP. PURCHASE CONTRIBUTION	31,035.00	31,035.00	0.00	0.00	31,035.00
<a href="#">01-39-9791</a>	EQUIPMENT USER FEE	13,600.00	13,600.00	0.00	0.00	13,600.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>45,510.00</b>	<b>45,510.00</b>	<b>0.00</b>	<b>0.00</b>	<b>45,510.00</b>
<b>Department: 39 - PARKS Total:</b>		<b>1,031,933.00</b>	<b>1,031,933.00</b>	<b>71,076.25</b>	<b>725,658.09</b>	<b>306,274.91</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>		<b>-4,043,785.36</b>	<b>-4,053,786.36</b>	<b>-60,461.55</b>	<b>5,337,614.71</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 03 - DEBT SERVICE FUND</b>						
<b>Department: 50 - 50</b>						
<b>Category: 72 - PROPERTY TAXES</b>						
<a href="#">03-50-7201</a>	CURRENT PROPERTY TAXES	1,421,000.00	1,421,000.00	0.00	1,463,363.22	-42,363.22
<a href="#">03-50-7202</a>	DELINQUENT PROPERTY TAX	30,000.00	30,000.00	0.00	2,145.37	27,854.63
<a href="#">03-50-7203</a>	PENALTY, INTEREST, COSTS	15,000.00	15,000.00	0.00	10,696.06	4,303.94
	<b>Category: 72 - PROPERTY TAXES Total:</b>	<b>1,466,000.00</b>	<b>1,466,000.00</b>	<b>0.00</b>	<b>1,476,204.65</b>	<b>-10,204.65</b>
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">03-50-9601</a>	INTEREST EARNED	10,000.00	10,000.00	19.87	3,445.99	6,554.01
	<b>Category: 96 - INTEREST EARNED Total:</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>19.87</b>	<b>3,445.99</b>	<b>6,554.01</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">03-50-9752</a>	TRANSFER FROM UTILITY FUND	89,724.00	89,724.00	0.00	0.00	89,724.00
	<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>89,724.00</b>	<b>89,724.00</b>	<b>0.00</b>	<b>0.00</b>	<b>89,724.00</b>
	<b>Department: 50 - 50 Total:</b>	<b>1,565,724.00</b>	<b>1,565,724.00</b>	<b>19.87</b>	<b>1,479,650.64</b>	<b>86,073.36</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 51 - DEBT SERVICE</b>						
<b>Category: 61 - DEBT SERVICE</b>						
<a href="#">03-51-6121</a>	PRINCIPAL/DEBT SERVICE	1,210,000.00	1,210,000.00	0.00	1,210,000.00	0.00
<a href="#">03-51-6122</a>	INTEREST/DEBT SERVICE	307,025.00	307,025.00	0.00	161,800.00	145,225.00
<a href="#">03-51-6123</a>	MAINTENANCE FEE/DEBT SERVICE	9,000.00	9,000.00	0.00	1,250.00	7,750.00
	<b>Category: 61 - DEBT SERVICE Total:</b>	<b>1,526,025.00</b>	<b>1,526,025.00</b>	<b>0.00</b>	<b>1,373,050.00</b>	<b>152,975.00</b>
	<b>Department: 51 - DEBT SERVICE Total:</b>	<b>1,526,025.00</b>	<b>1,526,025.00</b>	<b>0.00</b>	<b>1,373,050.00</b>	<b>152,975.00</b>
	<b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b>	<b>39,699.00</b>	<b>39,699.00</b>	<b>19.87</b>	<b>106,600.64</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 05 - MOTEL TAX FUND</b>					
<b>Department: 55 - 55</b>					
<b>Category: 75 - OTHER TAXES</b>					
<a href="#">05-55-7635</a> MOTEL OCCUPANCY TAX	150,000.00	150,000.00	6,418.43	61,534.82	88,465.18
<b>Category: 75 - OTHER TAXES Total:</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>6,418.43</b>	<b>61,534.82</b>	<b>88,465.18</b>
<b>Category: 96 - INTEREST EARNED</b>					
<a href="#">05-55-9601</a> INTEREST EARNED	9,000.00	9,000.00	42.55	2,107.54	6,892.46
<b>Category: 96 - INTEREST EARNED Total:</b>	<b>9,000.00</b>	<b>9,000.00</b>	<b>42.55</b>	<b>2,107.54</b>	<b>6,892.46</b>
<b>Department: 55 - 55 Total:</b>	<b>159,000.00</b>	<b>159,000.00</b>	<b>6,460.98</b>	<b>63,642.36</b>	<b>95,357.64</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 56 - MOTEL TAX</b>					
<b>Category: 50 - SERVICES</b>					
<a href="#">05-56-5043</a> GENERAL ADVERTISING	5,000.00	5,000.00	0.00	5,599.00	-599.00
<a href="#">05-56-5044</a> ADVERTISING	34,900.00	34,900.00	950.00	9,500.00	25,400.00
<b>Category: 50 - SERVICES Total:</b>	<b>39,900.00</b>	<b>39,900.00</b>	<b>950.00</b>	<b>15,099.00</b>	<b>24,801.00</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>					
<a href="#">05-56-9751</a> TRANSFER TO GENERAL FUND	18,000.00	18,000.00	0.00	0.00	18,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>	<b>18,000.00</b>	<b>18,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,000.00</b>
<b>Department: 56 - MOTEL TAX Total:</b>	<b>57,900.00</b>	<b>57,900.00</b>	<b>950.00</b>	<b>15,099.00</b>	<b>42,801.00</b>
<b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b>	<b>101,100.00</b>	<b>101,100.00</b>	<b>5,510.98</b>	<b>48,543.36</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND</b>						
<b>Department: 90 - 90</b>						
<b>Category: 96 - INTEREST EARNED</b>						
<a href="#">10-90-9601</a>	INTEREST EARNED	80,000.00	80,000.00	1,186.44	71,001.15	8,998.85
<b>Category: 96 - INTEREST EARNED Total:</b>		<b>80,000.00</b>	<b>80,000.00</b>	<b>1,186.44</b>	<b>71,001.15</b>	<b>8,998.85</b>
<b>Category: 97 - INTERFUND ACTIVITY</b>						
<a href="#">10-90-9751</a>	TRFR F/GENERAL FUND	5,423,765.00	5,423,765.00	0.00	0.00	5,423,765.00
<a href="#">10-90-9755</a>	TRANSFER FROM UTILITY FUND	300,000.00	300,000.00	0.00	0.00	300,000.00
<b>Category: 97 - INTERFUND ACTIVITY Total:</b>		<b>5,723,765.00</b>	<b>5,723,765.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,723,765.00</b>
<b>Category: 99 - OTHER AGENCY REVENUES</b>						
<a href="#">10-90-9905</a>	FY 17 - FEMA GRANT HOME ELEV	3,355,448.00	3,355,448.00	1,164,536.23	3,019,902.87	335,545.13
<b>Category: 99 - OTHER AGENCY REVENUES Total:</b>		<b>3,355,448.00</b>	<b>3,355,448.00</b>	<b>1,164,536.23</b>	<b>3,019,902.87</b>	<b>335,545.13</b>
<b>Department: 90 - 90 Total:</b>		<b>9,159,213.00</b>	<b>9,159,213.00</b>	<b>1,165,722.67</b>	<b>3,090,904.02</b>	<b>6,068,308.98</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 91 - 91</b>						
<b>Category: 70 - CAPITAL IMPROVEMENTS</b>						
<a href="#">10-91-7012</a>	E 127 IMPROVEMENTS	1,400,000.00	1,400,000.00	0.00	0.00	1,400,000.00
<a href="#">10-91-7013</a>	WALL STREET NEIGHBORHOOD DRAINAGE	0.00	0.00	0.00	45,867.25	-45,867.25
<a href="#">10-91-7014</a>	FY 17 -HOME ELEV GRANT ADM SER	600,000.00	600,000.00	159,033.30	1,942,718.14	-1,342,718.14
<a href="#">10-91-7035</a>	GOLF COURSE BERM	0.00	0.00	0.00	1,259.34	-1,259.34
<a href="#">10-91-7070</a>	WIFI FOR POOL AND PARKS	35,000.00	35,000.00	0.00	0.00	35,000.00
<a href="#">10-91-7072</a>	WALL STREET PROJECT	1,565,400.00	1,565,400.00	0.00	8,875.00	1,556,525.00
<a href="#">10-91-7079</a>	SHADE STRUCT FOR TWO PLAYSCAPES	40,000.00	40,000.00	0.00	0.00	40,000.00
<a href="#">10-91-7088</a>	PAINT EMS BAY FLOOR AND WALLS	22,000.00	22,000.00	0.00	21,200.00	800.00
<a href="#">10-91-7095</a>	FIRE STATION REMODEL	13,000.00	13,000.00	0.00	0.00	13,000.00
<a href="#">10-91-7103</a>	NEW CITY HALL - CONSTRUCTION	8,000,000.00	8,000,000.00	0.00	0.00	8,000,000.00
<a href="#">10-91-7105</a>	PARK IMPROVEMENTS	50,000.00	50,000.00	0.00	26,520.32	23,479.68
<a href="#">10-91-7107</a>	PARK MASTER PLAN	70,000.00	70,000.00	24,580.00	42,800.00	27,200.00
<a href="#">10-91-7117</a>	GOLF COURSE RECLAIM WATER	0.00	0.00	1,259.34	38,384.34	-38,384.34
<a href="#">10-91-7118</a>	BAY DOOR REPAIR FIRE DEPARTMENT	50,000.00	50,000.00	0.00	0.00	50,000.00
<a href="#">10-91-7120</a>	290 EXPANSION	0.00	0.00	0.00	9,189.00	-9,189.00
<a href="#">10-91-7125</a>	NEW CITY HALL ENG & ARCHITECT	0.00	0.00	6,700.00	52,229.04	-52,229.04
<a href="#">10-91-7127</a>	NEW TAYLOR BLDG CONSTRUCTION	282,901.00	282,901.00	25,332.29	427,757.10	-144,856.10
<a href="#">10-91-7130</a>	FACILITIES IMPROVEMENT	50,000.00	50,000.00	0.00	19,150.49	30,849.51
<a href="#">10-91-7131</a>	GOLF COURSE CONVENTION CENTER	830,000.00	830,000.00	0.00	189.36	829,810.64
<a href="#">10-91-7134</a>	STREET PANELS REPLACEMENT (2)	105,000.00	105,000.00	14,110.00	36,110.10	68,889.90
<a href="#">10-91-7135</a>	CITY HALL ENG/ARCHITECT	0.00	0.00	0.00	98,401.05	-98,401.05
<a href="#">10-91-7136</a>	GATEWAY ENTRANCE	1,000,000.00	1,000,000.00	4,110.06	105,388.67	894,611.33
<b>Category: 70 - CAPITAL IMPROVEMENTS Total:</b>		<b>14,113,301.00</b>	<b>14,113,301.00</b>	<b>235,124.99</b>	<b>2,876,039.20</b>	<b>11,237,261.80</b>
<b>Department: 91 - 91 Total:</b>		<b>14,113,301.00</b>	<b>14,113,301.00</b>	<b>235,124.99</b>	<b>2,876,039.20</b>	<b>11,237,261.80</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):</b>		<b>-4,954,088.00</b>	<b>-4,954,088.00</b>	<b>930,597.68</b>	<b>214,864.82</b>	
<b>Total Surplus (Deficit):</b>		<b>-8,857,074.36</b>	<b>-8,867,075.36</b>	<b>875,666.98</b>	<b>5,707,623.53</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Group Summary

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - GENERAL FUND</b>					
<b>Department: 10 - 10</b>					
72 - PROPERTY TAXES	6,369,000.00	6,369,000.00	42.92	6,529,814.25	-160,814.25
75 - OTHER TAXES	6,339,000.00	6,339,000.00	630,602.70	5,855,610.23	483,389.77
80 - FINES WARRANTS & BONDS	1,018,000.00	1,018,000.00	54,612.18	674,420.71	343,579.29
85 - FEE & CHARGES FOR SERVICE	312,900.00	312,900.00	28,416.01	376,582.16	-63,682.16
90 - LICENSES & PERMITS	163,600.00	163,600.00	12,806.66	126,329.91	37,270.09
96 - INTEREST EARNED	350,000.00	350,000.00	2,518.31	95,018.71	254,981.29
97 - INTERFUND ACTIVITY	1,977,987.00	1,977,987.00	0.00	1,182,527.00	795,460.00
98 - MISCELLANEOUS REVENUE	241,165.00	241,165.00	6,596.24	269,942.03	-28,777.03
99 - OTHER AGENCY REVENUES	200,000.00	200,000.00	0.00	83,117.82	116,882.18
<b>Department: 10 - 10 Total:</b>	<b>16,971,652.00</b>	<b>16,971,652.00</b>	<b>735,595.02</b>	<b>15,193,362.82</b>	<b>1,778,289.18</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 11 - ADMINISTRATIVE SERVICE</b>					
30 - SALARIES, WAGES, & BENEFITS	562,558.00	562,558.00	39,656.86	436,085.69	126,472.31
35 - SUPPLIES	14,350.00	14,350.00	353.47	5,066.55	9,283.45
45 - MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00
50 - SERVICES	82,250.00	82,251.00	4,261.40	35,681.50	46,569.50
54 - SUNDRY	7,000.00	7,000.00	0.00	0.00	7,000.00
60 - OTHER SERVICES	300.00	300.00	0.00	0.00	300.00
97 - INTERFUND ACTIVITY	4,250.00	4,250.00	0.00	0.00	4,250.00
<b>Department: 11 - ADMINISTRATIVE SERVICE Total:</b>	<b>672,708.00</b>	<b>672,709.00</b>	<b>44,271.73</b>	<b>476,833.74</b>	<b>195,875.26</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 12 - LEGAL/OTHER SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	250.00	250.00	0.00	205.86	44.14
50 - SERVICES	2,172,000.00	2,172,000.00	0.00	1,215,587.00	956,413.00
55 - PROFESSIONAL SERVICES	160,000.00	160,000.00	7,439.47	74,958.96	85,041.04
60 - OTHER SERVICES	108,171.00	108,171.00	140.00	108,223.15	-52.15
97 - INTERFUND ACTIVITY	6,088,243.80	6,088,243.80	0.00	0.00	6,088,243.80
<b>Department: 12 - LEGAL/OTHER SERVICES Total:</b>	<b>8,528,664.80</b>	<b>8,528,664.80</b>	<b>7,579.47</b>	<b>1,398,974.97</b>	<b>7,129,689.83</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 13 - INFO TECHNOLOGY</b>					
30 - SALARIES, WAGES, & BENEFITS	317,933.00	317,933.00	23,829.28	261,179.07	56,753.93
35 - SUPPLIES	3,050.00	3,050.00	88.33	1,031.89	2,018.11
45 - MAINTENANCE	216,369.00	216,369.00	9,827.94	144,238.24	72,130.76
50 - SERVICES	33,050.00	33,050.00	2,522.22	23,008.91	10,041.09
55 - PROFESSIONAL SERVICES	48,800.00	48,800.00	1,647.00	22,367.00	26,433.00
65 - CAPITAL OUTLAY	0.00	0.00	682.50	32,575.70	-32,575.70
97 - INTERFUND ACTIVITY	48,842.00	48,842.00	0.00	0.00	48,842.00
<b>Department: 13 - INFO TECHNOLOGY Total:</b>	<b>668,044.00</b>	<b>668,044.00</b>	<b>38,597.27</b>	<b>484,400.81</b>	<b>183,643.19</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 07/31/2020**

<b>Category</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
<b>Department: 14 - PURCHASING</b>					
35 - SUPPLIES	18,000.00	18,000.00	2,994.02	14,645.11	3,354.89
50 - SERVICES	3,600.00	3,600.00	0.00	1,892.25	1,707.75
<b>Department: 14 - PURCHASING Total:</b>	<b>21,600.00</b>	<b>21,600.00</b>	<b>2,994.02</b>	<b>16,537.36</b>	<b>5,062.64</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020**

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 15 - ACCOUNTING SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	319,783.00	319,783.00	24,719.23	271,265.37	48,517.63
35 - SUPPLIES	950.00	950.00	84.26	898.06	51.94
45 - MAINTENANCE	150.00	150.00	0.00	0.00	150.00
50 - SERVICES	8,100.00	8,100.00	780.94	2,232.10	5,867.90
54 - SUNDRY	550.00	550.00	0.00	460.00	90.00
55 - PROFESSIONAL SERVICES	27,000.00	27,000.00	643.96	20,521.86	6,478.14
97 - INTERFUND ACTIVITY	1,700.00	1,700.00	0.00	0.00	1,700.00
<b>Department: 15 - ACCOUNTING SERVICES Total:</b>	<b>358,233.00</b>	<b>358,233.00</b>	<b>26,228.39</b>	<b>295,377.39</b>	<b>62,855.61</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 16 - CUSTOMER SERVICE</b>					
30 - SALARIES, WAGES, & BENEFITS	61,498.00	61,498.00	4,739.45	51,816.10	9,681.90
35 - SUPPLIES	500.00	500.00	0.00	59.71	440.29
45 - MAINTENANCE	400.00	400.00	0.00	0.00	400.00
50 - SERVICES	3,000.00	3,000.00	84.60	832.83	2,167.17
55 - PROFESSIONAL SERVICES	68,000.00	68,000.00	0.00	48,317.51	19,682.49
60 - OTHER SERVICES	0.00	0.00	0.00	145.59	-145.59
97 - INTERFUND ACTIVITY	250.00	250.00	0.00	0.00	250.00
<b>Department: 16 - CUSTOMER SERVICE Total:</b>	<b>133,648.00</b>	<b>133,648.00</b>	<b>4,824.05</b>	<b>101,171.74</b>	<b>32,476.26</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 19 - MUNICIPAL COURT</b>					
30 - SALARIES, WAGES, & BENEFITS	351,083.00	351,083.00	17,007.35	203,178.14	147,904.86
35 - SUPPLIES	2,300.00	2,300.00	0.00	1,285.52	1,014.48
45 - MAINTENANCE	500.00	500.00	0.00	0.00	500.00
50 - SERVICES	9,800.00	9,800.00	84.59	2,201.84	7,598.16
54 - SUNDRY	800.00	800.00	0.00	0.00	800.00
55 - PROFESSIONAL SERVICES	93,450.00	93,450.00	717.00	28,950.10	64,499.90
<b>Department: 19 - MUNICIPAL COURT Total:</b>	<b>457,933.00</b>	<b>457,933.00</b>	<b>17,808.94</b>	<b>235,615.60</b>	<b>222,317.40</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 21 - POLICE</b>					
30 - SALARIES, WAGES, & BENEFITS	3,256,512.00	3,204,672.00	218,397.53	2,428,531.91	776,140.09
35 - SUPPLIES	56,924.00	60,924.00	1,127.42	53,459.20	7,464.80
45 - MAINTENANCE	22,497.00	22,497.00	5,634.60	8,899.89	13,597.11
50 - SERVICES	54,050.00	50,050.00	591.75	18,868.14	31,181.86
54 - SUNDRY	4,000.00	4,000.00	35.21	1,475.03	2,524.97
55 - PROFESSIONAL SERVICES	1,800.00	53,640.00	0.00	64,760.90	-11,120.90
60 - OTHER SERVICES	21,740.00	21,740.00	0.00	14,528.00	7,212.00
65 - CAPITAL OUTLAY	39,972.56	39,972.56	1,410.33	27,642.89	12,329.67
97 - INTERFUND ACTIVITY	16,000.00	16,000.00	0.00	0.00	16,000.00
<b>Department: 21 - POLICE Total:</b>	<b>3,473,495.56</b>	<b>3,473,495.56</b>	<b>227,196.84</b>	<b>2,618,165.96</b>	<b>855,329.60</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 23 - COMMUNICATIONS</b>					
30 - SALARIES, WAGES, & BENEFITS	714,097.00	714,097.00	54,730.26	571,810.06	142,286.94
35 - SUPPLIES	13,365.00	13,365.00	0.00	4,328.22	9,036.78
45 - MAINTENANCE	22,050.00	22,050.00	13,434.88	14,188.35	7,861.65
50 - SERVICES	12,300.00	12,300.00	-362.56	5,559.15	6,740.85
60 - OTHER SERVICES	600.00	600.00	0.00	92.90	507.10
97 - INTERFUND ACTIVITY	54,950.00	54,950.00	0.00	0.00	54,950.00
<b>Department: 23 - COMMUNICATIONS Total:</b>	<b>817,362.00</b>	<b>817,362.00</b>	<b>67,802.58</b>	<b>595,978.68</b>	<b>221,383.32</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 25 - FIRE DEPARTMENT</b>					
30 - SALARIES, WAGES, & BENEFITS	1,076,977.00	1,076,977.00	75,959.28	914,036.74	162,940.26
35 - SUPPLIES	153,348.00	163,348.00	20,878.24	117,405.94	45,942.06
45 - MAINTENANCE	41,949.00	41,949.00	205.67	15,931.41	26,017.59
50 - SERVICES	73,900.00	73,900.00	6,033.98	27,157.85	46,742.15
54 - SUNDRY	1,299.00	1,299.00	0.00	62.00	1,237.00
55 - PROFESSIONAL SERVICES	127,600.00	127,600.00	8,101.58	35,619.99	91,980.01
97 - INTERFUND ACTIVITY	480,419.00	480,419.00	0.00	0.00	480,419.00
<b>Department: 25 - FIRE DEPARTMENT Total:</b>	<b>1,955,492.00</b>	<b>1,965,492.00</b>	<b>111,178.75</b>	<b>1,110,213.93</b>	<b>855,278.07</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 30 - PUBLIC WORKS</b>					
30 - SALARIES, WAGES, & BENEFITS	237,391.00	237,391.00	16,292.72	179,418.70	57,972.30
35 - SUPPLIES	4,700.00	4,700.00	0.00	2,210.59	2,489.41
45 - MAINTENANCE	100.00	100.00	0.00	0.00	100.00
50 - SERVICES	4,650.00	4,650.00	84.59	1,287.88	3,362.12
55 - PROFESSIONAL SERVICES	20,000.00	20,000.00	960.00	13,575.00	6,425.00
97 - INTERFUND ACTIVITY	42,050.00	42,050.00	0.00	0.00	42,050.00
<b>Department: 30 - PUBLIC WORKS Total:</b>	<b>308,891.00</b>	<b>308,891.00</b>	<b>17,337.31</b>	<b>196,492.17</b>	<b>112,398.83</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 31 - COMMUNITY DEVELOPMENT</b>					
30 - SALARIES, WAGES, & BENEFITS	426,478.00	426,478.00	25,811.95	281,985.26	144,492.74
35 - SUPPLIES	12,600.00	12,600.00	723.48	2,695.89	9,904.11
50 - SERVICES	16,100.00	16,100.00	604.59	3,350.01	12,749.99
54 - SUNDRY	0.00	0.00	0.00	10.25	-10.25
55 - PROFESSIONAL SERVICES	12,000.00	12,000.00	2,655.00	32,310.00	-20,310.00
65 - CAPITAL OUTLAY	1,000.00	1,000.00	0.00	0.00	1,000.00
97 - INTERFUND ACTIVITY	4,500.00	4,500.00	0.00	0.00	4,500.00
<b>Department: 31 - COMMUNITY DEVELOPMENT Total:</b>	<b>472,678.00</b>	<b>472,678.00</b>	<b>29,795.02</b>	<b>320,351.41</b>	<b>152,326.59</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 32 - STREETS</b>					
30 - SALARIES, WAGES, & BENEFITS	239,855.00	239,855.00	20,886.10	221,080.93	18,774.07
35 - SUPPLIES	102,600.00	102,600.00	1,574.15	38,863.50	63,736.50
40 - MAINTENANCE--BLDGS, STRUC	41,000.00	41,000.00	69.09	33,208.47	7,791.53
45 - MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00
50 - SERVICES	201,860.00	201,860.00	11,602.76	124,072.41	77,787.59
55 - PROFESSIONAL SERVICES	26,000.00	26,000.00	1,140.00	5,985.00	20,015.00
97 - INTERFUND ACTIVITY	113,755.00	113,755.00	0.00	12,543.96	101,211.04
<b>Department: 32 - STREETS Total:</b>	<b>726,070.00</b>	<b>726,070.00</b>	<b>35,272.10</b>	<b>435,754.27</b>	<b>290,315.73</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 33 - BUILDING MAINTENANCE</b>					
30 - SALARIES, WAGES, & BENEFITS	105,802.00	105,802.00	6,802.85	72,256.23	33,545.77
35 - SUPPLIES	11,000.00	11,000.00	1,118.79	7,202.16	3,797.84
40 - MAINTENANCE--BLDGS, STRUC	33,000.00	33,000.00	4,816.04	31,267.12	1,732.88
50 - SERVICES	120,500.00	120,500.00	6,375.39	47,566.19	72,933.81
55 - PROFESSIONAL SERVICES	2,000.00	2,000.00	207.19	621.57	1,378.43
65 - CAPITAL OUTLAY	65,500.00	65,500.00	0.00	0.00	65,500.00
97 - INTERFUND ACTIVITY	29,310.00	29,310.00	0.00	0.00	29,310.00
<b>Department: 33 - BUILDING MAINTENANCE Total:</b>	<b>367,112.00</b>	<b>367,112.00</b>	<b>19,320.26</b>	<b>158,913.27</b>	<b>208,198.73</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 07/31/2020**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Department: 35 - SOLID WASTE					
55 - PROFESSIONAL SERVICES	466,926.00	466,926.00	34,428.29	321,586.14	145,339.86
<b>Department: 35 - SOLID WASTE Total:</b>	<b>466,926.00</b>	<b>466,926.00</b>	<b>34,428.29</b>	<b>321,586.14</b>	<b>145,339.86</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020**

Income Statement

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 36 - FLEET SERVICES</b>					
30 - SALARIES, WAGES, & BENEFITS	175,367.00	175,367.00	13,371.91	142,400.48	32,966.52
35 - SUPPLIES	237,200.00	237,200.00	9,684.98	165,564.15	71,635.85
45 - MAINTENANCE	65,000.00	65,000.00	13,952.10	46,834.27	18,165.73
50 - SERVICES	10,410.00	10,410.00	118.28	2,451.97	7,958.03
54 - SUNDRY	850.00	850.00	19.00	508.64	341.36
65 - CAPITAL OUTLAY	10,200.00	10,200.00	3,199.03	5,963.07	4,236.93
97 - INTERFUND ACTIVITY	55,620.00	55,620.00	0.00	0.00	55,620.00
<b>Department: 36 - FLEET SERVICES Total:</b>	<b>554,647.00</b>	<b>554,647.00</b>	<b>40,345.30</b>	<b>363,722.58</b>	<b>190,924.42</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 07/31/2020**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 39 - PARKS</b>					
30 - SALARIES, WAGES, & BENEFITS	795,923.00	795,923.00	64,272.83	629,419.21	166,503.79
35 - SUPPLIES	50,600.00	54,100.00	3,195.85	49,214.24	4,885.76
40 - MAINTENANCE--BLDGS, STRUC	33,100.00	29,600.00	2,990.03	20,493.79	9,106.21
50 - SERVICES	8,800.00	8,800.00	297.54	8,120.85	679.15
65 - CAPITAL OUTLAY	98,000.00	98,000.00	320.00	18,410.00	79,590.00
97 - INTERFUND ACTIVITY	45,510.00	45,510.00	0.00	0.00	45,510.00
<b>Department: 39 - PARKS Total:</b>	<b>1,031,933.00</b>	<b>1,031,933.00</b>	<b>71,076.25</b>	<b>725,658.09</b>	<b>306,274.91</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-4,043,785.36</b>	<b>-4,053,786.36</b>	<b>-60,461.55</b>	<b>5,337,614.71</b>	<b>-9,391,401.07</b>
<b>Fund: 03 - DEBT SERVICE FUND</b>					
<b>Department: 50 - 50</b>					
72 - PROPERTY TAXES	1,466,000.00	1,466,000.00	0.00	1,476,204.65	-10,204.65
96 - INTEREST EARNED	10,000.00	10,000.00	19.87	3,445.99	6,554.01
97 - INTERFUND ACTIVITY	89,724.00	89,724.00	0.00	0.00	89,724.00
<b>Department: 50 - 50 Total:</b>	<b>1,565,724.00</b>	<b>1,565,724.00</b>	<b>19.87</b>	<b>1,479,650.64</b>	<b>86,073.36</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020**

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 07/31/2020**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 51 - DEBT SERVICE</b>					
61 - DEBT SERVICE	1,526,025.00	1,526,025.00	0.00	1,373,050.00	152,975.00
<b>Department: 51 - DEBT SERVICE Total:</b>	<b>1,526,025.00</b>	<b>1,526,025.00</b>	<b>0.00</b>	<b>1,373,050.00</b>	<b>152,975.00</b>
<b>Fund: 03 - DEBT SERVICE FUND Surplus (Deficit):</b>	<b>39,699.00</b>	<b>39,699.00</b>	<b>19.87</b>	<b>106,600.64</b>	<b>-66,901.64</b>
<b>Fund: 05 - MOTEL TAX FUND</b>					
<b>Department: 55 - 55</b>					
75 - OTHER TAXES	150,000.00	150,000.00	6,418.43	61,534.82	88,465.18
96 - INTEREST EARNED	9,000.00	9,000.00	42.55	2,107.54	6,892.46
<b>Department: 55 - 55 Total:</b>	<b>159,000.00</b>	<b>159,000.00</b>	<b>6,460.98</b>	<b>63,642.36</b>	<b>95,357.64</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020**



**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 07/31/2020**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 56 - MOTEL TAX</b>					
50 - SERVICES	39,900.00	39,900.00	950.00	15,099.00	24,801.00
97 - INTERFUND ACTIVITY	18,000.00	18,000.00	0.00	0.00	18,000.00
<b>Department: 56 - MOTEL TAX Total:</b>	<b>57,900.00</b>	<b>57,900.00</b>	<b>950.00</b>	<b>15,099.00</b>	<b>42,801.00</b>
<b>Fund: 05 - MOTEL TAX FUND Surplus (Deficit):</b>	<b>101,100.00</b>	<b>101,100.00</b>	<b>5,510.98</b>	<b>48,543.36</b>	<b>52,556.64</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND</b>					
<b>Department: 90 - 90</b>					
96 - INTEREST EARNED	80,000.00	80,000.00	1,186.44	71,001.15	8,998.85
97 - INTERFUND ACTIVITY	5,723,765.00	5,723,765.00	0.00	0.00	5,723,765.00
99 - OTHER AGENCY REVENUES	3,355,448.00	3,355,448.00	1,164,536.23	3,019,902.87	335,545.13
<b>Department: 90 - 90 Total:</b>	<b>9,159,213.00</b>	<b>9,159,213.00</b>	<b>1,165,722.67</b>	<b>3,090,904.02</b>	<b>6,068,308.98</b>

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020**

**Income Statement**

**For Fiscal: 2019-2020 Period Ending: 07/31/2020**

Category	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Department: 91 - 91</b>					
70 - CAPITAL IMPROVEMENTS	14,113,301.00	14,113,301.00	235,124.99	2,876,039.20	11,237,261.80
<b>Department: 91 - 91 Total:</b>	<b>14,113,301.00</b>	<b>14,113,301.00</b>	<b>235,124.99</b>	<b>2,876,039.20</b>	<b>11,237,261.80</b>
<b>Fund: 10 - CAPITAL IMPROVEMENTS FUND Surplus (Deficit):</b>	<b>-4,954,088.00</b>	<b>-4,954,088.00</b>	<b>930,597.68</b>	<b>214,864.82</b>	<b>-5,168,952.82</b>
<b>Total Surplus (Deficit):</b>	<b>-8,857,074.36</b>	<b>-8,867,075.36</b>	<b>875,666.98</b>	<b>5,707,623.53</b>	

**CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020**

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
01 - GENERAL FUND	-4,043,785.36	-4,053,786.36	-60,461.55	5,337,614.71	-9,391,401.07
03 - DEBT SERVICE FUND	39,699.00	39,699.00	19.87	106,600.64	-66,901.64
05 - MOTEL TAX FUND	101,100.00	101,100.00	5,510.98	48,543.36	52,556.64
10 - CAPITAL IMPROVEMENTS ...	-4,954,088.00	-4,954,088.00	930,597.68	214,864.82	-5,168,952.82
<b>Total Surplus (Deficit):</b>	<b>-8,857,074.36</b>	<b>-8,867,075.36</b>	<b>875,666.98</b>	<b>5,707,623.53</b>	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

# CITY OF JERSEY VILLAGE

## PROPERTY TAX COLLECTIONS REPORT

JUNE 2020

**Tax Collection System**  
**Distribution Report - PROPERTY TAX**  
**For Deposit Dates: 06/01/2020 thru 06/30/2020**

**Jurisdiction 0070 JERSEY VILLAGE**

Year	Levy	Penalty Interest	Attorney	Adjustment Amount	Net Collections	Commissions (Excludes Attorney)	Net Payable	Disbursed to Jurisdiction	Disbursed to Attorneys
2019	17,636.97	4,275.09	92.00	0.00	22,004.06	0.00	22,004.06	29,504.77	92.00
2018	(16,738.02)	239.71	212.47	0.00	(16,285.84)	0.00	(16,285.84)	941.87	212.47
2017	(15,675.53)	3.06	0.00	0.00	(15,672.47)	0.00	(15,672.47)	30.91	0.00
2016	89.13	16.54	14.96	0.00	120.63	0.00	120.63	105.67	14.96
Total:	(\$14,687.45)	\$4,534.40	\$319.43	\$0.00	(\$9,833.62)	\$0.00	(\$9,833.62)	\$30,583.22	\$319.43

TAX COLLECTION SYSTEM  
 TAX COLLECTOR MONTHLY REPORT  
 FROM 06/01/2020 TO 06/30/2020

INCLUDES AG ROLLBACK

JURISDICTION: 0070 City of Jersey Village

YEAR	TAX RATE	TAX LEVY	PAID ACCTS
2019	00.742500	7,791,298.62	3,004

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2019	7,618,318.54	17,250.10-	172,980.08	17,636.97	7,648,011.41	143,287.21	98.16	0.00
2018	71,567.55	17,591.57-	48,077.03-	16,738.02-	7,463.63-	30,954.15	31.77-	0.00
2017	26,681.30	15,594.05-	18,402.45-	15,675.53-	11,614.16-	19,893.01	40.29-	0.00
2016	18,538.64	.00	1,577.42	89.13	7,683.79	12,432.27	38.20	0.00
2015	12,588.35	.00	211.75-	0.00	2,177.01	10,199.59	17.59	0.00
2014	10,998.45	.00	0.00	0.00	2,122.16	8,876.29	19.30	0.00
2013	9,317.09	.00	0.00	0.00	1,600.75	7,716.34	17.18	0.00
2012	9,494.16	.00	0.00	0.00	1,429.41	8,064.75	15.06	0.00
2011	11,209.10	.00	0.00	0.00	1,384.25	9,824.85	12.35	0.00
2010	14,169.18	.00	0.00	0.00	1,662.01	12,507.17	11.73	0.00
2009	20,869.36	.00	4,378.07-	0.00	1,000.13	15,491.16	6.06	0.00
2008	6,483.29	.00	3,700.28-	0.00	308.32	2,474.69	11.08	0.00
2007	3,156.59	.00	0.00	0.00	258.10	2,898.49	8.18	0.00
2006	2,335.76	.00	0.00	0.00	249.04	2,086.72	10.66	0.00
2005	1,938.93	.00	0.00	0.00	233.82	1,705.11	12.06	0.00
2004	1,343.86	.00	0.00	0.00	233.82	1,110.04	17.40	0.00
2003	611.89	.00	0.00	0.00	233.82	378.07	38.21	0.00
2002	636.52	.00	0.00	0.00	173.47	463.05	27.25	0.00
2001	589.88	.00	0.00	0.00	207.22	382.66	35.13	0.00
2000	870.75	.00	0.00	0.00	157.95	712.80	18.14	0.00
1999	153.99	.00	153.99-	0.00	0.00	0.00		0.00
1998	14.48	.00	0.80-	0.00	0.00	13.68		0.00
****	7,841,887.66	50,435.72-	99,633.13	14,687.45-	7,650,048.69	291,472.10		0.00
CURR	7,618,318.54	17,250.10-	172,980.08	17,636.97	7,648,011.41	143,287.21		0.00
DELO	223,569.12	33,185.62-	73,346.95-	32,324.42-	2,037.28	148,184.89		0.00

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 06/01/2020 THRU 06/30/2020  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT	
2017	RF200625	114-532-000-0003	201712	15,703.38-	0.00	0.00	0.00 32	15,703.38	0.00 RF
2017	RF200625	114-532-000-0003	201712	0.00	0.00	0.00	0.00 32	15,703.38-	15,703.38-RF
2017 TOTAL				15,703.38-	0.00	0.00	0.00	0.00	15,703.38-
2018	RF200626	114-532-000-0003	201812	17,537.74-	0.00	0.00	0.00 20	17,537.74	0.00 RF
2018	RF200626	114-532-000-0003	201812	0.00	0.00	0.00	0.00 20	17,537.74-	17,537.74-RF
2018	RF200626	202-145-950-0000	201812	53.83-	0.00	0.00	0.00 20	53.83	0.00 RF
2018	RF200626	202-145-950-0000	201812	0.00	0.00	0.00	0.00 20	53.83-	53.83-RF
2018 TOTAL				17,591.57-	0.00	0.00	0.00	0.00	17,591.57-
2019	RF200626	082-121-001-0012	202002	100.70-	0.00	7.05-	0.00 9	107.75	0.00 RF
2019	RF200626	082-121-001-0012	202002	0.00	0.00	0.00	0.00 9	107.75-	107.75-RF
2019	RF200626	107-439-000-0001	201912	273.96-	0.00	0.00	0.00 9	273.96	0.00 RF
2019	RF200626	107-439-000-0001	201912	0.00	0.00	0.00	0.00 9	273.96-	273.96-RF
2019	RF200626	107-448-003-0014	201912	556.88-	0.00	0.00	0.00 9	556.88	0.00 RF
2019	RF200626	107-448-003-0014	201912	0.00	0.00	0.00	0.00 9	556.88-	556.88-RF
2019	RF200626	119-033-000-0001	202001	15,783.75-	0.00	0.00	0.00 9	15,783.75	0.00 RF
2019	RF200626	119-033-000-0001	202001	0.00	0.00	0.00	0.00 9	15,783.75-	15,783.75-RF
2019	RF200626	122-482-002-0090	202001	556.88-	0.00	0.00	0.00 9	556.88	0.00 RF
2019	RF200626	122-482-002-0090	202001	0.00	0.00	0.00	0.00 9	556.88-	556.88-RF
2019	RF200626	203-384-820-0000	202001	1,905.09-	0.00	0.00	0.00 9	1,905.09	0.00 RF
2019	RF200626	203-384-820-0000	202001	0.00	0.00	0.00	0.00 9	1,905.09-	1,905.09-RF
2019 TOTAL				19,177.26-	0.00	7.05-	0.00	0.00	19,184.31-
YEAR 2017									
REFUNDS				15,703.38-	0.00	0.00	0.00	0.00	15,703.38-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				0.00	0.00	0.00	0.00	0.00	0.00
TOTAL				15,703.38-	0.00	0.00	0.00	0.00	15,703.38-
YEAR 2018									
REFUNDS				17,591.57-	0.00	0.00	0.00	0.00	17,591.57-
RETURNED ITEMS				0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS/REVERSALS				0.00	0.00	0.00	0.00	0.00	0.00
TOTAL				17,591.57-	0.00	0.00	0.00	0.00	17,591.57-

TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 REVERSALS DETAIL SCHEDULE  
 FROM: 06/01/2020 THRU 06/30/2020  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT CAT
YEAR 2019								
	REFUNDS		19,177.26-	0.00	7.05-	0.00	0.00	19,184.31-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		19,177.26-	0.00	7.05-	0.00	0.00	19,184.31-
ALL YEARS								
	REFUNDS		52,472.21-	0.00	7.05-	0.00	0.00	52,479.26-
	RETURNED ITEMS		0.00	0.00	0.00	0.00	0.00	0.00
	TRANSFERS/REVERSALS		0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL		52,472.21-	0.00	7.05-	0.00	0.00	52,479.26-



TAX COLLECTION SYSTEM  
 DEPOSIT DISTRIBUTION  
 SUMMARY OF PAYMENTS AND REVERSALS  
 FROM: 06/01/2020 THRU 06/30/2020  
 JURISDICTION: 70 City of Jersey Village

YEAR DEPOSIT	ACCOUNT NUMBER	EFF YR/MO	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	ATTORNEY CAUSE /REV	REFUND AMOUNT	PAYMENT AMOUNT
	2016 TOTAL		89.13	0.00	16.54	14.96	0.00	120.63
	2017 TOTAL		27.85	0.00	3.06	0.00	0.00	30.91
	2018 TOTAL		853.55	0.00	239.71	212.47	0.00	1,305.73
	2019 TOTAL		36,814.23	0.00	4,282.14	92.00	0.00	41,188.37
	TOTAL PAYMENTS		37,784.76	0.00	4,541.45	319.43	0.00	42,645.64
	2017 TOTAL		15,703.38-	0.00	0.00	0.00	0.00	15,703.38-
	2018 TOTAL		17,591.57-	0.00	0.00	0.00	0.00	17,591.57-
	2019 TOTAL		19,177.26-	0.00	7.05-	0.00	0.00	19,184.31-
	TOTAL REVERSALS		52,472.21-	0.00	7.05-	0.00	0.00	52,479.26-
	TOTAL FOR UNIT		14,687.45-	0.00	4,534.40	319.43	0.00	9,833.62-

**General Fund**  
**For the period ended July 31, 2020**

	Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>					
Property Taxes	6,369,000.00	6,369,000.00	6,529,814.25	102.52%	6,550,000.00
Electric Franchise Taxes	360,000.00	360,000.00	300,490.58	83.47%	360,000.00
Telephone Franchise	89,000.00	89,000.00	54,811.67	61.59%	89,000.00
Gas Franchise	40,000.00	40,000.00	29,010.44	72.53%	40,000.00
Cable TV Franchise	75,000.00	75,000.00	57,934.67	77.25%	75,000.00
Telecommunication	30,000.00	30,000.00	10,718.05	35.73%	30,000.00
City Sales Tax	3,810,000.00	3,810,000.00	3,591,407.73	94.26%	3,900,000.00
Sales TX-Reduce Property Taxes	1,905,000.00	1,905,000.00	1,795,703.86	94.26%	1,950,000.00
Mixed Drink Tax	30,000.00	30,000.00	15,533.23	51.78%	30,000.00
Fines Warrants & Bonds *	1,018,000.00	1,018,000.00	674,420.71	66.25%	775,000.00
Fees & Charge for Services	312,900.00	312,900.00	376,582.16	120.35%	400,000.00
Licenses & Permits	164,100.00	164,100.00	126,329.91	76.98%	140,000.00
Interest Earned	350,000.00	350,000.00	95,018.71	27.15%	102,000.00
Interfund Activity	1,977,987.00	1,977,987.00	1,182,527.00	59.78%	1,950,000.00
Misc Revenue	241,165.00	241,165.00	269,942.03	111.93%	300,000.00
Other Agency Revenue	200,000.00	200,000.00	83,117.82	41.56%	200,000.00
<b>Total Revenue</b>	<b>16,972,152.00</b>	<b>16,972,152.00</b>	<b>15,193,362.82</b>	<b>89.52%</b>	<b>16,891,000.00</b>
<b>Expenditures</b>					
Administrative Service	672,708.00	672,708.00	476,833.74	70.88%	600,000.00
Legal/Other Services	8,528,664.80	8,528,664.80	1,398,974.97	16.40%	7,477,718.80
Info Technology	668,044.00	668,044.00	484,400.81	72.51%	600,000.00
Purchasing	21,600.00	21,600.00	16,537.36	76.56%	21,600.00
Accounting Services	358,233.00	358,233.00	295,377.39	82.45%	300,000.00
Customer Services	133,648.00	133,648.00	101,171.74	75.70%	120,000.00
Municipal Court	457,933.00	457,933.00	235,615.60	51.45%	400,000.00
Police Department	3,473,495.56	3,473,495.56	2,618,165.96	75.38%	3,300,000.00
Communications	817,362.00	817,362.00	595,978.68	72.91%	800,000.00
Fire Department	1,955,492.00	1,955,492.00	1,110,213.93	56.77%	1,800,000.00
Public Works	308,891.00	308,891.00	196,492.17	63.61%	300,000.00
Community Development	472,678.00	472,678.00	320,351.41	67.77%	400,000.00
Streets	726,070.00	726,070.00	435,754.27	60.02%	700,000.00
Building Maintenance	367,112.00	367,112.00	158,913.27	43.29%	350,000.00
Solid Waste	466,926.00	466,926.00	321,586.14	68.87%	420,000.00
Fleet Services	554,647.00	554,647.00	363,722.58	65.58%	500,000.00
Parks & Recreation	1,031,933.00	1,031,933.00	725,658.09	70.32%	1,000,000.00
<b>Total Expenditures</b>	<b>21,015,437.36</b>	<b>21,015,437.36</b>	<b>9,855,748.11</b>	<b>46.90%</b>	<b>19,089,318.80</b>

\* Part of the fines revenue collections is transfer to Court Security and Technology Fund

**Utility Fund**  
**For the period ended July 31, 2020**

		Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>						
	Fees & Charge for Services	4,520,000.00	4,520,000.00	3,705,410.06	81.98%	4,200,000.00
	Interest Earned	70,000.00	70,000.00	35,601.61	50.86%	40,000.00
	Interfund Activity	-	-	-		-
	Miscellaneous Revenue	98,580.00	98,580.00	51,052.28	51.79%	60,000.00
	Other Agency Revenue	-	-	-		-
	<b>Total Revenue</b>	<b>4,688,580.00</b>	<b>4,688,580.00</b>	<b>3,792,063.95</b>	<b>80.88%</b>	<b>4,300,000.00</b>
<b>Expenditures</b>						
	Water & Sewer	4,243,166.00	4,243,166.00	2,051,352.60	48.34%	4,000,000.00
	Utility Capital Projects	1,655,000.00	1,655,000.00	496,459.05	30.00%	1,500,000.00
		-	-	-		-
	<b>Total Expenditures</b>	<b>5,898,166.00</b>	<b>5,898,166.00</b>	<b>2,547,811.65</b>	<b>43.20%</b>	<b>5,500,000.00</b>

# MONTHLY REPORT – July 2020

## Jersey Village Fire Department

### EMERGENCY RESPONSES

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Fire/County	8	7	4	2	8	3	9						41
Fire/ETJ	2	1	2	1	2	2	2						12
Fire/JV	44	37	49	39	28	38	52						287
EMS/County	1	0	0	0	2	0	0						3
EMS/ETJ	3	0	0	3	4	2	2						14
EMS/JV	71	64	62	31	43	71	58						400
<b>TOTAL</b>	<b>129</b>	<b>109</b>	<b>117</b>	<b>76</b>	<b>87</b>	<b>116</b>	<b>123</b>						<b>757</b>
Transports	45	42	36	20	29	43	36						251
Aid received	5	0	2	0	0	1	2						10
Aid given	5	2	1	0	3	1	3						15

### FIRE INSPECTIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Inspections	66	86	10	3	8	7	4						184

### PUBLIC EDUCATION PROGRAMS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
Programs	9	6	0	0	0	0	0						15
Audience	126	152	0	0	0	0	0						278

### FIRE INVESTIGATIONS CONDUCTED

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	TOTAL
	0	0	0	0	0	1	1						2

- We continue to maintain closure at our building to outside groups during this continuing COVID19 crisis.
- Safety is our priority right now for all staff members. Cleaning of the fire station and equipment happens daily.
- The department continues to build up a decent number of supplies to protect our staff during responses to COVID19

**Respectfully submitted,**  
**Mark Bitz**  
**Fire Chief/Fire Marshal**

# JULY 2020

## Communication Division Monthly Report

Date	CFS - PD	CFS - FD	911 Phone	10 Digit	License Plate	Driver's License	Criminal History	TCIC Messages	Day Total
1-Jul	33	4	21	142	28	23	5	1	257
2-Jul	67	4	22	156	56	28	1	2	336
3-Jul	28	4	13	83	18	17	0	0	163
4-Jul	40	7	27	79	29	25	0	0	207
5-Jul	49	4	11	58	43	24	0	0	189
6-Jul	52	4	9	121	50	25	0	5	266
7-Jul	37	4	12	101	29	21	2	6	212
8-Jul	26	6	22	148	17	21	2	0	242
9-Jul	61	2	12	124	55	15	2	1	272
10-Jul	52	3	23	118	41	23	0	0	260
11-Jul	61	2	10	98	60	39	0	19	289
12-Jul	42	5	23	144	40	27	0	0	281
13-Jul	26	3	21	218	23	20	2	8	321
14-Jul	36	3	4	168	27	13	1	7	259
15-Jul	31	3	18	186	30	24	1	8	301
16-Jul	58	6	21	156	56	36	2	6	341
17-Jul	33	3	15	172	25	23	2	5	278
18-Jul	42	2	11	105	38	17	1	0	216
19-Jul	23	3	20	90	19	22	1	0	178
20-Jul	44	5	12	127	44	30	1	7	270
21-Jul	46	4	26	145	41	27	6	14	309
22-Jul	47	4	16	148	43	30	0	0	288
23-Jul	36	7	17	186	26	21	1	10	304
24-Jul	74	3	12	154	66	31	0	19	359
25-Jul	48	8	30	149	41	23	1	3	303
26-Jul	41	4	9	122	43	26	2	4	251
27-Jul	37	6	23	177	33	22	1	1	300
28-Jul	57	4	14	155	38	40	1	12	321
29-Jul	63	3	15	121	54	37	3	3	299
30-Jul	102	0	12	149	86	66	4	8	427
31-Jul	49	5	22	215	44	48	2	1	386
<b>Totals</b>	<b>1441</b>	<b>125</b>	<b>523</b>	<b>4315</b>	<b>1243</b>	<b>844</b>	<b>44</b>	<b>150</b>	<b>8685</b>

Prior to COVID19, we were in the process of establishing an eligibility list to hire employees. Now that the hiring freeze is over and we had one full time position available, we hired Nancy Hubertus. She comes to us from Cy Fair ISD PD. She has a little over one year experience and seems to be fitting in well with our team.  
No other items to report for this month.

**Police Department  
Monthly Activity Report  
July - 2020**

<b>ACTIVITY</b>	<b>CURRENT MONTH JULY</b>	<b>PREVIOUS MONTH JUNE</b>	<b>YTD 2020</b>	<b>TOTALS 2019</b>
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**PART I OFFENSES**

Homicide / Manslaughter	0	0	0	0
Sexual Assault	0	1	3	3
Robbery	0	1	1	9
Aggravated Assault	1	2	5	4
Burglary	1	0	8	36
Larceny	5	6	60	80
Motor Vehicle Theft	1	1	20	26
<b>TOTAL PART I</b>	<b>8</b>	<b>11</b>	<b>97</b>	<b>158</b>
<b>TOTAL PART II</b>	<b>46</b>	<b>37</b>	<b>249</b>	<b>615</b>
<b>TOTAL OFFENSES</b>	<b>54</b>	<b>48</b>	<b>346</b>	<b>773</b>

**ADDITIONAL STATISTICS**

FAMILY VIOLENCE	0	1	14	35
D.W.I.	6	11	57	126

**ARRESTS**

FELONY	8	10	74	166
MISDEMEANOR	13	16	136	419
WARRANT ARREST	3	4	59	291
JUVENILE	1	3	4	2
<b>TOTAL ARRESTS</b>	<b>25</b>	<b>33</b>	<b>273</b>	<b>878</b>

**DISPATCH**

CALLS FOR SERVICE	674	667	5303	12910
TRAFFIC STOPS	597	774	3960	10363

**ACCIDENTS**

INJURY	9	7	56	113
NON-INJURY	53	27	237	460
FATALITY	0	0	0	0
<b>TOTAL</b>	<b>62</b>	<b>34</b>	<b>293</b>	<b>573</b>

**Part II Crimes:** are "less serious" offenses and include: Simple Assaults, Forgery/Counterfeiting, Embezzlement/Fraud, Receiving Stolen Property, Weapon Violations, Prostitution, Sex Crimes (except rape), Crimes Against Family/Child, Narcotic Drug Laws, Liquor Laws, Drunkenness, Disturbing the Peace, Disorderly Conduct, Gambling, and DWI.



# Warrant Payment Report

CITY OF JERSEY VILLAGE

8/3/2020 11:11:11 AM

## Warrant Payment Totals For 07/01/2020 - 07/31/2020

Payment Activity Totals:			
Payments	54998.86	Transaction Total	2144
Bonds Applied/Forfeit	0		
Bonds Posted	0		
<b>Total Collected</b>	<b>54998.86</b>		
Pending Bond	0		
Pending Payments	0		
<b>Total Collected</b>	<b>54998.86</b>		
Non-Cash Amt:	453.7		

Payment Activity Totals By Fees:			
AR-ARREST FEE	5		1
AR-ARREST FEE	308.35	01-10-8001	64
CCC-CONSOLIDATED COURT COSTS	22.41	01-0-1213	3
CCC04-CONSOLIDATED COURT FEES	40		1
CCC04-CONSOLIDATED COURT FEES	4901.32	01-0-1213	124
CCC20-CCC 2020	62	01-0-1213	1
CJFC-Civil Justice Fee Court	0.01		1
CJFC-Civil Justice Fee Court	0.21	01-10-8001	20
CJFS-Civil Justice Fee State	0.09		1
CJFS-Civil Justice Fee State	1.89	01-0-1213	20
CMI-CORRECTIONAL MGMT 09/01/01	0.67	01-0-1213	3
COLAGY-COLLECTION AGENCY FEE	104.7		1
COLAGY-COLLECTION AGENCY FEE	11560.98	01-0-1223	127
CS2-CHILD SAFETY PROGRAM	25	01-10-8007	1
09/01/01			
CVC-COMP TO VICTIMS OF CRIME	19.78	01-0-1213	3
FUND			
FA-FUGITIVE APPREHENSION	6.59	01-0-1213	3
FINE-Fine	8521.42	01-10-8001	66
IDF-Indigent Defense Fee	2		1
IDF-Indigent Defense Fee	239.28	01-0-1213	121
JCD2-JUV CRIME & DELINQUENCY	0.66	01-0-1213	3
9/1/01			
JCPT2-JUD CT&PERS TRNG FUND	2.62	01-0-1213	3
1999			
JFCI-Judicial Fee City	0.6		1
JFCI-Judicial Fee City	73.53	01-10-8008	124
JFCT-Judicial Fee State	9.83	01-0-1214	3
JFCT2-Judicial Fee State	5.4		1
JFCT2-Judicial Fee State	646.06	01-0-1214	121
LMCBSF-Local Building Security Fund	4.9	01-10-8005	1
LMCTF-Local Court Technology Fund	4	01-10-8004	1
LMJF-Local Municipal Jury Fund	0.1	01-10-8008	1
LTPDF-Local Truancy Prevention Fund	5	01-10-8001	1
SE-SPECIAL EXPENSE FEE	199.9		1
SE-SPECIAL EXPENSE FEE	2719.5	01-10-8001	16
SEC-MUNICIPAL COURT SECURITY	3		1
SEC-MUNICIPAL COURT SECURITY	364.6	01-10-8005	123
SJRF-STATE JURY FEE	4		1
SJRF-STATE JURY FEE	486.14	01-0-1213	123
STF-STATE TRAFFIC FEE	30		1
STF-STATE TRAFFIC FEE	739.38	01-0-1213	25
STF19-STATE TRAFFIC FEE	50	01-0-1213	1
TECH-COURT TECHNOLOGY FEE	4		1
TECH-COURT TECHNOLOGY FEE	491.42	01-10-8004	126
TFC-TFC	3		1
TFC-TFC	80.46	01-10-8001	27
TITLE7-TRAFFIC FINES	10231.41	01-10-8001	64
TLFTA1-OMNIBASE STATE FEE-DPS	3247.6	01-0-1226	158

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



# Warrant Payment Report

CITY OF JERSEY VILLAGE

8/3/2020 11:11:11 AM

## Warrant Payment Totals For 07/01/2020 - 07/31/2020

TLFTA2-OMNIBASE FEE	966	01-0-1227	156
TLFTA3-OMNIBASE CITY	644	01-10-8006	156
TP-CT-JUDICIAL EFFICIENCY FEE	69.56	01-10-8003	30
TPF-TRUANCY PREVENTION FUND	2		1
TPF-TRUANCY PREVENTION FUND	207.5	01-0-1213	105
TP-L-TIME PAYMENT - LOCAL FEE	286.93	01-10-8002	31
TP-S-TIME PAYMENT - STATE FEES	353.78	01-0-1220	33
WRNTFE-WARRANT FEE	50		1
WRNTFE-WARRANT FEE	8097.68	01-10-8001	140
<b>Report Total</b>	<b>55452.56</b>		<b>2144</b>
<b>Payment Activity Totals By Transaction Type:</b>			
Non-cash Credit	453.7	01-10-8001	16
Payment	54998.86	01-10-8001	2128
<b>Report Total</b>	<b>55452.56</b>		<b>2144</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



**JERSEY VILLAGE POLICE DEPARTMENT**  
**Criminal Investigation Division Report for July 2020**

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**Sex Crimes/Child Cases (0):**

**Assault Cases (2):**

1. On July 25, 2020 an assault family violence was reported in the 14000 block of Lakeview Dr. The incident was investigated, the victim in the case refused to pursue charges. The district attorney's office was contacted and declined charges.
2. On July 23, 2020 an aggravated assault on a public servant was reported in the 17300 block of Northwest Freeway. The suspect in the case ran over a police officer with his vehicle. The suspect was arrested, and charged with Aggravated Assault on a Public Servant.

**Property Crimes/Burglaries and Thefts:**

**Robbery (0):** no new robbery investigations were initiated this month.

**Home / Business Burglaries (1):** the following structure burglaries were investigated this past month:

1. On July 20, 2020 a burglary of habitation was reported in the 15000 block of Congo Ln. The suspects in this case have not been identified, and the case is still currently being investigated.

**Vehicle Burglaries (2):** the following new vehicle burglaries were initiated this past month:

1. On July 13, 2020 a burglary of motor vehicle was reported in the 16000 block of Congo Ln. Unknown suspects entered and unlocked vehicle. This case is still an active investigation.
2. On July 15, 2020 a burglary of motor vehicle was reported in the 16000 block of Crawford St. Suspects entered an unlocked vehicle. This case is still an active investigation.

**Criminal Mischief (1):**

1. On July 1, 2020 a criminal mischief was reported in the 15000 block of Leeds Ln. Graffiti was painted on the back of a residence. This case is still currently being investigated.

**Thefts (4):** the following general thefts were investigated:

1. On July 1, 2020 a retail theft was reported in the 17400 block of Northwest Freeway. The suspects in this case have been identified and charges are pending.
2. On July 17, 2020 a mail theft was reported in the 16000 block of Seattle St. The suspect in this case has been identified and arrested.
3. On July 19, 2020 a theft was reported in the 12600 block of Seattle Slew Dr. A tailgate was taken from a parked vehicle. Detectives are currently working this investigation.
4. On July 28, 2020 a retail theft was reported in the 17400 block of Northwest Freeway. This is still an active investigation.

**Stolen Vehicles/Trailers (1):**

1. On July 17, 2020 a theft of a motor vehicle was reported in the 16000 block of Northwest Freeway. A 2019 Ford F250 was taken from the location. Detectives are working leads on this case.

**Identity Theft/Fraud (1):** the following new fraud cases were investigated this month:

1. On July 14, 2020 a forgery was reported in the 100 block of Windcrest Dr. The victim's identity was stolen and accounts were opened using his identity. This case is an active investigation, the suspect in the case has been identified.

**Hit and Run Crashes (0):** the following hit and run crashes were investigated this month:

1. No new hit and run crash investigations were conducted this month

## Police Department Open Positions/Recruitment

July 2020

As of July 31, 2020 the Jersey Village Police Department has the following job openings:

- Patrol Officer (3 open positions)

The Police Department has continued recruiting efforts, and is currently interviewing qualified candidates.

Last Name	First Name	Req Date	Description of Info Requested	Date Requestor Contacted	Amt	Date of Pick-up or Mailing	Open	Complete	AG Opinion	PROCESS TIME
WHITE	KALEN	10/1/2019	COPY OF PAPER REPORT 19-17723	10/7 SENT TO AG OFFICE 11/21 called AG they are still working on it 11/27 RECEIVED AG RULING TO WITHHOLD REPORT.			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
MANOR	JV	10/1/2019	COPY OF CFS FOR 12400 APT 176 FOR THE LAST 3 MONTHS			10/7/19 VIA EMAIL	YES	NO	YES	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
LEXUS	NEXUS	10/1/19	LAST MONTH OF CITATION ISSUED			10/7/19 VIA EMAIL	YES	NO	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
NAMBO	MICHELLE	10/2/2019	COPY OF COBAN VIDEO FROM ACCIDENT OCCURRED ON 9/8/19 CASE # 19-16795	CRRR7017 1000 00010008 5460		10/7/19 VIA MAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
LIBERTY	MUTUAL INS.	10/3/2019	COPY OF ALARM PERMITS FOR 16884 NW FREEWAY			10/3/19 VIA EMAIL TO LORRI	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
ORNELAS	CRESCENCIANC	10/4/2019	ARREST REPORT FROM 1986-1987 B TO H		\$53.48	10/10/19 VIA PU	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
BASSETT	FIRM	10/8/2019	ANY AND ALL INFORMTION OR RECORDS RELATED TO ROBERT P. RUCOBA.	PER LT. DOOLEY NOT ACTIVE CASE		10/10/19 VIA EMAIL	YES	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
BASSETT	FIRM	10/8/2019	CFS & INCIDENT REPORTS & CRIMINAL ACTIVITY FOR 12500 CASTLEBRIDGE & 8605 RED PHEASANT CT.	10/9 SENT EMAIL REQUESTING CLARIFICATION ON DATES TO SEARCH PD CHECK# 21627	\$70.80	10/28/19 VIA EMAIL	NO	YES	NO	3 HRS 40 MIN ACCUM 5 HRS 40 MIN
SULLO	SULLO	10/9/2019	LAST 2 WEEKS OF CITATIONS ISSUED			10/11/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
PRIETO, LUCIE	BACKGROUND RESEARCH	10/9/2019	COPY OF 14-5020 OFFENSE REPORT W/MCCLEURE, RODJNI LISTED IN REPORT			10/10/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
ZAMORA	LESLIE	10/9/2019	COPY OF ALL REPORTS FOR 16325 JERSEY HOLLOW FROM 1/1/2017-PRESENT DATE			10/11/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
MANOR	JV	10/11/2019	DETAILED COPY OF REPORT OR CFS FOR 12400 CASTLEGATE ON 10/8/19			10/11/19 VIA EMAIL	NO	YES	NO	00 HRS 10 MIN ACCUM 00 HRS 10 MIN
SULLO	SULLO	10/16/2019	LAST 2 WEEKS OF CITATIONS ISSUED			10/23/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
CARLSON	LAW FIRM	10/18/19	19-18939 COPY OF 911 & ACCIDENT REPORT			10/28/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
BEVERLY	BRITTANY	10/18/2019	COPY OF OFFENSE REPORT THAT OCCURRED ON 9/23/19 W/ALEXANDER, JOHN WILLIAM DOB 8/13/68 "HARRASSMENT" OR ANY OTHER DOCUMENTATION YOU HAVE WITH THIS MALE LISTED. 19-17861	10/23 SENT CLARIFICATION EMAIL TO REQUESTOR 10/24 REQUESTOR WITHDREW REQUEST			*****	*****	*****	*****
BALL	BRANDON	10/18/19	COPY OF JV INVENTORY SEARCH POLICY & COPY OF POLICY THAT DISCUSSES WHEN A JV OFFICER HAS TO ARREST SOMEONE WHO HAS A WARRANT FROM A DIFFERENT AGENCY			10/23/19 VIA EMAIL	NO	YES	NO	2 HRS 30 MIN ACCUM 2 HRS 30 MIN
FALKE	CATHLEEN	10/22/2019	19-18895 COPY OF OFFENSE REPORT	10/23/19 SENT TO AG FOR OPINION 11/21/19 AG RULED TO WITHHOLD INFO		11/21/19 SENT COPY OF AG LETTER TO REQUESTOR	YES	NO	YES	2 HRS 30 MIN ACCUM 2 HRS 30 MIN
SULLO	SULLO	10/31/2019	LAST 2 WEEKS OF CITATIONS ISSUED			11/6/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 30 MIN
LEXUS	NEXUS	11/1/2019	LAST MONTH OF CITATION ISSUED			11/6/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 1 HRS 00 MIN
SHANNON	LANG	11/4/2019	COPY OF 19-19777 FRAUD REPORT	11/18 SENT TO AG FOR OPINION 2/3 AG OPINION RECEIVED WITHHOLD						2 HRS 00 MIN ACCUM 2 HRS 00 MIN
NASH	JUSTIN	11/6/2019	COPY OF C0056116 TRAFFIC STOP VIDEO	11/18 SENT TO AG FOR OPINION 12/12 AG OPINION RECEIVED. WITHHOLD						2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	SULLO	11/13/2019	LAST 2 WEEKS OF CITATIONS ISSUED			11/21/19 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 00 MIN
JACKSON	JZABETH KATILY	11/13/2019	COPY OF 17-18772			11/19/19 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN

TAYLOR	KARA	11/19/2019	COPY OF COMPLETE REPORT INCLUDING WITNESS STATEMENTS FROM 19-18839	11/26 SENT TO AG FOR OPINION 12/20 AG RESPONSE RECEIVED. WITHHOLD							2 HRS 00 MIN ACCUM 2 HRS 00 MIN
DISCOVERY	RESOURCES	11/21/2019	COPY OF REPORT 18-16079	11/26 SENT TO AG FOR OPINION 12/26 PER AG WITHHOLD DOCUMENTS	12/26/19 SENT BY EMAIL COPY OF AG RULING & REDACTED CRIS REPORT	YES	YES	YES			4 HRS 00 MIN ACCUM 4 HRS 00 MIN
GALICIA	JESUS	11/21/19	COPY OF MY ARREST (TRAFFIC ARREST) FROM 2009-2012		11/26/19 VIA EMAIL	NO	YES	NO			00 HRS 30 MIN ACCUM 00 HRS 30 MIN
SULLO	SULLO	11/27/2019	LAST 2 WEEKS OF CITATIONS ISSUED		12/4/19 VIA EMAIL	NO	YES	NO			00 HRS 30 MIN ACCUM 2 HRS 30 MIN
BERNARD	JULIA	12/2/2019	19-21532 COPY OF CFS @ STATION ON 11/28/19 @ 1300		12/10/19 VIA EMAIL	NO	YES	NO			00 HRS 30 MIN ACCUM 00 HRS 30 MIN
LEXUS	NEXUS	12/3/2019	LAST MONTH OF CITATION ISSUED		12/4/19 VIA EMAIL	NO	YES	NO			00 HRS 30 MIN ACCUM 1 HRS 30 MIN
BEAZLEY	MARY	12/9/2019	THEFT FROM CITY EMPLOYEE MS. PARKER @ THE GOLF COURSE 15-16734	12/17 COST ESTIMATION EMAILED TO REQUESTOR 12/18 GO WITH REQUEST PD ON 12/23/19	1/7/2020 VIA EMAIL	NO	YES	NO			4 HRS 00 MIN ACCUM 4 HRS 00 MIN
KUJAWA	CHRISTINE	12/10/2019	CFS FOR 65 CHERRY HILLS FROM 1/1/2012 TO PRESENT DATE		12/17/19 VIA EMAIL	NO	YES	NO			2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	SULLO	12/11/2019	LAST 2 WEEKS OF CITATIONS ISSUED		12/17/19 VIA EMAIL	NO	YES	NO			00 HRS 30 MIN ACCUM 3 HRS 00 MIN
SULLO	SULLO	12/18/2019	LAST 2 WEEKS OF CITATIONS ISSUED		12/27/19 VIA EMAIL	NO	YES	NO			00 HRS 30 MIN ACCUM 3 HRS 30 MIN
GARCIA	LORENA	12/30/2019	COPY OF FULL REPORT 19-18811 INCLUDING PICTURES & OTHER EVIDENCE	1/7/2020 SENT TO AG OFFICE. M EMAILED COPY OF AG LETTER TO REQUESTOR 2/3/2020 AG STATED TO WITHHOLD		YES	NO	YES			2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	SULLO	12/31/2019	LAST 2 WEEKS OF CITATIONS ISSUED		1/8/2020 VIA EMAIL	NO	YES	NO			00 HRS 30 MIN ACCUM 4 HRS 00 MIN
HACKETT	COREY	12/30/2019	COPY OF ARREST REPORT FROM 2/27/2016 ARREST FOR FAIL TO ID FUGITIVE OR GIVING FALS INFO		1/8/2020 VIA EMAIL	NO	YES	NO			2 HRS 00 MIN ACCUM 2 HRS 00 MIN
HOLT	BROOKE	1/7/2020	CRIME STATS FOR APT. COMPLEX IN THE CITY LIMITS FOR THE LAST 2 YEARS		1/7/2020 VIA PU	NO	YES	NO			00 HRS 30 MIN ACCUM 00 HRS 30 MIN
LEXUS	NEXUS	1/4/2020	LAST MONTH OF CITATION ISSUED		1/8/2020 VIA EMAIL	NO	YES	NO			00 HRS 30 MIN ACCUM 2 HRS 00 MIN
BOONE	LARA	1/14/2020	CRIMES STATISTIC FROM 2019	NOT IN OUR JURISDICTIONAL AREA	1/15/2020 VIA EMAIL	XX	XX	XX			XX
MORGAN	LATISHA	1/15/2020	ARREST ON 1.20.2019 18-1042 COPY OF COBAN, AUDIO AND OFFENSE REPORT	1/16/2020 SENT COST ESTIMATOR TO REQUESTOR 1/20/2020 REQUEST GAVE GO AHEAD AND PULL BOX	PD 45.00 1/22/20220	NO	YES	NO			2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	SULLO	1/15/2020	LAST 2 WEEKS OF CITATIONS ISSUED		1/22/2020	NO	YES	NO			00 HRS 30 MIN ACCUM 4 HRS 30 MIN
TYLER	URVEZANT	1/15/2020	COPY OF ARREST REPORTS FOR DOB 11/191992 TX DL 33982491		1/15/2020 VIA EMAIL	NO	YES	NO			2 HRS 00 MIN ACCUM 2 HRS 00 MIN
GRAY	LINDA	1/24/2020	CFS 19-23141		1/24/2020 VIA EMAIL	NO	YES	NO			00 HRS 30 MIN ACCUM 00 HRS 30 MIN
BEAZLEY	MARY	1/29/2020	ANY REPORT WITH CURT BEASLEY		2/11/2020 VIA EMAIL	NO	YES	NO			2 HRS 00 MIN ACCUM 6 HRS 00 MIN
SULLO	SULLO	1/29/2020	LAST 2 WEEKS OF CITATIONS ISSUED		2/3/2020 VIA EMAIL	NO	YES	NO			00 HRS 30 MIN ACCUM 5 HRS 00 MIN
MARTINEZ	JUDITH M	1/31/2020	COPY OF OR 19-22925 THEFT OF TRAILER & LIST OF ALL THEFTS OF TRAILERS FROM PUBLIC STORAGE IN THE LAST YEAR		2/5/2020 VIA EMAIL	NO	YES	NO			2 HRS 00 MIN ACCUM 2 HRS 00 MIN

LEXUS	NEXUS	2/3/2020	LAST MONTH OF CITATION ISSUED		2/5/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 2 HRS 30 MIN	
SULLO	SULLO	2/5/2020	LAST 2 WEEKS OF CITATIONS ISSUED		2/11/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 5 HRS 30 MIN	
LAWSON	STEPHANIE	2/5/2020	ANY CFS FOR 8518 WYNDHAM CT FROM 5/18/19-2/5/2020. ALSO COPY OF REPORT & DASH CAM FROM CALL ON 1/30/2020 @ LOS CUCOS PKLOT ABOUT 6:30-8:00		2/7/2020 VIA PU	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
KEETH	KENNETH	2/6/2020	COPY OF ARREST FOR HIM 2008-2009 DOB 11/28/1984		2/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HR 30 MIN	
AMARO	LAW FIRM	2/10/2020	COPY OF 911 CALL FOR ACCIDENT 20-1614 IN PAPER, & AUDIO FORM		2/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HR 30 MIN	
SULLO	SULLO	2/12/2020	LAST 2 WEEKS OF CITATIONS ISSUED		2/19/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 00 MIN	
BEAZLEY	MARILEE	2/12/2020	COPY OF STATEMENT MADE TO JVPD ABOUT ON OR ABOUT MARCH 25, 2018 INVOLVING GREGORY ALLEN SMITH		2/13/2020 VIA EMAIL	NO	YES	NO	1 HRS 00 MIN ACCUM 7 HRS 00 MIN	
RODERICK	JENNIFER	2/12/2020	COPY'S OF CFS 2/2018-2/2020 FOR 15314 CHICHESTER LANE		2/13/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
GUIRGUIS	LINDA	2/13/2020	COPY OF 19-16649 NON REDACTED COPY		2/13/2020 VIA EMAIL & CRRR # 7017 1000 0001 0008 5804	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN	
BERRUETE	DIANE	2/19/2020	CERTIFIED COPY OF OR 16-17437 VALLE, JARY LAGOS DOB 5/17/1990		2/24/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
ARMSTRONG	LEE	2/24/2020	COPY OF 911, PHOTOS, , BWC, COPY OF INTERVIEWS FOR ACCIDENT 20-1291	SENT TO AG OFFICE 2/28/2020 4/10/2020 WITHHOLD PER AG			YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
BEAZLEY	MARILEE	2/25/2020	???? REPORT OF GRANDAUGHTER ANNA BEING ASSAULTED BY HER FATHER PETER MACEJAK @ 16101 Wall St. Unknown date	3/2/2020 CLARIFICATION EMAIL SENT	3/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 8 HRS 30 MIN	
SULLO	SULLO	2/26/2020	LAST 2 WEEKS OF CITATIONS ISSUED		2/28/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 6 HRS 30 MIN	
FLEMING	NATALIE	2/27/2020	20-1052 COPY OF 911, BWC & AND ANY OTHER DOCUMENTATION FOR THIS ACCIDENT		3/2/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN	
LEXUS	NEXUS	3/3/2020	LAST MONTH OF CITATION ISSUED		3/3/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 00 MIN	
PARADOWSKI	LAW FIRM	3/6/2020	COPY OF ACCIDENT 19-3312 AND ALL PHOTOS, VIDEO, & 911 CALLS		3/11/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HRS 30 MIN	
SULLO	SULLO	3/11/2020	LAST 2 WEEKS OF CITATIONS ISSUED		3/16/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 00 MIN	
MORGAN	LATISHA	3/12/2020	19-17613 TRAFFIC STOP COBAN AND OTHER DOCUMENTATION	3/16/2020 SENT TO AG OFFICE 4/28 AG OPINION RECEIVED WITHHOLD VIDEO			NO	NO	YES	1 HRS 00 MIN ACCUM 3 HRS 00 MIN
SLOAN	FIRM	3/18/2020	COPY OF 911, PHOTOS, , BWC, COPY OF INTERVIEWS FOR ACCIDENT 19-21757	3/18/2020 SENT TO AG OFFICE 5/4/2020 AG OPINION RECEIVED WITHHOLD			NO	NO	YES	00 HRS 45 MIN ACCUM 00 HRS 45 MIN
SULLO	SULLO	3/18/2020	LAST 2 WEEKS OF CITATIONS ISSUED		3/26/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 7 HRS 30 MIN	
WYLE	COOK	3/23/2020	COPY OF ACCIDENT REPORT 20-0073		3/23/2020	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN	
SULLO	SULLO	3/27/2020	LAST 2 WEEKS OF CITATIONS ISSUED		3/31/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 00 MIN	
LEXUS	NEXUS	4/2/2020	LAST MONTH OF CITATION ISSUED		4/2/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN	
SULLO	SULLO	4/10/2020	LAST 2 WEEKS OF CITATIONS ISSUED		4/16/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 8 HRS 30 MIN	
SULL	SULLO	4/22/2020	LAST 2 WEEKS OF CITATIONS ISSUED		5/4/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 00 MIN	
LEXUS	NEXUS	5/4/2020	LAST MONTH OF CITATION ISSUED		5/4/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 3 HRS 30 MIN	
NORRIS	BROOKE	5/18/2020	CFS @ 16514 VILLAGE DR. For 4/4/2020 & 4/5/2020		5/19/2020 VIA EMAIL	NO	YES	NO	1 HRS 00 MIN ACCUM 1 HRS 00 MIN	

WOODS	LUCAS	5/26/2020	COPY OF 20-6100 INCLUDING PHOTO OR VIDEO			5/28/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
BURNS	BRIAN	5/28/2020	SERIAL NUMBER OF INTOX 9000 MACHINE LOCATED AT JVPD ON 8/5/2018			5/28/2020 VIA EMAIL	NO	YES	NO	XXXXXXXXXX
JONES	CHAD	6/2/2020	20-6282 ACCIDENT, 911, DASHCAM, BWC ANY OTHER DOCUMENTS TO THIS ACCIDENT REPORT	6/9/2020 SENT TO AG FOR OPINION		6/9/2020 VIA EMAIL 911 RECORDING ONLY	NO	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
STILLWELL	WILBURT	6/2/2020	CFS FOR 12400 # 211 OR ANY OTHER CALL WITH MY NAME ASSOCIATED TO IT			6/2/2020 VIA PU	NO	YES	NO	00 HRS 20 MIN ACCUM 00 HRS 20 MIN
LEXUS	NEXUS	6/2/2020	LAST MONTH OF CITATION ISSUED			6/2/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 00 MIN
FLORES	ISREAL	6/3/2020	COPY OF ARREST REPORT 18-12426			6/9/2020 VIA EMAIL 911 RECORDING ONLY	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	SULLO	6/9/2020	LAST 2 WEEKS OF CITATIONS ISSUED			6/9/2020 VIA EMAIL 911 RECORDING ONLY	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 00 MIN
THOMPSON	COE	6/9/2020	COPY OF COMPLETE FILE ON ACCIDENT 17-5306			6/15/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
RANLY	SHELBY	6/17/2020	COPY OF OFFENSE REPORT 19-18913 INCLUDING COBAN/PHOTOS ANY OTHER DOCUMENTS	SENT TO AG OFFICE 6/29/2020 7/20/2020 WITHHOLD PER AG OFFICE		6/23/2020 VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
BEAZLEY	MARILEE	6/18/2020	COPY OF PHONE CALL FOR CFS @ 14910 LAKEVIEW ON 6/17/2020 @ 945PM			6/23/2020 VIA EMAIL	NO	YES	NO	1 HRS 30 MIN ACCUM 10 HRS 00 MIN
JOHNSON	ALEXANDER	6/18/2020	CFS FOR THEFT @ EXTRA STORAGE LAST 2 YEARS.			6/18/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 00 HRS 30 MIN
SULLO	SULLO	6/24/2020	LAST 2 WEEKS OF CITATIONS ISSUED			6/29/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 9 HRS 30 MIN
LEXUS	NEXUS	7/1/2020	LAST MONTH OF CITATION ISSUED			7/7/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 4 HRS 30 MIN
KWOK DANIELS	LAW FIRM	7/7/2020	ACCIDENT 20-4980 REQUEST COPY OF 911, RADIO TRAFFIC, ANY RECORDINGS OF ANY KIND, ANY DOCUMENTS, INVESTIGATIONS FILE, FILLINGS, PHOTOGRAPHS	7/16/2020 SENT TO AG FOR OPINION						2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	SULLO	7/8/2020	LAST 2 WEEKS OF CITATIONS ISSUED			7/15/2020 VIA EMAIL	NO	YES	NO	00 HRS 30 MIN ACCUM 10 HRS 00 MIN
LAWSON	BRIAN	7/15/2020	CFS FOR 8518 WYNDHAM COURT FROM 5/2019-PRESENT DAY			7/16/2020 VIA PU	NO	YES	NO	1 HRS 30 MIN ACCUM 1 HRS 30 MIN
LAWSON	BRIAN	7/20/2020	COPY OF OUTSIDE PD CAMERAS FROM 7/17/2020 @ 1745-1800	7/30 SENT TO AG FOR OPINION			NO	NO	YES	2 HRS 00 MIN ACCUM 3 HRS 30 MIN
BOZE	ROBERT	7/21/2020	COPY OF REPORT 20-8165 FROM 7/16 AND ALSO LIST OF CFS FOR 15306 LAKEVIEW DR FOR THE PAST 2 YEARS			7/21/2020 VIA EMAIL	NO	YES	NO	1HRS 30 MIN ACCUM 1 HRS 30 MIN
MANSON	CHRISTOPHER	7/22/2020	COPY OF ALL ACCIDENTS IN THE MONTH OF JUNE WITH DAMAGE TO STATE PROPERTY			7/30/2020 VIA EMAIL	NO	YES	NO	2 HRS 30 MIN ACCUM 2 HRS 30 MIN
MANSON	CHRISTOPHER	7/22/2020	COPY OF ALL ACCIDENTS IN THE MONTH OF JUNE WITH DAMAGE TO STATE PROPERTY			7/30/2020 VIA EMAIL	NO	YES	NO	3 HRS 00 MIN ACCUM 5 HRS 30 MIN
KPRC		7/24/2020	COPY OF BWC & COBAN VIDEO ON 20-8775 OFFICER INVOLVED SHOOTING AT SHELL GAS STATION	NOT OUR CASE/ TEXAS RANGER HANDLING CASE		7/30/2020 VIA EMAIL	YES	NO	NO	NOT OUR CASE
BROWN	ASHLEY	7/28/2020	COPY OF POLICE REPORT SHE MADE OF MISSING SON			7/30/2020 VIA EMAIL	NO	YES	NO	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
DETOLEDO	DANIELLE	7/28/2020	20-7845 COPY OF STATEMENTS, REPORTS, LIST OF EVIDENCE SUBMITTED BY ALL OFFICERS, BOTH PARTIES & WITNESS AT ALL INCIDENTS AT 49 PARKWAY PLACE. ALSO CITATION INFORMATION ON ASSAULTER'S CITATION. COURT DATE & DOCKET #	8/4/2020 SENT TO AG OPEN CASE WITH OUR COURTHOUSE		8/4/2020 AG LETTER TO REQUESTOR VIA EMAIL	YES	NO	YES	2 HRS 00 MIN ACCUM 2 HRS 00 MIN
SULLO	SULLO	7/29/2020	LAST 2 WEEKS OF CITATIONS ISSUED							
LEXUS	NEXUS	8/4/2020	LAST MONTH OF CITATION ISSUED							

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COLLECTIONS 2020**

	CITY PORTION			RESTRICTED FUND				STATE & OMNI & COLLECTIONS	
MONTH	CITY FINES	WARRANT COLLECTION	CITY PORTION OMNI FEES	COURT SEC. FUND	COURT TECH. FEE	JUDICIAL EFF. FEE	CHILD SAFETY	PORTION FEES	TOTAL COLLECTION
Jan	\$58,837.58	\$9,473.94	\$660.97	\$1,186.12	\$1,539.29	\$217.46	\$0.00	\$42,492.50	\$114,407.86
Feb	\$77,977.32	\$11,961.08	\$819.99	\$1,147.26	\$1,520.72	\$218.49	\$50.00	\$56,973.85	\$150,668.71
Mar	\$74,905.62	\$12,042.77	\$771.69	\$1,534.13	\$1,727.65	\$195.07	\$50.00	\$54,422.11	\$145,649.04
Apr	\$33,354.76	\$5,800.82	\$330.00	\$568.18	\$666.78	\$80.16	\$50.00	\$21,555.98	\$62,406.68
May	\$24,895.09	\$4,613.98	\$364.00	\$463.48	\$542.08	\$66.16	\$0.00	\$18,902.17	\$49,846.96
June	\$40,524.97	\$7,205.23	\$556.00	\$950.44	\$993.18	\$93.76	\$0.00	\$33,469.71	\$83,793.29
July	\$42,992.28	\$8,047.68	\$644.00	\$1,015.00	\$1,042.18	\$93.33	\$25.00	\$37,324.09	\$91,183.56
Aug									
Sept									
Oct									
Nov									
Dec									
<b>Totals</b>	<b>\$353,487.62</b>	<b>\$59,145.50</b>	<b>\$4,146.65</b>	<b>\$6,864.61</b>	<b>\$8,031.88</b>	<b>\$964.43</b>	<b>\$175.00</b>	<b>\$265,140.41</b>	<b>\$697,956.10</b>



**Municipal Courts**  
**Activity Detail**  
**July 1, 2020 to July 31, 2020**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CRIMINAL CASES							
	Traffic Misdemeanors			Non-Traffic Misdemeanors			
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance	Total
<b>Cases Pending 7/1/2020:</b>							
<i>Active Cases</i>	12,455	209	0	96	853	151	13,764
<i>Inactive Cases</i>	19,265	42	0	166	6,254	53	25,780
Docket Adjustments	0	0	0	0	0	0	0
<b>Cases Added:</b>							
New Cases Filed	747	1	0	6	12	3	769
Cases Reactivated	113	1	0	0	75	1	190
All Other Cases Added	0	0	0	0	0	0	0
<b>Total Cases on Docket</b>	<b>13,315</b>	<b>211</b>	<b>0</b>	<b>102</b>	<b>940</b>	<b>155</b>	<b>14,723</b>
<b>Dispositions:</b>							
Dispositions Prior to Court Appearance or Trial:							
Uncontested Dispositions	34	0	0	1	2	0	37
Dismissed by Prosecution	16	0	0	0	2	1	19
Total Dispositions Prior to Court Appearance or Trial	50	0	0	1	4	1	56
Dispositions at Court Appearance or Trial:							
Convictions:							
<i>Guilty Plea or Nolo Contendere</i>	0	0	0	0	0	0	0
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Acquittals:							
<i>By the Court</i>	0	0	0	0	0	0	0
<i>By the Jury</i>	0	0	0	0	0	0	0
Dismissed by Prosecution	2	0	0	0	0	0	2
Total Dispositions at Court Appearance or Trial	2	0	0	0	0	0	2
Compliance Dismissals:							
After Driver Safety Course	17	---	---	---	---	---	17
After Deferred Disposition	19	0	0	0	0	0	19
After Teen Court	0	0	0	0	0	0	0
After Tobacco Awareness Course	---	---	---	---	0	---	0
After Treatment for Chemical Dependency	---	---	---	0	0	---	0
After Proof of Financial Responsibility	2	---	---	---	---	---	2
All Other Transportation Code Dismissals	18	0	0	0	0	0	18
Total Compliance Dismissals	56	0	0	0	0	0	56
All Other Dispositions	0	0	0	0	1	0	1
<b>Total Cases Disposed</b>	<b>108</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>115</b>
<b>Cases Placed on Inactive Status</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cases Pending 7/31/2020:</b>							
<i>Active Cases</i>	13,207	211	0	101	935	154	14,608
<i>Inactive Cases</i>	19,152	41	0	166	6,179	52	25,590
<b>Show Cause and Other Required Hearings Held</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Cases Appealed:</b>							
After Trial	0	0	0	0	0	0	0
Without Trial	0	0	0	0	0	0	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Municipal Courts**  
**Activity Detail**  
**July 1, 2020 to July 31, 2020**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

CIVIL/ADMINISTRATIVE CASES	
	Total
<b>Cases Pending 7/1/2020:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
Docket Adjustments	0
<b>Cases Added:</b>	
New Cases Filed	0
Cases Reactivated	0
All Other Cases Added	0
<b>Total Cases on Docket</b>	<b>0</b>
<b>Dispositions:</b>	
Uncontested Civil Fines or Penalties	0
Default Judgments	0
Agreed Judgments	0
Trial/Hearing by Judge/Hearing Officer	0
Trial by Jury	0
Dismissed for Want of Prosecution	0
All Other Dispositions	0
<b>Total Cases Disposed</b>	<b>0</b>
<b>Cases Placed on Inactive Status</b>	<b>0</b>
<b>Cases Pending 7/31/2020:</b>	
<i>Active Cases</i>	0
<i>Inactive Cases</i>	0
<b>Cases Appealed:</b>	
After Trial	0
Without Trial	0
JUVENILE/MINOR ACTIVITY	
	Total
Transportation Code Cases Filed.....	10
Non-Driving Alcoholic Beverage Code Cases Filed.....	4
Driving Under the Influence of Alcohol Cases Filed.....	0
Drug Paraphernalia Cases Filed.....	0
Tobacco Cases Filed.....	0
Truant Conduct Cases Filed.....	0
Education Code (Except Failure to Attend) Cases Filed.....	0
Violation of Local Daytime Curfew Ordinance Cases Filed.....	0
All Other Non-Traffic Fine-Only Cases Filed.....	2
Transfer to Juvenile Court:	
<i>Mandatory Transfer</i> .....	0
<i>Discretionary Transfer</i> .....	0
Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct).....	0
Held in Contempt by Criminal Court (Fined or Denied Driving Privileges).....	0
Juvenile Statement Magistrate Warning:	
<i>Warnings Administered</i> .....	0
<i>Statements Certified</i> .....	0
Detention Hearings Held.....	0
Orders for Non-Secure Custody Issued.....	0
Parent Contributing to Nonattendance Cases Filed.....	0

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Municipal Courts**  
**Activity Detail**  
**July 1, 2020 to July 31, 2020**  
**100.0 Percent Reporting Rate**  
**1 Reports Received Out of a Possible 1**  
**Court: Jersey Village**

ADDITIONAL ACTIVITY		
	Number Given	Number Requests for Counsel
Magistrate Warnings:		
<i>Class C Misdemeanors</i> .....	0	--
<i>Class A and B Misdemeanors</i> .....	0	0
<i>Felonies</i> .....	0	0
		<b>Total</b>
Arrest Warrants Issued:		
<i>Class C Misdemeanors</i> .....		0
<i>Class A and B Misdemeanors</i> .....		0
<i>Felonies</i> .....		0
Capiases Pro Fine Issued.....		
Search Warrants Issued.....		
Warrants for Fire, Health and Code Inspections Filed .....		
Examining Trials Conducted .....		
Emergency Mental Health Hearings Held .....		
Magistrate's Orders for Emergency Protection Issued .....		
Magistrate's Orders for Ignition Interlock Device Issued .....		
All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond .....		
Driver's License Denial, Revocation or Suspension Hearings Held.....		
Disposition of Stolen Property Hearings Held.....		
Peace Bond Hearings Held.....		
Cases in Which Fine and Court Costs Satisfied by Community Service:		
<i>Partial Satisfaction</i> .....		1
<i>Full Satisfaction</i> .....		0
Cases in Which Fine and Court Costs Satisfied by Jail Credit .....		
Cases in Which Fine and Court Costs Waived for Indigency.....		
Amount of Fines and Court Costs Waived for Indigency .....		\$ 0
Fines, Court Costs and Other Amounts Collected:		
<i>Kept by City</i> .....		\$ 80,417
<i>Remitted to State</i> .....		\$ 10,767
<i>Total</i> .....		\$ 91,184

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**CITY OF JERSEY VILLAGE  
MUNICIPAL COURT  
COURT ROOM ACTIVITIES**

<u>DATE</u>	<u>JUDGE/ PROSECUTOR</u>	<u>TOTAL CASES</u>	<u>NO % TO SHOWED TOTAL</u>	<u>SHOWED % TO TOTAL</u>	<u>PAYMENT % TO PLAN TOTAL</u>	<u>DOCKET % TO CLOSED TOTAL</u>
<u>July 8, 2020</u> <u>AM Docket</u>			CANCELLED DUE TO COVID-19			
<u>July 8, 2020</u> <u>PM Docket</u>			CANCELLED DUE TO COVID-19			
<u>July 15, 2020</u> <u>AM Docket</u>			CANCELLED DUE TO COVID-19			
<u>July 15, 2020</u> <u>PM Docket</u>			CANCELLED DUE TO COVID-19			
<u>July 29, 2020</u> <u>AM Docket</u>			CANCELLED DUE TO COVID-19			
<u>July 29, 2020</u> <u>PM Docket</u>			CANCELLED DUE TO COVID-19			
<u>TOTAL</u>						

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



## Location Listing

CITY OF JERSEY VILLAGE

8/3/20 12:30 PM

### Location Listing By Offense

Offense Details For Dates From 07/01/2020 To 07/31/2020

Citation #-Viol.	Location
<b>Ran Stop Sign</b>	<b>1</b>
C0060262	Village Dr. N
<b>Report Totals</b>	<b>1</b>

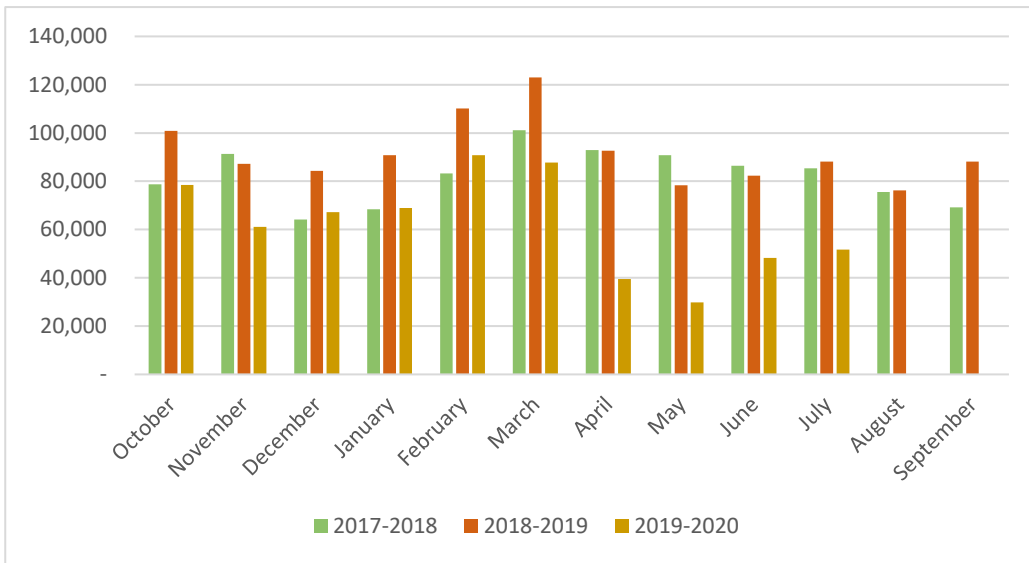
## JERSEY VILLAGE MUNICIPAL COURT ACTIVITY REPORT

### GENERAL PROCEEDS

FY 2017, 2018, 2019

	2017-2018	2018-2019	2019-2020
October	78,666	100,832	78,416
November	91,263	87,251	61,065
December	64,109	84,302	67,241
January	68,431	90,781	68,972
February	83,276	110,193	90,758
March	101,163	122,971	87,719
April	92,902	92,606	39,486
May	90,836	78,291	29,873
June	86,467	82,371	48,286
July	85,337	88,193	51,684
August	75,503	76,274	
September	69,179	88,185	
<b>FY Total</b>	<b>\$ 987,132</b>	<b>\$ 1,102,249</b>	<b>\$ 623,501</b>

Average Per Month     \$    82,261     \$    91,854     \$    62,350



CITY OF JERSEY VILLAGE PUBLIC WORKS DEPARTMENT												
2020 YEARLY REPORT												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>WATER</b>												
WATER PLANT #1 SEATTLE	0	0	0	0	0	0	0					
WATER PLANT #2 VILLAGE	0	0	0	0	0	0	0.20					
WATER PLANT #3 WEST	12.792	11.351	12.074	10.348	10.085	8.092	8.073					
CITY OF HOUSTON (SEATTLE)	16.478	14.503	19.135	18.936	28.514	33.024	40.539					
INTERCONNECT(529)	0.29	0.17	0.14	0.1	0.9	0	0					
TOTAL(Million Gallons)	29.299	25.871	31.223	29.294	38.608	41.116	48.632					
MAX DAILY FLOW	0.737	0.662	1.694	0.963	1.534	1.890	2.22					
METER READS	3293	3278	3285	3282	3282	3280	*					
WATER OFF/ON	16	10	9	5	12	8	18					
METER ACCURACY TESTS	0	0	0	0	1	0	0					
MAIN BREAKS REPAIRED	1	0	0	0	0	0	3					
WATER LEAKS REPAIRED	12	6	8	2	7	6	3					
FIRE HYDRANTS SERVICED	2	0	0	0	0	0	0					
METER INSTALLATIONS	1	2	2	2	1	0	0					
SERVICE INSPECTIONS	0	0	0	0	0	0	0					
QUALITY	0	0	1	0	1	0	0					
PRESSURE	1	2	0	2	0	0	0					
SEWER COMPLAINTS	2	0	4	2	3	1	0					
<b>WHITE OAK BAYOU</b>												
AVG. DAILY FLOW (EFFLUENT)	0.8396	0.8196	0.82	0.8459	0.8056	0.9983	*					
JV PORTION	0.3591	0.3531	0.3414	0.3520	0.2796	0.4128	*					
% OF PLANT	41.0%	36.91%	40.86%	42.3%	37.04%	46.13%	*					
<b>GARBAGE</b>												
Residential Customers	2194	2182	2184	2183	2182	2183	*					
Complaints	3	2	2	1	5	8	4					
<b>COMMUNITY DEVELOPMENT</b>												
Plans Checked	27	6	16	8	13	16	20					
Sign Plan Reviews	1	0	1	1	7	0	1					
Permits Issued	127	75	73	59	83	57	68					
Inspections (Permit)	128	161	110	88	222	115	106					
Insp (Site)	102	49	47	0	0	2	9					
Conferences	10	6	6	2	0	0	0					
Certificate of Occupancy (Residential)	1	0	0	0	1	0	2					
Certificate of Occupancy (Commercial)	0	2	1	0	0	4	2					
Street/Sidewalk Repairs (in yards)	42	8	40	0	6	66	56					
Sign repairs	3	4	4	7	3	1	1					
<b>CODE ENFORCEMENT</b>												
Violation Letters	21	5	5	28	18	21	15					
Red tags for ordinance violations	42	15	17	8	7	8	7					
Conferences	*	6	0	0	0	0	0					
Signs picked up-bandit and ROW signs	53	6	44	11	12	67	14					
Animals picked up	3	7	0	0	0	0	0					
Animals taken to HC	0	0	0	1	0	0	0					
Traps Issued	0	2	0	0	1	0	1					
<b>FLEET</b>												
Work Orders	50	51	48	49	52	41	23					
Preventative Maintenance	10	8	8	7	8	11	*					
Unscheduled Repairs	20	21	25	24	15	4	*					
New Vehicle Set ups	8	0	0	0	0	0	*					

\* - unavailable at this time



# CITY OF JERSEY VILLAGE, TEXAS

16327 Lakeview Drive, Jersey Village, TX 77040

713-466-2100 (office) 713-466-2140 (fax)

## Public Works Status Report for month of July, 2020

### General –

- Resident Kunkel complaining about MP contractors for CP. Called him and chatted, hopefully resolved.
- Christian called and updated me on several issues re: inspections of gateway signs, barricades laying on ground, licenses for InCode.
- WOB Committee meeting held Tuesday. J/C has new member joining us. Recap is new headworks about to begin. New generator being installed, needs to be 3' above 500 yr. storm. TCEQ needs to be informed.
- Calvin called from CP on gas relocates. **Will finish by EOY!** Will fix anything broken, etc. Thanked our staff for the very helpful cooperation when they hit they hit our lines.
- 3% rate increase for WCA trash pickup just came in for next year's agreement, part of the annual rate increase.
- Working on approval of permits for CP on Congo and Jersey.
- Spoke to Attorney at Olsen/Olsen on the storm sewer for the Soundwall. Sent pics of RCP installation, one shown here.
- Still need to talk to attorney re: permits, surety, fees, etc.
- Work from Danielle and Ashley has produced an agreement with 811 to inform us of calls in JV for \$0.95/call. **Excellent work Danielle and Ashley!** This will assist us in finding out about utility work in the City.
- City Council and Budget meetings were accomplished.
- City Imagery being sent by HGAC, cost: \$1100. This provides the City, Public Works, and other departments with current, high resolution imagery of Jersey Village.
- Soundwall moving ahead, TxDOT is paying Tricon to interconnect the ponds and demolish the sewer system. Tricon asked for survey of wall since prepping knocked out the staking. Survey was rained out Tuesday but concluded Thursday. Construction back on.
- Chatted w/ Chief Riggs on Animal control – Gordon was asked to write up a procedure merging Harris County's agreement with our policies. Gordon will also develop a short class to assist officers when engaging in animal control. Met with Gordon to discuss details.
- Gordon was also asked to develop another short procedure for training the police when assisting us in vehicular code enforcement.
- Gordon was on vacation, Christian is trying valiantly to perform code enforcement along with other duties.
- Christian working on drainage ordinance text changes. Ward/Somers spoke to Harris County's Jon Steiber on our drainage ordinances per their request. We must catch up to Harris County or our FIRM rates are threatened and we are working on this. Steiber said we were ahead of the other cities in this effort after reviewing our draft submissions sent in by Somers. Steiber has engaged EHRA to assist us **at their cost** and they will contact Ward to move ahead. Thanks Christian!
- Newsletter article submitted on grease and impact to our systems. Thanks Roy!
- We are reviewing all ROW permitting due to the rash of breaks to utilities over the past couple of weeks. Immediately began requiring Surety Bonds immediately per City code. Several permits issued using the new surety bond requirement.
- Completed RFQ analysis with City Manager.
- Mark Maloy asking detailed questions on the Sound wall. Sent detailed response on the drainage pipe and the impact that has. Ward told him other questions are better posed to TXDOT.





- Covid was shown to exist when an employee tested positive. City Hall was again closed and we are Shelter at Home. Tasks are progressing satisfactorily.
- Danielle took on the tasks for Terry who retired, and worked 9 hours on 70 timesheets while many other coordination calls were forwarded to Ward. We will need to make some changes to the timecard system because it was very messy yesterday.
- Several staff have been on vacation this month, but even for a short staff Public Works made their work orders and initiated some new projects.
- Mark Maloy sent a request for info on the gateway signs and irrigation system being put in by the city. It came from Lorri and I sent my findings back to Lorri at her request.
- Signed new electricity contract for \$0.038 for the White Oak Bayou WWTP, does the city wish to re-up its contract as well? We can get \$0.038 as well, I believe it matches our current rate and would lock it in for 6-10 years if so desired. We will review this.
- Nominating Ms. Rosemarie Waiand (homeowner who provided us with PPE) [rwaiand@gmail.com](mailto:rwaiand@gmail.com) for citizen of the month due to her assistance in manufacturing PPE for our staff during the crisis!
- Chief Riggs and I discussed animal control w/ HC VPH on Wed. 2PM. Dr. White was attending. We are reviewing how this agreement will be integrated into our City. They informed us of some internal policies that affect us.
- Met w/ Jones/Carter on Capital Improvements. Attended various CPUC/CC meetings for CIP.
- Homeowner came in for a permit for his golf cart, told him he doesn't need one if they follow Tx. Transportation codes per Council meeting.
- Detailed conversation with Farshad (TxDOT). They are proposing to interconnect the ponds at Joe Myers. This solution will be paid for by TxDOT and will tie into the storm system at Congo. Demolish storm sewer up until when it enters JV storm system.
- Received call from Ms. Fly an attorney for homeowners. She wanted info on E100 work coming up. I filled her in on what I know, suggested she call HC/HCFCD next.
- Completed Staff study of potential staff realignment. This was tied into the refinement proposed for the Community Development team. Presented to City Manager.
- Working on developing an improved On-call procedure for late night and weekend calls. The current procedure is breaking down and it needs to be foolproof.
- Developing a Check out procedure for staff using City vehicles. We need to increase accountability due to recent accidents. Jose has identified software offered by RTA which we currently use for Fleet management that will assist in accountability of drivers, we are investigating.

#### Streets –

- DMV has been closed for Covid but now offers some availability for obtaining CDL licenses. This is a priority for us since we do not have enough CDL licensed drivers. It is a stepped process and will take some time to get our staff licensed.
- We are anticipating DMV to confirm that our old, disabled sweeper is in fact disabled. This is a requirement for us to collect the grant funding.
- Mickie Services will be on-call for emergencies. We met with Derrick & Roy last Tuesday to discuss emergency utility main break response. This is a need we have, particularly off-hours. We are reviewing how they will fit in to assist us. We will get them into the ACH system and gather costs.
- Service orders, billing done, now doing re-reads, <1% re-reads.
- Koester/Wyndham 12OLF of **sidewalks** being worked on along w/ 1 street panel (47'x14'). Delayed by rain this week.
- Irrigation issue at jones rd. gateway, recommend irrigation be set to 3:30am, 3-4 days/week.

- Will need a new backhoe planned for – our current backhoe is 10 years old and showing need for serious repairs. Sweeper issue, cotter pin rec'd and repaired on Monday. Sweeper back in action cleaning inlets in preparation for the coming storm. Additionally, the lake is being pumped down as mitigation for coming storm.
- Mickie Services met with Derrick, Roy and I on Tuesday at 11am to discuss emergency utility main break response. This is a need we have, particularly off-hours. We are reviewing how they will fit in to assist us.
- Estimated cost of sidewalks for Council budgeting purposes is \$12-15/LF for fairly clear, level ground. If trees, roots and uneven ground conditions exist then heavy manual labor is required for root grinding/removal, ground leveling, etc. Estimates then triple, \$36-45/LF.
- Service orders, billing coming up Thursday.
- Sweeper issue, cotter pin, hoping to get back to Tues/Thur. sweeper schedule. Need backup CDL drivers and are working on that w/ Derrick and DMV/DPS.
- Derrick has been talking with state on obtaining CDL licenses needed for the new sweeper. The CDL TEXAS Handbooks were given out to several staff as Study Guides to take the exams.
- Inspections for meter installs on Post Elem.
- Performing Service orders, billings, Small curb replacement repairs 16422 jersey drive, Scheduled sewer repair 16401 wall St., Sewer main repair fixed 16630 jersey Dr.
- Demolish Panels on Senate Ave. for reconstruction. This is another cost-saving, hybrid project between us and the contractors.
- Finish moving last parts and materials from old PW bldg. to the New Bldg.
- CenterPoint / Comcast- Mark Waterlines
- Continue with Service Orders, Billing Readings / Rereads and cut-ons.
- Derrick rec'd a nice compliment from a homeowner for his leadership and customer relations on the new sidewalks he has been building. Public Works rec'd a second compliment from another homeowner on the new sidewalks, street panels and painting done by **Derrick's team** in July. Please note that curbs are rebuilt as well as new panels as needed.  
 Koester Street Panel - Complete, 16422 Koester sidewalk - Complete  
 8314 Achgill sidewalk – Complete, Wyndham Village sidewalk - Complete



Wyndham



Koester



Achgill

**Plants –**

- TCEQ has announced they will be doing an inspection of our facilities on 7/6; we will do our best to be prepared. TCEQ inspection Monday at 1PM. They came on-site and **we passed!** They approved of our record keeping and the programs we established for keeping records. They dinged us on lack of water loss records due to large water losses lately. We are correcting this. Bringing up the Jersey plant is requiring multiple tank cleanouts and refillings along with flushings, thereby contributing to our water loss. We are now tracking water loss on every break as well. We lost 4.2M gallons of water over the past 4 days due to contractor breaks.
- Awaiting arrival of Jerry Jackson as Utility Operator II. This improves our compliance with TCEQ and we look forward to Jerry joining our team. **Need a car for him!**

- Graffiti found at plant, shown here.
- 10 additional TCEQ water sample letters were sent to homeowners.
- Replacing the internal mechanics of the failed lift pump located at the wastewater treatment plant (Flygt CP3152.180, 20HP, 460V, 6", 432 Impeller, S# 7007211) cost will be \$ 7,245.00
- Working on an assessment of the 6 lift stations to develop a history log of what the city has.
- Merging SAMSARA SCADA system with Pump2it modems giving the city full controls over the pumps HOA via computer. Additionally giving the interface graphics a more professional look and capabilities. NOTE: this will be a 60 day demo.
- Will be coordinating with Daniel and the public to initialize second round of Lead and Copper required sample testing.
- Attended online MS4 course to maintain TCEQ requirements keeping the city within MS4 compliance.
- Creating an onboard facility description for each location to help mentor new operators (Mr. Jackson )
- Generator repair ongoing, working on samples for Lead/Cu samples – 1<sup>st</sup> 10 come in today and were sent to TCEQ.
- Transfer switch controller inside generator broke at WWTP. \$4K cost. Magna flow cleaned up Philippine station. Normal occurrence but caution due to storm coming.
- Monthly reports have to go out
- Certain homeowners need to take samples for lead and copper in the drinking water every 3 years being taken. Roy working on an SOP for h/o to follow.
- Roy has been focused on operations: Due to heavy rain, the WWTP suffered heavy infiltration, upsetting the plant. A hands on approach and strategic equipment manipulation was required to: 1) stay in compliance, 2) to eliminate any possibility of illicit discharge.
- During this rain event, it was discovered that Jersey Village Automotive was allowing mechanical (chemical) discharge into our collection system, eventually making it into our WWTP, further upsetting our biological balance. Roy made customer contact to ask for the last manifest (describes the last time the interceptor has been cleaned) he replied he knew nothing about it. I referred him to our website for further guidance.
- Other projects currently working on in preparation for the TCEQ visit on July 6, 2020:
  1. List of water equipment (pumps, motors, storage tanks, etc.)
  2. Any recent correspondence to or from TCEQ
  3. Recent Sampling Results (TTHM)
  4. Consumer Confidence Reports
  5. Well Construction Data/Log (s)
  6. Enforcement Order, if applicable;
  7. Recent CCI (Comprehensive Compliance Investigation, CCI Exit Interview);
  8. Recent Notices of Violation letters, if applicable;
  9. Pertinent Lab Reports
  10. Monitoring Plan;
  11. Drought Contingency Plan; and
  12. Water Loss Information (Water Use Records, Pumped, Billed, etc)
  13. Coliform Sample Collection SOP
  14. Current Cross Connection Control Ordinance/Policy/Procedures
- Exhaust fan in WWTP failed Monday. Regulator failed at Seattle plant, all being fixed. NHCRWA reports due.



- Cleanup needs at WWTP were forwarded to Frank to get R&B to do. Also sent him an invoice for painting from SOMPO and informed him they removed the cathodic protection from the tanks and failed to replace it. He told R&B to clean up.
- Lift station grease found, flushed the lines and it is messy but we are on it. Restaurants are allowing too much grease to get into the sanitary system. We placed a reminder in the August newsletter.
- We obtained paperwork indicating that we need to get a minimum of 30% of our water from COH/Surface and no more than 70% usage of groundwater. We will include this in our thinking going forward.
- We are reviewing the report submitted by Pittsburg Tank & Tower regarding inspections they performed on our system in 2018. They want to know if we fixed all of the deficiencies they found. I asked them to resend report since I didn't know about it. I did a quick review of their report and there are many, mostly cosmetic, *although required* deficiencies. This is on top of Durham who did the inspection this year with rehab & pairs due on GST and Elev. Storage. Roy and I will meet and discuss. We will review the PT&T inspection report in conjunction with the Dunham inspection report for deficiencies reported.
- Received a response from 5E on proposal for a layout for the City's water system. They have a list of data they need prior to proposing and we will begin looking for it.
- Safety Shower and emergency eyewash water fountain at WWTP now officially working.



#### Comm Dev –

- Working on new ROW permit. Working on cleaning up the permitting process for ROW permits 1<sup>st</sup>. Met on this Wednesday with staff to discuss the issue and path toward fixing it. Discuss Austin/Council's thoughts. On the sidewalk parking issue, we will enforce the state laws and propose a change from 24 hours to 72, already written.
- GLO properties are being reserved for low income. Maybe more talk w/ Christian on this?
- Reach out to Jon Steiber at HC on Min. Flood policies. Met w/ him, Christian and Ashley on Thursday. Provided him w/ our verbiage so far, he said we were the 1<sup>st</sup> and were well prepared. We are on the right track, we are using Steiber's documents to assist in developing ours. Good work Christian. Jon Steiber at HC has engaged EHRA on our behalf to discuss Min. Flood policies. They will contact Ward when ready.
- Working on text changes for Minimum Flood Prevention Elevation. This to reconcile with HCED / HCFCD and ensure we not miss out on the funding of storm damage mitigation projects going forward. Christian needs PDF overwrite software on my computer(s) to complete. The original work to mesh our storm damage/prevention ordinances with our building codes was outsourced to consultants. It's a monumental task to check each code reference to "flood" in each book and ensure we've addressed discrepancies (we have a lot of them now given the code edition changes since we'd utilized consultants). As it stands, I can only make changes to text in our ordinances – and the only I-Code verbiage in our ordinances is that which we'd locally amended. Need to at least get text changes and IRC amendments, at a minimum, before the building board, with other I-Codes to follow.
- Working on new ROW permit. Working on cleaning up the permitting process for ROW permits 1<sup>st</sup>. Met on this Wednesday with staff to discuss the issue and path toward fixing it. Discuss Austin/Council's thoughts. On the sidewalk parking issue, we will enforce the state laws and propose a change from 24 hours to 72, already written.

- Several homeowner issues resolved for trash not being picked up, manhole covers coming loose, TV cable in back yards.
- Working on new ROW permit, immediately implemented surety bonds for new permits. Working on improving the permitting process for ROW permits 1<sup>st</sup>. 3 utility breaks last week – (Weir and MP)
- Long talk w/ resident Alan Roberts – sent to AB for follow-up.
- Attended webinar from Jones/Carter on MS4 requirements. New requirement info on MS4 to be on website. Need storm map of city, may be requested by MS4.
- Permitting, Code Enforcement and Inspection activities are proceeding forward.
- Follow-up on a reference for SmartGov / Dude Solutions.
- Working (still) on text changes for force majeure events, landscaping, grading, fencing in the floodway, Jim has some proposed signage revisions. They may still need some tweaks, but we need to hold a team meeting about same and review.
- Met with staff to re-evaluate permitting for ROW permits to develop a new system that will minimize utility breaks. So our plan to try to get this under control is that we are going to review R.O.W. contractor permitting from top to bottom beginning with the ROW permits. Jim with Ashley's assistance, is assembling any/all permits a ROW contractor currently needs to obtain. They will review them against City code and find out 1) if we can require bonds prior to approval/work, 2) levy fines when breaks occur, 3) obtain a listing of all subcontractors with complete contact information, 4) increase the level of compliance checking (what they need on them at all times in case Police or PW asks for their permits, etc.). 5) Add in a level of operational review after permit is secured so that Operations can quiz the contractor as to what is expected of them, who to call when an emergency occurs, and require they have certain repair tools and material be available within a short response time. The existing forms we have for these functions need to be reviewed and altered to make them more useable, beneficial to the City and to increase contractor accountability.
- One solution to Mr. Balado' issue of obstructing the sidewalk might be to change the Parking limit of 24 hours to 72 hours. Working on the locations for which this would apply. Mr. Balado indicated to me that he would like action on this. Discussion occurred during the Council meeting. Christian has completed a rewrite of the ordinance for street parking. The 72 hour parking ordinance ready to go to Council – using placards for enforcement.
- Issue with regard to commercial meter permits will be addressed.
- During the last week of July, several concrete panels were completed using an in-house/contractor hybrid construction method to save money. Koester panels were completed, sidewalks completed on Atchgill and sidewalks on Wyndham Dr. were all completed. **Nice work to Derrick and his team!**
- Thanks to Chief Bitz for helping pick up some barricades while the team was in the middle of pouring concrete delayed from the storms. Streets picked up the remaining ones on Friday.

#### Fleet –

- Requested the City's equipment list from Isabel for Jose per his request.
- During hurricane season, we have been inspecting the generators weekly.
- Appointments made for the guys in Public Works to go get their **CDL license**. Below are the appointment dates: [Jesus 9/3, David 9/12, Roy 9/12, Brandon 10/21, Salvador 10/23, Derrick 11/2020]
- Jose talked to Heil of Texas regarding the sweeper training, and they said that we can have the training here at the city. Once we know a date when we want the training to let them know so they can bring a trainer from the factory.
- There are two vehicles that have body damage and have not been reported to insurance. We are trying to get the accident report forms and will propose a new software program to help with vehicle accountability. Two vehicles had accidents and weren't reported.
- In order to correct this issue, Jose is researching a software solution for staff check in/out of City vehicles. Several accidents have recently occurred where accountability is challenging. This software and policy will

help address several issues. We will report in more detail after references are checked, IT is engaged and Chief's Riggs/Bitz have a chance to review for their participation choice. Jose and I reviewed the software in action, it ties into the RTA software we already use and relieves us of a lot of paperwork, if approved, it will accomplish the tasks required and is reasonably priced.

- Fire Truck 3541 was at the shop with some exhaust issues. It has been fixed and it's back in service.
- Jose has been uploading vehicles and equipment on the auction site. We have 2 vehicles and 2 pieces of equipment there now. Need guidance on 12.5%, bluebook numbers, we are **too high**... Need to talk to Austin.
- David has an ASE test Schedule for 8/19/2020, Jose has an ASE test schedule for 8/20/2020
- Fleet got the sweeper back in service, just in time for storm mitigation actions. We must get some backup CDL drivers for the sweeper.
- During hurricane season, we have been inspecting the generators weekly.
- Installed battery charger, auto eject, a flash light with a charging station, and wired a portable radio charger on the fire department pick-up truck.
- SOL graphics finished the installation of the graphics on the same truck.
- Started reprogramming the siren controller and should finish this week. Noted complaint from neighbor.
- Completed a PM service and some repairs on fire truck 3541. Continue with PM in the fire department. Working on Fire Truck 3540 as well.
- Fleet has Jose back as of yesterday. He is normally off Mondays but came in to provide coverage for David who is also out awaiting results of Covid testing.
- David is still waiting on his test results. He won't return until he get them.
- Jose will perform the weekly generator inspection.
- Will continue to top off the generator fuel tanks.
- Will be working on the work orders from MYCIVIC on priority basis.
- Paperwork is w/ Danielle to send in for the grant money. Awaiting DMV report on destroyed sweeper title.
- The locks for the new PW bldg. are awaiting permits now.

Jersey Meadow Golf Course  
Monthly Report

<b>FY 2019-2020</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2822	2566	3505	2388	2490	2854	119	4916	4325	4935			30920
Tournament Rounds	447	418	203	289	384	159	0	148	354	252			2654
Range buckets	1508	1433	1478	1209	1581	1335	0	2205	1892	2053			14694
Unearned Revenue	400.91	-317.89	-2154.02	888.22	2151.38	-869.36		-1196.43	(2,268.55)	-886.59			-4252.33
Star Memberships	5,042.78	2,178.46	4,127.77	4,402.75	3,400.19	8,901.18		7,176.37	6,040.07	4,346.20			45,615.77
Green Fees	80,370.21	78,523.77	110,211.22	60,955.71	72,572.18	82,188.50	2,954.35	163,982.17	138,989.99	157,398.71			948,146.81
Tournament Fees	13,053.96	12,342.40	5,437.16	8,154.89	10,871.77	4,486.89		3,982.41	10,281.47	7,587.12			76,198.07
Range Fees	10,699.65	8,606.44	13,836.14	7,972.55	10,145.66	10,230.65		15,918.29	13,079.70	15,253.98			105,743.06
Club Rental	300.00	320.00	360.00	320.00	575.00	545.00			505.00	350.00			3,275.00
Sales of Merchandise	16,110.06	14,074.31	18,896.41	11,981.09	13,269.78	11,835.19	224.37	21,452.21	22,601.63	23,408.83			153,853.88
Concession Fees	3,716.48	3,343.51	3,615.00	3,134.23	3,516.51	3,098.47	94.01	5,299.63	4,980.36	5,047.86			35,846.06
Miscellaneous Fees	424.00	1,253.00	675.00	4,824.00	2,533.00	2,230.00	60.00	900.00	940.00	2,467.50			16,306.50
<b>Total Income</b>	<b>130,118.05</b>	<b>120,324.00</b>	<b>155,004.68</b>	<b>102,633.44</b>	<b>119,035.47</b>	<b>122,646.52</b>	<b>3,332.73</b>	<b>217,514.65</b>	<b>195,149.67</b>	<b>214,973.61</b>	<b>-</b>	<b>-</b>	<b>1,380,732.82</b>
Weather Totals	4W/2RO/1CM	1W/5RO/1CM/1H	1W/1RO/1H	13W/5RO/0CM	5W/6RO/1CM	5W/1CM/7CVD-19	27 CVD-19	1W/2RO/1CM	1W/3RO/1M	4W/1RO/1M			35W/24RO/7CM/3H/34CV
Income Per Round	\$38.14	\$39.70	\$41.27	\$36.36	\$39.49	\$38.04	\$28.01	\$41.77	\$40.90	\$40.78	\$0.00	\$0.00	\$39.89
<b>Fy 2018-2019</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2389	2319	2117	1993	1873	3241	4169	3196	3346	4392	3809	2770	35614
Tournament Rounds	582	393	299	257	297	367	526	636	682	304	304	331	4978
Range buckets	1265	955	970	1031	1046	1284	1368	1181	1591	1606	1544	1351	15192
Unearned Revenue	-1472.95	-1668.62	-3443.07	1,430.45	60.48	-134.21	504.86	-1359.80	(2,370.72)	-229.23	-201.60	-865.64	(9,750.05)
Star Memberships	2,094.31	1,601.02	3,748.62	2,358.88	1,996.45	6,057.91	5,552.78	3,475.34	2,823.76	4,319.36	4,588.93	4,294.91	42,912.27
Green Fees	65,328.60	52,816.14	68,371.79	42,809.31	44,185.56	85,369.39	103,277.89	88,751.10	96,727.91	121,034.15	104,445.40	77,863.67	950,980.91
Tournament Fees	17,318.04	11,240.60	7,232.24	6,767.13	7,847.31	11,481.95	16,021.51	17,097.50	21,215.16	8,816.48	9,044.27	10,591.82	144,674.01
Range Fees	6,576.03	4,475.29	9,669.19	5,207.18	6,205.01	7,889.27	7,087.90	5,831.73	7,207.86	9,019.33	8,733.55	7,613.81	85,516.15
Club Rental	624.66	325.00	200.00	300.00	240.00	220.00	500.00	480.00	660.00	440.00	260.00	280.00	4,529.66
Sales of Merchandise	15,603.17	12,923.62	11,727.68	7,095.43	14,064.14	14,104.40	20,214.49	19,090.89	21,910.22	18,239.02	22,489.56	16,744.87	194,207.49
Concession Fees	4,576.77	3,087.86	2,869.59	2,652.55	2,637.97	4,628.91	4,886.33	4,433.14	4,587.18	4,734.94	4,221.99	3,379.30	46,696.53
Miscellaneous Fees	1,236.00	258.00	723.00	2,475.00	1,538.94	3,071.00	1,389.00	670.00	1,019.00	570.00	605.00	590.00	14,144.94
<b>Total Income</b>	<b>\$111,884.63</b>	<b>85,058.91</b>	<b>101,099.04</b>	<b>71,095.93</b>	<b>78,775.86</b>	<b>132,688.62</b>	<b>159,434.76</b>	<b>138,469.90</b>	<b>153,780.37</b>	<b>166,944.05</b>	<b>154,187.10</b>	<b>120,492.74</b>	<b>\$1,473,911.91</b>
Weather Totals	7W / 3RO	11W/4RO/1H	11W/2RO/1H	15W/3RO	10W/3RO	5W	7W	6W/1RO/1CM	6W/2RO	2W/1CM	4W	5W/3RO/1CM	89W/21RO/3CM/2H
Income Per Round	\$37.45	\$31.39	\$41.72	\$29.91	\$35.35	\$35.13	\$32.67	\$35.58	\$38.07	\$34.68	\$36.42	\$37.75	\$35.49
<b>FY 2017 - 2018</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,102	3,070	2,024	1,729	1,589	3,470	3,759	3,530	3,086	3,189	3,797	2,067	34,412
Tournament Rounds	555	369	275	317	262	374	449	585	491	307	319	228	4,531
Range buckets	1,391	1,398	770	895	787	1,696	1,884	1,508	1,322	1,280	1,359	852	15,142
Unearned Revenue			-24.63	967.27	-639.7	-367.01	-218.17	-1,096.72	-349.85	-1,530.91	-278.61	-431.73	-3,970.06
Star Memberships	1,083.00	1,075.00	1,177.43	886.16	1,747.32	3,162.05	4,582.19	2,639.33	3,504.48	3,017.77	3,433.05	1,038.59	27,346
Green Fees	76,440.71	83,616.18	56,482.97	41,148.61	34,012.15	92,628.33	105,731.34	97,318.89	89,853.79	88,257.01	94,600.16	54,390.33	914,480
Tournament Fees	15,749.55	10,763.90	8,833.94	9,282.22	6,489.84	10,364.94	13,093.08	16,466.79	15,368.94	9,305.25	9,077.39	7,464.76	132,261
Range Fees	6,820.25	7,163.03	5,664.41	4,636.80	4,335.16	10,101.88	9,859.66	9,101.61	7,509.12	7,112.74	7,161.08	4,782.61	84,248
Club Rental	150.00	555.00	430.00	230.00	60.00	420.00	524.66	280.00	460.00	475.52	380.00	200.00	4,165
Sales of Merchandise	16,065.54	15,566.43	10,147.15	8,019.54	10,197.37	17,132.64	16,095.62	18,707.26	14,255.38	15,682.44	14,648.24	9,488.43	166,006
Concession Fees	4,070.46	4,003.81	2,587.61	2,170.15	1,979.37	4,541.22	4,790.23	5,333.66	4,121.71	3,529.24	4,120.95	2,579.58	43,828
Miscellaneous Fees	653.99	210.00	795.00	2,745.00	1,710.00	1,665.00	1,035.00	690.00	490.00	480.00	525.00	190.00	11,189
<b>Total Income</b>	<b>\$121,033.50</b>	<b>\$122,953.35</b>	<b>\$86,093.88</b>	<b>\$70,085.75</b>	<b>\$59,891.51</b>	<b>\$139,649.05</b>	<b>\$155,493.61</b>	<b>\$149,440.82</b>	<b>\$135,213.57</b>	<b>\$126,329.06</b>	<b>\$133,667.26</b>	<b>\$79,702.57</b>	<b>\$1,383,523.99</b>
Weather Totals	5W / 1RO	0	6W/4RO/1H	7W/5RO&ICE	5W / 6RO	1W/RO/2CM	1 CM	4 W	3W / 3 RO	7W / 1 RO	4W / 1RO	16W / 6 RO	58W/28RO/3CM/1H
Income Per Round	\$32.80	\$35.44	\$36.95	\$33.35	\$31.76	\$35.60	\$35.91	\$35.94	\$36.92	\$35.71	\$31.71	\$34.46	\$34.82

Jersey Meadow Golf Course  
Monthly Report

<b>FY 2016 - 2017</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,521	2,355	1,972	1,584	2,223	2,331	3,281	3,253	2,881	2,835	2,057	3,166	30,459
Tournament Rounds	771	472	325	341	336	549	473	812	517	596	310	517	6,019
Range buckets	1,783	1,256	968	632	991	1,279	1,412	1,263	1,155	1,295	956	1,286	14,276
Star Memberships	2,235.00	1,570.00	25.00	1,029.00	1,510.00	1,024.00	2,221.00	1,144.00	1,219.00	800.00	620.00	555.00	13,952
Green Fees	71,022.49	65,681.11	50,027.42	38,520.25	61,122.97	55,752.79	88,247.62	87,096.00	74,742.39	73,059.53	53,137.49	79,790.70	798,201
Tournament Fees	23,727.00	15,666.88	9,089.41	9,620.52	9,547.76	15,065.14	15,118.67	25,088.25	15,155.20	19,660.62	8,650.70	16,188.44	182,579
Range Fees	8,258.92	6,360.11	4,774.40	4,514.09	6,347.68	6,640.74	7,981.02	7,154.62	6,139.70	6,290.14	5,154.24	7,231.26	76,847
Club Rental	340.00	260.00	100.00	125.00	275.00	150.00	475.00	450.00	470.00	425.00	375.00	213.86	3,659
Sales of Merchandise	8,480.22	10,003.82	11,483.44	6,450.19	12,081.93	12,342.40	12,562.48	12,120.38	14,895.60	13,280.56	7,315.30	11,177.14	132,193
Concession Fees	3,607.96	2,907.70	2,282.52	1,852.88	2,529.79	3,058.07	4,267.45	4,599.10	3,209.21	5,744.57	2,244.09	3,790.50	40,094
Miscellaneous Fees	60.00	722.47	219.00	5,601.50	1,621.00	1,773.00	1,123.32	540.00	345.00	300.00	390.00	225.00	12,920
<b>Total Income</b>	<b>\$117,731.59</b>	<b>\$103,172.09</b>	<b>\$78,001.19</b>	<b>\$67,713.43</b>	<b>\$95,036.13</b>	<b>\$95,806.14</b>	<b>\$131,996.56</b>	<b>\$138,192.35</b>	<b>\$116,176.10</b>	<b>\$119,560.42</b>	<b>\$77,886.82</b>	<b>\$119,171.90</b>	<b>\$1,260,444.72</b>
Weather Totals	2 W	5 W/1CM/1H	4 W/2RO/1H	3 W/7RO	6W/1CM/1RO	3W/5RO/1CM	2W/1CM/3RO	3W/1CM	4W/1CM/2RO	4W/1RO/2CM	6W / 5RO	4W/2RO	46W/28RO/8CM/2H
							10 TT			Harvey			10 TT
<b>Income Per Round</b>	<b>\$35.08</b>	<b>\$35.94</b>	<b>\$33.95</b>	<b>\$34.64</b>	<b>\$36.55</b>	<b>\$32.91</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$33.83</b>	<b>\$34.61</b>	<b>\$32.64</b>	<b>\$32.21</b>	<b>\$34.17</b>
<b>FY 2015 - 2016</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,839	2,010	1,964	2,015	2,397	2,561	2,433	2,911	2,591	3,012	1,874	2,215	28,822
Tournament Rounds	89	73	33		154	57	428	571	672	428	430	458	3,393
Range buckets	1,045	528	626	857	1,195	1,224	1,152	1,354	1,444	1,484	922	1,132	12,963
Star Memberships	2,320.00	1,840.00	2,160.00	2,720.00	3,200.00	2,880.00	3,120.00	3,195.00	4,105.00	4,720.00	1,680.00	2,765.00	34,705
Green Fees	81,461.98	58,415.91	56,870.74	61,260.67	71,371.18	78,811.81	77,316.60	88,465.87	74,355.72	88,449.72	49,618.51	60,651.53	847,050
Tournament Fees	3,507.47	3,480.00	1,600.50		5,307.31	2,457.42	13,699.36	17,393.71	19,728.37	13,160.39	12,453.56	13,837.02	106,625
Range Fees	6,099.17	3,205.02	3,985.47	4,891.36	7,045.93	6,953.50	7,080.21	6,486.23	6,269.88	7,647.03	4,584.13	6,253.36	70,511
Sales of Merchandise	5,520.79	4,143.21	4,484.56	3,588.10	4,733.45	7,385.19	7,318.89	7,988.63	10,044.66	11,428.74	8,048.85	7,391.68	82,077
Concession Fees	3,615.16	2,390.07	2,115.33	2,117.89	2,454.64	2,951.94	3,371.51	4,035.94	3,650.00	3,548.87	2,127.83	2,529.94	34,909
Miscellaneous Income	3,946.41	1,958.57	2,801.66	1,458.15	3,350.88	2,642.18	797.99	75.00	625.00	4,181.00	165.00	45.00	22,047
<b>Total Income</b>	<b>\$106,470.98</b>	<b>\$75,432.78</b>	<b>\$74,018.26</b>	<b>\$76,036.17</b>	<b>\$97,463.39</b>	<b>\$104,082.04</b>	<b>\$112,704.56</b>	<b>\$127,650.38</b>	<b>\$118,778.63</b>	<b>\$133,135.75</b>	<b>\$78,677.88</b>	<b>\$93,473.53</b>	<b>\$1,197,924.35</b>
Weather Totals	5 rain	7 rain/1 closed	8 rain/1 closed	6 rain	3 rain	5 rain	6 rain/2 closed	1 A/1 RO/5 rain	1 RO/ 6 rain	2 rain	2 RO / 12 rain	5 rain	74 R / 1 A / 4 closed
<b>Income Per Round</b>	<b>\$35.57</b>	<b>\$35.33</b>	<b>\$35.98</b>	<b>\$36.39</b>	<b>\$36.95</b>	<b>\$38.66</b>	<b>\$38.30</b>	<b>\$35.74</b>	<b>\$35.14</b>	<b>\$37.33</b>	<b>\$33.42</b>	<b>\$33.94</b>	<b>\$36.11</b>
<b>FY 2014 - 2015</b>	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,309	2,227	1,938	1,741	1,857	2,353	2,787	2,175	2,559	3,101	2,683	2,788	29,518
Tournament Rounds	282	72	9	82	88	122	86	427	282	24	150	40	1,664
Range buckets	1,205	641	514	662	828	747	1,054	570	828	1,119	1,022	1,038	10,228
Star Memberships	2,800.00	1,440.00	2,480.00	3,200.00	3,280.00	3,760.00	4,560.00	4,160.00	5,040.00	5,280.00	3,040.00	3,630.00	42,670
Green Fees	93,432.44	65,090.39	52,482.91	50,493.14	55,649.84	67,830.42	82,135.12	69,453.93	73,951.39	89,770.24	79,091.67	82,386.10	861,768
Tournament Fees	11,123.00	2,937.00	387.00	3,529.00	3,129.71	4,620.00	4,300.00	13,300.96	8,646.00	1,212.00	5,491.00	2,000.00	60,676
Range Fees	7,330.62	3,963.32	3,113.21	3,748.13	5,169.54	4,715.30	6,622.06	3,757.32	5,067.31	6,489.92	5,983.85	6,385.83	62,346
Sales of Merchandise	7,737.66	6,531.42	5,201.81	3,940.79	3,821.79	5,315.21	6,723.45	6,429.09	7,312.73	6,651.59	6,020.07	8,047.46	73,733
Concession Fees	5,320.35	2,303.14	1,699.47	1,673.08	2,006.87	2,573.29	3,161.08	3,508.66	2,945.26	3,050.58	2,780.99	2,863.49	33,886
Miscellaneous Income	6,978.24	1,694.18	3,203.26	2,857.26	3,025.80	2,979.57	3,634.69	3,312.38	5,031.37	9,249.57	3,373.41	6,628.33	51,968
<b>Total Income</b>	<b>\$134,722.31</b>	<b>\$83,959.45</b>	<b>\$68,567.66</b>	<b>\$69,441.40</b>	<b>\$76,083.55</b>	<b>\$91,793.79</b>	<b>\$111,136.40</b>	<b>\$103,922.34</b>	<b>\$107,994.06</b>	<b>\$121,703.90</b>	<b>\$105,780.99</b>	<b>\$111,941.21</b>	<b>\$1,187,047.06</b>
Weather Totals	3 rain	8 rain/1 closed	8 rain/1 closed	15 weather days	8 weather days	9 rain	8 rain	14 rain	7 rain	1 rain	4 rain	8 rain	93/2
<b>Income Per Round</b>	<b>\$36.74</b>	<b>\$35.89</b>	<b>\$33.94</b>	<b>\$36.34</b>	<b>\$37.43</b>	<b>\$35.57</b>	<b>\$37.10</b>	<b>\$38.34</b>	<b>\$36.24</b>	<b>\$37.26</b>	<b>\$36.27</b>	<b>\$38.30</b>	<b>\$36.70</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Jersey Meadow Golf Course  
Monthly Report

FY 2013 - 2014													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,915	2,352	2,125	2,234	2,158	2,914	3,457	3,175	3,344	3,457	3,350	2,749	34,230
Tournament Rounds	178	75	0	30	30	95	246	363	203	13	17	44	1,294
Range buckets	1,088	698	720	912	900	842	1,506	1,307	1,212	1,018	1,024	901	12,128
Star Memberships	3,120.00	4,390.00	3,330.00	6,640.00	3,840.00	5,120.00	4,240.00	4,710.00	7,310.00	3,440.00	3,440.00	3,280.00	52,860
Green Fees	78,645.99	63,957.07	54,503.69	59,507.83	61,185.05	83,182.58	100,859.16	89,579.55	95,691.73	97,238.07	97,159.65	76,287.19	957,798
Tournament Fees	6,989.00	2,680.43	0.00	1,316.00	1,209.00	2,534.96	9,242.34	12,779.32	7,574.00	585.00	765.00	1,778.00	47,453
Range Fees	6,647.62	4,336.49	4,162.33	5,026.01	5,483.68	5,532.44	9,420.71	8,235.84	7,269.11	6,702.15	6,660.53	5,748.74	75,226
Sales of Merchandise	6,732.73	4,941.18	4,868.91	3,557.24	4,717.04	7,505.23	9,270.66	8,478.68	7,672.13	7,363.93	7,248.10	5,954.23	78,310
Concession Fees	4,015.08	2,590.27	1,934.64	2,341.60	2,520.77	3,237.75	4,575.36	4,251.76	4,177.83	3,535.74	3,767.37	3,083.69	40,032
Miscellaneous Income	6,106.08	3,660.45	5,745.04	3,590.43	3,913.54	6,608.67	8,326.80	7,177.72	7,189.39	10,967.77	8,019.90	6,743.05	78,049
<b>Total Income</b>	<b>\$112,256.50</b>	<b>\$86,555.89</b>	<b>\$74,544.61</b>	<b>\$81,979.11</b>	<b>\$82,869.08</b>	<b>\$113,721.63</b>	<b>\$145,935.03</b>	<b>\$135,212.87</b>	<b>\$136,884.19</b>	<b>\$129,832.66</b>	<b>\$127,060.55</b>	<b>\$102,874.90</b>	<b>\$1,329,727.02</b>
Weather Totals	6 rain	8 rain/1 closed	10 rain/1 closed	9 rain & freeze	12 weather days	8 rain/ice	2 rain	6 rain	6 rain	4 Rain	3 rain	7 rain	81/2
<b>Income Per Round</b>	<b>\$35.28</b>	<b>\$33.85</b>	<b>\$33.51</b>	<b>\$33.28</b>	<b>\$36.12</b>	<b>\$36.09</b>	<b>\$38.26</b>	<b>\$36.89</b>	<b>\$36.53</b>	<b>\$36.42</b>	<b>\$36.72</b>	<b>\$35.66</b>	<b>\$35.94</b>
FY 2012 - 2013													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,018	2,701	2,244	1,888	2,550	3,207	2,986	3,685	3,335	3,481	3,654	2,915	35,664
Tournament Rounds	252	138	0	156	92	179	440	90	350	0	82	40	1,819
Range buckets	1,225	1,124	943	806	1,180	1,569	1,345	1,471	1,206	1,262	1,355	1,008	14,494
Star Memberships	4,350.00	4,050.00	4,230.00	4,880.00	3,660.00	6,850.00	4,510.00	5,280.00	6,030.00	4,150.00	4,640.00	3,455.00	56,085
Green Fees	86,691.45	77,195.74	66,045.80	50,321.20	74,964.54	94,102.73	89,278.09	100,813.49	94,131.86	98,224.36	100,669.60	78,876.70	1,011,316
Tournament Fees	8,655.62	5,338.38	0.00	4,745.00	2,760.00	2,766.50	15,348.30	3,910.50	12,267.00	0.00	3,755.00	1,350.00	60,896
Range Fees	5,976.93	5,252.15	4,365.00	4,511.84	6,538.66	8,935.26	7,721.35	8,554.73	7,279.42	6,721.38	7,694.45	5,895.41	79,447
Sales of Merchandise	8,211.11	6,279.45	5,291.47	5,096.26	7,156.90	6,303.31	7,527.24	9,687.40	8,406.51	7,139.90	8,140.62	6,834.45	86,075
Concession Fees	4,346.28	3,229.36	2,428.81	2,219.61	2,973.60	3,707.31	4,715.23	4,243.94	4,231.43	3,478.68	3,953.92	3,033.14	42,561
Miscellaneous Income	8,632.04	7,495.90	5,620.06	5,243.28	4,711.82	7,607.33	7,745.64	10,292.53	8,570.49	10,133.72	10,472.34	6,591.64	93,117
<b>Total Income</b>	<b>\$126,863.43</b>	<b>\$108,840.98</b>	<b>\$87,981.14</b>	<b>\$77,017.19</b>	<b>\$102,765.52</b>	<b>\$130,272.44</b>	<b>\$136,845.85</b>	<b>\$142,782.59</b>	<b>\$140,916.71</b>	<b>\$129,848.04</b>	<b>\$139,325.93</b>	<b>\$106,036.34</b>	<b>\$1,429,496.16</b>
Weather Totals	1 rain	2 rain/1 closed	6 rain/1 closed	11 rain	6 rain	1 rain	5 rain	3 rain/2 maint.	1 rain	8 rain	3 rain	4 rain	51/4
<b>Income Per Round</b>	<b>\$37.47</b>	<b>\$36.91</b>	<b>\$37.32</b>	<b>\$35.29</b>	<b>\$37.51</b>	<b>\$36.45</b>	<b>\$38.63</b>	<b>\$36.42</b>	<b>\$36.60</b>	<b>\$36.11</b>	<b>\$36.05</b>	<b>\$34.71</b>	<b>\$36.64</b>
FY 2011 - 2012													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,197	2,584	2,384	2,523	1,930	3,094	3,742	3,759	3,335	3,037	3,316	3,149	36,050
Tournament Rounds	252	220	0	71	119	58	456	311	301	115	21	109	2,033
Range buckets	1,348	1,116	979	1,137	689	1,472	1,821	1,605	1,467	927	1,191	1,227	14,979
Star Memberships	3,450.00	2,850.00	3,420.00	4,720.00	3,215.00	5,015.00	6,740.00	5,690.00	4,950.00	3,890.00	4,847.00	3,675.00	52,462
Green Fees	86,961.06	75,789.86	66,383.52	70,031.71	49,635.21	86,204.47	109,812.57	101,462.44	96,117.30	84,902.59	89,724.88	87,838.57	1,004,864
Tournament Fees	6,976.00	8,911.01	0.00	2,125.00	3,870.00	2,446.00	16,031.00	12,603.07	10,326.00	4,672.24	882.00	3,847.00	72,689
Range Fees	6,802.86	5,318.24	4,844.98	5,507.43	3,280.61	7,335.68	9,617.08	7,870.86	7,048.26	5,095.15	5,629.80	6,001.17	74,352
Sales of Merchandise	7,610.47	6,144.44	8,357.47	5,799.85	5,647.97	8,602.16	13,579.42	15,595.32	11,351.62	9,054.05	8,974.84	7,509.52	108,227
Concession Fees	3,829.49	2,640.15	2,549.98	2,739.64	1,954.47	3,838.73	5,659.13	5,245.18	4,728.65	3,673.72	3,812.72	4,014.84	44,687
Miscellaneous Income	7,053.00	6,609.23	8,529.79	7,177.18	8,492.85	9,448.03	10,858.82	11,964.72	14,350.84	8,464.58	10,883.66	10,891.51	114,724
<b>Total Income</b>	<b>\$122,682.88</b>	<b>\$108,262.93</b>	<b>\$94,085.74</b>	<b>\$98,100.81</b>	<b>\$76,096.11</b>	<b>\$122,890.07</b>	<b>\$172,298.02</b>	<b>\$160,431.59</b>	<b>\$148,872.67</b>	<b>\$119,752.33</b>	<b>\$124,754.90</b>	<b>\$123,777.61</b>	<b>\$1,472,005.66</b>
Weather Totals	1 rain	4 rain/1 closed	7 rain/1 closed	6 rain	8 rain	8 rain	3 rain	2 rain/2 maint.	4 rain	10 rain	3 rain	6 rain	62/4
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$37.59</b>	<b>\$38.03</b>	<b>\$36.00</b>	<b>\$35.57</b>	<b>\$37.40</b>	<b>\$39.44</b>	<b>\$38.02</b>	<b>\$39.58</b>	<b>\$36.76</b>	<b>\$35.93</b>	<b>\$36.86</b>	<b>\$37.27</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2010 - 2011													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,643	2,534.00	2,366.00	2,179.00	2,297.00	3,312.00	3,522.00	3,690.00	3,179.00	3,526	3,029	3,338	36,615
Tournament Rounds	294	68	20	22	77	176	468	193	273	0	30	63	1,684
Range buckets	1,510	1,058	916	888	1,274	1,876	2,048	1,770	1,257	1,472	1,083	1,135	16,287
Star Memberships	3075.00	2952.50	3835.00	2320.00	3520.00	3860.00	6380.00	6930.00	5710.00	4695.00	4460.00	3375.00	51,113
Green Fees	101,562.24	67,761.92	64,035.46	61,557.60	65,186.16	91,510.28	102,436.44	105,157.54	88,722.13	100,567.92	79,639.48	92,029.90	1,020,167
Tournament Fees	9,094.00	2,664.00	600.00	880.00	2,545.00	6,039.00	17,102.50	7,620.00	9,933.00	0.00	1,330.50	3,087.00	60,895
Range Fees	7,443.85	5,011.14	4,410.23	4,189.24	5,695.23	8,978.85	10,252.89	8,390.40	6,227.00	6,703.44	5,361.79	5,459.55	78,124
Sales of Merchandise	6,734.53	4,917.85	6,226.12	4,002.56	4,432.63	7,361.35	9,508.45	9,991.97	8,419.59	7,303.99	6,060.27	6,186.80	81,146
Concession Fees	3,581.73	1,901.35	1,982.47	1,769.18	1,796.90	3,822.67	4,904.61	4,531.72	3,851.24	3,425.06	2,734.75	3,382.25	37,684
Miscellaneous Income	7,687.65	5,445.04	6,054.75	3,064.49	3,199.22	6,996.28	8,449.28	10,103.68	13,433.44	8,449.96	7,207.17	8,411.14	88,502
<b>Total Income</b>	<b>\$139,179.00</b>	<b>\$90,653.80</b>	<b>\$87,144.03</b>	<b>\$77,783.07</b>	<b>\$86,375.14</b>	<b>\$128,568.43</b>	<b>\$159,034.17</b>	<b>\$152,725.31</b>	<b>\$136,296.40</b>	<b>\$131,145.37</b>	<b>\$106,793.96</b>	<b>\$121,931.64</b>	<b>\$1,417,630.32</b>
Weather Totals	0 rain	5 rain/1 closed	6 rain/2 closed	16 rain	7 rain/freeze	3 rain/close	0 rain	1 rain	1 rain	5 rain	0 rain	4 rain	48/3
<b>Income Per Round</b>	<b>\$34.57</b>	<b>\$33.71</b>	<b>\$34.92</b>	<b>\$34.29</b>	<b>\$34.90</b>	<b>\$35.75</b>	<b>\$38.26</b>	<b>\$37.55</b>	<b>\$37.83</b>	<b>\$35.86</b>	<b>\$33.45</b>	<b>\$34.86</b>	<b>\$35.68</b>
FY 2009 - 2010													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,787	2,676	1,560	1,793	1,627	2,733	3,109	3,650	3,115	2,694	3,108	2,819	31,671
Tournament Rounds	176	56	18	50	39	210	630	318	191	106	224	140	2,158
Range buckets	774	1,042	403	577	732	1,294	1,704	1,732	1,117	743	1,176	1,028	12,322
Star Memberships	2700.00	2850.00	2325.00	2960.00	3035.00	4750.00	5025.00	5805.00	5885.00	3555.00	4535.00	2805.00	46,230
Green Fees	78,163.14	72,799.20	43,991.37	47,155.91	42,930.20	71,732.46	84,216.76	101,977.53	83,465.56	76,115.18	82,571.47	76,588.52	861,707
Tournament Fees	6,126.00	2,824.80	444.78	2,135.00	1,642.00	6,486.04	21,182.46	11,408.00	6,786.00	2,475.00	5,375.00	4,874.24	71,759
Range Fees	4,345.85	5,197.37	1,815.11	2,687.57	3,608.29	6,477.58	8,578.17	9,026.51	5,391.05	3,714.83	6,032.45	5,152.87	62,028
Sales of Merchandise	4,941.78	5,032.06	5,025.00	5,026.29	3,846.26	7,538.45	10,722.17	10,200.46	7,924.24	7,138.28	8,416.68	6,215.64	82,027
Concession Fees	2,803.45	2,170.75	1,164.27	1,396.99	1,314.78	2,360.74	3,573.23	3,373.94	2,942.60	2,415.79	2,542.38	2,559.23	28,618
Miscellaneous Income	4,127.54	5,618.95	4,115.81	4,023.44	3,989.91	7,178.92	8,167.90	10,002.32	14,955.42	7,893.33	9,647.04	7,796.88	87,517
<b>Total Income</b>	<b>\$103,207.76</b>	<b>\$96,493.13</b>	<b>\$58,881.34</b>	<b>\$65,385.20</b>	<b>\$60,366.44</b>	<b>\$106,524.19</b>	<b>\$141,465.69</b>	<b>\$151,793.76</b>	<b>\$127,349.87</b>	<b>\$103,307.41</b>	<b>\$119,120.02</b>	<b>\$105,992.38</b>	<b>\$1,239,887.19</b>
Weather Totals	12 rain	4 rain/1 closed	16rain/1 closed	12 rain&freeze	9 rain	5 rain	5 rain	3 rain	6 rain	14 rain	3 rain	7 rain	96/2
<b>Income Per Round</b>	<b>\$33.92</b>	<b>\$34.28</b>	<b>\$35.84</b>	<b>\$33.87</b>	<b>\$34.41</b>	<b>\$34.58</b>	<b>\$36.49</b>	<b>\$36.79</b>	<b>\$36.74</b>	<b>\$35.63</b>	<b>\$34.39</b>	<b>\$34.87</b>	<b>\$35.29</b>
FY 2008 - 2009													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,073	2,824	2,263	2,903	2,765	3,064	3,454	4,292	3,705	3,492	3,553	2,971	38,359
Tournament Rounds	436	217	40	59	166	172	253	621	222	90	182	274	2,732
Range buckets	1,473	1,336	896	1501	1283	1482	1808	2449	1747	1,442	1,568	1,234	18,219
Star Memberships	3,675.00	2,175.00	2,850.00	3,300.00	3,375.00	2,625.00	4,725.00	5,600.00	4,875.00	4,275.00	3,900.00	3,375.00	44,750
Green Fees	85,378.23	81,782.92	63,107.88	85,114.72	75,556.66	83,037.88	98,381.09	118,199.30	101,442.89	92,519.10	97,926.16	79,959.42	1,062,406
Tournament Fees	16,915.15	8,620.00	1,734.00	1,618.25	5,782.56	5,966.00	7,105.22	24,132.78	9,199.52	3,574.37	3,384.00	11,096.02	99,128
Range Fees	7,543.82	6,492.82	4,726.70	7,260.72	6,467.39	7,234.18	9,423.98	12,183.42	8,925.09	7,124.29	8,068.39	6,298.10	91,749
Sales of Merchandise	7,680.45	5,845.06	5,749.02	6,175.08	7,378.24	7,647.01	8,649.23	9,469.04	9,003.92	7,768.97	8,691.51	6,723.18	90,781
Concession Fees	3,646.01	2,257.19	1,771.73	2,303.93	2,331.45	2,416.99	3,417.68	4,094.73	3,271.77	3,054.93	2,968.04	2,587.46	34,122
Miscellaneous Income	9,671.94	7,325.63	7,825.08	7,667.00	9,325.27	6,641.10	7,269.75	10,287.23	14,040.61	12,834.43	10,524.28	7,107.67	110,520
<b>Total Income</b>	<b>\$134,510.60</b>	<b>\$114,498.62</b>	<b>\$87,764.41</b>	<b>\$113,439.70</b>	<b>\$110,216.57</b>	<b>\$115,568.16</b>	<b>\$138,971.95</b>	<b>\$183,966.50</b>	<b>\$150,758.80</b>	<b>\$131,151.09</b>	<b>\$135,462.38</b>	<b>\$117,146.85</b>	<b>\$1,533,455.63</b>
Weather Totals	4 rain	3 rain/1 closed	5 rain/1 closed	3 rain	4 rain	9 rain	5 rain	0 rain	1 rain	4 rain	3 rain	7 rain	48/2
<b>Income Per Round</b>	<b>\$37.29</b>	<b>\$36.94</b>	<b>\$36.87</b>	<b>\$37.18</b>	<b>\$36.45</b>	<b>\$34.90</b>	<b>\$36.21</b>	<b>\$36.31</b>	<b>\$37.15</b>	<b>\$35.42</b>	<b>\$35.22</b>	<b>\$35.06</b>	<b>\$36.23</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2007 - 2008													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,192	2,480	2,736	2,093	2,660	3,294	3,571	3,931	3,740	3,937	3,454	2,602	37,690
Tournament Rounds	671	239	52	14	136	92	633	403	236	25	22		2,523
Range buckets	1,319	1,048	1046	670	1139	1692	2003	1847	1599	1,598	1,235	1,143	16,339
Star Memberships	1,125.00	1,550.00	1,725.00	2,325.00	3,450.00	7,350.00	3,300.00	5,100.00	6,125.00	7,275.00	4,725.00	3,200.00	47,250
Green Fees	85,660.56	66,972.27	79,060.69	60,368.18	75,060.02	96,735.43	98,765.00	112,642.50	104,126.56	105,197.39	97,231.84	74,327.25	1,056,148
Tournament Fees	20,010.12	8,577.00	1,944.01	626.00	4,597.00	3,000.95	19,915.27	14,606.25	8,681.00	808.25	1,249.00		84,015
Range Fees	6,998.33	5,620.11	5,594.84	3,316.53	5,701.59	8,831.93	10,254.45	10,181.57	8,019.81	7,948.89	6,211.84	5,264.15	83,944
Sales of Merchandise	6,323.97	6,795.17	7,157.44	4,211.03	5,220.90	8,454.32	8,533.52	10,289.47	9,891.12	8,167.06	8,573.44	4,885.10	88,503
Concession Fees	2,720.64	2,116.80	1,881.42	1,429.58	2,044.44	2,845.78	3,576.02	4,247.24	3,361.53	3,120.31	3,078.02	2,131.87	32,554
Miscellaneous Income	3,649.17	3,294.29	2,554.38	2,735.65	4,626.10	4,846.64	11,084.79	12,245.83	14,991.62	10,154.55	10,227.21	6,841.60	87,252
<b>Total Income</b>	<b>\$126,487.79</b>	<b>\$94,925.64</b>	<b>\$99,917.78</b>	<b>\$75,011.97</b>	<b>\$100,700.05</b>	<b>\$132,065.05</b>	<b>\$155,429.05</b>	<b>\$169,312.86</b>	<b>\$155,196.64</b>	<b>\$142,671.45</b>	<b>\$131,296.35</b>	<b>\$96,649.97</b>	<b>\$1,479,664.60</b>
Weather Totals	4 rain	4 rain/1 closed	5 rain/1 closed	9 rain	5 rain	5 rain	1 rain	2 rain	8 rain	6 rain	10 rain	6 closed-like	65/2
<b>Income Per Round</b>	<b>\$32.45</b>	<b>\$34.34</b>	<b>\$35.22</b>	<b>\$34.50</b>	<b>\$34.78</b>	<b>\$36.83</b>	<b>\$36.19</b>	<b>\$37.89</b>	<b>\$37.49</b>	<b>\$34.17</b>	<b>\$36.41</b>	<b>\$35.91</b>	<b>\$35.62</b>
FY 2006 - 2007													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	2,568	2,743	2,148	1,634	2,112	2,933	3,492	3,239	2,647	2,625	2,954	2,977	32,072
Tournament Rounds	831	241			78	167	365	163	506	17	83	354	2,805
Range buckets	852	1,017	619	328	632	1329	1282	1032	828	573	963	1,334	10,789
Star Memberships	825.00	1,125.00	900.00	1,200.00	2,025.00	2,550.00	2,025.00	2,025.00	2,700.00	1,925.00	1,950.00	2,850.00	22,100
Green Fees	75,052.08	77,054.99	61,958.41	46,047.63	56,727.00	82,002.01	99,339.96	89,832.90	74,158.69	70,256.48	77,765.35	86,213.98	896,409
Tournament Fees	26,126.45	8,229.66			2,340.00	5,984.52	12,937.27	5,764.00	18,891.57	544.00	2,336.64	15,028.00	98,182
Range Fees	4,486.00	5,059.11	2,966.69	1,641.14	3,305.97	6,574.96	6,450.73	5,493.95	4,170.50	2,964.69	4,660.35	6,313.05	54,087
Sales of Merchandise	5,756.99	6,144.51	4,545.42	2,018.11	4,485.95	7,001.69	6,762.30	7,439.75	7,492.20	5,128.58	6,279.02	5,522.72	68,577
Concession Fees	2,753.47	1,831.77	849.49	837.97	1,471.62	2,361.81	3,116.86	2,325.47	2,603.71	1,741.09	2,161.42	2,346.82	24,402
Miscellaneous Income	2,861.56	2,584.60	3,755.19	2,290.00	2,423.00	3,468.25	5,474.79	5,195.82	5,667.66	9,645.66	4,445.60	4,146.88	51,959
<b>Total Income</b>	<b>\$117,861.55</b>	<b>\$102,029.64</b>	<b>\$74,975.20</b>	<b>\$54,034.85</b>	<b>\$72,778.54</b>	<b>\$109,943.24</b>	<b>\$136,106.91</b>	<b>\$118,076.89</b>	<b>\$115,684.33</b>	<b>\$92,205.50</b>	<b>\$99,598.38</b>	<b>\$122,421.45</b>	<b>\$1,215,716.48</b>
Weather Totals				15 rain/cold	6 rain/cold	5 rain	3 rain	9 rain	12 rain	15 rain	4 rain	1 rain	
<b>Income Per Round</b>	<b>\$34.43</b>	<b>\$33.82</b>	<b>\$34.49</b>	<b>\$32.33</b>	<b>\$32.31</b>	<b>\$34.64</b>	<b>\$34.76</b>	<b>\$34.11</b>	<b>\$35.83</b>	<b>\$34.17</b>	<b>\$32.15</b>	<b>\$35.90</b>	<b>\$34.22</b>
FY 2005 - 2006													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,071	2,326	2,455	2,571	2,094	3,000	3,817	3,241	2,760	2,838	3,056	3,060	34,289
Tournament Rounds	342	372	122	14	123	275	216	303	254	214	107	273	2,615
Range Buckets	1,348	854	1,032	863	754	1,468	1,666	1,125	915	958	1,123	1,143	13,249
Star Memberships	825.00	750.00	525.00	1,950.00	975.00	1,500.00	1,598.00	945.00	1,785.00	2,250.00	750.00	1,095.00	14,948
Green Fees	83,308.78	64,013.19	68,822.00	67,352.18	54,583.70	78,298.53	106,519.47	83,888.84	74,680.30	78,797.17	77,376.73	81,821.30	919,462
Tournament Fees	11,166.20	11,292.59	4,058.00	623.00	5,168.84	8,581.15	7,073.12	8,324.82	6,950.00	5,527.00	3,878.00	10,384.78	83,028
Range Fees	6,370.11	4,580.34	5,192.32	4,300.89	3,572.44	6,376.90	7,462.75	5,430.79	4,506.92	4,860.93	5,547.94	5,670.09	63,872
Sales of Merchandise	6,352.08	4,710.74	5,973.00	5,587.32	4,895.17	5,634.42	7,388.88	6,373.86	6,177.10	5,357.32	6,436.83	6,133.67	71,020
Concession Fees	2,790.10	1,842.23	1,655.27	1,581.45	1,144.16	1,846.17	2,892.01	2,455.09	2,292.43	1,865.99	2,056.32	2,395.12	24,816
Miscellaneous Income	1,592.00	3,000.28	1,843.00	1,676.00	1,660.18	1,954.00	6,361.74	8,579.88	5,424.63	5,062.01	4,973.97	2,453.64	44,581
<b>Total Income</b>	<b>\$112,404.27</b>	<b>\$90,189.37</b>	<b>\$88,068.59</b>	<b>\$83,070.84</b>	<b>\$71,999.49</b>	<b>\$104,191.17</b>	<b>\$139,295.97</b>	<b>\$115,998.28</b>	<b>\$101,816.38</b>	<b>\$103,720.42</b>	<b>\$101,019.79</b>	<b>\$109,953.60</b>	<b>\$1,221,728.17</b>
Weather Totals													
<b>Income Per Round</b>	<b>\$32.69</b>	<b>\$33.15</b>	<b>\$33.97</b>	<b>\$31.38</b>	<b>\$32.04</b>	<b>\$31.36</b>	<b>\$34.14</b>	<b>\$32.46</b>	<b>\$33.19</b>	<b>\$33.25</b>	<b>\$31.70</b>	<b>\$32.66</b>	<b>\$32.70</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Jersey Meadow Golf Course  
Monthly Report

FY 2004 - 2005													
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Totals
Rounds played	3,118	2,006	2,531	2,293	1,589	2,474	3,064	2,758	2,956	2,912	2,893	2,488	31,082
Tournament Rounds	277	106	70	3	36	150	277	408	263	57	60	110	1,817
Range buckets	0	665	1163	891	476	1101	1550	1293	1226	748	1,068	852	11,033
Star Memberships	480.00	0.00	675.00	2,181.00	675.00	2,100.00	2,850.00	1,950.00	1,725.00	1,500.00	1,425.00	1,050.00	16,611
Green Fees	74,189.66	51,783.51	62,571.20	59,311.24	41,562.60	66,557.58	85,036.07	71,311.04	74,745.97	77,384.45	71,587.00	62,165.00	798,205
Tournament Fees	12,244.20	4,070.00	2,690.00	350.00	1,362.23	4,532.00	8,260.76	13,663.66	9,030.60	2,289.01	2,365.00	4,048.00	64,905
Range Fees	360.00	2,817.98	3,872.64	3,668.49	2,028.03	4,701.63	6,928.84	6,292.07	6,066.74	3,544.83	4,894.00	4,313.66	49,489
Sales of Merchandise	4,790.63	2,674.76	6,274.93	4,686.93	3,987.02	5,930.59	8,513.16	6,768.94	6,379.57	8,554.90	6,392.00	4,394.00	69,347
Concession Fees	2,886.22	3,589.83			916.00	1,535.00	2,196.04	2,163.80	2,638.75	2,088.86	2,074.00	1,650.00	21,739
Miscellaneous Income	180.00	60.00	1,401.00	930.00	727.00	1,408.00	2,183.09	2,724.00	6,716.64	3,941.67	4,276.00	12,914.17	37,462
<b>Total Income</b>	<b>\$95,130.71</b>	<b>\$64,996.08</b>	<b>\$77,484.77</b>	<b>\$71,127.66</b>	<b>\$51,257.88</b>	<b>\$86,764.80</b>	<b>\$115,967.96</b>	<b>\$104,873.51</b>	<b>\$107,303.27</b>	<b>\$99,303.72</b>	<b>\$93,013.00</b>	<b>\$90,534.83</b>	<b>\$1,057,758.19</b>
Weather Totals						10 R; 20 S	2R; 28 S	3R; 28S	30S; No R	12R; 19 S	7R; 25 S	4R; 26S	
<b>Income Per Round</b>	<b>\$27.88</b>	<b>\$30.77</b>	<b>\$29.53</b>	<b>\$30.03</b>	<b>\$31.13</b>	<b>\$32.27</b>	<b>\$33.86</b>	<b>\$32.51</b>	<b>\$32.80</b>	<b>\$32.94</b>	<b>\$31.02</b>	<b>\$34.44</b>	<b>\$31.65</b>
FY 2003 - 2004													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,838	2,605	2,735	2,186	1,829	2,824	3,261	3,203	1,952	0	0	3,841	27,274
Tournament Rounds	582	317	12	29	240	140	370	153	82	32	0	537	1,912
Range buckets	1,247	1,124	1,015	614	512	903	1,746	1,431	576	0	0	0	9,168
Star Memberships	880.00	485.00	617.00	2,840.00	1,620.00	2,485.00	2,810.00	1,670.00	50.00	0.00	0.00	1,220.00	\$14,677.00
Green Fees	70,103.87	65,595.91	64,691.42	52,796.04	43,975.88	66,495.18	81,103.98	82,362.52	25,167.00	0.00	0.00	77,631.05	629,922.85
Tournament Fees	18,430.40	10,762.40	464.40	1,015.00	2,747.00	3,595.00	3,718.50	5,235.00	2,912.21	2,956.16	0.00	11,150.00	62,986.07
Range Fees	4,026.35	3,865.34	3,230.29	2,270.18	1,911.88	3,048.27	6,152.89	5,249.27	1,827.36	0.00	0.00	175.00	31,756.83
Sales of Merchandise	5,129.89	4,224.64	7,198.84	4,165.57	4,035.75	5,954.69	7,510.77	5,908.66	4,261.91	424.55	0.00	6,037.47	54,852.74
Concession Fees	2,013.15	3,492.29	2,560.00	1,977.00	1,731.20	1,740.36	2,485.45	2,965.09	3,108.38	0.00	0.00	81.92	22,154.84
Miscellaneous Income	2,240.00	1,920.00	1,323.00	1,275.00	1,640.00	840.82	499.00	953.00	3,285.75	250.00	0.00	192.00	14,418.57
<b>Total Income</b>	<b>\$102,823.66</b>	<b>\$90,345.58</b>	<b>\$80,084.95</b>	<b>\$66,338.79</b>	<b>\$57,661.71</b>	<b>\$84,159.32</b>	<b>\$104,280.59</b>	<b>\$104,343.54</b>	<b>\$40,612.61</b>	<b>\$3,630.71</b>	<b>\$0.00</b>	<b>\$96,487.44</b>	<b>\$830,768.90</b>
<b>Income Per Round</b>	<b>\$29.81</b>	<b>\$30.75</b>	<b>\$28.93</b>	<b>\$28.67</b>	<b>\$27.09</b>	<b>\$27.56</b>	<b>\$27.95</b>	<b>\$30.59</b>	<b>\$19.94</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$21.76</b>	<b>\$27.96</b>
FY 2002 - 2003													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	2,637	3,056	2,275	2,460	1,777	3,199	3,900	4,354	3,915	3,647	3,280	2,557	37,057
Tournament Rounds	0	159	0	0	188	138	66	287	62	59	17	248	1,224
Range buckets	843	1,084	861	752	415	1,256	2,003	1,941	1,532	1,500	1,529	1,232	14,948
Star Memberships	400.00	300.00	1,115.00	7,465.00	3,578.00	4,420.00	5,205.00	3,990.00	2,610.00	1,895.00	1,790.00	805.00	\$33,573.00
Green Fees	59,060.50	83,865.33	59,280.09	57,262.20	41,843.58	76,659.46	100,788.23	107,607.15	95,050.74	82,944.99	78,205.60	59,952.70	902,520.57
Tournament Fees	10,519.97	5,164.20	0.00	0.00	2,598.97	4,602.65	1,840.00	10,473.00	1,550.00	2,130.00	595.00	8,425.00	47,898.79
Range Fees	2,136.97	3,105.58	2,242.99	2,007.38	990.85	3,100.81	5,061.68	4,843.09	3,583.54	3,625.44	5,109.22	3,918.18	39,725.73
Sales of Merchandise	4,852.77	5,794.15	4,434.45	2,578.44	2,578.83	5,989.11	6,515.03	7,535.29	5,503.11	5,638.05	5,540.26	3,653.07	60,612.56
Concession Fees	3,692.00	3,146.00	2,056.00	2,079.00	1,494.00	2,970.00	2,969.95	3,999.34	5,224.34	3,331.06	3,097.78	2,473.09	36,532.56
Miscellaneous Income	1,650.00	1,860.00	2,265.00	1,419.00	1,695.00	2,130.00	2,550.00	2,805.00	6,380.00	6,588.00	2,295.00	2,160.00	33,797.00
<b>Total Income</b>	<b>\$82,312.21</b>	<b>\$103,235.26</b>	<b>\$71,393.53</b>	<b>\$72,811.02</b>	<b>\$54,779.23</b>	<b>\$99,872.03</b>	<b>\$124,929.89</b>	<b>\$141,252.87</b>	<b>\$119,901.73</b>	<b>\$106,152.54</b>	<b>\$96,632.86</b>	<b>\$81,387.04</b>	<b>\$1,154,660.21</b>
<b>Income Per Round</b>	<b>\$31.06</b>	<b>\$32.02</b>	<b>\$30.89</b>	<b>\$26.56</b>	<b>\$26.06</b>	<b>\$28.60</b>	<b>\$30.19</b>	<b>\$29.58</b>	<b>\$29.49</b>	<b>\$28.13</b>	<b>\$28.77</b>	<b>\$28.73</b>	<b>\$29.29</b>

Jersey Meadow Golf Course  
Monthly Report

FY 2001 - 2002													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,203	3,061	2,774	2,800	2,969	3,734	4,385	4,735	4,182	4,139	3,580	3,592	43,154
Tournament Rounds													
Range buckets	1,388	1,374	844	1,261	1,316	1,897	2,131	2,143	1,818	1,813	1,506	1,476	18,967
Star Memberships				3,075.00	1,650.00	2,275.00	1,725.00	1,125.00	725.00	550.00	775.00	950.00	\$12,850.00
Green Fees/Cart Fees	72,224.98	77,087.14	65,224.37	68,447.62	70,028.61	91,055.04	111,535.50	119,348.59	104,195.50	104,907.23	89,569.50	79,854.95	1,053,479.03
Tournament Fees	17,967.54	10,416.85	1,552.00	0.00	3,741.00	2,498.00	12,004.42	6,740.00	2,220.70	0.00	1,919.00	17,433.92	76,493.43
Range Fees	3,924.83	3,699.12	2,181.79	3,236.49	3,508.36	4,850.70	5,791.90	5,805.72	4,675.54	4,822.48	4,043.98	3,696.75	50,237.66
Sales of Merchandise	7,501.72	7,470.10	8,574.76	4,093.24	4,597.56	8,690.81	7,429.96	7,877.93	8,103.63	5,589.34	5,526.70	4,663.97	80,119.72
Concession Fees	4,471.00	3,728.00	2,457.00	850.00	4,046.00	3,656.00	4,778.00	4,932.00	4,636.00	4,331.00	3,382.00	2,992.00	44,259.00
Miscellaneous Income					3,348.03	10.00		2,115.00	5,080.00	1,880.00	1,860.00	3,030.00	17,323.03
<b>Total Income</b>	<b>\$106,090.07</b>	<b>\$102,401.21</b>	<b>\$79,989.92</b>	<b>\$75,777.35</b>	<b>\$90,919.56</b>	<b>\$113,035.55</b>	<b>\$143,264.78</b>	<b>\$147,944.24</b>	<b>\$129,636.37</b>	<b>\$122,080.05</b>	<b>\$107,076.18</b>	<b>\$112,621.59</b>	<b>\$1,334,761.87</b>
<b>Income Per Round</b>	<b>\$33.12</b>	<b>\$33.45</b>	<b>\$28.84</b>	<b>\$27.37</b>	<b>\$30.07</b>	<b>\$29.66</b>	<b>\$32.28</b>	<b>\$31.01</b>	<b>\$30.83</b>	<b>\$29.36</b>	<b>\$29.69</b>	<b>\$31.09</b>	<b>\$30.63</b>
FY 2000 - 2001													
	October	November	December	January	February	March	April	May	June	July	August	September	Totals
Rounds played	3,632	2,387	2,224	1,526	2,087	2,196	3,929	3,482	3,097	3,564	3,433	3,480	35,037
Tournament Rounds													
Range buckets				567	755	1,194	1,757	1,498	1,293	1,252	1,229	1,218	10,763
Green Fees/Cart Fees	100,532.00	59,091.00	57,691.00	42,849.85	53,215.20	55,637.91	108,176.93	93,704.77	79,608.10	86,599.86	76,676.57	82,458.86	\$896,242.05
Tournament Fees	19,585.00	7,087.00	6,235.00	0.00	0.00	4,107.87	9,607.00	14,018.50	332.64	792.00	2,186.00	4,023.02	67,974.03
Range Fees	6,702.00	3,778.00	3,198.00	2,365.14	3,229.47	5,533.59	7,552.85	6,458.97	5,754.22	5,431.94	4,280.78	3,776.78	58,061.74
Sales of Merchandise	19,858.00	4,548.00	5,884.00	3,055.92	2,960.74	8,316.70	9,143.74	7,896.28	7,636.53	6,951.08	8,554.69	6,491.01	91,296.69
Concession Fees	285.00	808.00	417.00	1,726.00	2,278.00	2,982.00	4,942.00	3,701.00	3,099.00	3,441.00	3,256.00	3,505.00	30,440.00
Miscellaneous Income	-571.00	3,254.00	2,407.00										
<b>Total Income</b>	<b>\$146,391.00</b>	<b>\$78,566.00</b>	<b>\$75,832.00</b>	<b>\$49,996.91</b>	<b>\$61,683.41</b>	<b>\$76,578.07</b>	<b>\$139,422.52</b>	<b>\$125,779.52</b>	<b>\$96,430.49</b>	<b>\$103,215.88</b>	<b>\$94,954.04</b>	<b>\$100,254.67</b>	<b>\$1,144,014.51</b>
<b>Income Per Round</b>	<b>\$40.31</b>	<b>\$32.91</b>	<b>\$34.10</b>	<b>\$32.76</b>	<b>\$29.56</b>	<b>\$34.87</b>	<b>\$35.49</b>	<b>\$36.12</b>	<b>\$31.14</b>	<b>\$28.96</b>	<b>\$27.66</b>	<b>\$28.81</b>	<b>\$32.65</b>
Notes: 1. October, November, December 2000 Golf Course under private management contract. City took over management January 1, 2001.													
2. Green Fees and Cart Fees combined into one fee beginning January 2002.													
3. Food and drinks contracted out to private vendor as of January 2001.													
4. Star Membership program began in January 2002.													
5. FY 2000 -2001 - records in Smith Systems Software, no printouts available and the software is offline.													
6. Concession Fees shown in time period of purchase, not when received.													
7. Income/Round: Income does not include Star Memberships; Rounds includes Rounds Played and Tournament Rounds.													
8. Miscellaneous Income includes: Cart fee, Handicap Service, Leagues, expired Gift Certificates, Miscellaneous merchandise and Junior Camp.													
9. As of April, 2016, Leagues are accounted for in Rounds played and in Green Fees.													
10. FY 2016-2017 - Line Item added: Club Rental.													
11. Abbreviations: W-weather RO-rain out CM-course maintenance TT-temporary tees H-holiday CV-COVID-19													
12. FY 2016-2017 - Miscellaneous Income changed to Miscellaneous Fees per Finance.													



Jersey Village, TX

# Golf Course Monthly Financial Statements

## Group Summary

For Fiscal: 2019-2020 Period Ending: 07/31/2020

Categor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 11 - GOLF COURSE FUND</b>						
<b>Department: 80 - 80</b>						
85 - FEE & CHARGES FOR SERVICE	1,362,000.00	1,362,000.00	214,664.38	1,378,658.01	16,658.01	101.22 %
96 - INTEREST EARNED	8,000.00	8,000.00	40.99	2,031.73	-5,968.27	25.40 %
97 - INTERFUND ACTIVITY	663,978.80	663,978.80	0.00	0.00	-663,978.80	0.00 %
98 - MISCELLANEOUS REVENUE	25,000.00	25,000.00	0.00	0.00	-25,000.00	0.00 %
<b>Department: 80 - 80 Total:</b>	<b>2,058,978.80</b>	<b>2,058,978.80</b>	<b>214,705.37</b>	<b>1,380,689.74</b>	<b>-678,289.06</b>	<b>67.06 %</b>
<b>Department: 81 - CLUB HOUSE</b>						
30 - SALARIES, WAGES, & BENEFITS	445,463.00	445,463.00	36,967.05	354,583.94	90,879.06	79.60 %
34 - COST OF SALES	148,190.00	148,190.00	8,214.55	129,680.66	18,509.34	87.51 %
35 - SUPPLIES	17,550.00	17,550.00	798.81	11,073.99	6,476.01	63.10 %
45 - MAINTENANCE	8,900.00	8,900.00	673.53	5,508.08	3,391.92	61.89 %
50 - SERVICES	43,700.00	43,700.00	423.85	26,523.59	17,176.41	60.69 %
54 - SUNDRY	43,000.00	43,000.00	8,484.31	52,552.45	-9,552.45	122.22 %
55 - PROFESSIONAL SERVICES	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00 %
60 - OTHER SERVICES	20,200.00	20,200.00	0.00	18,861.26	1,338.74	93.37 %
97 - INTERFUND ACTIVITY	70,525.00	70,525.00	0.00	0.00	70,525.00	0.00 %
<b>Department: 81 - CLUB HOUSE Total:</b>	<b>801,028.00</b>	<b>801,028.00</b>	<b>55,562.10</b>	<b>598,783.97</b>	<b>202,244.03</b>	<b>74.75 %</b>
<b>Department: 82 - COURSE MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	560,239.00	557,239.00	40,998.13	442,698.17	114,540.83	79.44 %
35 - SUPPLIES	125,800.00	126,800.00	10,876.60	94,816.35	31,983.65	74.78 %
40 - MAINTENANCE--BLDGS, STRUC	5,000.00	5,000.00	0.00	732.78	4,267.22	14.66 %
45 - MAINTENANCE	25,000.00	25,000.00	2,811.91	24,339.14	660.86	97.36 %
50 - SERVICES	8,800.00	8,800.00	413.00	10,573.56	-1,773.56	120.15 %
54 - SUNDRY	101,000.00	101,000.00	30.80	40,628.85	60,371.15	40.23 %
55 - PROFESSIONAL SERVICES	3,500.00	5,500.00	95.20	5,526.48	-26.48	100.48 %
97 - INTERFUND ACTIVITY	84,979.00	84,979.00	0.00	0.00	84,979.00	0.00 %
<b>Department: 82 - COURSE MAINTENANCE Total:</b>	<b>914,318.00</b>	<b>914,318.00</b>	<b>55,225.64</b>	<b>619,315.33</b>	<b>295,002.67</b>	<b>67.74 %</b>
<b>Department: 83 - BUILDING MAINTENANCE</b>						
35 - SUPPLIES	5,500.00	5,500.00	553.66	2,543.29	2,956.71	46.24 %
40 - MAINTENANCE--BLDGS, STRUC	15,000.00	15,000.00	371.74	19,177.28	-4,177.28	127.85 %
45 - MAINTENANCE	5,000.00	5,000.00	0.00	81.15	4,918.85	1.62 %
50 - SERVICES	28,000.00	28,000.00	1,910.45	11,620.60	16,379.40	41.50 %
<b>Department: 83 - BUILDING MAINTENANCE Total:</b>	<b>53,500.00</b>	<b>53,500.00</b>	<b>2,835.85</b>	<b>33,422.32</b>	<b>20,077.68</b>	<b>62.47 %</b>
<b>Department: 87 - GC CAPITAL IMPROVEMENT</b>						
70 - CAPITAL IMPROVEMENTS	151,000.00	151,000.00	0.00	105,683.36	45,316.64	69.99 %
<b>Department: 87 - GC CAPITAL IMPROVEMENT Total:</b>	<b>151,000.00</b>	<b>151,000.00</b>	<b>0.00</b>	<b>105,683.36</b>	<b>45,316.64</b>	<b>69.99 %</b>
<b>Department: 88 - EQUIPMENT MAINTENANCE</b>						
30 - SALARIES, WAGES, & BENEFITS	75,822.80	66,822.80	-8.03	19,368.20	47,454.60	28.98 %
35 - SUPPLIES	35,500.00	44,500.00	629.99	19,409.71	25,090.29	43.62 %
50 - SERVICES	500.00	500.00	0.00	0.00	500.00	0.00 %
97 - INTERFUND ACTIVITY	27,310.00	27,310.00	0.00	0.00	27,310.00	0.00 %
<b>Department: 88 - EQUIPMENT MAINTENANCE Total:</b>	<b>139,132.80</b>	<b>139,132.80</b>	<b>621.96</b>	<b>38,777.91</b>	<b>100,354.89</b>	<b>27.87 %</b>
<b>Fund: 11 - GOLF COURSE FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>100,459.82</b>	<b>-15,293.15</b>	<b>-15,293.15</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>100,459.82</b>	<b>-15,293.15</b>	<b>-15,293.15</b>	<b>0.00 %</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
11 - GOLF COURSE FUND	0.00	0.00	100,459.82	-15,293.15	-15,293.15
<b>Report Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>100,459.82</b>	<b>-15,293.15</b>	<b>-15,293.15</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Golf Course Fund**  
**For the period ended July 31, 2020**

		Adopted Budget	Current Budget	YTD Actual	% of Actual compared to Budget	Projections
<b>Revenue</b>						
	Fees & Charge for Services	1,362,000.00	1,362,000.00	1,378,658.01	101.22%	1,500,000.00
	Interest Earned	8,000.00	8,000.00	2,031.73	25.40%	2,100.00
	Interfund Activity	663,978.80	663,978.80	-	0.00%	313,032.80
	Miscellaneous Revenue	25,000.00	25,000.00	-	100.00%	25,000.00
	Other Agency Revenue	-	-	-	0.00%	-
	<b>Total Revenue</b>	<b>2,058,978.80</b>	<b>2,058,978.80</b>	<b>1,380,689.74</b>	<b>67.06%</b>	<b>1,840,132.80</b>
<b>Expenditures</b>						
	Club House	801,028.00	801,028.00	598,783.97	74.75%	700,000.00
	Course Maintenance	914,318.00	914,318.00	619,315.33	67.74%	800,000.00
	Building Maintenance	53,500.00	53,500.00	33,422.32	62.47%	50,000.00
	Capital Improvement	151,000.00	151,000.00	105,683.36	0.00%	151,000.00
	Equipment Maintenance	139,132.80	139,132.80	38,777.91	27.87%	139,132.80
	<b>Total Expenditures</b>	<b>2,058,978.80</b>	<b>2,058,978.80</b>	<b>1,395,982.89</b>	<b>67.80%</b>	<b>1,840,132.80</b>



#	Status	Open Date	Estimate	Resolution Date	Resolved Date	Type	Department	Assigned Staff	Address	Description
355873	assigned	07/30/2020 10:02	--	--	--	Code Issue	general	--	15522 Shanghai St Jersey Village 77040-2131	Realtor sign placed in city r.o.w.
354941	resolved	07/29/2020 09:38	--	--	07/30/2020	Code Issue	general	--	15714 Seattle St Jersey Village 77040-3028	No Dumpster Permit. Red tagged 7/28/2020. G.
354939	resolved	07/29/2020 09:36	--	--	07/30/2020	Code Issue	general	--	16210 Tahoe Dr Jersey Village 77040-1250	No POD permit. Red tagged 7/28/2020. G.
354160	resolved	07/28/2020 11:45	--	--	07/28/2020	Code Issue	general	--	15522 Shanghai St Jersey Village 77040-2131	No re- roof permit
352057	resolved	07/24/2020 11:20	--	--	07/24/2020	Code Issue	general	--	15613 Singapore Jersey Village 77040	One Ton Dually Van Commercial Truck Service Parked Daily In Driveway 6-10 Months Recently Van Box Wrap Added Advertising Company Name Services Phone Contact Information
352054	resolved	07/24/2020 11:10	--	--	07/28/2020	Code Issue	general	--	15910 Seattle Jersey Village 77040	Vehicles Blocking Sidewalk & Mail Box Down
352050	new	07/24/2020 11:07	--	--	--	Code Issue	general	--	15917 Singapore Jersey Village 77040	Vehicles Blocking Sidewalk
351210	assigned	07/23/2020 08:44	--	--	--	Code Issue	general	--	16230 Singapore Ln Jersey Village 77040-2042	Possible Junked Vehicle. Green Ford Expedition
348852	resolved	07/20/2020 10:50	07/31/2020	--	07/23/2020	Code Issue	general	Gordon Gibson	68 Cherry Hills Jersey Village 77040	Trash left out a day early, each week (but each of the two trash days?)
347228	resolved	07/16/2020 16:23	--	--	07/16/2020	Code Issue	general	Christian Somers	8805 Jones Rd. Jersey Village 77065	Abandoned wall signs still in place, Ste. A-103 (formerly Stellar Martial Arts)
347226	resolved	07/16/2020 16:18	07/24/2020	--	07/16/2020	Code Issue	general	James Bridges	17350 Northwest Fwy Jersey Village 77040	Abandoned wall sign for Monica's Mexican Restaurant
347010	assigned	07/14/2020 12:47	08/17/2020	--	--	Code Issue	general	Christian Somers	15830 Northwest Fwy. Jersey Village 77040	Maintenance issues: Blight; cladding and components. Poorly secured: sheathing is weathered and warping and poorly fastened at opening penetrations.
346869	assigned	07/16/2020 10:55	07/20/2020	--	--	Code Issue	general	Christian Somers	7314 Senate Ave. Jersey Village 77040	Need to mow -- especially front left.
345600	resolved	07/14/2020 15:49	07/27/2020	--	07/24/2020	Code Issue	general	Gordon Gibson	15830 Northwest Fwy Jersey Village 77040	Grass and weeds require mowing/edging on property.
345581	resolved	07/15/2020 15:27	07/16/2020	--	07/16/2020	Code Issue	general	--	7830 Zilonis Ct. Jersey Village 77040	Roofing installation sans BP and FDP
345290	resolved	07/14/2020 12:04	07/16/2020	--	07/23/2020	Code Issue	general	Gordon Gibson	7230 Senate Ave. Jersey Village 77040	Junk vehicle complaint
345166	resolved	07/14/2020 10:49	07/14/2020	--	07/14/2020	Code Issue	general	Christian Somers	16021 Wall St Jersey Village 77040	Political sign being installed on a Harris County flood control FF district lot
344825	resolved	07/13/2020 19:37	07/24/2020	--	07/14/2020	Code Issue	general	Christian Somers	7210 Senate Ave Jersey Village	Lots of junk, vehicles, etc. That need to be taken care of. It's an eyesore at best.
344557	assigned	07/13/2020 14:10	07/24/2020	--	--	Code Issue	general	James Bridges	16234 Congo Lane Jersey Village	Back yard has not been mowed for 3 months. Front yard is looking bad too. It's causing roaches and rats to be in the yard.
342468	resolved	07/09/2020 16:11	--	--	07/30/2020	Code Issue	general	Christian Somers	15502 Mauna Loa Ln. Jersey Village 77040	Substandard ancillary structure
341062	resolved	07/07/2020 22:44	07/09/2020	--	07/09/2020	Code Issue	general	Christian Somers	15610 Jersey Dr Jersey Village 77040	Do we allow motorcycles to be parked on walk up to homes. We have driveways. This is what deteriorates neighborhoods and starts the blight. It has been there several days now
340770	new	07/07/2020 13:58	07/08/2020	--	--	Code Issue	general	Christian Somers	15433 Chichester Ln. Jersey Village 77040	Report of 'Junk Vehicles' parked in driveway @ 15433 Chichester Ln. The anonymous complainant identifies them as 'junk' because 'they never move' and are 'an eyesore.' Unfortunately, our criteria doesn't mirror her chosen descriptors. I drove by the site twice today. Two of the five vehicles at top right are definitely not late models, but at least one -- a red pickup truck -- I believe qualifies as an antique.
337457	resolved	07/02/2020 08:54	--	--	08/04/2020	Code Issue	general	--	16438 Delozier St Jersey Village 77040	Plants encroaching onto sidewalk.

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 20, 2020 AT 6:00 P.M. PURSUANT TO SECTION 418.016 OF THE TEXAS GOVERNMENT CODE.**

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public was not allowed to be physically present at this Regular Session of the City Council of the City of Jersey Village, Texas, but the meeting was available to members of the public and allowed for two-way communications for those desiring to participate via telephone with the following toll-free number: **346-248-7799 along with Webinar ID: 926 4226 6695**. Those not participating via telephone were encouraged to view the live broadcast of the meeting on YouTube at <https://www.jerseyvillagetx.com/page/city.livestream>. The agenda follows:

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Mitcham at 6:01 p.m. with the following present:

Mayor, Andrew Mitcham	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Greg Holden	City Attorney, Justin Pruitt
Council Member, Bobby Warren	
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Staff in attendance: Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Isabel Kato, Finance Director; Harry Ward, Director of Public Works; and Bob Blevins, IT Director.

**B. INVOCATION AND PLEDGE OF ALLEGIANCE**

1. Prayer and Pledge by: Bobby Warren, Mayor Pro tem

**C. CITIZENS' COMMENTS**

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

There were no citizens' comments.

**D. PUBLIC HEARING**

1. **Conduct a public hearing on amendments to the land use assumptions and a capital improvements plan and the imposition of an impact fee.**

Mayor Mitcham opened the public hearing at 6:04 p.m. in order to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

and present evidence for or against the update.

Mayor Mitcham called upon Consultants from Jones | Carter to summarize the subject of this public hearing. The presentation included information on the following:

- Agenda for Public Hearing Presentation
- System Overview Map depicting Water and Wastewater Facilities
- Future Land Use Plan
- Water Capital Improvements Plan
- Wastewater Capital Improvements Plan
- Maximum Assessable Impact Fees

With no one signing up to speak on the amendments to the land use assumptions and a capital improvements plan and the imposition of an impact fee, Mayor Mitcham closed the public hearing at 6:24 p.m. and called the next item on the agenda.

**E. CITY MANAGER'S REPORT**

City Manager Bless gave the following Monthly Report. Additionally, City Manager Bless gave an update on the Wall Street/Berm Project and FEMA grant and CDBG grant progress. There was also discussion that work would start quickly after grant approval and will take about one year to construct. There were also updates about the Golf Course revenue. Harry Ward gave an update about his meeting with Harris County and the High Speed Rail Project.

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report - May 2020, General Fund Budget Projections as of June 2020, Utility Fund Budget Projections – June 2020, and Quarterly Investment Report – June 2020.**
- 2. Fire Departmental Report and Communication Division's Monthly Report**
- 3. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, and Police Open Records Requests**
- 4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 5. Public Works Departmental Summary and Public Works Departmental Status Report**
- 6. Golf Course Monthly Report, Golf Course Financial Statement Report, and Golf Course Budget Summary.**

**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

1. Consider approval of the Minutes for the Regular Session Meeting held on June 15, 2020.
2. Consider Ordinance No. 2020-16, continuing a Mayoral Declaration of Local Disaster due to public health emergency; waiving certain fees during the public health emergency; suspending the disconnection of water services during the public health emergency; providing restrictions on community gatherings; accounting for any potential conflict of laws; providing for a fine in an amount not to exceed five hundred dollars (\$500) for each offense; providing for severability; and providing an effective date.

ORDINANCE NO. 2020-16

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, CONTINUING A MAYORAL DECLARATION OF LOCAL DISASTER DUE TO PUBLIC HEALTH EMERGENCY; WAIVING CERTAIN FEES DURING THE PUBLIC HEALTH EMERGENCY; SUSPENDING THE DISCONNECTION OF WATER SERVICES DURING THE PUBLIC HEALTH EMERGENCY; PROVIDING RESTRICTIONS ON COMMUNITY GATHERINGS; ACCOUNTING FOR ANY POTENTIAL CONFLICT OF LAWS; PROVIDING FOR A FINE IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500) FOR EACH OFFENSE; PROVIDING FOR SEVERABILITY; AND, PROVIDING AN EFFECTIVE DATE.

3. Consider Resolution No. 2020-28, accepting all of Volume 1 and the City of Jersey Village's portion of Volume 2 of the Harris County Multi-Hazard Mitigation Action Plan.

RESOLUTION NO. 2020-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, ACCEPTING ALL OF VOLUME 1 AND THE CITY OF JERSEY VILLAGE'S PORTION OF VOLUME 2 OF THE HARRIS COUNTY MULTI-HAZARD MITIGATION ACTION PLAN.

4. Consider Resolution No. 2020-29, approving the 2020 Flood Insurance Assessment Report.

RESOLUTION NO. 2020-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE 2020 FLOOD INSURANCE ASSESSMENT.

5. Receive the progress report from the Owners of the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

**lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.**

Council Member Wubbenhorst moved to approve items 1 through 5 on the consent agenda. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

**G. REGULAR SESSION**

- 1. Consider Ordinance No. 2020-17, adopting updated land use assumptions, a capital improvements plan, and impact fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability.**

Harry Ward, Public Works Director, introduced the item. Background information is as follows: Jones | Carter has conducted a study concerning amendments to the City's land use assumptions, capital improvements plan and impact fees.

Amendments to the City's land use assumptions, capital improvements plan and impact fees is a seven (7) step process involving the following steps:

- Step 1 -** Identify Service Areas
- Step 2 -** Develop Land Use Assumptions
- Step 3 -** Develop Capital Improvements Plan
- Step 4 -** Impact Fee Calculations & Report Preparation
- Step 5 -** CIAC Presentations
- Step 6 -** Public Hearings & Council Approval
- Step 7 -** Adopt Impact Fee Ordinance

Earlier on this evenings agenda, City Council completed Step 6 by conducting the public hearing, the purpose of which was to consider the amendment of land use assumptions and a capital improvements plan and the imposition of an impact fee, and to give any member of the public the right to appear at the hearing and present evidence for or against the update.

This item is to consider the Ordinance that will adopt updated Land Use Assumptions, a Capital Improvements Plan, and Impact Fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability.

Council asked the Consultants about the amount that is charged for the new connections and how this number is calculated. Consultant Alan Moon explained how the numbers are

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

calculated concerning the amount of water that passes through a meter. The fee is charged up front. There was discussion about this calculation.

There was also discussion about the fee for larger meters. There was concern about how these higher fees will impact new business. Some wondered how these fees on the higher end compare to what other cities are charging. The consultant stated that all impact fees are escalated in the same manner, so the comparisons given in the report were for the smallest meters. Some members felt that, in the future, the comparison with other cities needs provide information for all meters and should possibly include Municipal Utility Districts' rates.

With no further discussion on the matter, Council Member Wubbenhorst moved to approve improvements plan, and impact fees for water and wastewater facilities in accordance with Chapter 395 of the Texas Local Government Code; making certain findings related to the subject; and providing for severability. Council Member Wasson seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2020-17

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING UPDATED LAND USE ASSUMPTIONS, A CAPITAL IMPROVEMENTS PLAN, AND IMPACT FEES FOR WATER AND WASTEWATER FACILITIES IN ACCORDANCE WITH CHAPTER 395 OF THE TEXAS LOCAL GOVERNMENT CODE; MAKING CERTAIN FINDINGS RELATED TO THE SUBJECT; AND PROVIDING FOR SEVERABILITY.

**2. Consider Resolution No. 2020-30, appointing members to the 2020 Charter Review Commission.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows: Section 9.14 of the city's Home Rule Charter calls for the appointment of a Charter Review Commission every four years, beginning in July 1996. The last Charter Review Commission was appointed by Council in September of 2016. Council must appoint a Commission for 2020.

To comply with this provision, Council must appoint a Charter Review Commission to review the City Charter for possible amendments. The Charter Review Commission must consist of seven (7) members and three (3) alternate members. In the past, in lieu of the Council liaison, Council has appointed Council Members to serve as alternate members on the Commission. The term of service of the Charter Review Commission is to be six months. This can be extended by Council.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

In order to prepare for this item the following actions were taken to inform residents about the Charter Review process and extend invitation for consideration of applications:

1. A notice was placed in the June and July 2020 JV Star;
2. A notice was placed on the City's website; and
3. Notices were posted to the City's Facebook page.

The applications of those qualified candidates who have expressed interest in serving on this Commission were included in the meeting packet for Council's review. Council will need to appoint 7 regular members and 3 alternate member.

Council engaged in discussion about the appointments. Council Member Singleton suggested the following slate as Regular Members:

Ashley Brown  
Erik Robertson  
Rick Faircloth  
Sheri Sheppard  
V. Kay Vaccaro  
Annabelle Silva  
Denise Reaneau

There was discussion about perhaps adding Karie Lawrence on this Commission as a Regular Member. There was also discussion about who should serve on this Commission.

It was consensus that the slate of seven regular members should be:

Ashley Brown  
Erik Robertson  
Karie Lawrence  
Sheri Sheppard  
V. Kay Vaccaro  
Annabelle Silva  
Denise Reaneau;

and the slate of Alternates should be:

Rick Faircloth – A1  
John Kenna – A2  
Sonja Tijerina – A3

With no further discussion on the matter, Council Member Singleton moved to approve Resolution No. 2020-30, appointing members to the 2020 Charter Review Commission as discussed. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

Nays: None

The motion carried.

RESOLUTION NO. 2020-30

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE 2016 CHARTER REVIEW COMMISSION.

**3. Consider Resolution No. 2020-31, appointing an Alternate Committee Member to the 2020 Comprehensive Plan Update Committee and re-establishing the position number of the three (3) Alternates serving on this Committee.**

Lorri Coody, City Secretary, introduced the item. Background information is as follows: A provision in the Comprehensive Plan requires that City Council appoint a Comprehensive Planning Update Committee at least every four years with the first Committee appointments to be no later than July 2020. Appointed members shall serve a six (6) month term, unless extended by City Council.

Council made the first appointments to the 2020 Comprehensive Plan Update Committee (CPUC) on May 11, 2020 for the term ending November 11, 2020. Since then, effective May 26, 2020, Frank Maher, who was to serve in position A1 for this Committee, tendered his resignation. Accordingly, on June 15, 2020, City Council appointed Karie Lawrence to fill the vacant A1 position. However, on June 16, 2020, she tendered her resignation, leaving the A1 position vacant.

The current membership of the CPUC is as follows:

	Alternate Designation
1. Debra Mergel	_____
2. Jennifer McCrae	_____
3. Courtney Standlee	_____
4. Ashley Hart	_____
5. Brittany Davies	_____
6. Peter Jessup	_____
7. Amy M. Weyer	_____
8. Vacant	A1
9. Judy Tidwell	A2
10. Gabriella Cole	A3

This item is to fill the vacant alternate position and re-establish the position number of the three (3) Alternates serving on this Committee.

The applications of those qualified candidates who have expressed interest in serving on this Committee were included in the meeting packet for Council’s review.



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

Council engaged in discussion about this appointment. Council Member Singleton suggested Anthony Martin as A3, with Judy Tidwell as A1, and Gabriella Cole as A2.

With no further discussion on the matter, Council Member Singleton moved to approve Resolution No. 2020-31, appointing an Alternate Committee Member to the 2020 Comprehensive Plan Update Committee and re-establishing the position number of the three (3) Alternates serving on this Committee as discussed. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

Abstain: Council Member Warren

The motion carried.

RESOLUTION NO. 2020-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING AN ALTERNATE COMMITTEE MEMBER TO THE 2020 COMPREHENSIVE PLAN UPDATE COMMITTEE AND RE-ESTABLISHING THE POSITION NUMBER OF THE THREE (3) ALTERNATES SERVING ON THIS COMMITTEE.

**4. Consider Resolution No. 2020-32, authorizing action for the 2020-2021 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool.**

Austin Bless, City Manager, introduced the item. Background information is as follows: We recently received our 2020-2021 health insurance rerate quote. Our rerate came in with a 7% increase in our current rates, without any changes to our current plan.

The City has been with TML Health since 2009. Since that time our rates, including this 7% increase, have gone up by 36%, which is an average of 2.7% annually. This year we have had some high claims that are impacting our renewal rates.

TML Health is also looking at doing rebates to member entities, because as a whole they are doing very well. For the current fiscal year the city received a premium credit of \$25,614. For the upcoming fiscal year we will receive a renewal credit of \$1,856 per month or \$22,268 for the year. That effectively brings our increase down to approximately 4.8%.

Staff is recommending renewing health insurance plans with Texas Municipal League Intergovernmental Employee Benefits Pool with the current plans.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Resolution No. 2020-32, authorizing action for the 2020-2021 Health Insurance Plan Year by renewing health insurance plans with Texas Municipal League Intergovernmental

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

Employee Benefits Pool. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING ACTION FOR THE 2020-2021 HEALTH INSURANCE PLAN YEAR BY RENEWING HEALTH INSURANCE PLANS WITH TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL.

**5. Consider Resolution No. 2020-33, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Application and Administration with Project Management.**

Austin Bless, City Manager, introduced the item. He explained that recently the Texas General Land Office announced \$6.875 billion in grants in response to disasters in 2015, 2016, and 2017. This Community Development Block Grant – Mitigation (CDBG-MIT) funding is a unique opportunity for Jersey Village to seek grant assistance for projects.

To assist the city in applying for the grant and in administering a grant award, if one is received, City staff has done an RFQ for Grant Administrators. We received 4 responses from firms. Each response was graded against a standard matrix. Public Management received the most points.

Public Management also is handling the grant administration work for the CDBG-DR grant for the Berm/Wall Street. Their assistance in navigating the requirements for that have been extremely helpful.

We are anticipating applying for funds to do infrastructure projects in the ETJ, but that could change if other needs are identified that would be a better fit for the grant. The grant requires a 1% match from the city if we are awarded it. An agenda item requesting approval to apply for the grant would come to the Council at a later point. Applications are due in October.

The various services to be provided by Public Management were included in the meeting packet.

With limited discussion on fees and the other submissions received, Council Member Singleton moved to approve Resolution No. 2020-33, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Application and Administration with Project Management. Council Member Wubbenhorst seconded the motion. The vote follows:

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CDBG-MIT GRANT APPLICATION AND ADMINISTRATION WITH PROJECT MANAGEMENT.

**6. Consider Resolution No. 2020-34, authorizing the City Manager to enter into a contract for CDBG-MIT Grant Engineer/Architectural/Surveying Services with Huitt-Zollars, Inc.**

Austin Bless, City Manager, introduced the item. Background information is as follows: Recently the Texas General Land Office announced \$6.875 billion in grants in response to disasters in 2015, 2016, and 2017. This Community Development Block Grant – Mitigation (CDBG-MIT) funding is a unique opportunity for Jersey Village to seek grant assistance for projects.

To assist the city in applying for the grant and providing the engineering/architectural/surveying services required if one is received, City staff has done an RFQ for these services to meet the requirements for 2 CFR 200. We received 8 responses from firms. Each response was graded against a standard matrix. Huitt-Zollars is the engineering firm that received the most points.

They have a lot of great experience in doing similar projects that involved grant projects, especially in our area. The experience of their staff and the recommendations we received also played into their ranking.

The duties they will provide for the city include:

Pre-Funding Services

Engineering/architectural/surveying firm will develop project scope, budget, project map(s), as well as define proposed project service/impact areas. The provider will work with the local government and Administrator, if applicable, to provide concise information needed for the submission of one or more complete disaster recovery/mitigation funding applications and related documents. The required information shall be submitted in a format to be described by the GLO.

Post-Funding Services

Engineering/architectural/surveying will manage and implement complete infrastructure, utilities, and eligible projects approved for disaster recovery/mitigation funding. The

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

selected engineering/architectural/surveying firm must follow all requirement of the HUD CDBG-MIT program as administered by GLO.

- Initial Engineering and Design Support
- Engineering and Final Design Support
- Contract Procurement (Bid and Award) Support
- Contract Management and Construction Oversight
- Specialized Services

There was discussion about the fee schedule in the contract being blank. Because there was concern about these blanks, it was the consensus of Council that this item should be reset for consideration at the August 17, 2020 City Council Meeting.

Accordingly, the Resolution failed for lack of a motion.

RESOLUTION NO. 2020-34 – FAILED – NO MOTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT FOR CDBG-MIT GRANT ENGINEER/ARCHITECTURAL/SURVEYING SERVICES WITH HUITT-ZOLLARS, INC.

**7. Discuss and take appropriate action regarding recent emails and public comments regarding sidewalks and parking as they relate to Section 14-88(a)(2) of the Code of Ordinances.**

Greg Holden, Council Member, introduced the item. He stated that this item is to speak about this issue so the residents know they are not being ignored. He would like to discuss the regulations for parking over sidewalks.

City Attorney Pruitt explained our Code in connection with State law. He stated that State law will typically refer to City Code in terms of parking. He suggests that if we are having problems with interpretation we can make our Code more clear and make updates to the Code for street parking. Additionally, there could be permitting for parking on the streets in certain neighborhoods.

There was discussion that for many homes in Jersey Village, when parking just one vehicle in the drive way it obstructs the sidewalk.

The Mayor asked each Council Member to give input:

Council Member Singleton stated that the intent of our Code is not clear. However, the State Transportation Code states clearly that you cannot block a sidewalk with your car. As far as enforcement, it seems that the City is enforcing on a complaint basis. He believes we should be enforcing our ordinances and not waiting for a complaint to be made.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

There was also discussion about the definition of a sidewalk as well as what other cities have for their codes concerning parking in driveways and sidewalks.

The problem in Jersey Village is that these homes can only park one car in their drive and it is blocking the sidewalk. City Attorney Pruitt stated that it seems that these homes may be violating setback requirements. There was also concern that if some of these residents park on the street, there may be a problem with parking too close to a stop sign or a crosswalk.

Some members felt that if State law states you cannot block the sidewalk with your vehicle, then we should be enforcing this law. Blocking sidewalks is a safety issue. Some suggested that these homes can park their vehicles in their garages.

The problem affects some 70 homes, so some members wanted to know what the options are for updating our Code. It was also pointed out that the lack of enforcement has gone on for quite some time and has added to confusion and frustration. Educating our residents on the law is important. Most members felt that we need to enforce the law. Most members did not favor the complaint as an enforcement mechanism.

As far as our ordinances, in moving forward, it was the consensus of Council that staff will prepare educational materials about enforcing State law and blocking sidewalks as well as the rules for parking vehicles on streets. Staff should also identify the problem areas and make suggestions for a parking permitting program. Council will revisit the issue if needed.

#### **H. MAYOR AND COUNCIL COMMENTS**

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

**Council Member Warren:** Council Member Warren wants everyone to stay safe with COVID-19. The numbers seem to be flattening, but do not let down your guard. Wash your hands, wear your mask and stay safe.

**Council Member Wubbenhorst:** Council Member Wubbenhorst stated that he has been to several Emergency Rooms, and they look like a war zone because of COVID. Nonetheless, healthcare workers take precautions to protect themselves from getting sick. We must follow the CDC guidelines. Masks really help. It is a small thing to ask to prevent the spread of this disease.

**Council Member Holden:** Council Member Holden had no comments.

**Council Member Singleton:** Council Member Singleton cautioned everyone that the virus is real, but those cities with a high death rate have overloaded their medical system. In the Houston area we have a great health care system. We need to protect our system and prevent deaths.

**Council Member Wasson:** Council Member Wasson wants everyone to wear masks, be respectful, and keep safe. He also mentioned that there are some weather systems in the gulf, so please keep informed and be aware of these storms.

**Mayor Mitcham:** Mayor Mitcham stated it is interesting to see how Texas has responded to this latest spike in COVID, but our focus is on Jersey Village. Our numbers are relatively low. Staff has made difficult decisions in opening our parks and pool. He thanked staff for making good decisions on these openings. He stated that he has seen many getting out in the neighborhood and walking. This is good to see. He looks forward to a vaccine and for Council to meet again in person. He pointed out that Jersey Village is doing well during this COVID experience, and he credits our good position to the actions of Staff as well as past and present Council leadership. He encouraged all to follow the CDC guidelines and to be kind.

Mayor Mitcham recessed the meeting for 10 minutes at 7:57 PM. He reconvened the meeting at 8:11 PM.

## **I. BUDGET WORK SESSION AGENDA**

### **Review and discuss the proposed fiscal year 2020-2021 municipal budget.**

Austin Bleess, City Manager, introduced the 2020-2021 budget work session stating that this budget represents many hours of work by Staff in coming up with a reasonable budget that continues funding the priorities of the community.

Overall the city looks to be in good shape. Even as we grapple with a pandemic and economic uncertainty, our budget funds our priorities. Currently we are not projecting any increase in revenue from sales tax from the current fiscal year. With the pandemic we do not know how that will impact shopping habits.

The biggest change to the budget is adding four (4) new full time fire fighter positions. We have not heard if we will receive the grant that we applied for to fund these positions. The grant funding

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

will certainly ease the financial burden for the first three (3) years. But whether or not we get the grant the discussion on adding more full time positions is needed.

A few things in the budget report look slightly different than previous years. The CCPD Fund is being presented the same way we present the rest of the budget, rather than maintaining separate documents or spreadsheets. Also the salary projections are now being done using INCODE10 and the Position Based Budgeting module. Both of these changes saved several hours of staff time in preparing the budget. A 3% increase was factored in across the board.

Another change is the proposal to separate out Parks and Recreation into two separate departments for the budget. This will allow for easier tracking of expenses in the department and for each individual budget area.

Staff has kept budget requests down this year and there are less than 30 supplementals for review. While our overall fund balance dipped last year that is due to the purchase of the land on the south side of US HWY 290. Once we sell that property those funds will go back into the fund balance. Overall Jersey Village remains on solid financial footing and will remain that way for the foreseeable future.

City Manager Bless walked the Council through the proposed budget beginning with a review of projected revenues. Council discussed the various areas presented where adjustments have been made. It was suggested that the line item for political sign permits should be eliminated. Total revenues are estimated at \$17.2 million.

City Manager Bless then moved on to explain the various expenses, department by department. Following are the various discussions had by the Council concerning these expenses.

**Department 11 - Administration**

There was discussion about the increase in election costs. City Secretary Coody explained the costs as it relates to conducting three (3) elections – one (1) general and two (2) special elections. The general election is for council positions. The special elections are for charter amendments and sales tax allocations.

There was discussion about the projections for the golf course inter-fund activity.

**Department 13 – Information Technology**

There was discussion about the request for permitting software. Director Ward explained that this system will replace the manual system and it is currently being vetted by Staff. Before a recommendation will be brought to City Council, Staff wants to see this software in action. Once that happens, Staff will bring City Council up to date on the purchase.

**Department 15 – Accounting Services**

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

There was discussion about the increase of health insurance and the credits that were being issued. City Manager Bless stated that the credits are not included in the budget since these credits are not guaranteed.

Council also discussed why some department salary line items are larger than 3%. City Manager Bless explained why this is happening. Council asked for Staff to prepare an example of how these numbers are calculated in order to better understand the process.

**Department 19 – Municipal Court**

Discussion was had about any savings realized as a result of implementing INCODE10. City Manager Bless explained how ICODE10 has helped. He stated that we are only one (1) year into using INCODE10 and he feels that more benefits are realized as we move forward. Savings can especially be seen in the Parks and Recreation Department.

Council mentioned that the interface for the checkbook on the City website is so much more advanced than what we had in the past. It was also mentioned that while savings may not be seen in terms of salaries, there are increased results in terms of efficiency and what can be accomplished with the new software.

**Department 21 – Police**

The step expense was discussed. City Manager Bless and Chief Riggs explained how these funds are used. It was noted that this year all funds may not be used because of COVID.

Tools/Equipment increases were discussed. Some members wanted to know if there are any grant funds for this equipment. Chief Riggs stated that we do have a grant to replace the vests. There will be \$8,000 given back on that grant for the vests.

There was discussion about internal training. Some members wanted to know how internal training is being handled. Chief Riggs stated that some training is done in house but some training is also done outside. For example some required training is 40 hours (CIT Training). This type of training is difficult to get and as a result we may try to conduct this training in house and offer it to other agencies for a small fee. Chief Riggs went on to explain the other types of training that is really needed in terms of leadership and other training. He also pointed out that many training opportunities were cancelled this year due to COVID-19 and will need to be made up in the coming budget year.

The Flock Cameras were discussed. It was pointed out that these cameras are really helpful in clearing cases. Additionally, there has been positive input from the residents concerning these cameras.

The total cost for the police department was discussed. Council commended the restraint. The increase is only 2% even though additional funds are available from the CCPD fund.

Mayor Mitcham called for a short recess at 9:18 PM for 10 minutes. He reconvened the meeting at 9:28 PM.



REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

There was further discussion about the police budget. It was mentioned that one (1) officer was removed from the General Fund and moved to the CCPD Fund.

**Department 23 – Communications**

Training was discussed. Some members wanted to know how positions are covered when staff is out for training. Chief Bitz explained how he handles training and staff coverage. Council commended the Communications staff for their work.

**Department 25 – Fire Department**

There was discussion about the SAFER Grant. The budget presented does not include any grant funds. City Manager Bless explained the grant funding for four (4) firefighters. Chief Bitz also gave additional information about the addition of firefighters to the budget. The consensus was that the Council wants to move forward on adding the firefighters, grant or no grant. Council hopes that we can still recruit volunteers, but understands the commitment needed to be a volunteer. Council wanted to know the impact on the budget if we get the grant. City Manager Bless stated that it could be about \$486,000. The way it works, we budget for the expense and the grant reimburses. It was mentioned that the grant is only three (3) years, so after the initial three (3) years it becomes a permanent expense to be covered by the City.

Vehicle replacements were discussed. Chief Bitz stated that an ambulance needs to be replaced as well as the Chief's vehicle. Disposal of the ambulance was discussed. Chief Bitz explained that the ambulance will be used as a trade-in or it may be sold at auction depending upon where the City can get the most money.

**Department 31 – Community Development**

Moving the inspection position to consulting services was discussed. City Manager Bless explained that it is difficult to hire inspectors, so moving the expense to consulting makes sense.

**Department 32 – Streets**

City Manager Bless explained the need for increasing the overtime budget. He stated that there have been many issues wherein contractors are causing damage to City property. When this happens, City Staff has to come behind them and fix the issues. While some monies are recouped from the contractors, it still requires City Staff to work overtime to fix the problem. Harry Ward, Director of Public Works explained the issues he is encountering. He explained that he is evaluating the problems and is working on a solution that will tighten up the permitting process. Council engaged in discussion about the contractors causing the problems.

There was discussion about sidewalks and vacant lots. It was explained that sidewalks become a requirement once the property is developed. The number of lots without sidewalks was discussed. Some wanted to know the cost to put sidewalks on these vacant lots in order to address breaks in sidewalks. Director Ward estimates the cost at about \$40 to \$50 a linear foot. Some members

REGULAR MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 20, 2020

wanted to see this as a project in a future budget, especially if Staff has a program to do the work in house. City Manager Bless will pull some numbers together for Council's consideration.

**Department 33 – Building Maintenance**

City Manager Bless explained that many of the changes in this Department are re-allocating funds so expenses are better tracked. Council discussed how capital expenditures are tracked. It was noted that there are two line items for Pest Control Services. City Manager Bless will review.

**Department 38 – Recreation**

City Manager Bless stated that this is a new Department to better track expenses. There will only be one Department Head for Parks and Recreation. Discussion was had concerning how his salary will be allocated. City Manager Bless stated that the salary will come out of Department 39. Council agreed that creating this new Department in the budget will be very helpful.

**Department 39 – Parks**

City Manager Bless explained that many of the decreases in this Department are due to moving these expenses into the newly created Recreation Department – 38. Discussion was had about the rock wall for the pool as opposed to the diving board.

That completes the general fund budget for a total of \$16.9 million. There was discussion about the total.

**J. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 10:24 p.m.

\_\_\_\_\_  
Lorri Coody, City Secretary



**MINUTES OF THE SPECIAL SESSION MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON JULY 21, 2020 AT 6:00 P.M. PURSUANT TO SECTION 418.016 OF THE TEXAS GOVERNMENT CODE.**

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public was not allowed to be physically present at this Special Session of the City Council of the City of Jersey Village, Texas, but the meeting was available to members of the public and allowed for two-way communications for those desiring to participate via telephone with the following toll-free number: **346-248-7799 along with Webinar ID: 957 7632 6938.**

**A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT**

The meeting was called to order by Mayor Mitcham at 6:23 p.m. with the following present:

Mayor, Andrew Mitcham	City Manager, Austin Bless
Council Member, Drew Wasson	City Secretary, Lorri Coody
Council Member, Greg Holden	
Council Member, Bobby Warren	
Council Member, James Singleton	
Council Member, Gary Wubbenhorst	

Staff in attendance: Kirk Riggs, Chief of Police; Mark Bitz, Fire Chief; Isabel Kato, Finance Director; Harry Ward, Director of Public Works; and Bob Blevins, IT Director.

**B. CITIZENS' COMMENTS**

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

There were not citizens' comments.

**C. Consider Resolution No. 2020-35, setting the 17th day of August 2020 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the time, date, and place for the public hearing on the adopted 2020-2021 Crime Control and Prevention District's Budget.**

Council Member Wubbenhorst moved to approve Resolution No. 2020-35, setting the 17th day of August 2020 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the time, date, and place for the public hearing on the adopted 2020-2021 Crime Control and Prevention District's Budget. Council Member Warren seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

SPECIAL SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2020

The motion carried.

RESOLUTION NO. 2020-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE ADOPTED FISCAL YEAR 2020-2021 CRIME CONTROL AND PREVENTION DISTRICT BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

- D. Consider Resolution No. 2020-36, setting the 21st day of September 2020 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2020-2021 municipal budget.**

Council Member Holden moved to approve Resolution No. 2020-36, setting the 21st day of September 2020 at 7:00 p.m. in the Civic Center, 16327 Lakeview Drive, Jersey Village, Texas 77040 as the date, time, and place for a public hearing on the proposed fiscal year 2020-2021 municipal budget. Council Member Wubbenhorst seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

RESOLUTION NO. 2020-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, SETTING A DATE, TIME AND PLACE FOR A PUBLIC HEARING ON THE PROPOSED FISCAL YEAR 2020-2021 MUNICIPAL BUDGET; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

- E. Consider Ordinance No. 2020-18, approving the request of the Board of Directors of the Crime Control And Prevention District to amend the 2019-2020 Crime Control and Prevention District's Budget in the amount of \$133,850.00; authorizing the funding associated with the purchase and installation of the WatchGuard In-Car and Body Worn Camera System from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2019, and ending September 30, 2020 to reflect these changes.**

Kirk Riggs, Chief of Police introduced the item. Background information is as follows:

For the past nine years, the Jersey Village Police Department has been utilizing the M7 Coban computer/video system for our patrol vehicles. At the time of purchase, Coban was the only vendor offering an all-in-one computer/video system. Over the last few years, we have seen a drop in the quality of the Coban products and the company's customer service/support is severely lacking. The Police Department believes it is time to replace Coban with a system that is better equipped to meet our agency's needs. After researching the equipment available

SPECIAL SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2020

in today's market, consulting with multiple agencies, and testing out their products, we recommend the WatchGuard system to replace Coban.

At tonight's Crime Control and Prevention District meeting, the Board approved a budget amendment to allocate the necessary funds for the Watchguard system. The amount approved by the Board was increased to \$152,315. The updated amount included an additional costs of \$18,465 to purchase a server, 5 year warranty, and a hard drive, bringing the total amount to \$152,315. Additionally, the system includes in-car cameras, body cameras, and all the necessary computer hardware/software components to complete the project. We would utilize the BuyBoard purchasing cooperative program, contract #604-20 to make this purchase. As a member and participant in the BuyBoard purchasing cooperative, the City has met all formal bidding requirements. This agenda item is to approve the request of the CCPD, and amend the budget in the amount of \$152,315 for the purchase of the WatchGuard System, and in turn, amend the City's budget for fiscal year 2019-2020 to reflect this change.

With limited discussion on the matter, Council Member Warren moved to approve Ordinance No. 2020-18, approving the request of the Board of Directors of the Crime Control And Prevention District to amend the 2019-2020 Crime Control and Prevention District's Budget in the amount of \$152,315; authorizing the funding associated with the purchase and installation of the WatchGuard In-Car and Body Worn Camera System from the Crime Control and Prevention District Fund; amending the annual budget of the City of Jersey Village, Texas for the fiscal year beginning October 1, 2019, and ending September 30, 2020 to reflect these changes. Council Member Holden seconded the motion. The vote follows:

Ayes: Council Members Wasson, Holden, Warren, Singleton, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2020-18

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, APPROVING THE REQUEST OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT TO AMEND THE 2019-2020 CRIME CONTROL AND PREVENTION DISTRICT'S BUDGET IN THE AMOUNT OF \$152,315.00; AUTHORIZING THE FUNDING ASSOCIATED WITH THE PURCHASE AND INSTALLATION OF THE WATCHGUARD IN-CAR AND BODY WORN CAMERA SYSTEM FROM THE CRIME CONTROL AND PREVENTION DISTRICT FUND; AMENDING THE ANNUAL BUDGET OF THE CITY OF JERSEY VILLAGE, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020 TO REFLECT THESE CHANGES; AND PROVIDING FOR SEVERABILITY.

**F. Review and discuss the proposed fiscal year 2020-2021 municipal budget.**

Before continuing with the review of the 2020-2021 proposed budget, City Manager Bleess provided responses to the questions from last night's meeting as follows:

SPECIAL SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2020

Based upon the discussion last night we combined the Pest Control Services line item in Dept 39 into one line item. That did not change the overall amount of the budget for that department. We also removed the revenue line item for Political Signs.

Other topics from last night are addressed as follows:

**The salary line increase doesn't equal 3%. Why is that?**

The proposed budget has a 3% merit increase factored in for all employees, which has been done historically. This does not mean that everyone will receive a 3% increase. If the work product merits a 4% raise, a person could receive that. A 4% raise is the most a person would receive at an annual review. If work product only merits a 2%, or 1% raise, then that is what the person would get.

In FY20 an employee in the Accounting Department received a 4% raise. Because of that 4% increase, that increases the budget for FY21 to accommodate the growth.

Using the Position Budgeting in INCODE 10 it took salaries as of June 15th. For anyone that had not yet had their Annual Review and potential merit raise for the fiscal year we calculated their rate of pay at 3% higher as of 10/1 to reflect a potential 3% merit raise.

Position budgeting factors in a 3% increase for all 26 pay periods, whereas before we would factor a 3% increase for the pay periods that are after their anniversary ate. For a person with an anniversary date in July they would only have 6 pay periods at the increased rate, but Position Budgeting factors in the increase for 26 pay periods.

For Example in FY20 we would budget the person in question at 21 pay periods at X salary, and another 5 pay periods at X salary plus 3%. Position Budgeting doesn't automatically do that split now, so it just factor in 3% increase for 26 pay periods.

When a position is open during budget season we always budget that position at the midpoint of the salary range, which may be higher than the person who left the position.

**What are the new recurring costs versus new one-time costs?**

Page 6 of the budget book breaks down the increases by one time versus recurring. On the sheet on Page 6 there is a line for increasing STEP by \$20,000, but that got pulled from the budget before it was sent to Council. So it is on this sheet, but is not actually a part of the budget. For the General Fund there \$899,719 in new proposed expenses, with \$717,359 being recurring and \$182,360.

**What would it take to put sidewalks in where there are none?**

We have approximately 9,322 LF of area that need sidewalk. That area is the residential area East of Rio Grande, and does not include properties that abut the lake. We are estimating about

SPECIAL SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2020

75% of that would be minimal work to install, which is \$15/LF. The other 25% we are estimating we would run into tree roots or other obstacles that would be a bit more expensive at \$40/LF. So with a small amount of rounding it would take approximately \$200,000 to put in sidewalks where there are none right now.

Discussion was had on the sidewalks and the costs for such a project. There was discussion about the width of the sidewalks and the ADA requirements. Public Works Director, Harry Ward will check this information and get back with Council, but feels that the ADA requirement for the width of a sidewalk is four (4) feet with turnarounds.

There was discussion about if there is merit in using packed gravel as opposed to concrete to complete the sidewalks. Public Works Director Ward stated that this would not comply with ADA requirements. Council then discussed how much of this work should be done this year. Some members felt getting input from the Comprehensive Plan Update Committee would be beneficial and; if warranted, this project can be added later.

With no further discussion, the review of the 2020-2021 budget resumed fund by fund. Following are the various discussions had by the Council concerning these funds.

**Fund 2 - Utility Fund**

City Manager Bless explained the revenue figures. The City is currently conducting a rate study. The results of the study will be presented to City Council next month, but a 3% rate increase has been built into the proposed budget. He also explained the other changes in revenue. The total revenue projected for the Utility Fund is \$4.772 Million.

City Manager Bless then went into the expense portion of the Utility Fund. What follows are the various departmental discussions had by Council.

**Department 45 – Water and Sewer**

Council engaged in discussion about the salary numbers. City Manager Bless and public Works Director Ward explained the increases. There was some discussion about the hiring freeze. City Manager Bless stated that the freeze had been lifted.

**Department 46 – Utility Capital Projects**

There was discussion about the monies not spent this year in this department. City Manager Bless explained that the West Road GST project will be postponed for a few years. Public Works Director Ward explained that a recent study reflected that this project is not needed for another two (2) years, which resulted in postponing the project.

With no further discussions on the Utility Fund, Council next reviewed the Debt Service Fund.

**Fund 3 – Debt Service**

**Department 50 - 50**

SPECIAL SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2020

There was discussion about what happens when our debt service is paid and how that affects the General Fund. City Manager Bless explained how this would work under the terms of the recent legislative changes concerning taxation. With this in mind, some members felt that we may need to keep a debt balance. Others felt that we should only issue debt when needed.

**Fund 5 - Motel Tax Fund**

There was discussion about Super 7 and when that work will be completed. City Manager Bless explained that the certificate of occupancy will be issued for Building 1 in August and the remaining certificates of occupancy will issue in September.

**Fund 10 – Capital Improvement Fund**

City Manager Bless explained the revenues for this fund, which include the home elevation grant monies. He also explained the expenditures along with the planned projects for the upcoming year. There was discussion about the Golf Course Reclaimed Water Project and the \$37,000 spent for engineering. There was also discussion about the monies allocated for the Golf Course Convention Center during the current fiscal year budget.

There was discussion about the gateway entrances. It looks like \$210,000 was spent over the past two years. City Manager Bless stated that \$1 Million was allocated this fiscal year and another \$1 Million for budget year 2020-2021, which will be used to finish the project.

There was discussion about when the funds from the General Fund are transferred into the Capital Improvements Fund. Finance Director Kato explained that they are transferred in August and that is why you see the negative balance.

**Fund 11 – Golf Course Fund**

City Manager Bless explained that we are taking a conservative budget approach with the Golf Course budget. He told the Council that we are anticipating an increase in the green fees in the coming months. There was discussion about the increase in fees as well as any revenue losses to be experienced by the Berm Project. Some wondered how long that project will delay play on the course. City Manager Bless explained that they anticipate about three (3) months. This delay was discussed. The amount of increase in fees was discussed. City Manager Bless explained that the amount of increase in the fees is not known at this time since this topic will be discussed by the Golf Course Advisory Committee who will make their recommendation.

The amount of transfer needed for this fund from the General Fund was discussed.

There was discussion about the Golf Course expenses. There was also discussion about the concessionaire contract. City Manager Bless explained that we will not go out for RFP for a new concessionaire. We will work directly with Backyard Grill.

In completing a review of all various funds, the fund summary page for the proposed 2020-2021 budget was reviewed. There was discussion about zero balances for the Golf Course Fund. City Manager Bless stated that this fund breaks even with the transfer from the General



SPECIAL SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2020

Fund, which results in a zero balance. Golf Course profits and General Fund transfers were discussed in detail.

In completing the line by line review of the 2020-2021 budget, City Council next reviewed the ten (10) year Capital Improvements Plan.

**Capital Improvements Program (CIP)**

City Manager Bless gave an overview of this program. He stated that having Public Works Director Ward on board during this budget process has been very helpful.

There was discussion by Council about the proposed street projects over the next ten (10) years. Some wondered about the condition of the streets being proposed for replacement. City Manager Bless stated that the streets listed need to be replaced. Some members wondered about the criteria that indicates the need for replacement. City Manager Bless explained how these streets are evaluated which includes a combination of age and condition. Some members wondered why Congo Street is not on the list, stating that many complaints have been received from residents for this street starting at Senate to the High School. City Manager Bless stated that Congo Street was replaced in 2011. There was discussion about the condition of streets in Jersey Village.

There was discussion about the planned projects for the coming year. Council also discussed the status of the Golf Course Convention Center Project given the bids came back much higher than anticipated and the project was placed on hold. Mayor Mitcham explained that he and Council Member Wubbenhorst recently met with Contractor Ken Kennard. Mr. Kennard is good at finding ways to cut costs, which is why he was consulted. Council Member Wubbenhorst stated that he recently did work for his church and comes very qualified. Mayor Mitcham stated that Mr. Kennard came back with the idea that to cut costs we could consider building what we currently have planned, but not finish out the second floor, which is the convention center piece. This approach does provide quite a bit of cost savings; so Council could go out for bid under this approach. Council discussed this approach. The problem is that residents use the Civic Center currently for events. The Golf Course Convention Center was to replace the Civic Center for such events currently being held in the Civic Center. Accordingly, if we do not complete the Golf Course Convention Center piece of the project, we would need to keep the Civic Center for resident use under this approach. There was also discussion about the concessions and the ability to get foods from one floor to the other under the revised approach. There was also discussion about using the HOT Funds, given that we would no longer be finishing out the convention center portion of this project. Council discussed HOT Funds and the uses for this project. Council also discussed if this project should be placed back into the CIP. After much discussion, it was the consensus of Council that this project should be delayed for further discussions in future budgets.

Council discussed the fund balance over time, taking into consideration the planned projects over the next ten (10) years.

SPECIAL SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2020

Council discussed the homestead exemptions and when we can budget additional increases for the exemptions. It was the consensus of Council that increasing the exemptions should not be increased in the 2020-2021 budget year, but will be revisited again at next year's retreat.

Council also discussed Senate Avenue, which is a county road. There was discussion about the City taking over responsibility of Senate Avenue given the problems that we have had dealing with the County during the recent gateway project. It would mean that the City would take on the repairs of street panels, curbs, and cross walk striping. The rest of any maintenance work is already being performed by the City. The benefit to the City of taking over this street was discussed. Some were not sure it would be beneficial.

With the discussions complete, Mayor Mitcham called on the Council Members for comments as follows:

**Council Member Wasson:** Council Member Wasson commended Staff for the conservative fiscal budget. It is an eye opening process. There were a few questions that were easily answered by Staff.

**Council Member Holden:** Council Member Holden thanked Staff for the amount of work put into this budget. He is always impressed with Staff's knowledge of every line item. He is pleased with the financial stability of the City. It goes back to good leadership. We have been able to do many things, especially during these trying times.

**Council Member Warren:** Council Member Warren echoes the compliments for Staff and their hard work. It is extremely impressive how the process gets better each year. The work product is extremely high quality. Overall we continue to see an approach of fiscal responsibility with a budget that balances revenues and expenses and plans for a budget surplus. Even with the pandemic, we still have a budget that produces a surplus. Encouraged that we are on track to be debt free after 2027 and able to pay for projects as we go. It will make future Councils' jobs much easier and accommodate emergencies when they arise.

**Council Member Wubbenhorst:** Council Member Wubbenhorst stated that this has been an extraordinary year. INCODE10 has paid for itself. He stated that we have a great City Staff. We are in good shape, both personnel and budget wise. We have a bit of a beat on the future and we are in pretty good shape. He does not see any issues with financing projects if such financing is approved by the residents in a bond election. Overall, we are in great shape.

**Council Member Singleton:** Council Member Singleton stated that Staff does a fantastic job. He appreciates Austin's guidance and expertise.

**Mayor Mitcham:** Mayor Mitcham stated that he moved to Jersey Village because it is a great community with great services. This is his last budget session and it has been an honor to work with everyone. Over the past years many things have been addressed. He listed the Comprehensive Plan, the Tax Day Flood, the COVID Pandemic and Village Center to name a few. All these things require planning and budgeting and we are in great financial shape as a

SPECIAL SESSION MEETING OF THE CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS – July 21, 2020

result. He is proud to be the Mayor of Jersey Village and is honored. Thank you to all the Council Members. This is volunteer work for each of us. We always do it right in Jersey Village. Even with COVID going on we are in a good position. He thanked Staff and Council for their time and work on the 2020-2021 budget. Now our job is to put forward this budget and get feedback from residents. There will be a public hearing for input. This is a great budget given what is going on with COVID. We are still advancing public safety and infrastructure.

**G. ADJOURN**

There being no further business on the Agenda the meeting was adjourned at 8:40 p.m.



\_\_\_\_\_  
Lorri Coody, City Secretary

DRAFT

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 17, 2020

**AGENDA ITEM:** F2

**AGENDA SUBJECT:** Consider Resolution No. 2020-38, receiving the 2020 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate of taxable value required by Section 26.04 (c-2) of the Tax Code.

**Dept./Prepared By:** Lorri Coody, City Secretary **Date Submitted:**

**EXHIBITS:** [Resolution No. 2020-38](#)  
[Exhibit A](#) – Section 26.04 (c-2) Calculations

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

The 86<sup>th</sup> Legislature passed SB2, which made substantial changes to the Tax Code.

One of the major changes involves calculating the no-new-revenue tax rate (formally known as the effective tax rate) and the voter-approval tax rate (formally known as the rollback rate) based upon a certified estimate of taxable value as set out in the Tax Code at Section 26.04 (c-2).

In accordance with Section 26.04 (c-2) these rates have been calculated and in accordance with Section 26.04(e) are being submitted to you for receipt.

This item is to receive the 2020 calculations for the no-new-revenue tax rate and the voter-approval rate.

**RECOMMENDED ACTION:**

**MOTION:** To approve Resolution No. 2020-38, receiving the 2020 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate of taxable value required by Section 26.04 (c-2) of the Tax Code.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**RESOLUTION NO. 2020-38**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, RECEIVING THE 2020 CALCULATIONS OF THE NO-NEW-REVENUE TAX RATE AND THE VOTER-APPROVAL TAX RATE, WHICH WERE CALCULATED USING THE CERTIFIED ESTIMATE OF TAXABLE VALUE REQUIRED BY SECTION 26.04 (C-2) OF THE TAX CODE.**

\*\*\*\*\*

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1:** In accordance with Section 26.04(e) of the Tax Code, the City Council of the City of Jersey Village hereby receives, as Exhibit A, the 2020 calculations for the no-new-revenue tax rate and the voter-approval tax rate, which were calculated using the certified estimate of taxable value as required by Section 26.04 (c-2) of the Tax Code.

**PASSED AND APPROVED** this the **17th day of August 2020.**

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



# Exhibit A

## Section 26.04 (c-2) Calculations

# 2020 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Jersey Village

713-466-2104

Taxing Unit Name

Phone (area code and

16327 Lakeview Dr. Jersey Village TX 77040

[www.jerseylvillagetx.com](http://www.jerseylvillagetx.com)

Taxing Unit Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity	Amount/Rate
1.	<b>2019 total taxable value.</b> Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1]	\$889,533,986
2.	<b>2019 tax ceilings.</b> Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	\$0
3.	<b>Preliminary 2019 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$889,533,986
4.	<b>2019 total adopted tax rate.</b>	\$.742500
5.	<b>2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.</b>	
	<b>A. Original 2019 ARB values:</b>	\$63,529,002
	<b>B. 2019 values resulting from final court decisions:</b>	\$57,929,904
	<b>C. 2019 value loss.</b> Subtract B from A.[3]	\$5,599,098

**183**

Line	No-New-Revenue Rate Activity	Amount/Rate
6.	2019 taxable value subject to an appeal under Chapter 42, as of July 25.	
	A. 2019 ARB certified value:	158,240,174
	B. 2019 disputed value:	43,700,136
	C. 2019 undisputed value Subtract B from A.[4]	114,540,038
7.	2019 Chapter 42-related adjusted values. Add Line 5 and 6	120,139,136
8.	2019 taxable value, adjusted for court-ordered reductions. Add Line 3 and Line 7	\$1,009,673,122
9.	2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019. Enter the 2019 value of property in deannexed territory.[5]	\$0
10.	2019 taxable value lost because property first qualified for an exemption in 2020. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.	
	A. Absolute exemptions. Use 2019 market value:	\$1,100,470
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	\$2,398,206
	C. Value loss. Add A and B.[6]	\$3,498,676
11.	2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020. Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.	
	A. 2019 market value:	\$0
	B. 2020 productivity or special appraised value:	\$0
	C. Value loss. Subtract B from A.[7]	\$0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$3,498,676
13.	Adjusted 2019 taxable value. Subtract Line 12 from Line 8	\$1,006,174,446
14.	Adjusted 2019 total levy. Multiply Line 4 by Line 13 and divide by \$100	\$7,470,845
15.	Taxes refunded for years preceding tax year 2019. Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]	\$102,840
16.	Taxes in tax increment financing (TIF) for tax year 2019 Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]	\$0
17.	Adjusted 2019 levy with refunds and TIF adjustment. Add Lines 14, and 15, subtract Line 16.[10]	\$7,573,685
18.	Total 2020 taxable value on the 2020 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]	
	A. Certified values:	\$0
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	\$0
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	\$0
	D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the	\$0

184

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



Line	No-New-Revenue Rate Activity	Amount/Rate
	2020 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.[12]	
	<b>E. Total 2020 value</b> Add A and B, then subtract C and D	\$0
<b>19.</b>	<b>Total value of properties under protest or not included on certified appraisal roll.</b> [13]	
	<b>A. 2020 taxable value of properties under protest</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	\$260,710,057
	<b>B. 2020 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	\$832,629,776
	<b>C. Total value under protest or not certified.</b> Add A and B.	\$1,093,339,833
<b>20.</b>	<b>2020 tax ceilings.</b> Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	\$0
<b>21.</b>	<b>2020 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20C.[17]	\$1,093,339,833
<b>22.</b>	<b>Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019.</b> Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]	\$131,203
<b>23.</b>	<b>Total 2020 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2020.[19]	\$2,199,427
<b>24.</b>	<b>Total adjustments to the 2020 taxable value.</b> Add Lines 22 and 23.	\$2,330,630
<b>25.</b>	<b>Adjusted 2020 taxable value.</b> Subtract Line 24 from Line 21.	\$1,091,009,203
<b>26.</b>	<b>2020 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100.[20]	\$.694190 /\$100
<b>27.</b>	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]	

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

[8]Tex. Tax Code Section

[9]Tex. Tax Code Section

[10]Tex. Tax Code Section

[11]Tex. Tax Code Section

[12]Tex. Tax Code Section

[13]Tex. Tax Code Section

[14]Tex. Tax Code Section

[15]Tex. Tax Code Section

[16]Tex. Tax Code Section

[17]Tex. Tax Code Section

[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

[21]Tex. Tax Code Section

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020



**STEP 2: Voter-Approval Tax Rate**

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

**1. Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

**2. Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity	Amount/Rate
28.	<b>2019 M&amp;O tax rate.</b> Enter the 2019 M&O tax rate.	\$ .606121
29.	<b>2019 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	1,009,673,122
30.	<b>Total 2019 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by 100.	6,119,840
31.	<b>Adjusted 2019 levy for calculating NNR M&amp;O rate.</b>	
	<b>A. 2019 sales tax specifically to reduce property taxes.</b> For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	2,155,485
	<b>B. M&amp;O taxes refunded for years preceding tax year 2019.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.	102,840
	<b>C. 2019 taxes in TIF:</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.	0
	<b>D. 2019 transferred function:</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0
	<b>E. 2019 M&amp;O levy adjustments.</b> Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	2,258,325
	<b>F.</b> Add Line 30 to 31E.	8,378,165
32.	<b>Adjusted 2020 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	1,091,009,203
33.	<b>2020 NNR M&amp;O rate (unadjusted)</b> Divide Line 31F by Line 32 and multiply by \$100.	0.767928
34.	<b>Rate adjustment for state criminal justice mandate.</b> [23]	
	<b>A. 2020 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any	0
	<b>B. 2019 state criminal justice mandate</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0

Line	Voter Approval Tax Rate Activity	Amount/Rate
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
<b>35.</b>	<b>Rate adjustment for indigent health care expenditures[24]</b>	
	<b>A. 2020 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0
	<b>B. 2019 indigent health care expenditures</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Enter the rate calculated in C. If not applicable, enter 0.	0.000000
<b>36.</b>	<b>Rate adjustment for county indigent defense compensation.[25]</b>	
	<b>A. 2020 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0
	<b>B. 2019 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100.	0.000000
	E. Enter the lessor of C and D. If not applicable, enter 0.	0.000000
<b>37.</b>	<b>Rate adjustment for county hospital expenditures.</b>	
	<b>A. 2020 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020	0
	<b>B. 2019 eligible county hospital expenditures</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period	0
	C. Subtract B from A and divide by Line 32 and multiply by \$100	0.000000
	D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100	0.000000
	E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.	0.000000
<b>38.</b>	<b>Adjusted 2020 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E.	0.767928
<b>39.</b>	<b>2020 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit</b> If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 <b>-or-</b> <b>Other Taxing Unit</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. <b>-or-</b> <b>Taxing unit affected by disaster declaration</b> If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]	0.794805

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Line	Voter Approval Tax Rate Activity	Amount/Rate
40.	<b>Total 2020 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.	
	<b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount	1,518,325
	<b>B. Subtract unencumbered fund amount</b> used to reduce total debt.	0
	<b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none)	0
	<b>D. Subtract amount paid</b> from other resources	88,418
	<b>E. Adjusted debt</b> Subtract B, C and D from A	1,429,907
41.	<b>Certified 2019 excess debt collections</b> Enter the amount certified by the collector.	1,031
42.	<b>Adjusted 2020 debt</b> Subtract Line 41 from Line 40E	1,428,876
43.	<b>2020 anticipated collection rate.</b>	
	<b>A.</b> Enter the 2020 anticipated collection rate certified by the collector	98.29
	<b>B.</b> Enter the 2019 actual collection rate	98.78
	<b>C.</b> Enter the 2018 actual collection rate	99.34
	<b>D.</b> Enter the 2017 actual collection rate	98.29
	<b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.	98.29
44.	<b>2020 debt adjusted for collections.</b> Divide Line 42 by Line 43E.	1,453,735
45.	<b>2020 total taxable value.</b> Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.	1,093,339,833
46.	<b>2020 debt rate</b> Divide Line 44 by Line 45 and multiply by \$100.	0.132962
47.	<b>2020 voter-approval tax rate.</b> Add Line 39 and 46.	0.927767
48.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rate for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	
STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes		

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	<b>Taxable sales.</b> For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters [32]. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	0
50.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] <b>Taxing units that adopted the sales tax in November 2019 or in May 2020.</b> Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 [34] <b>-or-</b> <b>Taxing units that adopted the sales tax before November 2019.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	2,339,649
		<b>189</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>2020 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	1,093,339,833
52.	<b>Sales tax adjustment rate.</b> Divide Line 50 by Line 51 and multiply by \$100.	0.213992
53.	<b>2020 NNR tax rate, unadjusted for sales tax</b> [35]. Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$.694190
54.	<b>2020 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2019 or in May 2020.</b> Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019.	\$.694190
55.	<b>2020 voter-approval tax rate, unadjusted for sales tax.</b> [36] Enter the rate from Line 47 or Line 48 as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	0.927767
56.	<b>2020 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 52 from Line 55.	0.713775

[37]Tex. Tax Code Section [38]Tex. Tax Code Section

#### STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O Funds to pay for a facility, device or method for the control of air, water or land pollution.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ [37]. The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	\$0
58.	<b>2020 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$1,093,339,833
59.	<b>Additional rate for pollution control.</b> Divide Line 57 by Line 58 and multiply by \$100.	0.000000
60.	<b>2020 voter-approval tax rate, adjusted for pollution control.</b> Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	0.713775

[37]Tex. Tax Code Section

[38]Tex. Tax Code Section

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**STEP 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate**

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years [39]. In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	<b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020,	0.000000
62.	<b>2018 unused increment rate.</b> Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020,	0.000000
63.	<b>2017 unused increment rate.</b> Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
64.	<b>2020 unused increment rate.</b> Add Lines 61, 62 and 63.	0.000000
65.	<b>2020 voter-approval tax rate, adjusted for unused increment rate.</b> Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	

**STEP 6: De Minimis Rate**

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Activity	Amount/Rate
66.	<b>Adjusted 2020 NNR M&amp;O tax rate.</b> Enter the rate from Line 38 of the <i>Voter-Approval Tax Rate Worksheet</i>	0.767928
67.	<b>2020 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	1,093,339,833
68.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 67 and multiply by \$100.	0.045731
69.	<b>2020 debt rate</b> Enter the rate from Line 46 of the <i>Voter- Approval Tax Rate Worksheet</i>	0.132962
70.	<b>De minimis rate</b> Add Lines 66, 68 and 69.	0.946621

**STEP 7: Total Tax Rate**

Indicate the applicable total tax rates as calculated above.

<b>No-new-revenue tax rate</b>	0.694190
<b>Voter-Approval Tax Rate</b>	0.713775
<b>De minimis rate</b>	0.946621

**STEP 8: Taxing Unit Representative Name and Signature**

print \_\_\_\_\_  
Printed Name of Taxing Unit Representative

sign here \_\_\_\_\_  
Taxing Unit Representative

\_\_\_\_\_ Date

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS - AGENDA REQUEST**

**AGENDA DATE:** August 17, 2020

**AGENDA ITEM:** F3

**AGENDA SUBJECT:** Receive a progress report for the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.

**Dept/Prepared By:** Christian Somers, Building Official    **Date Submitted:** July 21, 2020

**EXHIBITS:**        [Ordinance 2019-11](#)  
                         [Owner’s Status Update](#) – 2020-08-10

**BACKGROUND INFORMATION:**

On May 13, 2019, City Council approved Ordinance No. 2019-11, which found the structures on the Property located at 16884 NW FWY to be substandard and a public nuisance and ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days. Since May 13, 2019, Council has received progress reports on compliance with Ordinance No. 2019-11 on June 17, 2019, July 15, 2019, August 19, 2019, September 16, 2019, October 14, 2019, November 18, 2019, December 16, 2020, January 20, 2020, February 17, 2020, March 16, 2020, April 20, 2020, May 11, 2020, June 15, 2020, and July 20, 2020.

Since the report made to City Council on July 20, 2020, the following progress has been made on the project:

- Bldg. 1: New sprinkler heads to be installed by Wednesday, August 12<sup>th</sup>, with Construction Fencing relocated to Bldgs. 2 – 4 and a Partial Building Final for TCO Thursday or Friday.
- Bldgs. 2 – 4: Painting touch-ups completed by end of the week of August 15<sup>th</sup>. Furniture back-ordered until mid-Novemeber; thus, “Partial” Building Finals, minus furniture, for Bldg’s. 2 – 4 first week of September, facilitating TCOs / COs once furniture arrives and is installed.

This item is to receive the 15th progress report and take any action deemed appropriate.

**RECOMMENDED ACTION:**

This item is to receive a progress report for the property located at 16884 NW FWY, Jersey Village, Texas concerning the progress on the performance of the permitted work required under Ordinance 2019-11, which found the structures on the Property to be substandard and a public nuisance; ordered JERSEY VILLAGE LODGING, LLC to abate the substandard and dangerous structures on the Property within 180 days; authorized the repair or demolition of the structures on the Property if the owners fail to abate the substandard and dangerous structures; authorized a lien against the Property for the costs of repair or demolition; and made other findings and provisions related thereto.



**ORDINANCE NO. 2019-11**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, FINDING THE STRUCTURES AT 16884 NW FWY, JERSEY VILLAGE, TEXAS 77040, (RES B1, NORTHWEST VILLAGE BUSINESS PARK, R/P), THE “PROPERTY”, TO BE SUBSTANDARD AND A PUBLIC NUISANCE; ORDERING JERSEY VILLAGE LODGING, LLC OR THE TRUE OWNERS OF THE PROPERTY TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO DEMOLISH THE STRUCTURES ON THE PROPERTY IF OWNER FAILS TO ABATE THE SUBSTANDARD AND DANGEROUS STRUCTURES ON THE PROPERTY; AUTHORIZING THE CITY TO ASSESS A LIEN AGAINST THE PROPERTY FOR THE COSTS OF THE DEMOLITION; AND MAKING OTHER FINDINGS AND PROVISIONS RELATED THERETO.**

**WHEREAS**, the Building Official of the City of Jersey Village reported that the buildings and structures at 16884 NW FWY, also known as RES B1, Northwest Village Business Park. R/P, Jersey Village, (the “Property”), which are located within the City, are substandard and a public nuisance; and

**WHEREAS**, the City provided notice to Jersey Village Lodging, LLC, Chan Patel, Northwest Village Business Park R/P, and Super 7 Inn Jersey Village Lodging LLC that the Property was substandard and public nuisance, and that a public hearing would be held on May 13, 2019; and

**WHEREAS**, in accordance with Chapter 34 of the Code of Ordinances of the City of Jersey Village (the “Code”), the City Council conducted a public hearing on May 13, 2019, so that the owner or the owner’s representatives of the Property may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures on the Property; and

**WHEREAS**, City Council finds all proper notices of the hearing were sent consistent with the Code to the persons asserting or likely to have an ownership in the Property; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property and the structures on the Property are substandard; and

**WHEREAS**, City Council finds that the conditions of the structures on the Property constitute a nuisance and are a hazard to the health, safety, and welfare of the citizens of Jersey Village and likely to endanger persons and property; and

**WHEREAS**, City Council finds that the Property is in violation of the City’s Code and ordinances;

**NOW THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The above-referenced recitals are incorporated herein as if set forth in full for all purposes.

**Section 2.** Jersey Village Lodging, LLC appeared before City Council and represented that it owns the Property. Owner requested more than thirty (30) days to repair the Property and to abate the nuisances associated with the Property. Having heard the comments of Owner and others, City Council finds, permits and orders the following:

A. The Property is dilapidated, substandard and unfit for human habitation, and a hazard to the public health, safety and welfare.

B. Within ten (10) days [by MAY 23, 2019], the Owner shall vacate the Property and secure the Property by fencing approved by the Building Official; and the building shall remain vacated and secured until a certificate of occupancy is issued by the Building Official.

C. The buildings on the Property shall be repaired by the Owner within one-hundred eighty (180) days [by NOVEMBER 9, 2019].

D. The Owner, lienholders, and mortgagees of the Property shall secure the Property in a reasonable manner from unauthorized entry while the work is being performed, as determined by the Building Official.

E. No work shall be performed by Owner on the Property until a permit is issued consistent with the Code by the Building Official, and all work shall be consistent with the Code.

F. The Owner shall provide to the Building Official the following plans, reports and specifications:

1) a written mold assessment by a licensed professional engineer or mold assessor of the interior spaces of the buildings intended for occupancy on the Property by JUNE 13, 2019;

2) a written asbestos survey/ screening by a licensed professional engineer by JUNE 13, 2019;

3) a written roof inspection report by a licensed professional engineer or experienced roof inspector by JUNE 13, 2019; and

4) complete construction documents and a plan of action for the construction / required repairs for the Property, including details for each motel room intended for human occupancy; the manager's apartment, the office/business/lobby guest area, the laundry areas, storage rooms, mechanical rooms, linen/washing rooms, breakrooms and similar work areas, and the pool area by JULY 15, 2019.

G. The Owner shall submit all applications for the permits necessary to repair the Property by JULY 15, 2019.

H. The Owner shall start work on any permit issued for the repair of Property within ten (10) days of the issuance of the permit(s).

I. The Owner shall report to the City Council the progress on the performance of the permitted work on the first regular meeting of the City Council for each month until the permitted work is complete.

J. No person may occupy the structures on the Property until a final inspection and certificate of occupancy are issued; provided, however, the Building Official may permit temporary certificates of occupancy for separate buildings.

**Section 3.**

A. If the Owner, lien holders, or mortgagees of the Property fail to repair, remove or demolish the substandard structures on the Property as provided above, then the City may demolish the structures on the Property, including cleaning and grading the Property, and place a lien on the Property for the expenses incurred by the City in such work in accordance with the Code and state law.

B. If the Owner violates the terms of this Ordinance, the City may seek administrative penalties not to exceed \$1,000 per day.

**Section 4.** The City Secretary shall file a copy of this order with the City and shall publish the caption of this Ordinance in the City’s official newspaper within 10 days of the date of this Ordinance.

**Section 5.** In the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**Section 6.** All ordinances or parts inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed.

**Section 7.** This ordinance shall be in full force and effect from and after its passage.

**PASSED AND APPROVED** this 13th day of May, 2019.

s/Andrew Mitcham, Mayor

**ATTEST:**

s/Lorri Coody, City Secretary



## Lorri Coody

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**From:** Kathlyn Hufstetler <khufstetler@patelgaines.com>  
**Sent:** Monday, August 10, 2020 12:46 PM  
**To:** Lorri Coody  
**Cc:** Harry Ward  
**Subject:** Re: Just a reminder, your updates for Super 7 are due tomorrow.

Lorri,

Good afternoon, below please see our update for next week's city council meeting.

Building one interior and exterior items are complete and the certificate of occupancy should be issued by next Monday, August 17<sup>th</sup>. The final interior items in buildings two, three and four are in the process of being finalized and we anticipate all three buildings will be issued certificates of occupancy by the middle of next month.

As you can see, we are in the final stages of this project, should any of the city council members have any questions, please feel free to contact us.

Lastly, I know that last month we had some difficulty receiving each other's emails, as such please confirm receipt of this email.

Thank you,



### Kathlyn Hufstetler

**Senior Associate Attorney**

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**From:** Lorri Coody <lcoody@jerseyvillagetx.com>

**Date:** Monday, August 10, 2020 at 12:44 PM

**To:** Kathlyn Hufstetler <khufstetler@patelgaines.com>, Christian Somers <csomers@jerseyvillagetx.com>

**Cc:** Harry Ward <Hward@jerseyvillagetx.com>

**Subject:** Just a reminder, your updates for Super 7 are due tomorrow.

Kathlyn/Christian:

Just a reminder, your updates for Super 7 are due tomorrow.

Thanks Lorri

***Lorri Coody, TRMC***

*City Secretary, City of Jersey Village*

*16327 Lakeview Drive, Jersey Village, TX 77040*

*Office (713) 466-2102 / Fax (713) 466-2177*

[lcoody@jerseyvillagetx.com](mailto:lcoody@jerseyvillagetx.com)

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Engineering/architectural/surveying firm will develop project scope, budget, project map(s), as well as define proposed project service/impact areas. The provider will work with the local government and Administrator, if applicable, to provide concise information needed for the submission of one or more complete disaster recovery/mitigation funding applications and related documents. The required information shall be submitted in a format to be described by the GLO.

#### Post-Funding Services

Engineering/architectural/surveying will manage and implement complete infrastructure, utilities, and eligible projects approved for disaster recovery/mitigation funding. The selected engineering/architectural/surveying firm must follow all requirements of the HUD CDBG-MIT program as administered by GLO.

- Initial Engineering and Design Support
- Engineering and Final Design Support
- Contract Procurement (Bid and Award) Support
- Contract Management and Construction Oversight
- Specialized Services

#### **RECOMMENDED ACTION:**

To approve Resolution 2020-39, authorizing the City Manager to enter into an agreement with Huitt-Zollars, Inc. for CDBG-MIT Grant Engineer/Architectural/Surveying Services.

#### **RECOMMENDED MOTION:**

To approve Resolution 2020-39, authorizing the City Manager to enter into an agreement with Huitt-Zollars, Inc. for CDBG-MIT Grant Engineer/Architectural/Surveying Services.

**RESOLUTION NO. 2020-39**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH HUITT-ZOLLARS, INC. FOR CDBG-MIT GRANT ENGINEER/ARCHITECTURAL/SURVEYING SERVICES.**

**WHEREAS**, the Jersey Village City Council desires to apply to the Texas GLO for a grant under CDBG-MIT; and

**WHEREAS**, the City desires to have an outside engineering firm assist in the application and to provide project management services; and

**WHEREAS**, the City has sought qualified contractors in accordance with 2 CFR Part 200 and State of Texas procurement standards; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council authorizes the City Manager to enter into a contract for CDBG-MIT Grant Engineer/Architectural/Surveying Services with Huitt-Zollars in substantially the form attached to this document in Exhibit A.

**PASSED AND APPROVED** this 17<sup>th</sup> day of **August**, A.D., 2020.

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary





**CITY OF JERSEY VILLAGE  
STANDARD CONTRACT FOR GENERAL SERVICES**

**I. General Information and Terms.**

Contractor's Name and Address: Huitt-Zollars, 10350 Richmond Ave, Suite 300, Houston, TX 77042

Description of Services: CDBG-MIT Grant Engineering/Architectural/Surveying Services

Maximum Contract Amount:

Effective Date: On the latest date of the dates executed by both parties.

Termination Date: (See III C)

Contract Parts: This Contract consists of the following parts:

- I. General Information and Terms
- II. Signatures
- III. Standard Contractual Provisions
- IV. Additional Terms or Conditions
- V. Contractor's Services

**II. Signatures.** By signing below, the parties agree to the terms of this Contract:

**CITY OF JERSEY VILLAGE**

**Huitt-Zollars Inc**

By: \_\_\_\_\_

By: \_\_\_\_\_

Austin Bless  
City Manager

Gregory R. Wine  
Senior Vice President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

### III. Standard Contractual Provisions.

A. Contractor's Services. The Contractor will provide to the City the scope of services fully described in Section V.

B. Billing and Payment. The Contractor will bill the City for the services provided at intervals of at least 30 days, except for the final billing. The City will pay the Contractor for the services provided for in this Contract with current revenues available to the City, but all of the City's payments to the Contractor, including the time of payment and the payment of interest on overdue amounts, are subject to the provisions of Chapter 2251 of the Government Code. The City is not liable to the Contractor for any taxes which the City is not liable by law, including state and local sales and use taxes (Section 151.309 and Title 3, Texas Tax Code) and federal excise tax (Subtitle D of the Internal Revenue Code). Accordingly, those taxes may not be added to any bill.

C. Termination Provisions.

(1) Unless terminated earlier as allowed by this Contract, this Contract terminates:

(a) On the termination date, if any, specified in the General Information in Part 1, but the obligation of a party to complete a contract requirement pending on the date of termination survives termination; or

(b) If there is no termination date specified in the General Information in Part 1, the Contract terminates when both parties have completed all their respective obligations under the Contract.

(2) The City's city manager may terminate this Contract during its term at any time for any reason by giving written notice to the Contractor not less than five business days prior to the termination date, but the City will pay the Contractor for all services rendered in compliance with this Contract to the date of termination.

(3) If the City's city council does not appropriate funds to make any payment for a fiscal year after the City's fiscal year in which the Contract becomes effective and there are no proceeds available for payment from the sale of bonds or other debt instruments, then the Contract automatically terminates at the beginning of the first day of the successive fiscal year. (Section 5, Article XI, Texas Constitution)

D. Liability and Indemnity. Any provision of the Contract is void and unenforceable if it: (1) limits or releases either party from liability that would exist by law in the absence of the provision; (2) creates liability for either party that would not exist by law in the absence of the provision; or (3) waives or limits either party's rights, defenses, remedies, or immunities that would exist by law in the absence of the provision.

E. Assignment. The Contractor may not assign this Contract without the City's prior written consent.

F. Law Governing and Venue. This Contract is governed by the law of the State of Texas and a lawsuit may only be prosecuted on this Contract in a court of competent jurisdiction located in or having jurisdiction in Harris County, Texas.

G. Entire Contract. This Contract represents the entire Contract between the City and the Contractor and supersedes all prior negotiations, representations, or contracts, either written or oral. This Contract may be amended only by written instrument signed by both parties.

H. Independent Contractor. The Contractor will perform the work under this Contract as an independent contractor and not as an employee of the City. The City has no right to supervise, direct, or control the Contractor or Contractor's officers or employees in the means, methods, or details of the work to be performed by Contractor.

I. Dispute Resolution Procedures. If either party disputes any matter relating to this Contract, the parties agree to try in good faith, before bringing any legal action, to settle the dispute by submitting the matter to mediation before a third party who will be selected by agreement of the parties. The parties will each pay one-half of the mediator's fees.

J. Attorney's Fees. Should either party to this Contract bring suit against the other party for any matter relating to this Contract, neither party will seek or be entitled to an award of attorney's fees or other costs relating to the suit.

K. Severability. If a court finds or rules that any part of this Contract is invalid or unlawful, the remainder of the Contract continues to be binding on the parties.

L. Contractual Limitations Period. Any provision of the Contract that establishes a limitations period that does not run against the City by law or that is shorter than two years is void. (Sections 16.061 and 16.070, Texas Civil Practice and Remedies Code)

M. Conflicting Provisions. If there is a conflict between a provision in the Contractor's Additional Contract Documents and a provision in the remainder of this Contract, the latter controls.

O. Copyright. Any original work (the Work), including any picture, video, music, brochure, writing, trademark, logo or other work created by the Contractor for the use of the City under this Contract is a "work made for hire," as defined by federal copyright law. If the Work is not by law a "work made for hire," the Contractor by execution of this Contract assigns to the City all of its rights to the Work, including the copyright. The City, as the author and owner of the copyright to the Work, may alter, reproduce, distribute, or make any other use of the Work as it deems appropriate.

P. Boycott Prohibition. Contractor must provide a written verification that it: (1) does not boycott Israel; and (2) will not boycott Israel during the term of the contract.

Q. Conflict Disclosures. Contractor must make all required conflict disclosures under Chapter 176 of the Texas Local Government Code and Chapter 2252 of the Texas Government Code.

R. Compliance with 2 CFR 200. This contract is subject to and contractor will comply with 2 CFR 200, and any other applicable federal laws.

#### **IV. Additional Terms or Conditions.**

- A. Contractor agrees to comply with all City Codes and state and federal laws.

**V. Contractors Services.** The Contractor agrees to provide grant administration including, but not limited to the following services:

#### **SCOPE OF SERVICES REQUESTED**

Providers will help the GLO fulfill State and Federal Community Development Block Grant Disaster Recovery (“CDBG-DR”) statutory responsibilities related to disaster recovery for presidentially declared disasters in Texas. Providers will assist the GLO and grant recipients in the completion of CDBG qualified housing or non-housing projects. Contractor may be qualified to provide Engineering services for housing projects, non-housing projects, or both. Engineering services must be performed in compliance with the U.S. Department of Housing and Urban Development (“HUD”) and guidelines issued by the GLO. Providers will be bound to specific terms and conditions found in the sample general terms and conditions.

#### **DESCRIPTION OF SERVICES AND SPECIAL CONDITIONS**

Contractor will be required to show the ability to provide all the Engineering services described below. Respondent shall then provide a detailed description of how they meet the requirement, describing their knowledge and experience, as well as providing discrete examples of previous work where applicable.

#### **General Requirements**

- a) Coordinate, as necessary, between subrecipient and its service providers (i.e., Engineer, Environmental, Contracted Construction Company, Grant Administrator, etc.) and GLO. regarding project design services.
- b) Provide monthly project status updates.
- c) Funding release will be based on deliverables identified in the contract.

#### **Initial Engineering and Design Support**

Contractor will be required to show the ability to provide all the Engineering services described below:

- a) Assist with the development of grant applications, as necessary.
- b) Provide all project information necessary to ensure timely execution of the environmental review.
- c) Provide preliminary engineering, investigations, and drawings sufficient to achieve the preliminary design milestone, including at a minimum:
  - i. Cross sections/elevations
  - ii. Project layout/staging areas
  - iii. General notes
  - iv. Special notes
  - v. Design details
  - vi. Specifications
  - vii. Utility relocation designs
  - viii. Construction limits, including environmentally sensitive areas that should be avoided during construction

- ix. Required permits
- x. Quantities
- xi. Estimate of construction costs to within +/- 25%
- xii. Schedules for design, permitting, acquisition and construction
- d) Design surveying, topographic and utility mapping.
- e) Perform subsurface explorations for project sites, as necessary.
- f) Prepare horizontal alignments/layouts for all proposed project alternatives necessary to fully describe the project scope, anticipated limitations, and potential project impacts.
- g) Recommend value engineering options (alternative design, construction methods, procurement, etc.) that may improve efficiency, expedite the schedule, or reduce project costs for the subrecipient.
- h) Identify, acquire and submit all necessary permits and approvals required for design approval and construction.
- i) Submit all necessary deliverables to the appropriate entity for review and comment. Adjust project and/or design to satisfactorily address any comments, as necessary.
- j) Prepare plans and profiles, including vertical design information for the selected alternative.
- k) Identify and address potential obstacles to project implementation (i.e., pipelines, easements, permitting, environmental, etc.) prior to moving forward with the final design.
- l) Support subrecipient with acquisition or property/servitudes/right-of-way documentation as required by the City to facilitate the project, preparing right of way surveys and/or property boundary maps and legal descriptions of parcels to be acquired.
- m) Provide project schedules from cradle to grave in MS Project format or equal as approved by the subrecipient based on GLO guidance.

### **Engineering and Final Design Support**

Contractor will be required to show the ability to provide all the Engineering services described below as they relate to final design support:

- a) Prepare plans and profiles, including necessary design information for the selected alternative sufficient to achieve all detailed design milestones. Examples include, but are not limited to:
  - i. Cross sections/elevations
  - ii. Project layout/staging areas
  - iii. General notes
  - iv. Special notes
  - v. Design details
  - vi. Specifications
  - vii. Utility relocation designs
  - viii. Construction limits, including environmentally sensitive areas that should be avoided during construction
  - ix. Required permits
  - x. Quantities
  - xi. Estimate of construction costs to within +/- 20%
  - xii. Schedules for design, permitting, acquisition and construction
- b) Provide information to appropriate individuals for the development of environmental fund release reports and floodplain maps.
- c) Identify, acquire and submit all necessary permits and approvals required for design approval and construction.
- d) Provide hard copy, if necessary, reproducible plan drawings and bid documents, in addition to electronic copies to the subrecipient, upon design completion, and as requested during design. Electronic copies should be in the native format (AutoCAD DWG) along with PDF packages and should contain all corresponding references, databases, or files associated with the completed design documents.

- e) Assist the subrecipient and any service provider related to the project with all necessary documentation to ensure compliance with all Program requirements and regulations.

### **Bid and Award Support**

Contractor will be required to show the ability to provide all the Engineering services described below as they relate to bid and award support.

- a) Submit appropriate items and support subrecipient in the development of complete bid package.
- b) Prepare and assist subrecipient in the advertisements for bid solicitation.
- c) Support development and issuance of bid-related documents necessary to complete bid process (e.g., bid proposal form, bid addenda and supporting documentation).
- d) Attend and support subrecipient at pre-bid conference and bid opening.
- e) Support subrecipient with ongoing communication during bid process.
- f) Support subrecipient to complete bid tabulation and evaluation of responses and provide recommendation for award.
- g) Support subrecipient to negotiate and finalize contract documents, including issuance of the Notice to Proceed, in accordance with program and subrecipient requirements.
- h) Support subrecipient in the conducting of a preconstruction conference.

### **Contract Management and Construction Oversight**

Contractor will be required to show the ability to provide all the Engineering services described below as they relate to contract management and construction oversight.

- a) Ensure delivery of subrecipient project in accordance with contract.
- b) Provide ongoing Construction Oversight Reports detailing the status of construction for subrecipient project.
- c) Review all service provider submittals to ensure compliance with construction contract documents and provide recommendations to subrecipient.
- d) Provide periodic and final inspections and tests reports, as required for the project.
- e) Provide on-site supervision and oversight of construction activities at a minimum on a bi-weekly basis or as directed by the GLO or subrecipient.
- f) Review Construction Change Orders and provide recommendation to subrecipient as to appropriate action.
- g) Review invoice/draw requests and provide recommendation to subrecipient as to appropriate action, in compliance with the construction contract documents.
- h) Obtain independent cost estimates for validation purposes, as required.
- i) Review and respond to requests for information/clarification.
- j) Support subrecipient with issue identification and claims resolutions.
- k) Enter all requisite information into the GLO system of record in accordance with established policies and procedures.
- l) Develop a final “as built” report of quantities, drawings, and specifications.
- m) Issue to the subrecipient, for execution, a Certificate of Construction Completion within 30 days of final inspection approval.
- n) Deliver “as-built” drawings to the subrecipient within 30 days of project completion.
- o) Host and/or attend project coordination meetings in person, by phone, or by video conference, which may or may not fall during normal business hours.
- p) Perform other contract management and construction oversight duties as required to ensure success of the subrecipient project.
- q) Provide necessary certifications to regulatory agencies of project completion and compliance (ex. TCEQ).
- r) Submit all final invoices within 60 days after contract or work order expiration.

**Specialized Services**

Contractor will be required to show the ability to provide all the Engineering services described below as they relate to specialized services.

- a) Provide Geotechnical Investigations as may be required for a project.
- b) Provide Detailed Surveying as may be required for a project.
- c) Provide Site Specific Testing as may be required for a project.
- d) Provide Archeological Studies as may be required for a project.
- e) Provide Planning Studies as may be required for a project.
- f) Provide Feasibility Studies as may be required for a project.
- g) Provide Legal documentation for property and/or easements to be acquired (i.e., field notes, etc.).
- h) Provide Phase I and Phase II environmental site assessments as requested.

**VI. Additional Contract Documents.** The following documents attached to this Contract are part of this Contract:

- A. Huitt-Zollars Inc Contract For Services.

STANDARD FORM OF AGREEMENT  
BETWEEN CLIENT AND ENGINEER

STATE OF TEXAS

COUNTY OF HARRIS

THIS AGREEMENT, made the \_\_\_\_\_ day of \_\_\_\_\_, 2020 by and between City of Jersey Village, Texas, hereinafter called the "Client," and Huitt-Zollars, Inc., a corporation existing under the laws of the State of Texas, hereinafter called the "Engineer".

WITNESSETH, that whereas the Client intends to apply and, if awarded, implement infrastructure improvement projects funded from the Community Development Block Grant – Mitigation Fund of the Texas General Land Office Community Development Block Grant Program. Such applications and improvements projects being hereinafter collectively called the "Project".

NOW, THEREFORE, the Client and Engineer, in consideration of the mutual covenants and agreements herein contained, do agree as follows:

1. EMPLOYMENT OF ENGINEER: The Client agrees to employ Engineer as an independent contractor and Engineer agrees to perform the professional services in connection with the Project and, for having rendered such services, the Client agrees to pay to Engineer compensation as stated in the sections to follow.
2. CHARACTER AND EXTENT OF SERVICES: The character and extent of services to be provided by Engineer shall be as defined in Attachment A to this Agreement.
3. TERMS AND CONDITIONS OF AGREEMENT: The parties to this Agreement shall be subject to the Terms and Conditions of Agreement, attached hereto and referred to as Attachment B. The Engineer's obligations under this Agreement run to and are for the benefit of only the Client. This Agreement, with Attachments, represents the entire and integrated agreement between the Client and Engineer and supersedes all prior



negotiations, representations or agreements, and terms and conditions, either written or oral.

This Agreement may be amended only by written instrument signed by both Client and Engineer.

4. FEES: For, and in consideration of, the services to be rendered by Engineer, the Client shall pay, and Engineer shall receive in Dallas, Texas, the fees set forth in the "Schedule of Fees," Attachment C to this Agreement.

5. ADDRESS OF NOTICES AND COMMUNICATIONS: All notices and communications under this Agreement to be mailed or delivered to Engineer shall be sent to the following address:

Huitt-Zollars, Inc.  
10350 Richmond Avenue, Suite 300  
Houston, Texas 77042

Attn: Gregory R. Wine, P.E., LEED AP  
Senior Vice President

All notices and communications under this Agreement to be mailed or delivered to the Client shall be sent to the following address:

City of Jersey Village  
16327 Lakeview Drive  
Jersey Village, Texas 77040

Attn: Austin Bleess  
City Manager

6. SPECIAL PROVISIONS: None

IN TESTIMONY OF WHICH, this instrument has been executed on the day and year first above written.

Accepted and Agreed to by Client:  
City of Jersey Village  
Signature: \_\_\_\_\_  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

Proposed and Agreed to by Engineer:  
Huitt-Zollars, Inc.  
Signature: Gregory R Wine  
By: Gregory R. Wine, P.E., LEED AP  
Title: Senior Vice President

ATTACHMENT A  
SCOPE OF SERVICES

Engineer's services may include the following:

**A. Pre-Funding Services**

Engineer shall provide engineering, architecture and/or surveying services to assist in the development of project scope, budget, project map(s), as well as define proposed project service/impact areas. Engineer shall work with the City and their Grant Administrator, if applicable, to provide concise information needed for the submission of one or more complete disaster recovery/mitigation funding applications and related documents. The required information shall be submitted in a format to be described by the TxGLO.

**B. Post-Funding Services**

Engineer shall provide engineering, architecture and/or surveying services to manage and implement complete infrastructure, utilities, and eligible projects approved for disaster recovery/mitigation funding. Engineer shall follow the requirements of the HUD CDBG-MIT program as administered by TxGLO.

**1. Initial Engineering and Design Support**

This task is a specific prerequisite on several projects where a defined deliverable is required. The level of effort to accomplish this initial engineering effort may include full topographic survey of the project, geotechnical analysis, and a Phase I or II assessment. The specific level of effort shall be defined based on budget, schedule, and level of risk.

This preliminary engineering effort will formulate the "road map" to the final deliverable of construction documents. As applicable, Engineer shall perform the following tasks to support the preliminary engineering phase:

- Conduct full range of survey and boundary resolution on a given project with Engineer's personnel in accomplishment of those services and provide quality control and review of the work product.
- Through review of "record drawings", field survey, and SUE investigations develop plan and profile drawings of existing utilities in project alignments. This effort is key when a project crosses underground pipelines, as easement requirements on the pipeline typically dictate cover/spacing requirements and what can be constructed over and across the easement.
- Prepare various project alignment, construction methods, and materials for evaluation of cost to determine the "best value" for the project.
- Work in coordination with environmental subconsultant in preparation of documents to obtain US Army Corps of Engineer's Nationwide or Individual Permits as related to projects in areas of jurisdictional wetlands and/or Waters of the United States.
- Prepare meeting agenda and subsequent meeting minutes for design team and owner meetings, meetings with regulatory agencies, design team, and subconsultant coordination meetings.
- Work with TxGLO and Harris County following review of permit requirements, project constraints, preliminary engineering evaluation, and cost estimates, to see what changes may be required to progress the project. Primary consideration in making a project modification should be to maintain the originally intended benefits of the project without increasing project cost, extending timeline to deliver the project, or impacting environmentally sensitive issues.

## 2. Engineering and Final Design Support

This task will be performed by the Engineer to deliver the project based on a project schedule reviewed and approved by the Client. Following the outcome of the initial planning and design efforts, Engineer shall execute the selected project alternative in accordance to Engineer's ISO 9001:2015 complaint Quality Management Program and in coordination with the Client, Grant Administrator and the TxGLO.

- Engineer shall prepare construction documents (plans and technical specifications), including necessary design information for the selected alternative sufficient to achieve the detailed design milestones. Provide information to appropriate individuals for the development of environmental fund release reports and floodplain maps.
- Engineer shall conduct regularly scheduled design progress meetings with the Client. Engineer will also follow a defined coordination protocol throughout the design process for status meetings with Client, Grant Administrator and the TxGLO, plan review meetings, and meetings with regulatory agencies as related to permits and submittals. These meetings will be documented via meeting minutes and if project delivery dates or milestones are modified, an updated design schedule will be issued.
- Engineer shall Identify and submit application for necessary permits and approvals required for design approval and construction.
- Engineer shall provide one (1) hard copy, if necessary, reproducible plan drawings and bid documents as well as an electronic copy upon design completion, and as requested during design for review by the Client. Electronic copies should be in the native format (AutoCAD DWG) along with PDF packages and shall contain corresponding references, databases, or files associated with the completed design documents.
- Engineer shall prepare a construction cost estimate and submit to the Client with each design review submittal as well as with the 100% bid ready document submission.
- Engineer shall assist the City with preparation and submission of necessary documentation to ensure compliance with TxGLO program requirements and regulations.

## 3. Bid Phase and Award Support

Engineer shall perform the following tasks as related to bidding and award of a construction contract:

- Prepare contract document based on Client's front-end documentation, Engineer-selected specifications, Engineer provided summary of work, and bid form developed from the Engineer's construction cost estimate.
- Assist the Client with issuing public notices as per funding entity or governing entity requirements
- Schedule and conduct pre-bid conference, prepare responses to prospective bidder's questions, and necessary addenda.
- Upon opening of bids, prepare bid tabulation and analysis of bids and furnish recommendation on the award of the construction contract to the Client.
- Coordinate with selected contractor for all contract requirements (bonds, insurance, financials, etc.) and confirmation of bid prices. As applicable, if Client elects to

include alternate bid items in the contract, identify and conduct final negotiation with contractor to establish final award price.

- Route contracts for signatures and ensure contract documentation finalized and all regulatory/funding agency items are addressed.
- Issue notice-to-proceed and work with Client on scheduling a pre-construction meeting.

#### **4. Contract Management and Construction Oversight**

Engineer shall perform the following tasks as related to contract management and construction oversight:

- Conduct the pre-construction conference and record and distribute the meeting minutes.
- Provide on-site full time construction observation of the construction work. Prepare a written daily report and document construction progress with photographs.
- Monitor construction progress and schedule. Review the Contractor's schedule to ensure that it indicates duration, sequencing for major construction activities, and identifies critical activities. Monitor and report the status of key decisions and issues influential to the progress of the work.
- Review working drawings and specifications related to the project design where appropriate. Provide advice and consultation concerning such documents, including particularly their adequacy, accuracy, and constructability.
- Administer the testing laboratory contract(s). Monitor the required testing to ensure that sufficient testing is performed, secure, and distribute (or cause to be distributed) information from the testing laboratories to the Client regarding necessary field and laboratory tests and review the results of such tests with the Client for compliance with the construction documents for the project, assisting the Client when necessary.
- Review and process construction submittals, laboratory, shop, and mill tests of material and equipment for general conformity with construction document requirements
- Respond to and process Requests for Information (RFI) and maintain a log of all documents for the duration of the construction process.
- Establish and maintain a document control (filing) system to include all records, certificates, guarantees, warranties, and releases required from the construction contractor(s). Maintain an all-inclusive file for transmittal to the Client at the completion of the project.
- Prepare and process construction contract change orders if applicable. Maintain a record of all field orders, directives, time extensions, and requests for information, proposals, and change orders. Evaluate and negotiate change orders as authorized and approved by the Client and make recommendations regarding change orders to the Client.
- Conduct the Substantial Completion Inspection, prepare a punch list of unfinished construction items and issue a Certificate of Substantial Completion.
- Observe contractor's completion of the punch list items and conduct a final acceptance inspection with the Client.
- Prepare project close-out documentation and submit documents to the Client and TxGLO as required.

ATTACHMENT B  
TERMS AND CONDITIONS OF AGREEMENT  
BETWEEN CLIENT AND HUITT-ZOLLARS, INC.

**Following are the Terms and Conditions that will apply to this Agreement:**

**1. AUTHORIZATION FOR WORK TO PROCEED**

Signing of this Agreement for services shall be authorization by the City of Jersey Village (Client) for Huitt-Zollars, Inc. (Engineer) to proceed with the work.

**2. ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS**

Construction cost estimates provided by Engineer are prepared from experience and judgment. Engineer has no control over market conditions or construction procedures and does not warrant that proposals, bids, or actual construction costs will not vary from Engineer's estimates.

**3. STANDARD OF CARE**

All services shall be of good quality and shall be performed in a professional manner. The standard of care for all professional and related engineering services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily provided by competent professionals practicing under the same or similar circumstances; and as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer. No other representation, expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

**4. TAXES**

All taxes, including but not limited to gross receipts tax, sales tax, etc., required to be paid will be billed to the Client in addition to fees.

**5. BILLING AND PAYMENT**

The Client, recognizing that timely payment is a material part of the consideration of this Agreement, shall pay Engineer for services performed in accordance with the rates and charges set forth herein. Invoices will be submitted by Engineer on a monthly basis and shall be due and payable within forty-five (45) calendar days of invoice date.

Salary Cost shall be defined as the cost of actual salaries of Engineer's employees time directly chargeable to the project times a labor burden multiplier of 1.4.

The Client shall pay an additional charge of one-and-one-half percent (1.5%) (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by Engineer more than forty-five (45) calendar days from date of receipt of the invoice by the Client, excepting any portion of the invoiced amount in dispute and resolved in favor of Client. Payment thereafter shall first be applied to accrued interest and then to the principal unpaid amount.

If Client, for any reason, fails to pay an invoice or the undisputed portion of a Engineer invoice within sixty (60) calendar days of invoice date, Engineer will notify the Client by registered mail that Engineer shall cease work on the project in ten (10) calendar days from the date of receipt of the invoice if the invoice in question is not paid.

In the event any invoice or portion thereof is disputed by Client, Client shall notify Engineer and

Client and Engineer shall work together to resolve the matter within forty-five (45) days of its being called to Engineer's attention. If resolution of the matter is not attained within forty-five (45) calendar days, either party may terminate this Agreement.

**6. TERMINATION**

Either Party to this Agreement may terminate this Agreement and any Task Order(s) issued hereunder without cause by giving to the other Party thirty (30) days' written notice. Upon delivery of such notice by the Client to Engineer, Engineer shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement and, no later than thirty (30) days after receiving such notice, cease all Engineer's Services in connection with the performance of this Agreement, or Task Order(s) except to the extent otherwise provided in the written notice. As soon as practicable after termination, Engineer shall submit a statement, showing in detail the Services performed under this Agreement, including any Task Orders to the date of termination. The Client shall then pay Engineer within the time period provided above any undisputed outstanding payment due and owing to Engineer. Copies of all instruments of service and project documents shall be delivered to the Client when the Agreement or Task Order(s) are terminated.

If Engineer elects to terminate this Agreement or a Task Order(s) issued hereunder, the Client may, at its election, require Engineer to complete Services under the Task Order(s), if Client is current in paying amounts due and owing to Engineer, or becomes current within the 30-day notice period stated above.

Notwithstanding anything herein to the contrary, Engineer shall not be compelled to enter into additional Task Orders.

**7. ADDITIONAL SERVICES**

Any services beyond those specified herein will be provided for separately under a mutually agreed upon Scope of Services, Budget and Schedule and an additional written authorization from the Client.

**8. GOVERNING LAW**

The laws of the State of Texas will govern the validity of this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the county where the Client is located.

**9. HAZARDOUS MATERIALS--SUSPENSION OF SERVICES**

Both parties acknowledge that Engineer's scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event Engineer or any other party encounters any hazardous or toxic materials, or should it become known to Engineer that such materials may be present on or about the jobsite or any adjacent areas that affect the performance of Engineer's services, Engineer may, at its sole reasonable option and, as long as Engineer abided by its standard of care and did not cause or contribute to the presence of hazardous materials without liability for consequential or any other damages, suspend performance of its services under this Agreement until the Client retains appropriate consultants or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in compliance with all applicable laws and regulations.

**10. CONSTRUCTION OBSERVATION**

If Construction Phase Services are part of this Agreement, Engineer shall visit the site at intervals

agreed to in writing by the Client and Engineer, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow Engineer to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents.

Based on this general observation, Engineer shall keep the Client informed about the progress of the Work and shall endeavor to guard the Client against deficiencies in the Work.

If the Client desires more extensive project observation or fulltime project representation, the Client shall request that such services be provided by Engineer as Additional Services in accordance with the terms of this Agreement. Engineer shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Contract Documents.

Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. Engineer does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations as long as Engineer abided by its standard of care.

#### **11. JOBSITE SAFETY**

Neither the professional activities of Engineer, nor the presence of Engineer or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. Engineer and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Client agrees that the General Contractor shall be solely responsible for jobsite safety.

#### **12. RIGHT TO RELY ON CLIENT-PROVIDED INFORMATION**

Engineer may rely upon the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by Client or any of its other consultants (collectively the Client) to Engineer pursuant to this Agreement. Engineer may use such requirements, programs, instructions, reports, data, plans and information in performing or furnishing services under this Agreement. Any increased costs incurred by Engineer due to changes in or the incorrectness of information provided by the Client shall be compensable to Engineer as long as Engineer abided by its standard of care.

#### **13. OWNERSHIP OF DOCUMENTS**

All documents, including original drawings, estimates, specifications, designs, periodic construction progress notes, computer files and data (collectively, the "Documents") shall be the property of the Client, provided that Engineer has received full compensation of all undisputed amounts due pursuant to the terms of this Agreement and subject to all of the following terms and conditions. Engineer agrees that it shall not reuse any portion of the Documents that is unique to the Client's project or projects for any other client, without the express written consent of the Client, which consent will not be unreasonably withheld.

Engineer may retain a set of reproducible record copies of the Documents, in consideration of which it is mutually agreed that the Client will use such Documents solely in connection with the project covered by the Agreement and for no other purposes, except with the express written consent of Engineer, which consent will not be unreasonably withheld. Any use of the Documents on a project not covered by the Agreement without the express written consent of Engineer shall be at the Client's sole risk.

All materials and information that are the property of Client and all copies or duplications thereof shall be delivered to Client by Engineer, if requested by Client, upon completion of Services. Engineer may retain one (1) complete set of reproducible copies of all of its instruments of service.

#### **14. SEVERABILITY**

Any term or provision of this Agreement found to be invalid under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.

#### **15. ASSIGNMENT**

Neither party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by Engineer as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

#### **16. DESIGN REQUIREMENTS**

Construction plans and specifications shall conform to the design criteria and regulations of all agencies and political subdivisions with jurisdiction over the project at the time of design.

#### **17. INSURANCE REQUIREMENTS.**

Engineer shall procure and maintain throughout the term of this Agreement, at its sole cost and expense, insurance of the types and in the minimum amounts set forth below. Upon execution of this Agreement, Engineer shall furnish to the Client certificates of insurance and any endorsement required hereunder issued by the insurance carrier evidencing compliance with the insurance requirements hereof. Certificates shall list Engineer, the name of the insurance company, the policy number, the term of coverage, and the limits of coverage. Engineer shall cause its insurance companies to provide the Client with at least thirty (30) days' prior written notice of any reduction in the limit of liability by endorsement of the policy, cancellation, or non-renewal of the insurance coverage required under this Agreement. Engineer shall obtain such insurance from such companies having a Bests rating of B+/VII or better, licensed to transact business in the State of Texas, and shall obtain such insurance of the following types and minimum limits:

- a) Workers' Compensation insurance in accordance with the laws of the State of Texas for all of Engineer's employees or workers at the site of any project and Employer's Liability coverage with a limit of not less than \$500,000 each employee for Occupational Disease; \$500,000 policy limit for Occupational Disease; and Employer's Liability of \$500,000 each accident.
- b) Commercial General Liability insurance, including coverage for Products/Completed Operation, Blanket Contractual, Contractors' Protective Liability Broad Form Property



Damage, Personal Injury/Advertising Liability, and Bodily Injury and Property Damage with limits of not less than:

- \$2,000,000 general aggregate limit;
- \$1,000,000 each occurrence, combined single limit;
- \$1,000,000 aggregate Products, combined single limit; and
- \$1,000,000 aggregate Personal Injury/Advertising Liability.

- c) Automobile Liability coverage applying to owned, non-owned and hired motor vehicles, with limits of not less than \$1,000,000 each occurrence combined single limit for bodily injury, death, and property damage combined.
- d) Excess Liability insurance, with limits not less than \$1,000,000 each occurrence combined single limit, shall follow the form of the underlying coverages. It shall be excess over and be no less broad than Commercial General Liability, Automobile Liability, Employer Liability, Pollution Liability as required, including but not limited to the required additional insured status, waiver of subrogation, notice of cancellation, and prohibited exclusions or limitations and will be primary to and not seek contribution from any other insurance maintained by Client.
- e) Professional Liability insurance with limits not less than \$1,000,000 each claim/annual aggregate. Engineer's Professional Liability insurance shall cover all services rendered by Engineer and its consultants or subconsultants under the Agreement. Such policy shall cover claims arising out of all negligent acts, errors, and omissions by Engineer, its employees, and consultants, that arise out of this Agreement or the Services performed by Engineer, including vicarious liability. Any retroactive date must be effective prior to beginning of services for Client. This insurance is not permitted to include any type of exclusion or limitation of coverage applicable to claims arising from bodily injury or property damage.

The Client and the Client's agents and employees shall be added as additional insureds to all coverages required under this Agreement, except for workers' compensation insurance and professional liability insurance, using ISO form CG 2010 (07 04) or equivalent. All policies written on behalf of Engineer shall contain a waiver of subrogation in favor of the Client and the Client's agents and employees, with the exception of professional liability insurance. In addition, all of the aforesaid policies shall be endorsed to provide that they are primary coverages and not in excess of any other insurance available to the Client, and without rights of contribution or recovery against the Client or from any such other insurance available to the Client. Engineer, and not the Client, shall be responsible for paying the premiums and deductibles, if any, that may from time to time be due under all of the insurance policies required of Engineer.

**18. INDEMNIFICATION**

**A. GENERAL.** TO THE FULLEST EXTENT PERMITTED BY LAW, ENGINEER SHALL INDEMNIFY AND HOLD HARMLESS THE CITY OF JERSEY VILLAGE AND ITS EMPLOYEES (HEREINAFTER REFERRED TO INDIVIDUALLY AS AN "INDEMNITEE" AND COLLECTIVELY AS THE "INDEMNITEES") FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSSES, AND EXPENSES, INCLUDING BUT NOT LIMITED TO REASONABLE ATTORNEYS' FEES AND COSTS INCURRED BY INDEMNITEES WHICH ARE:

- 1. DUE TO THE VIOLATION OF ANY ORDINANCE, REGULATION,

STATUTE, OR OTHER LEGAL REQUIREMENT IN THE PERFORMANCE OF THIS AGREEMENT, BY ENGINEER, ITS AGENT, ANY CONSULTANT UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL;

2. CAUSED BY OR RESULTING FROM ANY NEGLIGENT OR INTENTIONAL ACT OR OMISSION IN VIOLATION OF ENGINEER'S STANDARD OF CARE, BY THE ENGINEER, ITS AGENT, ANY CONSULTANT UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL;
3. CAUSED BY OR RESULTING FROM ANY CLAIM ASSERTING INFRINGEMENT OR ALLEGED INFRINGEMENT OF A PATENT, TRADEMARK, COPYRIGHT OR OTHER INTELLECTUAL PROPERTY RIGHT IN CONNECTION WITH THE INFORMATION FURNISHED BY OR THROUGH ENGINEER, ITS AGENT, ANY CONSULTANT UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL;
4. DUE TO THE FAILURE OF ENGINEER, ITS AGENT, ANY CONSULTANT UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL TO PAY THEIR CONSULTANTS OR SUBCONSULTANTS AMOUNTS DUE FOR SERVICES PROVIDED IN CONNECTION WITH THE PROJECT; OR
5. OTHERWISE ARISING OUT OF OR RESULTING FROM THE PERFORMANCE OF THE SERVICES UNDER THIS AGREEMENT, INCLUDING SUCH CLAIMS, DAMAGES, LOSSES OR EXPENSES ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY, INCLUDING LOSS OF USE RESULTING THEREFROM, **BUT ONLY TO THE EXTENT** SUCH CLAIMS, DAMAGES, LOSSES, COSTS AND EXPENSES ARE CAUSED BY OR RESULT FROM ANY NEGLIGENT OR INTENTIONAL ACTS OR OMISSIONS OF THE ENGINEER, ITS AGENT, ANY CONSULTANT UNDER CONTRACT, OR ANY OTHER ENTITY OVER WHICH THE ENGINEER EXERCISES CONTROL.

**B. REIMBURSEMENT OF CLIENT'S FEES IN DEFENSE OF CLAIMS.** To the extent Client incurs attorney's fees in defense of any claim asserted against the Client which arises or results from the alleged acts or omissions of the Engineer described in Section A. above, Engineer shall reimburse Client its reasonable attorney's fees in proportion to the Engineer's liability found after a final adjudication of liability.

**C. ADDITIONAL INSURED STATUS.** Engineer shall name the Client as an additional insured on the Engineer's general liability policy and provide the Client any defense allowed under said policy. Any endorsement to Engineer's general liability policy prohibiting or limiting the coverages required herein shall be modified such that the policy will respond to the obligations of the Engineer as set forth in this Section to the full extent allowed under Texas law.

- D.** It is agreed with respect to any legal limitations now or hereafter in effect and affecting the validity or enforceability of the indemnification obligations under this Section or the Additional Insured requirements, such legal limitations are made a part of the contractual obligations and shall operate to amend the obligations to the minimum extent necessary to bring the provision into conformity with the requirements of such limitations, and as so modified, the obligations shall continue in full force and effect. Should any provision or any part of any provision of this Agreement be held invalid, unenforceable or contrary to public policy, law, statute or ordinance, then the remainder of the provision, paragraph, Section and/or Agreement shall not be affected thereby and shall remain valid and fully enforceable.
- E.** The obligations contained in this Section shall survive the expiration, completion, abandonment and/or termination of the Agreement and final completion of the Work and any other services to be provided pursuant to this Agreement to the extent and for the time periods provided allowed under Texas law.

No provision herein shall be construed to increase the Client's liability as provided and limited under the Texas Tort Claims Act, nor shall any such provision be construed as a waiver to any extent of any governmental immunity that the Client may have.

**19. PERSONNEL**

Engineer agrees that during Engineer's performance of Services hereunder, adequate provision shall be made to staff and retain the services of such competent personnel as may be appropriate or necessary for the performance of the Services. Client shall have the right to review the personnel assigned by Engineer, and Engineer shall remove any personnel not acceptable to Client. Engineer may remove personnel assigned to a Task Order without Client's prior approval, provided the progress of the Services shall not be unreasonably impaired.

**20. PERMITS AND LICENSES**

Engineer represents to Client that it has and will maintain during the performance of the Services under this Agreement any permits or licenses which, under the regulations of federal, state, or local governmental authority, it may be required to maintain in order to perform the Services.

**21. CERTIFICATION OR SEALING OF INSTRUMENTS OF SERVICE BY PROFESSIONAL ENGINEER**

All specifications, drawings, and other engineering documents that are prepared by Engineer shall be certified or sealed by a registered professional engineer. Such certifications or seals shall be valid for the State of Texas.

**22. CHAPTER 2271 VERIFICATION.**

By signing and entering into this Agreement, Engineer verifies, pursuant to Chapter 2271 of the Texas Government Code, that it does not boycott Israel and will not boycott Israel during the term of this Agreement.

**23. ANTI-TERRORISM STATEMENT**

Engineer hereby represents and warrants that at the time of this Agreement neither Engineer,

nor any wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of Engineer: (i) engages in business with Iran, Sudan, or any foreign terrorist organization pursuant to Chapters 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code; or (ii) is a company listed by the Texas Comptroller pursuant to Sections 806.051, 807.051, or 2252.153 of the Texas Government Code. The term “foreign terrorist organization” has the meaning assigned to such term pursuant to Section 2252.151 of the Texas Government Code.

ATTACHMENT C  
SCHEDULE OF FEES

1.0 COMPENSATION FOR LABOR

- 1.1 For Pre-Funding Services as well as other services authorized by the Client, Engineer's compensation shall be on an hourly basis invoiced at Salary Cost times a multiplier of 2.5.
- 1.2 For Post-Funding Services, Engineer's compensation shall be as approved and authorized by the TxGLO.

2.0 COMPENSATION FOR EXPENSES

- 2.1 Subcontract, Non-Labor or Material Expenses shall be invoiced at cost plus 10% handling charge.
- 2.2 Travel shall be invoiced at the current IRS Standard Business Mileage Rate.

# HUITT-ZOLLARS

## Houston

2020

### HOURLY RATE SHEET

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

#### Engineering/Architecture

Principal	\$ 255.00
Design Principal	\$ 235.00
Sr. Project Manager	\$ 235.00
QA Manager	\$ 230.00
Project Manager	\$ 200.00
Sr. Civil Engineer	\$ 200.00
Sr. Structural Engineer	\$ 200.00
Sr. Mechanical Engineer	\$ 190.00
Sr. Electrical Engineer	\$ 190.00
Civil Engineer	\$ 185.00
Structural Engineer	\$ 185.00
Mechanical Engineer	\$ 165.00
Electrical Engineer	\$ 165.00
Plumbing Engineer	\$ 150.00
Engineer Intern	\$ 135.00
Sr. Architect	\$ 195.00
Architect	\$ 160.00
Architect Intern 1	\$ 100.00
Architect Intern 2	\$ 120.00
Architect Intern 3	\$ 150.00
Sr. Landscape Architect	\$ 175.00
Landscape Architect	\$ 135.00
Landscape Architect Intern	\$ 100.00
Sr. Planner	\$ 250.00
Planner	\$ 160.00
Planner Intern	\$ 100.00
Sr. Designer	\$ 155.00
Designer	\$ 130.00
Sr. CADD Technician	\$ 140.00
CADD Technician	\$ 100.00

#### Interior Design

Sr. Interior Designer	\$ 140.00
Interior Designer	\$ 120.00
Interior Designer Intern	\$ 90.00

#### Survey

Survey Manager	\$ 170.00
Sr. Project Surveyor	\$ 155.00
Project Surveyor	\$ 140.00
Survey Technician	\$ 130.00
Surveyor Intern	\$ 115.00

#### Survey Crews

1-Person Survey Crew	\$ 100.00
2-Person Survey Crew	\$ 150.00
3-Person Survey Crew	\$ 175.00

#### Construction

Construction Manager	\$ 190.00
Resident Engineer	\$ 185.00
Sr. Project Representative	\$ 135.00
Resident Project Representative	\$ 100.00

#### Administrative

Sr. Project Support	\$ 100.00
Project Support	\$ 80.00

#### Reimbursable Expenses

Consultants	Cost + 10%
Other Direct Costs	Cost + 10%
Mileage	IRS Standard Business Mileage Rate

HUITT-ZOLIARS  
**PROJECT BUDGET WORKSHEET - Houston 2020**

**Client:** Jersey Village  
**Project Name:** CDBG-MIT Application  
**Contract No.:**  
**Project No.:**  
**PM** Joe Myers  
**PIC** Greg Wine

**Date:** 8/6/2020  
**Project Number:**   
**Project Template:**  
**Labor Code Schedule:** HO20

HZ LABOR BUDGET			Phase Number	1	1	1	1	1	RMB Reimbursable Expenses			
			Phase Description	CDBG-MIT Application	CDBG-MIT Application	CDBG-MIT Application	CDBG-MIT Application	CDBG-MIT Application				
			Task Number	1	2	3	4	5				
			Task Description	Develop Alternatives	Develop Cost Estimates	Project Justification Documentation	Project Beneficiaries Documentation	Exhibits and Maps (estimate 4)				
			Phase/Task Manager	Joe Myers	Joe Myers	Joe Myers	Joe Myers	Joe Myers				
			Lump Sum or Hourly	Hourly (NTE)	Hourly (NTE)	Hourly (NTE)	Hourly (NTE)	Hourly (NTE)				
Labor Code	Labor Classification	Hourly Rate	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	Column Total	TOTAL HOURS	TOTAL BUDGET	
			\$ 8,400.00	\$ 4,300.00	\$ 2,280.00	\$ 2,280.00	\$ 8,480.00	\$ -	\$ 260.00			
SPM	Sr. Project Manager	\$ 235.00	16	8	8	8	12			52	\$ 12,220.00	
CEX	Civil Engineer	\$ 185.00	24	12			12			48	\$ 8,880.00	
EIT	Engineer Intern	\$ 135.00					24			24	\$ 3,240.00	
PSS	Senior Project Support	\$ 100.00	2	2	4	4	2			14	\$ 1,400.00	
Total Manhours per Phase/Task			42	22	12	12	50	0		138		
HZ Labor per Phase/Task			\$ 8,400.00	\$ 4,300.00	\$ 2,280.00	\$ 2,280.00	\$ 8,480.00	\$ -		<b>HZ Labor</b>	\$ 25,740.00	
Direct Expenses (Distribute among Phases/Tasks as applicable)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		<b>Direct Expenses</b>	\$ -	
Direct Consultants (Distribute among Phases/Tasks as applicable)			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		<b>Direct Consultants</b>	\$ -	
RMB Expenses									\$ 260.00		<b>RMB Expenses</b>	\$ 260.00
RMB Consultants (Distribute among Phases/Tasks as applicable)			\$ -					\$ -		<b>RMB Consultants</b>	\$ -	
Total Fee per Phase/Task			\$ 8,400.00	\$ 4,300.00	\$ 2,280.00	\$ 2,280.00	\$ 8,480.00	\$ -	\$ 260.00	<b>CONTRACT SUM</b>	\$ 26,000.00	

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

# Engineer/Architect/Surveyor Rating Sheet

CDBG-DR  
Date of Rating

Name of Respondent \_\_\_\_\_  
Evaluator's Name \_\_\_\_\_

**Experience** -- Rate the respondent for experience in the following areas:

	<u>Factor</u>	<u>Max.Pts.</u>	<u>Comments</u> <u>Score</u>
1	Has previously designed water/sewer line type of projects	20	_____
2	Has worked on federally funded construction projects	15	_____
3	Has worked on projects that were located in this general region.	10	_____
4	Extent of experience in project construction management	15	_____
<b>Subtotal, Experience</b>		60	<u>0</u>

**Work Performance**

	<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1	Past projects completed on schedule	10	_____
2	Manages projects within budgetary constraints	5	_____
3	Work product is of high quality	10	_____
<b>Subtotal, Performance</b>		25	<u>0</u>

**Capacity to Perform**

	<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1	Staff Level / Experience of Staff	5	_____
2	Adequacy of Resources	5	_____
3	Professional liability insurance is in force	5	_____
<b>Subtotal, Capacity to Perform</b>		15	<u>0</u>

**TOTAL SCORE**

	<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
	Experience	60	<u>0</u>
	Work Performance	25	<u>0</u>
	Capacity to Perform	15	<u>0</u>
<b>Total Score</b>		100	<u>0</u>



**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 17, 2020                      **AGENDA ITEM:** G2

**AGENDA SUBJECT:** Consider Resolution No. 2020-40, authorizing an Interlocal Grant Agreement and Coronavirus Relief Fund (CRF) Small Cities Terms and Conditions between the City of Jersey Village and Harris County.

**Department/Prepared By:** Austin Bless, City Manager   **Date Submitted:** August 6, 2020

**EXHIBITS:**            [Resolution No. 2020-40](#)  
                              [Exhibit A](#) – Coronavirus Relief Fund Small Cities Terms and Conditions

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL: AB**

**BACKGROUND INFORMATION:**

Recently Harris County has authorized funding as part of the CARES Act for cities to received \$55/person as of the 2018 census number for COVID-19 related expenses. The City of Jersey Village is eligible for up to \$437,910.

Right now we have spent approximately \$30,000 for supplies, etc. We can also get reimbursed for the extra sick time we have paid out due to the Emergency Paid Sick Leave.

As part of our funds for this we could use some money for grants to local businesses. We can piggyback off the County program for grants, and the City does not have to administer those. I believe we will have funds allocated to us that we may not otherwise use, so providing some as grants to local businesses may be a good idea.

We can be reimbursed for costs incurred through the end of the calendar year.

**RECOMMENDED ACTION:**

To approve Resolution No. 2020-40, authorizing an Interlocal Grant Agreement and Coronavirus Relief Fund (CRF) Small Cities Terms and Conditions between the City of Jersey Village and Harris County.

**RECOMMENDED MOTION:**

To approve Resolution No. 2020-40, authorizing an Interlocal Grant Agreement and Coronavirus Relief Fund (CRF) Small Cities Terms and Conditions between the City of Jersey Village and Harris County.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**RESOLUTION NO. 2020-40**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AUTHORIZING AN INTERLOCAL GRANT AGREEMENT AND CORONAVIRUS RELIEF FUND (CRF) SMALL CITIES TERMS AND CONDITIONS BETWEEN THE CITY OF JERSEY VILLAGE AND HARRIS COUNTY.**

**WHEREAS**, the Jersey Village City Council finds it in the best interest of the citizens of the City of Jersey Village to enter into an Interlocal Agreement with Harris County for Coronavirus Relief Fund; **NOW THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, THAT:**

**Section 1.** The City Council approves the Interlocal Agreement attached to this Resolution as Exhibit A.

**Section 2.** The City Council authorizes the City Manager, the authorized official, to execute all documents regarding the requested funds, which includes the power to apply for, accept, reject, alter, or terminate the grant.

**Section 3.** The City Council assures the City of Jersey Village will comply with all rules set by this funding program.

**PASSED AND APPROVED** this 17<sup>th</sup> day of **August**, A.D., **2020**.

\_\_\_\_\_  
Andrew Mitcham, Mayor

**ATTEST:**

\_\_\_\_\_  
Lorri Coody, City Secretary



# Exhibit A

## CARES Act

### Coronavirus Relief Fund

#### Small Cities

#### Terms and Conditions



# CORONAVIRUS RELIEF FUND (CRF) SMALL CITIES TERMS AND CONDITIONS

## INTERLOCAL GRANT AGREEMENT AND CORONAVIRUS RELIEF FUND (CRF) SMALL CITIES TERMS AND CONDITIONS

THE STATE OF TEXAS     §  
  §  
COUNTY OF HARRIS     §

This Interlocal Agreement (the “Agreement”) is made and entered into by and between Harris County, a body corporate and politic under the laws of the State of Texas (“County”), acting by and through its governing body the Harris County Commissioners Court, and Jersey Village (“City” or “grantee” or “subrecipient”), pursuant to the Interlocal Cooperation Act, Tex. Gov’t Code Ann. §§ 791.001 – 791.030. Harris County and City are referred to herein collectively as the “Parties” and individually as a “Party.”

Harris County will reimburse the City for necessary eligible expenditures incurred due to the public health emergency with respect to COVID-19 for a not to exceed amount of \$437,910.00 as evidenced in the Notice of Subrecipient Grant Award, approved by Harris County Commissioners Court on July 14, 2020, attached hereto as Exhibit A and incorporated herein by reference. The Parties agree that the amount specified in Exhibit A is just and fair compensation for expenses incurred due to the COVID-19 public health emergency. The Parties agree that a public purpose will be served by using the grant funds to reimburse local municipalities for necessary eligible expenditures incurred due to the public health emergency with respect to COVID-19. Harris County agrees that all funds used to pay for the obligations of this Grant Agreement will be taken from current fiscal funds.

### ***About This Document***

In this document, grantees will find the terms and conditions applicable to payments distributed in the form of grants to local units of governments from the Coronavirus Relief Fund established within section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”).

Other state and federal requirements and conditions may apply to your grant, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.; Chapter 783 of the Texas Government Code; and the Uniform Grant Management Standards (UGMS) developed by the Comptroller of Public Accounts.

To the extent the terms and conditions of this grant agreement do not address a particular circumstance or are otherwise unclear or ambiguous, such terms and conditions are to be construed consistent with the general objectives, expectations and purposes of this grant agreement and in all cases, according to its fair meaning. The parties acknowledge that each party and its counsel have reviewed this grant agreement and that any rule of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in

the interpretation of this grant agreement. Any vague, ambiguous or conflicting terms shall be interpreted and construed in such a manner as to accomplish the purpose of the grant agreement.

## Table of Contents

1 Grant Agreement Requirements and Conditions .....	4
1.1 Applicability of Grant Agreement and Provisions .....	4
1.2 Legal Authority to Apply .....	5
1.3 Grant Acceptance .....	5
1.4 Project Period .....	5
1.5 General Responsibility .....	5
1.6 Amendments and Changes to the Grant Agreement .....	6
1.7 Jurisdictional Cooperation .....	6
1.8 Public Information and Meetings .....	6
1.9 Remedies for Non-Compliance .....	7
1.10 False Statements by Grantee .....	7
1.11 Conflict of Interest Safeguards .....	8
1.12 Fraud, Waste, and Abuse .....	8
1.13 Termination of the Agreement .....	8
1.14 Limitation of Liability .....	9
1.15 Dispute Resolution .....	9
1.16 Liability for Taxes .....	10
1.17 Required State Assurances .....	10
1.18 System for Award Management (SAM) Requirements .....	10
1.19 No Obligation by Federal Government .....	10
1.20 Notice .....	10
1.21 Force Majeure .....	11
1.22 Franchise Tax Certification .....	11
1.23 Severability .....	11
1.24 E-Verify .....	11
1.25 Compliance with Federal Law, Regulations, and Executive Orders .....	11
1.26 Clean Air Act .....	11
1.27 Federal Water Pollution Control Act .....	11
1.28 Suspension and Debarment .....	12
1.29 Energy Conservation .....	12
1.30 Procurement of Recovered Materials .....	12

- 1.31 Terminated Contracts..... 12
- 2 Property and Procurement Requirements ..... 13
  - 2.1 Property Management and Inventory..... 13
  - 2.2 Consulting Contracts ..... 13
  - 2.3 Procurement Practices and Policies ..... 13
  - 2.4 Contract Provisions Under Federal Awards..... 13
- 3 Audit and Records Requirements..... 14
  - 3.1 Cooperation with Monitoring, Audits, and Records Requirements ..... 14
  - 3.2 Single Audit Requirements ..... 14
  - 3.3 Requirement to Address Audit Findings..... 14
  - 3.4 Records Retention ..... 14
- 4 Prohibited and Regulated Activities and Expenditures ..... 15
  - 4.1 Prohibited Costs ..... 15
  - 4.2 Political Activities..... 15
- 5 Financial Requirements ..... 16
  - 5.1 Direct Deposit..... 16
  - 5.2 Payments and Required Documentation ..... 16
  - 5.3 Reimbursements ..... 16
  - 5.4 Refunds and Deductions..... 16
  - 5.5 Recapture of Funds..... 17
  - 5.6 Liquidation Period ..... 17
  - 5.7 Project Close Out..... 17
  - 5.8 Miscellaneous Provisions ..... 17

EXHIBITS FOLLOW

## **1 Grant Agreement Requirements and Conditions**

### **1.1 Applicability of Grant Agreement and Provisions**

The Grant Agreement is subject to the additional terms, conditions, and requirements of other laws, rules, regulations and plans recited herein and is intended to be the full and complete expression of and constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and all prior and contemporaneous understandings, agreements, promises, representations, terms and conditions, both oral and written, are superseded and replaced by this Grant Agreement.

Notwithstanding any expiration or termination of this Grant Agreement, the rights and obligations pertaining to the grant close-out, cooperation and provision of additional information, return of grant funds, audit rights, records retention, public information, and any other provision implying survivability shall remain in effect after the expiration or termination of this Grant Agreement.

### 1.2 Legal Authority to Apply

The grantee certifies that it possesses legal authority to apply for the grant. A resolution, motion or similar action has been or will be duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative, or their designee of the organization to act in connection with the application and to provide such additional information as may be required.

### 1.3 Grant Acceptance

The Notice of Subrecipient Grant Award remains an offer until the fully executed copy of this Grant Agreement is received by Harris County.

### 1.4 Project Period

Funding has been authorized for eligible expenditures incurred between March 1, 2020 and December 30, 2020. All expenditures must be incurred, and all services must be received within the performance period. Harris County will not be obligated to reimburse expenses incurred after the performance period. A cost is incurred when the responsible unit of government has expended funds to cover the cost.

### 1.5 General Responsibility

Per the CARES Act, CRF grant funds may only be used to cover expenses that –

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19)
2. were not accounted for in the budget most recently approved as of March 27, 2020 for the government; and
3. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

The US Department of Treasury (Treasury) provided additional guidance on the permissible use of grant funds, including nonexclusive examples of eligible expenses in the following categories:

1. Medical expenses,
2. Public health expenses,
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency,
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures,
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, and
6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Further explanation of these categories and examples can be found at the following link:



<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>

<https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>

The grantee certifies compliance with these eligible expenses by executing the CARES Act Coronavirus Relief Fund Eligibility Certification Form, which is attached hereto as Exhibit B and incorporated for all purposes.

The grantee is responsible for the integrity of the fiscal and programmatic management of the grant project; accountability for all funds awarded; and compliance with Harris County administrative rules, policies and procedures, and applicable federal and state laws and regulations.

The grantee will maintain an appropriate grant administration system to ensure that all terms, conditions and specifications of the grant are met.

#### 1.6 Amendments and Changes to the Grant Agreement

Harris County and the grantee may agree to make adjustments to the grant. Adjustments include, but are not limited to, modifying the scope of the grant project, adding funds to previously un-awarded cost items or categories changing funds in any awarded cost items or category, deobligating awarded funds or changing grant officials.

The grantee has no right or entitlement to reimbursement with grant funds. Harris County and grantee agree that any act, action or representation by either Party, their agents or employees that purports to waive or alter the terms of the Grant Agreement or increase the maximum liability of Harris County is void unless a written amendment to this Grant Agreement is first executed and documented. The grantee agrees that nothing in this Grant Agreement will be interpreted to create an obligation or liability of Harris County in excess of the "Allocation Ceiling" as set forth in the Notice of Subrecipient Grant Award.

Any alterations, additions, or deletions to the terms of this Grant Agreement must be documented to be binding upon the Parties. Notwithstanding this requirement, it is understood and agreed by Parties hereto, that changes in local, state and federal rules, regulations or laws applicable hereto, may occur during the term of this Grant Agreement and that any such changes shall be automatically incorporated into this Grant Agreement without written amendment hereto, and shall become a part hereof as of the effective date of the rule, regulation or law.

#### 1.7 Jurisdictional Cooperation

Notwithstanding anything to the contrary, Harris County may, in its sole discretion, deny reimbursement for any expenses representing a transfer of funds from grantee to another political subdivision or agency unless a written request for such reimbursement is approved by Harris County in advance.

#### 1.8 Public Information and Meetings

Notwithstanding any provisions of this Grant Agreement to the contrary, the grantee acknowledges that Harris County and this Grant Agreement are subject to the Texas Public Information Act, Texas Government Code Chapter 552 (the "PIA"). The grantee acknowledges that Harris County will comply with the PIA, as interpreted by judicial opinions and opinions of the Attorney General of the State of Texas.

The grantee acknowledges that information created or exchanged in connection with this Grant Agreement, including all reimbursement documentation submitted to Harris County, is subject to the PIA, whether created or produced by the grantee or any third party, and the grantee agrees that information not otherwise excepted from

disclosure under the PIA, will be available in a format that is accessible by the public at no additional charge to Harris County. The grantee will cooperate with Harris County in the production of documents or information responsive to a request for information.

### 1.9 Remedies for Non-Compliance

If Harris County determines that the grantee materially fails to comply with any term of this grant agreement, whether stated in a federal or state statute or regulation, an assurance, a notice of award, or any other applicable requirement, Harris County, in its sole discretion may take actions including:

1. Temporarily withholding cash payments pending correction of the deficiency or more severe enforcement action by Harris County;
2. Disallowing or denying use of funds for all or part of the cost of the activity or action not in compliance;
3. Disallowing claims for reimbursement;
4. Wholly or partially suspending or terminating this grant;
5. Requiring return or offset of previous reimbursements;
6. Prohibiting the grantee from applying for or receiving additional funds for other grant programs administered by Harris County until repayment to Harris County is made and any other compliance or audit finding is satisfactorily resolved;
7. Reducing the grant award maximum liability of Harris County;
8. Terminating this Grant Agreement;
9. Imposing a corrective action plan;
10. Withholding further awards; or
11. Taking other remedies or appropriate actions.

The grantee costs resulting from obligations incurred during a suspension or after termination of this grant are not allowable unless Harris County expressly authorizes them in the notice of suspension or termination or subsequently.

Harris County, at its sole discretion, may impose sanctions without first requiring a corrective action plan.

### 1.10 False Statements by Grantee

By acceptance of this grant agreement, the grantee makes all the statements, representations, warranties, guarantees, certifications and affirmations included in this grant agreement. If applicable, the grantee will comply with the requirements of 31 USC § 3729, which set forth that no grantee of federal payments shall submit a false claim for payment.

If any of the statements, representations, certifications, affirmations, warranties, or guarantees are false or if the grantee signs or executes the grant agreement with a false statement or it is subsequently determined that the grantee has violated any of the statements, representations, warranties, guarantees, certifications or affirmations included in this grant agreement, then Harris County may consider this act a possible default under this grant agreement and may terminate or void this grant agreement for cause and pursue other remedies available to Harris County under this grant agreement and applicable law. False statements or claims made in connection with Harris County grants may result in fines, imprisonment, and debarment from participating in federal grants or contract, and/or other remedy available by law, potentially including the provisions of 38 USC §§ 3801-3812, which details the administrative remedies for false claims and statements made.

### 1.11 Conflict of Interest Safeguards

The grantee will establish safeguards to prohibit its employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain, whether for themselves or others, particularly those with whom they have family, business, or other ties. The grantee will operate with complete independence and objectivity without actual, potential, or apparent conflict of interest with respect to its performance under this Grant Agreement. The grantee certifies as to its own organization, that to the best of their knowledge and belief, no member of grantee's organization or Harris County, nor any employee, or person, whose salary is payable in whole or in part by a member of grantee organization or Harris County, has direct or indirect financial interest in the award of this Grant Agreement, or in the services to which this Grant Agreement relates, or in any of the profits, real or potential, thereof.

### 1.12 Fraud, Waste, and Abuse

The grantee understands that Harris County does not tolerate any type of fraud, waste, or misuse of funds received from Harris County. Harris County's policy is to promote consistent, legal, and ethical organizational behavior, by assigning responsibilities and providing guidelines to enforce controls. Any violations of law, Harris County policies, or standards of ethical conduct will be investigated, and appropriate actions will be taken. The grantee understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal and state grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

In the event grantee becomes aware of any allegation or a finding of fraud, waste, or misuse of funds received from Harris County that is made against the grantee, the grantee is required to immediately notify Harris County of said allegation or finding and to continue to inform Harris County of the status of any such on-going investigations. The grantee must also promptly refer to Harris County any credible evidence that a principal, employee, agent, grantee, contractor, subcontractor, or other person has -- (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Grantees must also immediately notify Harris County in writing of any misappropriation of funds, fraud, theft, embezzlement, forgery, or any other serious irregularities indicating noncompliance with grant requirements. Grantees must notify the local prosecutor's office of any possible criminal violations. Grantees must immediately notify Harris County in writing if a project or project personnel become involved in any litigation, whether civil or criminal, and the grantee must immediately forward a copy of any demand, notices, subpoenas, lawsuits, or indictments to Harris County.

### 1.13 Termination of the Agreement

Harris County may, at its sole discretion, terminate this Grant Agreement, without recourse, liability or penalty against Harris County, upon written notice to grantee. In the event grantee fails to perform or comply with an obligation or a term, condition or provision of this Grant Agreement, Harris County may, upon written notice to grantee, terminate this agreement for cause, without further notice or opportunity to cure. Such notification of Termination for Cause will state the effective date of such termination, and if no effective date is specified, the effective date will be the date of the notification.

Harris County and grantee may mutually agree to terminate this Grant Agreement. Harris County in its sole discretion will determine if, as part of the agreed termination, grantee is required to return any or all of the disbursed grant funds.

Termination is not an exclusive remedy, but will be in addition to any other rights and remedies provided in equity, by law, or under this Grant Agreement, including those remedies listed at 2 C.F.R. 200.207 and 2 C.F.R. 200.338 – 200.342. Following termination by Harris County, grantee shall continue to be obligated to Harris County for the return of grant funds in accordance with applicable provisions of this Grant Agreement. In the event of termination under this Section, Harris County's obligation to reimburse grantee is limited to allowable costs incurred and paid by the grantee prior to the effective date of termination, and any allowable costs determined by Harris County in its sole discretion to be reasonable and necessary to cost-effectively wind up the grant. Termination of this Grant Agreement for any reason or expiration of this Grant Agreement shall not release the Parties from any liability or obligation set forth in this Grant Agreement that is expressly stated to survive any such termination or expiration.

#### 1.14 Limitation of Liability

Nothing in the Agreement is construed as creating any personal liability on the part of any officer, director, employee, or agent of any public body that may be a Party to the Agreement, and the Parties expressly agree that the execution of the Agreement does not create any personal liability on the part of any officer, director, employee, or agent of either Party.

The Parties agree that no provision of this Agreement extends the County's liability beyond the liability provided in the Texas Constitution and the laws of the State of Texas.

The grantee agrees that no provision of this Grant Agreement is in any way intended to constitute a waiver by Harris County, its officers, employees, agents, or contractors of any privileges, rights, defenses, remedies, or immunities from suit and liability that Harris County may have by operation of law.

#### 1.15 Dispute Resolution

The Parties' representatives will meet as needed to implement the terms of this Grant Agreement and will make a good faith attempt to informally resolve any disputes.

Notwithstanding any other provision of this Grant Agreement to the contrary, unless otherwise requested or approved in writing by Harris County, the grantee shall continue performance and shall not be excused from performance during the period any breach of Grant Agreement claim or dispute is pending.

The laws of the State of Texas govern this Grant Agreement and all disputes arising out of or relating to this Grant Agreement, without regard to any otherwise applicable conflict of law rules or requirements. Venue for any grantee-initiated action, suit, litigation or other proceeding arising out of or in any way relating to this Grant Agreement shall be commenced exclusively in the Harris County District Court or the United States District Court, Southern District of Texas - Houston Division. Venue for any Harris County-initiated action, suit, litigation or other proceeding arising out of or in any way relating to this Grant Agreement may be commenced in a Texas state district court or a United States District Court selected by Harris County in its sole discretion.

The grantee hereby irrevocably and unconditionally consents to the exclusive jurisdiction of the courts referenced above for the purpose of prosecuting and/or defending such litigation. The grantee hereby waives and agrees not to assert by way of motion, as a defense, or otherwise, in any suit, action or proceeding, any claim that the grantee is not personally subject to the jurisdiction of the above-named courts; the suit, action or proceeding is brought in an inconvenient forum; and/or the venue is improper.

### 1.16 Liability for Taxes

The grantee agrees and acknowledges that grantee is an independent contractor and shall be entirely responsible for the liability and payment of grantee's and grantee's employees' taxes of whatever kind, arising out of the performances in this Grant Agreement. The grantee agrees to comply with all state and federal laws applicable to any such persons, including laws regarding wages, taxes, insurance, and workers' compensation. Harris County shall not be liable to the grantee, its employees, agents, or others for the payment of taxes or the provision of unemployment insurance and/or workers' compensation or any benefit available to an employee.

### 1.17 Required State Assurances

The grantee must comply with the applicable State Assurances included within the State Uniform Grant Management Standards (UGMS), Section III, Subpart B, \_14, which are incorporated herein for all purposes as though set forth word for word.

### 1.18 System for Award Management (SAM) Requirements

- A. The grantee agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and, if applicable, the federal funding agency). These requirements include maintaining current registrations and the currency of the information in SAM. The grantee will review and update information at least annually until submission of the final financial report required under the award or receipt of final payment, whichever is later, as required by 2 CFR Part 25.
- B. The grantee will comply with Executive Orders 12549 and 12689 that requires "a contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM)", in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority. The grantee certifies it will verify each vendor's status to ensure the vendor is not debarred, suspended, otherwise excluded or declared ineligible by checking the SAM before doing/renewing business with that vendor.
- C. The grantee certifies that it and its principals are eligible to participate in this Grant Agreement and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and the grantee is in compliance with the State of Texas statutes and rules relating to procurement and that the grantee is not listed in the federal government's terrorism watch list as described in Executive Order 13224.

### 1.19 No Obligation by Federal Government

The Parties acknowledge and agree that the federal government is not a party to this Grant Agreement and is not subject to any obligations or liabilities to either Party, third party or subcontractor pertaining to any matter resulting from this Grant Agreement.

### 1.20 Notice

Notice may be given to the grantee via email, hand-delivery, or United States Mail. Notices to the grantee will be sent to the name and address supplied by grantee.

### 1.21 Force Majeure

Neither the grantee nor Harris County shall be required to perform any obligation under this Grant Agreement or be liable or responsible for any loss or damage resulting from its failure to perform so long as performance is delayed by force majeure or acts of God, including but not limited to strikes, lockouts or labor shortages, embargo, riot, war, revolution, terrorism, rebellion, insurrection, pandemic, flood, natural disaster, or interruption of utilities from external causes. Each Party must inform the other in writing, with proof of receipt, within three (3) business days of the existence of such force majeure, or otherwise waive this right as a defense.

### 1.22 Franchise Tax Certification

If grantee is a taxable entity subject to the Texas Franchise Tax (Chapter 171, Texas Tax Code), then grantee certifies that it is not currently delinquent in the payment of any franchise (margin) taxes or that grantee is exempt from the payment of franchise (margin) taxes.

### 1.23 Severability

If any provisions of this Grant Agreement are rendered or declared illegal for any reason, or shall be invalid or unenforceable, such provision shall be modified or deleted in such manner so as to afford the Party for whose benefit it was intended the fullest benefit commensurate with making this Grant Agreement, as modified, enforceable, and the remainder of this Grant Agreement and the application of such provision to other persons or circumstances shall not be affected thereby, but shall be enforced to the greatest extent permitted by applicable law.

### 1.24 E-Verify

If applicable, by entering into this Grant Agreement, grantee will certify and ensure that it utilizes and will continue to utilize, for the term of this Grant Agreement, the U.S. Department of Homeland Security's e-Verify system to determine the eligibility of (a) all persons employed during the contract term to perform duties within Texas; and (b) all persons (including subcontractors) assigned by the grantee pursuant to the Grant Agreement.

### 1.25 Compliance with Federal Law, Regulations, and Executive Orders

Grantee acknowledges that federal financial assistance funds will be used to fund the Grant Agreement. Grantee will comply with all applicable federal law, regulations, executive orders, policies, procedures, and directives.

### 1.26 Clean Air Act

The following is only applicable if the amount of the contract exceeds \$150,000.

- a. Grantee agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- b. Grantee agrees to report each violation to Harris County and understands and agrees that Harris County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- c. Grantee agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by this Grant Agreement.

### 1.27 Federal Water Pollution Control Act

- a. Grantee agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.

- b. Grantee agrees to report each violation to Harris County and understands and agrees that Harris County will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- c. Grantee agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance provided by this Grant Agreement.

### 1.28 Suspension and Debarment

- a. This Grant Agreement is a covered transaction for purposes of 2 C.F.R. pt 180 and 2 C.F.R. pt. 3000. Grantee certifies that grantee, grantee's principals (defined at 2 C.F.R. Sec. 180.995), or its affiliates (defined at 2 C.F.R. Sec. 180.905) are excluded (defined at 2 C.F.R. Sec. 180.940) or disqualified (defined at 2 C.F.R. Sec. 180.935).
- b. Grantee must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- c. This certification is a material representation of fact relied upon by Harris County. If it is later determined that grantee did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, in addition to remedies available to Harris County, the Federal Government may pursue available remedies, including but limited to suspension and/or debarment.

### 1.29 Energy Conservation

If applicable, grantee agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

### 1.30 Procurement of Recovered Materials

- a. In the performance of this Grant Agreement, grantee shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired –
  - i. Competitively within a timeframe providing for compliance with the contract performance schedule;
  - ii. Meeting contract performance requirements; or
  - iii. At a reasonable price.
- b. Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

### 1.31 Terminated Contracts

The grantee has not had a contract terminated or been denied the renewal of any contract for noncompliance with policies or regulations of any state or federally funded program within the past five (5) years nor is it currently prohibited from contracting with a governmental agency. If the grantee does have such a terminated contract, the grantee shall identify the contract and provide an explanation for the termination. The grantee acknowledges that this Grant Agreement may be terminated and payment withheld or return of grant funds required if this certification is inaccurate or false.

## 2 Property and Procurement Requirements

### 2.1 Property Management and Inventory

The grantee must ensure equipment purchased with grant funds is used for the purpose of the grant and as approved by Harris County. The grantee must develop and implement a control system to prevent loss, damage or theft of property and investigate and document any loss, damage or theft of property funded under this Grant.

The grantee must account for any real and personal property acquired with grant funds or received from the Federal Government in accordance with 2 CFR 200.310 Insurance coverage through 200.316 Property trust relationship and 200.329 Reporting on real property. This documentation must be maintained by the grantee, according to the requirements listed herein, and provided to Harris County upon request, if applicable.

When original or replacement equipment acquired under this award by the grantee is no longer needed for the original project or program or for other activities currently or previously supported by the federal awarding agency or Harris County, the grantee must make proper disposition of the equipment pursuant to 2 CFR 200.

The grantee will maintain specified equipment management and inventory procedures for equipment (including replacement equipment), whether acquired in whole or in part with grant funds, until disposition takes place, with a per-unit cost of \$5,000 or greater. The equipment and inventory procedures include:

- A. The grantee must keep an inventory report on file containing equipment purchased with any grant funds during the grant period. The inventory report must agree with the approved grant budget and the final Financial Status Report and shall be available to Harris County at all times upon request.
- B. The grantee must maintain property/inventory records which, at minimum, include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date, the cost of the property, the percentage of Federal participation in the cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
- C. The grantee shall permanently identify all such equipment by appropriate tags or labels affixed to the equipment. Exceptions to this requirement are limited to items where placing of the marking is not possible due to the nature of the equipment.

### 2.2 Consulting Contracts

Pre-approval of costs related to consulting contracts is required and the value of consulting contracts entered into by the grantee may not exceed 5% of the total funds received by the local unit of government.

### 2.3 Procurement Practices and Policies

The grantee must follow applicable federal and state law, federal procurement standards specified in regulations governing federal awards to non-federal entities, their established policy, and best practices for procuring goods or services with grant funds. Procurement activities must follow the most restrictive of federal, state and local procurement regulations. Contracts must be routinely monitored for delivery of services or goods.

### 2.4 Contract Provisions Under Federal Awards

All contracts made by a grantee under a federal award must contain the provisions outlined in 2 CFR 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Appendix II to Part 200 Contract Provisions for Non-Federal Entity Contracts Under Federal Awards.



### 3 Audit and Records Requirements

#### 3.1 Cooperation with Monitoring, Audits, and Records Requirements

All records and expenditures are subject to, and grantee agrees to comply with, monitoring and/or audits conducted by the United States Department of Treasury's Inspector General (DOTIG), Harris County, and the State Auditor's Office (SAO) or designee. The grantee shall maintain under GAAP or GASB, adequate records that enable DOTIG, Harris County, and SAO to ensure proper accounting for all costs and performances related to this Grant Agreement.

#### 3.2 Single Audit Requirements

Any grantee expending \$750,000 or more in federal funds in a fiscal year may be subject to Single Audit Requirements in 2 CFR, Part 200, Subpart F – Audit Requirements, at [https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl).

The grantees expending more than \$750,000 in grant funds in a fiscal year are subject to the requirements in the Texas Single Audit Circular, at <https://comptroller.texas.gov/purchasing/docs/ugms.pdf>. The audit must be completed and the data collection and reporting package described in 2 CFR 200.512 must be submitted to the Federal Audit Clearinghouse (FAC) within 30 calendar days after receipt of the auditor's report(s), or nine months after the end of the audit period, whichever is earlier.

#### 3.3 Requirement to Address Audit Findings

If any audit, monitoring, investigations, review of awards, or other compliance review reveals any discrepancies, inadequacies, or deficiencies which are necessary to correct in order to maintain compliance with this Grant Agreement, applicable laws, regulations, or the grantee's obligations hereunder, the grantee agrees to propose and submit to Harris County a corrective action plan to correct such discrepancies or inadequacies within thirty (30) calendar days after the grantee's receipt of the findings. The grantee's corrective action plan is subject to the approval of Harris County.

The grantee understands and agrees that the grantee must make every effort to address and resolve all outstanding issues, findings, or actions identified by DOTIG, Harris County, or SAO through the corrective action plan or any other corrective plan. Failure to promptly and adequately address these findings may result in grant funds being withheld, other related requirements being imposed, or other sanctions and penalties. The grantee agrees to complete any corrective action approved by Harris County within the time period specified by Harris County and to the satisfaction of Harris County, at the sole cost of the grantee. The grantee shall provide to Harris County periodic status reports regarding the grantee's resolution of any audit, corrective action plan, or other compliance activity for which the grantee is responsible.

#### 3.4 Records Retention

- A. The grantee shall maintain appropriate audit trails to provide accountability for all expenditures of grant funds, reporting measures, and funds received from Harris County under this Grant Agreement. Audit trails maintained by the grantee will, at a minimum, identify the supporting documentation prepared by the grantee to permit an audit of its accounting systems and payment verification with respect to the expenditure of any funds awarded under this Grant Agreement.
- B. The grantee must maintain fiscal records and supporting documentation for all expenditures resulting from this Grant Agreement pursuant to 2 CFR 200.333 and state law.

1. The grantee must retain these records and any supporting documentation for a minimum of seven (7) years from the later of the completion of this project's public objective, submission of the final expenditure report, any litigation, dispute, or audit.
2. Records related to real property and equipment acquired with grant funds shall be retained for seven (7) years after final disposition.
3. Harris County may direct a grantee to retain documents for longer periods of time or to transfer certain records to Harris County or federal custody when it is determined that the records possess long term retention value.

## 4 Prohibited and Regulated Activities and Expenditures

### 4.1 Prohibited Costs

- A. Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Revenue replacement is not a permissible use of these grant funds. In accordance with Section 3.1 all record and expenditures are subject to review.
- B. Damages covered by insurance.
- C. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- D. Duplication of benefits including expenses that have been or will be reimbursed under any other federal or state program.
- E. Reimbursement to donors for donated items or services.
- F. Workforce bonuses other than hazard pay or overtime.
- G. Severance pay.
- H. Legal settlements.

### 4.2 Political Activities

Grant funds may not be used in connection with the following acts by agencies or individuals employed by grant funds:

- A. Unless specifically authorized to do so by federal law, grant recipients or their grantees or contractors are prohibited from using grant funds directly or indirectly for political purposes, including lobbying or advocating for legislative programs or changes; campaigning for, endorsing, contributing to, or otherwise supporting political candidates or parties; and voter registration or get-out-the-vote campaigns. Generally, organizations or entities which receive federal funds by way of grants, contracts, or cooperative agreements do not lose their rights as organizations to use their own, private, non-federal resources for "political" activities because of or as a consequence of receiving such federal funds. These recipient organizations must thus use private or other non-federal money, receipts, contributions, or dues for their political activities, and may not charge off to or be reimbursed from federal contracts or grants for the costs of such activities.
- B. Grant officials or grant funded employees may not use official authority or influence or permit the use of a program administered by the grantee agency of which the person is an officer or employee to interfere with or affect the result of an election or nomination of a candidate or to achieve any other political purpose.
- C. Grant-funded employees may not coerce, attempt to coerce, command, restrict, attempt to restrict, or prevent the payment, loan, or contribution of anything of value to a person or political organization for a political purpose.

- D. Grant funds may not be used to employ, as a regular full-time or part-time or contract employee, a person who is required by Chapter 305 of the Government Code to register as a lobbyist. Furthermore, grant funds may not be used to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Chapter 305 of the Government Code to register as a lobbyist.
- E. As applicable, the grantee and each contracting tier will comply with 31 USC § 1352, which provides that none of the funds provided under an award may be expended by the grantee to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer of employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal. Grantee shall file the required certification attached hereto and incorporated for all purposes as Exhibit C. Each contracting tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

## 5 Financial Requirements

### 5.1 Direct Deposit

A completed direct deposit form from the grantee must be provided to Harris County prior to receiving any payments..

### 5.2 Payments and Required Documentation

Funding for this Grant Agreement is appropriated under the Coronavirus Aid, Relief, and Economic Security Act, 2020 (Public Law 116-136) enacted on March 27, 2020, as amended, to facilitate protective measures for and recovery from the public health emergency in areas affected by COVID-19, which are Presidentially-declared major disaster areas under Title IV of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.). All expenditures under this Grant Agreement must be made in accordance with this Grant Agreement and any other applicable laws, rules or regulations. Further, grantee acknowledges that all funds are subject to recapture and repayment for non-compliance pursuant to Section 5.7 below.

Reimbursement requests may be requested following full reporting to Harris County of eligible expenses incurred.

All documentation for expenditures paid during the project period must be submitted to Harris County on or before the grant liquidation date.

### 5.3 Reimbursements

Harris County will be obligated to reimburse the grantee for the expenditure of actual and allowable allocable costs incurred and paid by the grantee pursuant to this Grant Agreement. Harris County is not obligated to pay unauthorized costs or to reimburse expenses that were incurred by the grantee prior to the commencement or after the termination of this Grant Agreement.

### 5.4 Refunds and Deductions

If Harris County determines that the grantee has been overpaid any grant funds under this Grant Agreement, including payments made inadvertently or payments made but later determined to not be actual and allowable allocable costs, the grantee shall return to Harris County the amount identified by Harris County as an overpayment. The grantee shall refund any overpayment to Harris County within thirty (30) calendar days of the receipt of the notice of the overpayment from Harris County unless an alternate payment plan is specified by Harris County.

### 5.5 Recapture of Funds

The discretionary right of Harris County to terminate for convenience under Section 1.13 notwithstanding, Harris County shall have the right to terminate the Grant Agreement and to recapture, and be reimbursed for any payments made by Harris County: (i) that are not allowed under applicable laws, rules, and regulations; or (ii) that are otherwise inconsistent with this Grant Agreement, including any unapproved expenditures.

### 5.6 Liquidation Period

Grant funds will liquidate 90 calendar days following the project period end date or on December 30, 2020, whichever is earlier. Funds not obligated by the end of the grant period and not expended by the liquidation date will revert to Harris County.

### 5.7 Project Close Out

Harris County will close-out the grant award when it determines that all applicable administrative actions and all required work of the grant have been completed by the grantee.

The grantee must submit all financial, performance, and other reports as required by the terms and conditions of the grant award.

The grantee must promptly refund any balances of unobligated cash that Harris County paid and that are not authorized to be retained by the grantee for use in other projects.

### 5.8 Miscellaneous Provisions

It is expressly understood and agreed by the Parties that nothing contained in this Agreement shall be construed to constitute or create a joint venture, partnership, association or other affiliation or like relationship between the Parties, it being specifically agreed that their relationship is and shall remain that of independent parties to a contractual relationship as set forth in this Agreement. The County is an independent contractor and neither it, nor its employees or agents shall be considered to be an employee, agent, partner, or representative of the City for any purpose. The City, nor its employees, officers, or agents shall be considered to be employees, agents, partners or representatives of the County for any purposes. Neither Party has the authority to bind the other Party.

The County is not obligated or liable to any party other than City for the performance of this Agreement. Nothing in the Agreement is intended or shall be deemed or construed to create any additional rights or remedies upon any third party. Further, nothing contained in the Agreement shall be construed to or operate in any manner whatsoever to increase the rights of any third party, or the duties or responsibilities of County with respect to any third party.

A waiver by either Party of a breach or violation of any provision of the Agreement shall not be deemed or construed to be a waiver of any subsequent breach.

The County does not agree to binding arbitration, nor does the County waive its right to a jury trial.

This Agreement contains the entire agreement between the Parties relating to the rights herein granted and the obligations herein assumed. This Agreement supersedes and replaces any prior agreement between the Parties pertaining to the rights granted and the obligations assumed herein. This Agreement shall be subject to change or modification only by a subsequent written modification approved and signed by the governing bodies of each Party.

The provisions of this Agreement are severable, and if any provision or part of this Agreement or the application thereof to any person, entity, or circumstance shall ever be held by any court of competent jurisdiction to be invalid or unconstitutional for any reason, the remainder of this Agreement and the application of such provision or part of this Agreement to other persons, entities, or circumstances shall not be affected thereby.

Any provision of this Agreement that, by its plain meaning, is intended to survive the expiration or earlier termination of this Agreement including, but not limited to the indemnification provision, shall survive such expiration or earlier termination. If an ambiguity exists as to survival, the provision shall be deemed to survive.

This Agreement may be executed in several counterparts. Each counterpart is deemed an original and all counterparts together constitute one and the same instrument. In addition, each Party warrants that the undersigned is a duly authorized representative with the power to execute the Agreement.

By execution of this Agreement, the City warrants that the duties accorded to the City in this Agreement are within the powers and authority of the City.

**[EXHIBITS AND SIGNATURE PAGE FOLLOWS]**

JERSEY VILLAGE

By \_\_\_\_\_

Date: \_\_\_\_\_

HARRIS COUNTY

By: \_\_\_\_\_  
LINA HIDALGO  
COUNTY JUDGE

APPROVED AS TO FORM:  
VINCE RYAN  
COUNTY ATTORNEY

By: \_\_\_\_\_  
Randy Keenan  
Assistant County Attorney  
C.A. File 20GEN1951

EXHIBIT A

Notice of Subrecipient Grant Award  
(follows behind)



# HARRIS COUNTY, TEXAS

## BUDGET MANAGEMENT DEPARTMENT

Administration Building  
1001 Preston, Suite 500  
Houston, TX 77002  
(713) 274-1100

### COVID 19 Agenda Item

July 14, 2020

To: County Judge Hidalgo, and  
Commissioners Ellis, Garcia,  
Radack, and Cagle

Fm: Shain Carrizal *HSC*

Re: CARES Act – Establishment of the Small City Assistance Program

	YES	NO	ABSTAIN
Judge Lina Hidalgo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Steve Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The CARES Act established the Coronavirus Relief Fund (CRF), and Harris County received a direct allocation of \$426 million. On April 28, 2020 Commissioners Court authorized forming a committee consisting of a representative from each office of Commissioners Court to work with BMD/HRRM and all relevant departments to make recommendations on the expenditures of the funds. Attached for your approval is a recommendation from the committee to establish the Small City Assistance Program in an amount not to exceed \$28.5 million.

The committee will continue to work with Guidehouse in making further recommendations to Commissioners Court before the CRF expiration date of December 30, 2020.

Thank you for your consideration.

Attachment

Presented to Commissioners Court

July 14, 2020

Approve: E/G





**COVID-19 Small City Assistance Program  
July 10, 2020**

**BACKGROUND**

The COVID-19 pandemic is stretching the ability of State, County, and City governments to both meet their obligations to protect their citizens and to ensure complete economic recovery and long-term resiliency. While each situation is unique, we understand that Harris County faces considerable demands resulting from this outbreak and the 34 cities it represents, and the County seeks to establish a program to provide appropriate reimbursement of Coronavirus Relief Funds (CRF) to the respective small cities.

**PROGRAM PURPOSE**

The COVID-19 Small City Assistance Program’s purpose is to provide financial assistance for the needs of cities with <500K population.

The following are the program considerations:

**Coordination.** Need to ensure that the County’s response is coordinated so that it addresses the unprecedented public health and societal impacts impacting the small cities.

**Grants Management.** Need to ensure support of the management of grant applications, eligibility verification, grant awards, management of grant and subrecipient agreements, and management of approval processes for funds requested by cities within Harris County related to the CRF.

**Eligibility.** Need to ensure expenses incurred and to be reimbursed to the small cities are captured in a manner that makes them reimbursable in accordance with U.S. Department of Treasury guidance for the Coronavirus Relief Fund

**Compliance.** Need to ensure that the County is complying with the rules and regulations that will ensure expenses are reimbursable and avoid a loss of stakeholder and community confidence.

**ELIGIBILITY CRITERIA**

Cities with <500K population that demonstrate need for financial assistance may qualify for assistance by meeting any of the following criteria:

Criteria	Name	Description	Additional Considerations
#1	FEMA 25%  Match	Cities would submit their approved FEMA Public Assistance (PA) requests showing the 75% reimbursement requested. Harris County then provides the remaining 25% of eligible reimbursements.	Technical assistance  cities apply for FEMA PA
#2	Eligible activities not covered by other funding sources	Expenses incurred by small cities that are typically not covered by FEMA or other grants, that are eligible for CRF. This includes, but is not limited to, the following activities: <ul style="list-style-type: none"> <li>- COVID dedicated payroll expenses</li> <li>- Paid sick and medical leave</li> <li>- Government payroll support program</li> <li>- Unemployment insurance costs</li> <li>- Telework capability improvement</li> </ul>	Educate cities about these expense activities

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

#3	Other COVID Related Expenses	Other related expenses not identified in Options #1 and #2 that will be evaluated by the County for duplication of benefits on a case-by-case basis	Educate cities about these expense activities
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**ALLOCATION MAXIMUMS**

Per the chart below, \$55 per capita is used to determine a ceiling of available CRF funding per small city within Harris County. This amount is based on the criteria established by the Texas Department of Emergency Management (TDEM) for other cities and counties in Texas with <500K populations.

City	2018 Census Population Data	Allocation Ceiling
Baytown	72,879	\$4,008,345
Bellaire	18,966	\$1,043,130
Bunker Hill Village	3,982	\$219,010
Deer Park	33,931	\$1,866,205
El Lago	2,727	\$149,985
Friendswood	11,575	\$636,625
Galena Park	10,931	\$601,205
Hedwig Village	2,669	\$146,795
Hilshire Village	819	\$45,045
Humble	16,041	\$882,255
Hunters Creek Village	4,891	\$269,005
Jacinto City	10,625	\$584,375
Jersey Village	7,962	\$437,910
Katy	15,251	\$838,805
La Porte	35,423	\$1,948,265
League City	1,984	\$109,120
Missouri City	6,273	\$345,015
Morgan's Point	345	\$18,975
Nassau Bay	4,037	\$222,035
Pasadena	153,219	\$8,427,045
Pearland	5,237	\$288,035
Piney Point Village	3,449	\$189,695
Seabrook	14,291	\$786,005
Shoreacres	1,611	\$88,605
South Houston	17,583	\$967,065
Southside Place	1,881	\$103,455
Spring Valley Village	4,333	\$238,315
Stafford	309	\$16,995
Taylor Lake Village	3,625	\$199,375
The Woodlands	13,000*	\$715,000
Tomball	11,761	\$646,855
Waller	600	\$33,000
Webster	11,201	\$616,055
West University Place	15,676	\$862,180
<b>Total</b>	<b>519,087</b>	<b>\$28,549,785</b>

\*Estimated census data for the portion of The Woodlands included in Harris County, per The Woodlands Area Economic Development Partnership

**TECHNICAL ASSISTANCE**

With the purpose of helping small cities, especially those not familiar with federal funding, the small cities will be provided with technical assistance to better understand the process of successfully identifying eligible CRF activities, and guidance around other potential funding sources (ex. FEMA PA). The main components of the technical assistance will include (but is not limited to)<sup>1</sup>:

1. Conducting outreach activities to:
  - Inform small cities about the program
  - Engaging City management to actively participate in program
2. Hosting webcast and online training for:
  - Overall process of the County's program for small cities
  - Eligible activities under the CRF grant and overlap with other funding sources
  - Workflows, forms, tools, and documentation requirements for reimbursement
  - Brief overview of other federal funding sources
3. Providing tools and templates for reimbursement requests including:
  - Excel based cost tracking mechanism
  - Checklist of eligible activities with required documentation
  - Frequently asked questions (FAQs)
  - Workflow steps for transparency
4. Providing one-on-one support including:
  - Questions around eligibility and/or process
  - Developing reimbursement requests
  - Understanding any rejected/returned reimbursement requests

**AGREEMENT FOR DISTRIBUTION**

To receive CRF distributions, the small city mayor or city manager must review, agree to the terms and conditions, and sign certification forms similar to those developed by TDEM.<sup>2</sup> The CRF Terms and Conditions released by TDEM addresses the grant acceptance, project period, general responsibility, amendments and changes to the grant agreement, and jurisdictional cooperation that a subrecipient must adhere to when receiving CRF distributions.

<sup>1</sup> See Attachment A for framework of technical assistance

<sup>2</sup> See Appendix for example of modified CARES Act Coronavirus Relief Fund Eligibility Certification from TDEM

**APPENDIX  
CARES ACT CORONAVIRUS RELIEF FUND ELIGIBILITY CERTIFICATION<sup>3</sup>**

I, \_\_\_\_\_, am the Mayor or City Manager of \_\_\_\_\_ ("Municipality"), and I certify that:

1. I have the authority on behalf of Municipality to request grant payments from Harris County ("County") for federal funds appropriated pursuant to section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. I understand that the County will rely on this certification as a material representation in making grant payments to the Municipality.
3. I acknowledge that Municipality should keep records sufficient to demonstrate that the expenditure of funds it has received is in accordance with section 601(d) of the Social Security Act.
4. I acknowledge that all records and expenditures are subject to audit by the United States Department of Treasury's Inspector General, Harris County, or designee.
5. I acknowledge that Municipality has an affirmative obligation to identify and report any duplication of benefits. I understand that the County has an obligation and the authority to deobligate or offset any duplicated benefits.
6. I acknowledge and agree that Municipality shall be liable for any costs disallowed pursuant to financial or compliance audits of funds received.
7. I acknowledge that if Municipality has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the United States Department of the Treasury.
8. I acknowledge that the Municipality's proposed uses of the funds provided as grant payments from the County by federal appropriation under section 601 of the Social Security Act will be used only to cover those costs that:
  - a. are necessary expenditures incurred due to the public health emergency and governor's disaster declaration on March 13, 2020 with respect to the Coronavirus Disease 2019 (COVID-19);
  - b. were not accounted for in the budget most recently approved as of March 27, 2020, for Municipality; and
  - c. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

In addition to each of the statements above, I acknowledge on submission of this certification that my jurisdiction has incurred eligible expenses between March 1, 2020 and the date noted below.

By: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

<sup>3</sup> Per Texas Department of Emergency Management, [tdem.texas.gov](http://tdem.texas.gov), with modifications

**ATTACHMENT A  
TIMELINE OF TECHNICAL ASSISTANCE AND ADMINISTRATION**

The following table details technical assistance and administration activities provided to the County and small cities within Harris County. All activities will be ongoing through December 30, 2020 with auditing and close-out activities continuing into 2021.

Month Activity Begins	Activity
<b>July</b>	<ul style="list-style-type: none"> <li>- Outreach effort to notify small cities about the Small City Assistance Program including webcasts about the overall process</li> <li>- Small cities execute certification form ahead of receiving CRF distribution from the County</li> </ul>
<b>August</b>	<ul style="list-style-type: none"> <li>- Training to help cities identify expenses eligible for FEMA PA and other federal funding sources</li> <li>- Providing training materials about other federal funding sources</li> <li>- Assistance to apply for other federal funding</li> <li>- Provide a mapped flow of documentation and requirements of the Grant Management program lifecycle to small cities to understand all necessary documentation</li> <li>- Provide tools and templates for tracking costs for reimbursement</li> <li>- Provide eligible cost checklists for CRF reimbursement</li> <li>- Assistance to develop reimbursement requests including holding office hours to answer questions about eligibility</li> <li>- Training cities about duplication of benefits, how to prevent them, and how to notify the County if any assistance that could fall into this category is received</li> </ul>
<b>September</b>	<ul style="list-style-type: none"> <li>- Track the disbursement of funds, at the County level, to ensure they are being used as they were intended and in a timely fashion</li> <li>- Provide access to workflows, forms, tools, and documentation requirements for reimbursement of each individual transaction</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>- Support to understand any denied benefits and reapply, if possible</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>- Trainings about how subrecipients can properly close out use of funds received and what documentation is required</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>- Report on the assistance provided to small cities, the maximization of benefits realized from various federal funding sources, and measure CRF distribution utilized</li> </ul>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

EXHIBIT B

CARES Act Coronavirus Relief Fund Eligibility Certification Form  
(follows behind)

# CARES ACT CORONAVIRUS RELIEF FUND ELIGIBILITY CERTIFICATION

I, \_\_\_\_\_, am the Mayor or City Manager of \_\_\_\_\_ ("Municipality"), and I certify that:

1. I have the authority on behalf of Municipality to request grant payments from Harris County ("County") for federal funds appropriated pursuant to section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. I understand that the County will rely on this certification as a material representation in making grant payments to the Municipality.
3. I acknowledge that Municipality should keep records sufficient to demonstrate that the expenditure of funds it has received is in accordance with section 601(d) of the Social Security Act.
4. I acknowledge that all records and expenditures are subject to audit by the United States Department of Treasury's Inspector General, Harris County, or designee.
5. I acknowledge that Municipality has an affirmative obligation to identify and report any duplication of benefits. I understand that the County has an obligation and the authority to deobligate or offset any duplicated benefits.
6. I acknowledge and agree that Municipality shall be liable for any costs disallowed pursuant to financial or compliance audits of funds received.
7. I acknowledge that if Municipality has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the County or United States Department of the Treasury.
8. I acknowledge that the Municipality's proposed uses of the funds provided as grant payments from the County by federal appropriation under section 601 of the Social Security Act will be used only to cover those costs that:
  - a. are necessary expenditures incurred due to the public health emergency and governor's disaster declaration on March 13, 2020 with respect to the Coronavirus Disease 2019 (COVID-19);
  - b. were not accounted for in the budget most recently approved as of March 27, 2020, for Municipality; and
  - c. were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020.

In addition to each of the statements above, I acknowledge on submission of this certification that my jurisdiction has incurred eligible expenses between March 1, 2020 and the date noted below. I acknowledge acceptance of the grant and all exhibits in this Grant Agreement, and to abide by all terms and conditions.

**Name:**

\_\_\_\_\_

**Title:**

\_\_\_\_\_

**Signature:**

\_\_\_\_\_

**Date:**

\_\_\_\_\_

EXHIBIT C Certification  
Regarding Lobbying (follows  
behind)



## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned grantee, \_\_\_\_\_, certifies, to the best of his or her knowledge that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence any officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. Sec. 1352 (as amended by the Lobbying Disclosure Act of 119). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The grantee, \_\_\_\_\_, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, grantee understands and agrees that the provisions of 31 U.S.C. Sec. 3801 et seq. apply to his certification and disclosure, if any.

**Initial Here:** \_\_\_\_\_

**ORDER OF COMMISSIONERS COURT**  
 Authorizing Execution of an Interlocal Grant Agreement

The Commissioners Court of Harris County, Texas, met in regular session at its regular term at the Harris County Administration Building in the City of Houston, Texas, on \_\_\_\_\_, with all members present except \_\_\_\_\_.

A quorum was present. Among other business, the following was transacted:

**ORDER AUTHORIZING EXECUTION OF AN INTERLOCAL GRANT AGREEMENT  
 BETWEEN HARRIS COUNTY AND JERSEY VILLAGE TO REIMBURSE THE CITY  
 FOR ELEGIBLE EXPENSES FROM THE CORONAVIRUS RELIEF FUND**

Commissioner \_\_\_\_\_ introduced an order and made a motion that the same be adopted. Commissioner \_\_\_\_\_ seconded the motion for adoption of the order. The motion, carrying with it the adoption of the order, prevailed by the following vote:

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Judge Lina Hidalgo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Rodney Ellis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Adrian Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Steve Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. R. Jack Cagle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The County Judge thereupon announced that the motion had duly and lawfully carried and that the order had been duly and lawfully adopted. The order thus adopted follows:

**IT IS ORDERED** that the Harris County Judge is authorized to execute, for and on behalf of Harris County, the Interlocal Grant Agreement between the Harris County and Jersey Village, pursuant to Tex. Gov't Code Ann. §§ 791.001 – 791.030, for the County to reimburse the City for eligible expenses with a grant from the Coronavirus Relief Fund as authorized and established within section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act. The Interlocal Grant Agreement is incorporated by reference for all purposes as though fully set out in this Order word for word.

All Harris County officials and employees are authorized to do any and all things necessary or convenient to accomplish the purpose of this Order.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 17, 2020

**AGENDA ITEM:** G3

**AGENDA SUBJECT:** Consider Ordinance No. 2020-19, amending Chapter 6 of the Code of Ordinances of the City of Jersey Village “Alcoholic Beverages”, by amending Section 6.7 “Consumption Prohibited Between Certain Hours at Certain Places” to allow for consumption and sales at times and locations in accordance with the Texas Alcoholic Beverage Code; providing a penalty; providing for severability; providing for publication; and, providing an effective date.

**Dept./Prepared By:** Lorri Coody, City Secretary **Date Submitted:** August 7, 2020

**EXHIBITS:** [Ordinance No. 2020-19](#)  
[TABC Chapter 105](#)

<b>BUDGETARY IMPACT:</b>	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

**CITY MANAGER APPROVAL:**

**BACKGROUND INFORMATION:**

Chapter 105 of the Texas Alcoholic Beverage Code permits the sale of alcohol during the hours of 10 am and 12 noon on Sunday as long as food is served for certain license holders.

This item is to make amendments to the City’s Alcoholic Beverage Code in order to bring the City’s Code in line with State requirements outlined in the Texas Alcoholic Beverage Code for the consumption and sale of alcohol within Jersey Village.

**RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance 2020-19, amending Chapter 6 of the Code of Ordinances of the City of Jersey Village “Alcoholic Beverages”, by amending Section 6.7 “Consumption Prohibited Between Certain Hours at Certain Places” to allow for consumption and sales at times and locations in accordance with the Texas Alcoholic Beverage Code; providing a penalty; providing for severability; providing for publication; and, providing an effective date.

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**ORDINANCE NO. 2020-19**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING CHAPTER 6 OF THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE “ALCOHOLIC BEVERAGES”, BY AMENDING SECTION 6.7 “CONSUMPTION PROHIBITED BETWEEN CERTAIN HOURS AT CERTAIN PLACES” TO ALLOW FOR CONSUMPTION AND SALES AT TIMES AND LOCATIONS IN ACCORDANCE WITH THE TEXAS ALCOHOLIC BEVERAGE CODE; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR PUBLICATION; AND, PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Texas Alcoholic Beverage Commission (the “TABC”) allows for the holders of certain permits to sell and serve alcohol at certain times and locations that may be in conflict with certain provisions of the Code of Ordinances of the City of Jersey Village; and

**WHEREAS**, the TABC allows for the consumption of alcohol at certain times and locations that may be in conflict with certain provisions of the Code of Ordinances of the City of Jersey Village; and

**WHEREAS**, the City Council of the City of Jersey Village desires that the Code of Ordinances of the City of Jersey Village should be amended to be in accordance with the TABC’s rules; and **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE:**

**SECTION 1. THAT**, the City Council of the City of Jersey Village, Texas (the “City Council”) hereby finds and determines that the statements set forth in the preamble of this Ordinance are true and correct and are incorporated herein for all purposes.

**SECTION 2. THAT**, Section 6-7 of the Code of Ordinances, City of Jersey Village, Texas is hereby amended by deleting the language shown below in struckthrough (~~deleted~~) and by adding thereto the language shown below as underscored and boldfaced (**added**) as follows:

**“Sec. 6-7. - Consumption prohibited between certain hours at certain places.**

**(a) Unless otherwise permitted by this section**, it shall be unlawful, between the hours specified in section 6-6, for any person to consume any alcoholic beverage ~~at any of the places designated in this section~~ **place** within the corporate limits of the city, or for any person who owns, operates, manages, or is in charge of any such place, either personally or by agent, servant, or employee, or for any agent, servant, or employee of any such person, to permit the consumption of any alcoholic beverage during such hours at any of the ~~places designated in this section~~ **following places** within the corporate limits of the city:

- (1) On the premises of any ~~person holding or required to have~~ property for which a person is required to hold or have a license under and by virtue of the Texas Alcoholic Beverage Code ~~and/or~~ or the ordinances of the city, except as provided herein;**

- (2) At any restaurant, café, or eating establishment;
- (3) At any public dancehall;
- (4) At any public house of amusement; or,
- (5) At any railway, interurban, or bus station, terminal, or depot.

**(b) Where the prohibitions on times and locations of consumption or sales provided in section 6-6 and section 6-7(a) conflict with the allowable hours and locations for consumption and sales provided for certain permit holders in the Texas Alcoholic Beverage Code Chapter 105, et. seq., the Texas Alcoholic Beverage Code shall apply.”**

**SECTION 3. THAT,** any person who shall violate any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined in an amount not to exceed two thousand dollars (\$2,000), with each day of violation constituting a separate offense.

**SECTION 4. THAT,** in the event any clause phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent or ordinances jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and, the City Council declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

**SECTION 5. THAT,** the City Council hereby directs the City Secretary to publish the caption of the Ordinance as required under and according to State law.

**SECTION 6. THAT,** this Ordinance shall be in full force and effect upon the date of its passage by the City Council.

**PASSED AND APPROVED THIS 19TH DAY OF AUGUST 2020.**

\_\_\_\_\_  
**ANDREW MITCHAM, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**LORRI COODY, CITY SECRETARY**



## CHAPTER 105. HOURS OF SALE AND CONSUMPTION

### Sec. 105.01. HOURS OF SALE: LIQUOR.

(a) Except as provided in Sections 105.02, 105.03, 105.04, and 105.08, no person may sell, offer for sale, or deliver any liquor:

- (1) on New Year's Day, Thanksgiving Day, or Christmas Day;
- (2) on Sunday; or
- (3) before 10 a.m. or after 9 p.m. on any other day.

(b) When Christmas Day or New Year's Day falls on a Sunday, Subsection (a) of this section applies to the following Monday.

### Sec. 105.02. HOURS OF SALE: WHOLESALERS AND LOCAL DISTRIBUTORS TO RETAILERS.

(a) A holder of a wholesaler's permit may sell, offer for sale, or deliver liquor to a retailer anytime except Sunday and Christmas Day.

(b) A local distributor's permittee may sell, offer for sale, or deliver liquor to a retailer between 5 a.m. and 9 p.m. on any day except:

- (1) Sunday;
- (2) Christmas Day; or
- (3) a day on which a package store permittee is prohibited from selling liquor.

### Sec. 105.03. HOURS OF SALE: MIXED BEVERAGES.

(a) No person may sell or offer for sale mixed beverages at any time not permitted by this section.

(b) A mixed beverage permittee may sell and offer for sale mixed beverages between 7 a.m. and midnight on any day except Sunday. On Sunday he may sell mixed beverages between midnight and 1:00 a.m. and between 10 a.m. and midnight, except that an alcoholic beverage served to a customer between 10 a.m. and 12 noon on Sunday must be provided during the service of food to the customer.

(c) In a city or county having a population of 800,000 or more, according to the last preceding federal census, or 500,000 or more, according to the 22nd Decennial Census of the United States, as released by the Bureau of the Census on March 12, 2001, a holder of a mixed beverage late hours permit may also sell and offer for sale mixed beverages between midnight and 2 a.m. on any day.

(d) In a city or county other than a city or county described by Subsection (c), the extended hours prescribed in Subsection (c) of this section are effective for the sale of mixed beverages and the offer to sell them by a holder of a mixed beverages late hours permit:

- (1) in the unincorporated areas of the county if the extended hours are adopted by an order of the commissioners court; and
- (2) in an incorporated city or town if the extended hours are adopted by an ordinance of the governing body of the city or town.

(e) A violation of a city ordinance or order of a commissioners court adopted pursuant to Subsection (d) of this section is a violation of this code.

### Sec. 105.04. HOURS OF SALE: WINE AND BEER RETAILER.

The hours of sale and delivery for alcoholic beverages sold under a wine and beer retailer's permit or a wine and beer retailer's off-premise permit are the same as those prescribed for the sale of beer under Section 105.05 of this code, except that no sale shall be allowed between 2 a.m. and noon on Sunday.

**Sec. 105.05. HOURS OF SALE: BEER.**

(a) No person may sell, offer for sale, or deliver beer at any time not permitted by this section.

(b) A person may sell, offer for sale, or deliver beer between 7 a.m. and midnight on any day except Sunday. On Sunday he may sell beer between midnight and 1:00 a.m. and between noon and midnight, except that permittees or licensees authorized to sell for on-premise consumption may sell beer between 10:00 a.m. and noon if the beer is served to a customer during the service of food to the customer.

(c) In a city or county having a population of 800,000 or more, according to the last preceding federal census, or 500,000 or more, according to the 22nd Decennial Census of the United States, as released by the Bureau of the Census on March 12, 2001, a holder of a retail dealer's on-premise late hours license may also sell, offer for sale, and deliver beer between midnight and 2 a.m. on any day.

(d) In a city or county other than a city or county described by Subsection (c), the extended hours prescribed in Subsection (c) of this section, or any part of the extended hours prescribed in Subsection (c) of this section are effective for the sale, offer to sell, and delivery of beer by a holder of a retail dealer's on-premise late hours license:

(1) in the unincorporated areas of the county if the extended hours are adopted by an order of the commissioners court; and

(2) in an incorporated city or town if the extended hours are adopted by an ordinance of the governing body of the city or town.

(e) A violation of a city ordinance or order of a commissioners court adopted pursuant to Subsection (d) of this section is a violation of this code.

**Sec. 105.051. SALE OF BEER BY DISTRIBUTOR'S LICENSEE.**

The holder of a general, local, or branch distributor's license may sell, offer for sale, or deliver beer 24 hours a day Monday through Saturday and between midnight and 1 a.m. and between noon and midnight on Sunday.

**Sec. 105.06. HOURS OF CONSUMPTION.**

(a) In this section:

(1) "Extended hours area" means an area subject to the extended hours of sale provided in Section 105.03 or 105.05 of this code.

(2) "Standard hours area" means an area which is not an extended hours area.

(a-1) For the purposes of this section, a licensed or permitted premises is a public place.

(b) In a standard hours area, a person commits an offense if he consumes or possesses with intent to consume an alcoholic beverage in a public place at any time on Sunday between 1:15 a.m. and 12 noon or on any other day between 12:15 a.m. and 7 a.m.

(c) In an extended hours area, a person commits an offense if he consumes or possesses with intent to consume an alcoholic beverage in a public place at any time on Sunday between 2:15 a.m. and 12 noon and on any other day between 2:15 a.m. and 7 a.m.

(d) Proof that an alcoholic beverage was possessed with intent to consume in violation of this section requires evidence that the person consumed an alcoholic beverage on that day in violation of this section.

(e) An offense under this section is a Class C misdemeanor.

**Sec. 105.07. HOURS OF SALE AND CONSUMPTION: SPORTS VENUE.**

(a) In this section, "sports venue" means a public entertainment facility property, as defined by Section 108.73, that is primarily designed and used for live sporting events.

(b) Notwithstanding any other provision of this code, in addition to any other period during which the sale and consumption of alcohol is authorized under this code:

(1) a licensed or permitted premises located in a sports venue may sell alcoholic beverages between 10 a.m. and noon;

(2) a person may consume alcoholic beverages at a sports venue between 10 a.m. and noon.

**Sec. 105.08. HOURS OF SALE AND CONSUMPTION: WINERY.**

The holder of a winery permit may sell, offer for sale, and deliver wine, and a person may consume wine on the premises of a winery:

(1) between 8 a.m. and midnight on any day except Sunday; and

(2) between 10 a.m. and midnight on Sunday; and

(3) between midnight and 2 a.m. on New Year's Day.

**Sec. 105.081. HOURS OF SALE AND CONSUMPTION: DISTILLERY.**

(a) The holder of a distiller's and rectifier's permit may sell and offer for sale distilled spirits for on-premises consumption and a person may consume distilled spirits on the permitted premises during the same hours mixed beverages may be sold and offered for sale by a mixed beverage permit holder under Section 105.03(b).

(b) The holder of a distiller's and rectifier's permit may sell and offer for sale distilled spirits to ultimate consumers for off-premises consumption during the same hours as the holder of a package store permit may sell and offer for sale distilled spirits to ultimate consumers for off-premises consumption.

**Sec. 105.082. HOURS OF SALE AND CONSUMPTION: BREWER OR MANUFACTURER.**

(a) The holder of a brewer's permit may sell, offer for sale, and deliver ale or malt liquor and a person may consume ale or malt liquor on the brewer's premises:

(1) between 8 a.m. and midnight on any day except Sunday; and

(2) between 10 a.m. and midnight on Sunday.

(b) The holder of a manufacturer's license may sell, offer for sale, and deliver beer and a person may consume beer on the manufacturer's premises:

(1) between 8 a.m. and midnight on any day except Sunday; and

(2) between 10 a.m. and midnight on Sunday.

**Sec. 105.09. HOURS OF SALE AND CONSUMPTION: CERTAIN EVENTS.**

Notwithstanding any other provision of this code, in addition to any other period during which the sale and consumption of alcohol is authorized under this code:

(1) a licensed or permitted premises located at a festival, fair, or concert may sell alcoholic beverages between 10 a.m. and noon; and

(2) a person may consume alcoholic beverages at a festival, fair, or concert between 10 a.m. and noon.

**Sec. 105.10. PENALTY.**

(a) A person commits an offense if the person, in violation of this chapter or Section 32.17(a)(7):

(1) sells or offers for sale an alcoholic beverage during prohibited hours; or

(2) consumes or permits the consumption of an alcoholic beverage on the person's licensed or permitted premises during prohibited hours.

(b) An offense under this section is a Class A misdemeanor.



## CITY COUNCIL - CITY OF JERSEY VILLAGE, TEXAS -AGENDA REQUEST

**AGENDA DATE:** August 17, 2020

**AGENDA ITEM:** G4

**AGENDA SUBJECT:** Consider Ordinance 2020-20, adopting the water and wastewater rate calculation methods recommended by Jones | Carter and Raftelis; amending the Code of Ordinances of the City of Jersey Village, Texas, Chapter 70, Utilities, by amending certain Articles and Sections of Chapter 70 to provide for amendments to Water and Wastewater Rate Schedules; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date.

**Dept/Prepared By:** Harry Ward, Public Works Director **Date Submitted:** August 6, 2020

**EXHIBITS:** [Ordinance 2020-20](#)  
[Exhibit A](#) – Jones | Carter Water/Wastewater Rate Study & Recommendation  
[Exhibit B](#) – Chapter 70 - Article II - Water and Wastewater Rates

### **BACKGROUND INFORMATION:**

Jones | Carter along with Raftelis has conducted a study and made recommendations concerning the City's water/wastewater rates.

The financial planning model considered the previous fiscal year budgets and the proposed FY21 budget and the City's most recent 10-year Capital Improvements Plan. The model forecast includes costs for a 5-year study period and defines the amount of revenue needed for the utility. The report summarizes the key findings and recommendations related to the development of the financial plan and update of rates. These updates are necessary for the City of Jersey Village to maintain their level of service on the water and wastewater systems over the next five (5) years. The City last completed a Water and Wastewater Financial Planning Study in September 2016. This study is set to expire in September 2020.

This item is to consider updating the rates charged for water and wastewater in the City of Jersey Village.

Raftelis will be making a presentation on their study and the recommendations.

### **RECOMMENDED ACTION:**

**MOTION:** To approve Ordinance 2020-20, adopting the water and wastewater rate calculation methods recommended by Jones | Carter and Raftelis; amending the Code of Ordinances of the City of Jersey Village, Texas, Chapter 70, Utilities, by amending certain Articles and Sections of Chapter 70 to provide for amendments to Water and Wastewater Rate Schedules; providing a severability clause; providing for repeal; providing a penalty as provided by Section 1-8 of the Code; and providing an effective date.

**ORDINANCE NO. 2020-20**

**AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS; ADOPTING THE WATER AND WASTEWATER RATE CALCULATION METHODS RECOMMENDED BY JONES | CARTER AND RAFTELIS; AMENDING THE CODE OF ORDINANCES OF THE CITY OF JERSEY VILLAGE, TEXAS, CHAPTER 70, UTILITIES, BY AMENDING CERTAIN ARTICLES AND SECTIONS OF CHAPTER 70 TO PROVIDE FOR AMENDMENTS TO WATER AND WASTEWATER RATE SCHEDULES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR REPEAL; PROVIDING A PENALTY AS PROVIDED BY SECTION 1-8 OF THE CODE; AND PROVIDING AN EFFECTIVE DATE.**

\* \* \* \* \*

**WHEREAS**, Jones | Carter and Raftelis have conducted a Water and Wastewater Rate and Financial Planning Study for the City; and

**WHEREAS**, the study found that the Utility Fund appears to be in sound shape, and will be able to meet operating and capital requirements for the next five years with modest rate changes for water and wastewater customers; and

**WHEREAS**, the consultants have recommended water rate adjustments based upon a three percent annual revenue adjustment and wastewater rate adjustments based upon four percent annual revenue adjustment; and

**WHEREAS**, there is a need to distribute the cost of water and wastewater equitably between residential, commercial, and municipal users; and

**WHEREAS**, in order to enhance the long-term viability of the Utility Fund, it is Council’s desire to adopt the rate calculation methods recommended by Jones | Carter and Raftelis in their Final Report attached hereto as Exhibit “A;” and

**WHEREAS**, certain amendments to Articles and Sections of Chapter 70 of the Code of Ordinances of the City of Jersey Village, Texas are necessary to implement Jones | Carter and Raftelis’ recommendations; **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS THAT:**

**Section 1.** The water and wastewater rate calculation methods recommended by Jones | Carter in their Final Report, attached hereto as Exhibit A, are hereby adopted.

**Section 2.** Chapter 70, Article II is hereby amended by adding the language underlined and by deleting the language struck through, as set out in the attached Exhibit “B.”

**Section 3.** **Severability.** In the event any section, paragraph, subdivision, clause, phrase,

provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Jersey Village, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 4. Repeal.** All other ordinances or parts of ordinances in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed.

**Section 5. Penalty.** Any person who shall violate any provision of this Ordinance shall be guilty of a misdemeanor and subject to a fine as provided in Section 1-8.

**Section 6. Effective Date.** This ordinance shall be in full force and effect from and after its passage.

**PASSED, APPROVED, AND ADOPTED** this 17th day of August, 2020.

\_\_\_\_\_  
Andrew Mitcham, Mayor

ATTEST:

\_\_\_\_\_  
Lorri Coody, City Secretary



# City of Jersey Village

## 2020-2021 Financial Planning and Rate Study Report

Report / August 11, 2020





August 11, 2020

Austin Bless  
Jersey Village City Manager  
16327 Lakeview Dr.  
Jersey Village, TX 77040

**Subject: City of Jersey Village Financial Planning and Rate Study Report**

Dear Mr. Bless,

Raftelis Inc. (Raftelis) is pleased to provide this Financial Planning and Rate Study Report for the City of Jersey Village. The financial planning model considered the FY 2020 budget and the City's most recent 10-year Capital Improvements Plan. The model forecast includes costs for a 5-year study period and defines the amount of revenue needed for the utility.

The following report summarizes the key findings and recommendations related to the development of the financial plan and update of rates. The model can be updated annually by the City to determine the impact of the latest budget. Our staff will be available to help review any changes made by the City to ensure complete accuracy of the updates.

It has been a pleasure working with you, and we thank you and the City staff for the support provided during the course of this Study.

Sincerely,

**Angie Flores**  
*Senior Manager*

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

# Table of Contents

- Table of Contents ..... 1
- List of Tables..... 2
- List of Figures ..... 2
  
- 1. Executive Summary ..... 3
  - 1.1. Introduction..... 3
  - 1.2. Rate Study Objectives..... 3
  - 1.3. Summary Results ..... 4
  - 1.4. Reliance on City-Provided Data ..... 4
- 2. Water Financial Plan and Rate Design ..... 5
  - 2.1. Introduction..... 5
  - 2.2. Assumptions ..... 5
  - 2.3. Sources of Funds ..... 5
  - 2.4. Revenue Requirements ..... 5
  - 2.5. Target Reserves..... 6
  - 2.6. Indicated Revenue Adjustments..... 6
  - 2.7. Rate Design ..... 6
  - 2.8. Outside City Rates..... 7
- 3. Wastewater Financial Plan and Rate Design..... 7
  - 3.1. Introduction..... 7
  - 3.2. Assumptions ..... 7
  - 3.3. Sources of Funds ..... 7
  - 3.4. Revenue Requirements ..... 8
  - 3.5. Target Reserves..... 8
  - 3.6. Indicated Revenue Adjustments..... 8
  - 3.7. Rate Design ..... 9
  - 3.8. Outside City Rates..... 9
- 4. Customer Impacts ..... 9
  - 4.1. Residential Bill..... 9
  - 4.2. Commercial Bill ..... 10

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

# List of Tables

Table 1 Combined Utility Cash Flow ..... 4  
 Table 2 Water Utility Cash Flow ..... 6  
 Table 3 Wastewater Utility Cash Flow ..... 8

# List of Figures

Figure 1 Residential Bill ..... 10  
 Figure 2 Commercial Bill ..... 10  
 Figure 3 Water Financial Plan With No Rate Increases ..... 13  
 Figure 4 Wastewater Financial Plan With No Rate Increases ..... 13  
 Figure 5 Water Financial Plan With Rate Increases ..... 14  
 Figure 6 Wastewater Financial Plan With Rate Increases ..... 14  
 Figure 7 Water Inside Meter Rates ..... 16  
 Figure 8 Water Outside Meter Rates ..... 17  
 Figure 9 Water Inside Volumetric Rates ..... 17  
 Figure 10 Water Outside Volumetric Rates ..... 18  
 Figure 11 Wastewater Meter Rates ..... 18  
 Figure 12 Outside Wastewater Meter Rates ..... 19  
 Figure 13 Wastewater Volumetric Rates ..... 19  
 Figure 14 Projected Water Base Rates ..... 20  
 Figure 15 Projected Outside Water Base Rates ..... 21  
 Figure 16 Projected Water Volumetric Rates ..... 21  
 Figure 17 Projected Outside Water Volumetric Rates ..... 22  
 Figure 18 Projected Wastewater Base Rates ..... 22  
 Figure 19 Projected Wastewater Volumetric Rates ..... 23

# 1. Executive Summary

## 1.1. Introduction

The City of Jersey Village (City) is a city of around 8,000 people northwest of Houston. The City serves roughly 3,300 water customers and roughly 2,400 wastewater customers, inside and outside the city limits. While the City must have enough well capacity for guaranteed supply for the existing system, the City intends to operate on nearly 100% surface water from the City of Houston. The City is part of the North Harris County Regional Water Authority's (Water Authority) Groundwater Reduction Plan and therefore is required to pay a fee for every 1,000 gallons of groundwater pumped. Based on these operations, the City contractually has enough surface water to meet the average day flows but would be using more than the maximum contractual amount for any usage above average day flows.

For wastewater, the City is also a partner in the White Oak Bayou Wastewater Treatment Plant (WWTP) Joint Powers, along with West Harris County Municipal Utility District (MUD) No. 1, Harris County MUD No. 25, Windfern Forest Utility District and Baker Oil Tools. Collectively the partners own the White Oak Bayou WWTP, which has a permitted effluent flow of 2.0 million gallons per day (MGD) and a peak flow of 5,556 gallons per minute (gpm). The City owns 40.63% of the WWTP and is billed accordingly for any improvement projects at the plant. The City is also billed monthly based on the percentage contributed of the total flow per month to the WWTP.

## 1.2. Rate Study Objectives

The City retained Raftelis in March 2020 to complete a water and wastewater financial plan and rate study. In addition, the City also requested a customized rate model for their use in annual updates. Raftelis completed this study with assistance from Jones Carter, the City's engineer of record.

When Raftelis was engaged it was tasked to:

- Develop a 10-year water and wastewater financial plan to ensure that the City maintains the health of its utilities;
- Update the City's rates to reflect annual revenue adjustments and recover the cost to provide service;
- Develop a funding profile for capital projects which minimize the impact to customers and financial risk to the utility; and
- Provide recommendations on changes to their existing rate structures.

The key outcomes of the study included:

- Rate increases are needed in the 5-year forecast period to provide for the cash-funding of capital;
- Outside-City-Limit (OCL) rates should not be increased in the 5-year forecast period;
- Impact Fee balances can be used to fund capital projects in the 5-year forecast period; and
- Operating reserve targets will be met throughout the 5-year forecast period based on the proposed rate increases.



### 1.3. Summary Results

#### Combined Utility

Raftelis considered the City’s system as a combined utility, but also allocated costs between water and wastewater. This process is described in more detail further in this report. Rate revenue should be sufficient to meet annual operating expenses, fund capital improvement projects, debt service and meet debt service coverage and reserve requirements. Raftelis recommends the following revenue adjustments for the 5-year study period. The proposed rate increases sufficiently fund the annual revenue requirements.

**Table 1 Combined Utility Cash Flow**

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>Cash Flow Summary</b>					
Beginning Balance	\$3,788,929	\$4,375,338	\$2,798,341	\$2,959,218	\$1,664,476
<b>Sources of Funds</b>					
Rate Revenue	\$4,600,313	\$4,702,630	\$4,808,075	\$4,916,917	\$5,027,919
Other Income	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
<b>Total Sources of Funds</b>	<b>\$4,750,313</b>	<b>\$4,852,630</b>	<b>\$4,958,075</b>	<b>\$5,066,917</b>	<b>\$5,177,919</b>
<b>Uses of Funds</b>					
Operation and Maintenance Expense	\$4,063,904	\$4,149,627	\$4,237,198	\$4,326,658	\$4,418,049
Capital Expenditures	\$100,000	\$2,280,000	\$560,000	\$2,035,000	\$460,000
<b>Total Uses of Funds</b>	<b>\$4,163,904</b>	<b>\$6,429,627</b>	<b>\$4,797,198</b>	<b>\$6,361,658</b>	<b>\$4,878,049</b>
<b>Ending Balance</b>					
Target Reserve	\$4,375,338	\$2,798,341	\$2,959,218	\$1,664,476	\$1,964,346
	\$1,015,976	\$1,037,407	\$1,059,300	\$1,081,665	\$1,104,512
<b>Annual Rate Adjustments</b>					
Monthly Base Fee [1]	8.7%	0.0%	0.0%	0.0%	0.0%
Volumetric Rate	3.0%	3.0%	3.0%	3.0%	3.0%
Outside City Rates	0.0%	0.0%	0.0%	0.0%	0.0%

[1] Applies to the residential, commercial, and irrigation classes.

It is recommended that the financial plan be updated annually to reflect the most current financial information.

### 1.4. Reliance on City-Provided Data

During this project, the City (and/or its representatives) provided Raftelis with a variety of technical information, including cost and revenue data. Raftelis has relied on this data in the formulation of our findings and subsequent recommendations, as well as in the preparation of this report. Some of the assumptions used in this report will not be realized, and unanticipated events and circumstances may occur. Therefore, there are likely to be differences between the data or results projected in this report and actual results achieved, and those differences may be material. It is recommended that the City update the utility financial plans annually to reflect current estimates of revenue, operating expenses, capital improvement needs, and maintenance of reserve targets, and to determine whether the projected increases are still appropriate.

## 2. Water Financial Plan and Rate Design

### 2.1. Introduction

The City tracks water and wastewater financial activities as a combined enterprise fund. For the purposes of this study, Raftelis developed separate cash flows for each utility. This separation of cash flow allows for ensuring that annual water rate revenues adequately recover water revenue requirements and wastewater revenues meet wastewater revenue requirements. Revenue requirements include operation and maintenance expenses, debt service, capital expenditures, reserve targets and debt service coverage.

### 2.2. Assumptions

Raftelis used the following assumptions in developing the water financial plan cash flow. Changes in these assumptions could materially affect the outcome of the analysis. With the exception of Salaries, Wages and Benefits which were increased 3% for the study period, expenses were increased by 3% in FY 2021 and 2% for the remainder of the study period.

### 2.3. Sources of Funds

Sources of funds include unrestricted beginning balances carried over from previous years, rate revenue, and miscellaneous revenue. Rate revenue projections consist of monthly base fees and volume charges. These revenue projections are based on a detailed analysis of historical accounts and consumption by customer class. Growth projections were provided by Jones Carter and are estimated to remain flat. This assumption was considered in order to be conservative since growth has been minimal historically. Revenue under existing rates averages about \$4.5 million annually. Miscellaneous revenue includes Water Authority fees, credit card fees, interest income on fund balances, penalties and other miscellaneous sources. Miscellaneous revenue is projected to average \$86,000 annually through the study period. The City also collects impact fees and uses them to cash-fund capital projects. The impact fees have been excluded from the cashflow and are accounted for in the model separately.

### 2.4. Revenue Requirements

Revenue requirements include cash funded capital and O&M expenses. Raftelis worked with staff to determine the portions of the O&M budget related to water and the portion related to wastewater. Most O&M items are allocated at a 50% split between water and wastewater. O&M expenses are allocated entirely to water if applicable. O&M expense averages \$2.8 million over the study period, including inflation.

The capital plan totals \$2.175 million over the study period. This plan was developed by Jones Carter based on their analysis of future system needs. Some examples of projects are upgrades and improvements to the City treatment plants, line replacement, and well rehabilitation. Some of the projects are impact fee eligible projects and are funded with impact fees.

## 2.5. Target Reserves

The City is required by policy to maintain a target operating reserve level equal to 90 days operation and maintenance expense. This level of reserves is commonly used in the industry and is usually sufficient to meet the variability in cash flow over the course of a year. The model assumes that this target is maintained throughout the 5-year forecast period.

## 2.6. Indicated Revenue Adjustments

Revenue from rates should be sufficient to meet annual revenue requirements which include operation and maintenance expenses, rate-funded capital, payments on existing and proposed debt service, debt service coverage and target reserves. A one-time adjust of 8.7% to the monthly base fee is proposed in FY 2021 and equal annual increases to the volumetric rate of 3% in FY 2021 through FY 2025.

**Table 2 Water Utility Cash Flow**

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>Cash Flow Summary</b>					
Beginning Balance	\$2,066,334	\$2,431,846	\$1,696,244	\$1,634,882	\$728,134
<b>Sources of Funds</b>					
Rate Revenue	\$2,951,899	\$3,021,847	\$3,093,951	\$3,168,452	\$3,244,084
Other Income	\$82,500	\$82,500	\$82,500	\$82,500	\$82,500
<b>Total Sources of Funds</b>	\$3,034,399	\$3,104,347	\$3,176,451	\$3,250,952	\$3,326,584
<b>Uses of Funds</b>					
Operation and Maintenance Expense	\$2,713,503	\$2,770,741	\$2,829,213	\$2,888,946	\$2,949,968
Capital Expenditures	\$100,000	\$1,175,000	\$125,000	\$750,000	\$25,000
<b>Total Uses of Funds</b>	\$2,813,503	\$3,945,741	\$2,954,213	\$3,638,946	\$2,974,968
<b>Ending Balance</b>	\$1,943,492	\$1,102,098	\$1,324,336	\$936,342	\$1,287,957
Target Reserve	\$678,376	\$692,685	\$707,303	\$722,237	\$737,492
<b>Annual Rate Adjustments</b>					
Monthly Base Fee [1]	8.7%	0.0%	0.0%	0.0%	0.0%
Volumetric Rate	3.0%	3.0%	3.0%	3.0%	3.0%
Outside City Rates	0.0%	0.0%	0.0%	0.0%	0.0%

[1] Applies to the residential, commercial, and irrigation classes.

## 2.7. Rate Design

In considering the City’s current rates, the City’s classes and rate structures are typical of the industry. All rate classes have a minimum charge. The residential class and residential sprinkler rate have an inclining block volumetric charge. The commercial rate class has a uniform rate that is also typical of the industry. The City has a sprinkler rate specifically for commercial customers that have a uniform rate. Raftelis is not recommending any changes to these rate structures at this time. In the future, the City may consider an inclining block rate for commercial sprinkler rate.

## 2.8. Outside City Rates

The City requested Raftelis to review the current outside City rate differential and provide recommendation on possible changes. Outside City rate differentials or multipliers are often determined in several ways: through a costing analysis which identifies costs that are specific to serving customers outside the jurisdictional limits, a analysis using a rate of return on invested facilities servicing customers outside the City and policy driven. Outside City multipliers typically range from 0% to 200% of inside City rates. The average is 125% for both the fixed charge and the volumetric rates. The City's current differential for the monthly base fee is 8.48 times greater than inside City. This level of differential is outside what is typical in the industry and within the state. Within Texas we typically see 125% to 150%, although recently, with an increase in rate appeals these differentials have been challenged. The outside City volumetric rate is 1.42 times greater than the inside City rate. Raftelis recommends that the outside city limit rate not be increased until an actual cost of service analysis is completed to determine the appropriate amount of the differential.

# 3. Wastewater Financial Plan and Rate Design

## 3.1. Introduction

The City tracks water and wastewater financial activities as a combined enterprise fund. For the purposes of this study, Raftelis developed separate cash flows for each utility. This separation of cash flow allows for ensuring that annual water rate revenues adequately recover water revenue requirements and wastewater revenues meet wastewater revenue requirements. Revenue requirements include operation and maintenance expenses, debt service, capital expenditures, reserve targets and debt service coverage.

## 3.2. Assumptions

Raftelis used the following assumptions in developing the wastewater financial plan cash flow. Changes in these assumptions could materially affect the outcome of the analysis. With the exception of Salaries, Wages and Benefits which were increased 3% for the study period, expenses were increased by 3% in FY 2021 and 2% for the remainder of the study period.

## 3.3. Sources of Funds

Sources of funds include unrestricted beginning balances carried over from previous years, rate revenue, and miscellaneous revenue. Rate revenue projections consist of monthly base fees and volume charges. These revenue projections are based on a detailed analysis of historical accounts and consumption by customer class. Growth projections were provided by Jones Carter and are estimated to remain flat. This assumption was considered in order to be conservative since growth has been minimal historically. Revenue under existing rates averages about \$1.6 million annually. Miscellaneous revenue includes credit card fees, interest income on fund balances, penalties and other miscellaneous sources. Miscellaneous revenue is projected to average \$68,000 annually through the study period. The City also collects impact fees and uses them to cash-fund capital projects. The impact fees have been excluded from the cashflow and are accounted for in the model separately.

### 3.4. Revenue Requirements

Revenue requirements include cash funded capital and O&M expenses. Raftelis worked with staff to determine the portions of the O&M budget related to water and the portion related to wastewater. Most O&M items are allocated at a 50% split between water and wastewater. O&M expenses are allocated entirely to wastewater, if applicable. O&M expense averages \$1.4 million over the study period, including inflation.

The capital plan totals \$3.26 million over the study period. This plan was developed by Jones Carter based on their analysis of future system needs. Some examples of projects are upgrades and improvements to the City wastewater treatment plant, lift station repair, and line maintenance. The capital plan also includes impact fee eligible projects that are cash-funded with impact fees.

### 3.5. Target Reserves

The City is required by policy to maintain a target operating reserve level equal to 90 days operation and maintenance expense. This level of reserves is commonly used in the industry and is usually sufficient to meet the variability in cash flow over the course of a year. The model assumes that this target is maintained throughout the 5-year forecast period.

### 3.6. Indicated Revenue Adjustments

Revenue requirements include cash-funded capital and O&M expenses. The cash-funded capital is derived from the capital plan and the O&M expenses are sourced from the budget. The 2020 O&M Budget is the most up to date budget at the time of the study. In 2021 the O&M expenses are assumed to be \$1.35 million.

The capital plan Raftelis used was created by the City and Jones Carter. The plan contains new projects and rehabilitation of existing assets.

**Table 3 Wastewater Utility Cash Flow**

	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>Cash Flow Summary</b>					
Beginning Balance	\$2,066,334	\$2,431,846	\$1,696,244	\$1,634,882	\$728,134
<b>Sources of Funds</b>					
Rate Revenue	\$1,648,414	\$1,680,783	\$1,714,124	\$1,748,464	\$1,783,835
Other Income	\$67,500	\$67,500	\$67,500	\$67,500	\$67,500
<b>Total Sources of Funds</b>	<b>\$1,715,914</b>	<b>\$1,748,283</b>	<b>\$1,781,624</b>	<b>\$1,815,964</b>	<b>\$1,851,335</b>
<b>Uses of Funds</b>					
Operation and Maintenance Expense	\$1,350,401	\$1,378,886	\$1,407,985	\$1,437,712	\$1,468,080
Capital Expenditures	\$0	\$1,105,000	\$435,000	\$1,285,000	\$435,000
<b>Total Uses of Funds</b>	<b>\$1,350,401</b>	<b>\$2,483,886</b>	<b>\$1,842,985</b>	<b>\$2,722,712</b>	<b>\$1,903,080</b>
<b>Ending Balance</b>	<b>\$2,431,846</b>	<b>\$1,696,244</b>	<b>\$1,634,882</b>	<b>\$728,134</b>	<b>\$676,389</b>
<i>Target Reserve</i>	<i>\$337,600</i>	<i>\$344,722</i>	<i>\$351,996</i>	<i>\$359,428</i>	<i>\$367,020</i>

**Annual Rate Adjustments**

Monthly Base Fee [1]	8.7%	0.0%	0.0%	0.0%	0.0%
Volumetric Rate	3.0%	3.0%	3.0%	3.0%	3.0%
Outside City Rates	0.0%	0.0%	0.0%	0.0%	0.0%

[1] Applies to the residential and commercial classes.

**3.7. Rate Design**

In considering the City’s current rates, the City’s classes and rate structures are typical of the industry. All rate classes have a minimum charge. The residential class has a two-block rate structure with a uniform rate structure above 3,000 gallons. The residential class is based on a winter average of water consumption from November through February. The commercial rate class is a uniform rate based on water usage which is also typical of the industry.

**3.8. Outside City Rates**

The Utility does not currently serve any outside sewer customers. If the Utility ever serves any outside customers, it is recommended that a cost of service study be considered for the outside rates. The City’s current differential for the monthly base fee is 16.2 times greater than inside City. This level of differential is outside what is typical in the industry and within the state. Within Texas we typically see 125% to 150%, although recently, with an increase in rate appeals these differentials have been challenged. The outside City volumetric rate is 2.23 times greater than the inside City rate.

**4. Customer Impacts**

**4.1. Residential Bill**

During the course of the study Raftelis calculated that the average residential customer uses roughly 6,000 gallons of water and 5,000 gallons of wastewater. The difference is due to the winter average used to calculate wastewater bills. Raftelis used the average usages to calculate a typical water and wastewater bill. To illustrate the proposed impacts for the 5-year forecast period on residential customers Raftelis created the below graphs. The wastewater consumption represents the

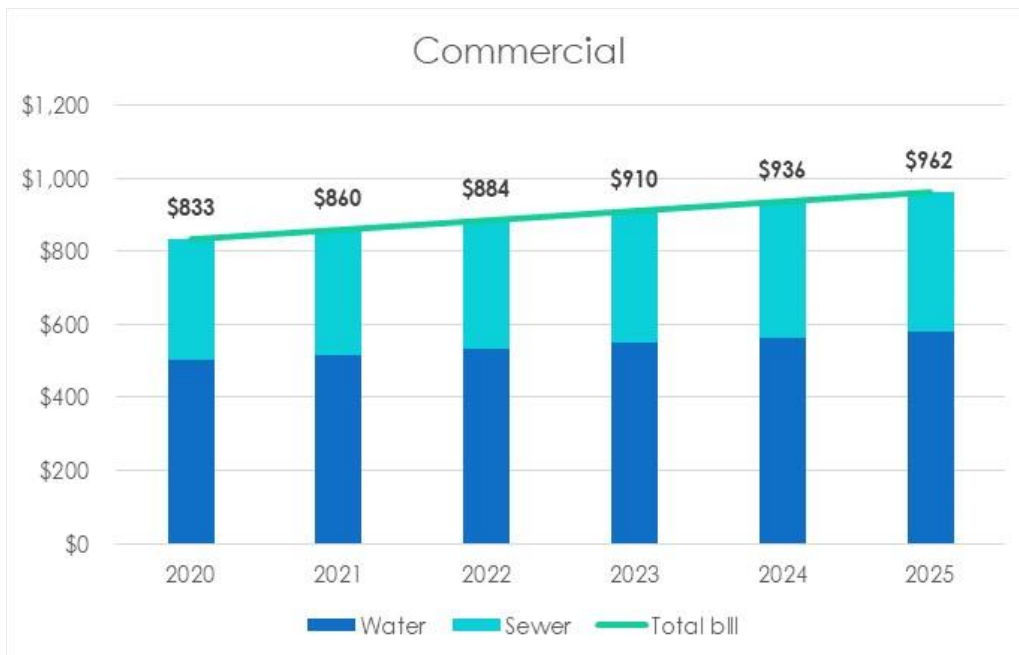
Figure 1 Residential Bill



### 4.2. Commercial Bill

The average commercial customer uses roughly 66,000 gallons of water and 64,000 gallons of wastewater. Raftelis used this average usage to calculate a typical water and wastewater bill for a commercial customer. To illustrate the proposed impacts for the 5-year forecast period on commercial customers, Raftelis created the graph below.

Figure 2 Commercial Bill







APPENDIX A:  
**Financial Plan**

**Figure 3 Water Financial Plan With No Rate Increases**

<a href="#">Click to return to index</a>	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>Water Revenues</b>						
<b>User Charge Revenue</b>						
Minimum Charge	\$ 567,204	\$ 566,654	\$ 566,654	\$ 566,654	\$ 566,654	\$ 566,654
Volumetric Charge	\$ 2,268,870	\$ 2,268,870	\$ 2,268,870	\$ 2,268,870	\$ 2,268,870	\$ 2,268,870
Water Miscellaneous Revenue	\$ 82,500	\$ 82,500	\$ 82,500	\$ 82,500	\$ 82,500	\$ 82,500
<b>Total: Revenues</b>	<b>\$ 2,918,573</b>	<b>\$ 2,918,023</b>	<b>\$ 2,918,023</b>	<b>\$ 2,918,023</b>	<b>\$ 2,918,023</b>	<b>\$ 2,918,023</b>
<b>Revenue Requirements</b>						
Operating Expenditures	\$ 2,634,469	\$ 2,713,503	\$ 2,770,741	\$ 2,829,213	\$ 2,888,946	\$ 2,949,968
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash-Fund	\$ 1,200,000	\$ 100,000	\$ 1,175,000	\$ 125,000	\$ 750,000	\$ 25,000
Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total: Revenue Requirements</b>	<b>\$ 3,834,469</b>	<b>\$ 2,813,503</b>	<b>\$ 3,945,741</b>	<b>\$ 2,954,213</b>	<b>\$ 3,638,946</b>	<b>\$ 2,974,968</b>
<b>Current Revenue Surplus/(Deficit)</b>	<b>\$ (915,896)</b>	<b>\$ 104,520</b>	<b>\$ (1,027,718)</b>	<b>\$ (36,190)</b>	<b>\$ (720,923)</b>	<b>\$ (56,945)</b>

**Figure 4 Wastewater Financial Plan With No Rate Increases**

<a href="#">Click to return to index</a>	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>Sewer Revenues</b>						
<b>User Charge Revenue</b>						
Minimum Charge	\$ 523,863	\$ 523,863	\$ 523,863	\$ 523,863	\$ 523,863	\$ 523,863
Volumetric Charge	\$ 1,047,548	\$ 1,047,548	\$ 1,047,548	\$ 1,047,548	\$ 1,047,548	\$ 1,047,548
Sewer Miscellaneous Revenue	\$ 67,500	\$ 67,500	\$ 67,500	\$ 67,500	\$ 67,500	\$ 67,500
<b>Total: Revenues</b>	<b>\$ 1,638,912</b>	<b>\$ 1,638,912</b>	<b>\$ 1,638,912</b>	<b>\$ 1,638,912</b>	<b>\$ 1,638,912</b>	<b>\$ 1,638,912</b>
<b>Revenue Requirements</b>						
Operating Expenditures	\$ 1,311,069	\$ 1,350,401	\$ 1,378,886	\$ 1,407,985	\$ 1,437,712	\$ 1,468,080
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash-Fund	\$ 900,000	\$ -	\$ 1,105,000	\$ 435,000	\$ 1,285,000	\$ 435,000
Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total: Revenue Requirements</b>	<b>\$ 2,211,069</b>	<b>\$ 1,350,401</b>	<b>\$ 2,483,886</b>	<b>\$ 1,842,985</b>	<b>\$ 2,722,712</b>	<b>\$ 1,903,080</b>
<b>Current Revenue Surplus/(Deficit)</b>	<b>\$ (572,157)</b>	<b>\$ 288,510</b>	<b>\$ (844,975)</b>	<b>\$ (204,074)</b>	<b>\$ (1,083,801)</b>	<b>\$ (264,169)</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

Figure 5 Water Financial Plan With Rate Increases

<a href="#">Click to return to index</a>	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<u>Water Revenues</u>						
<b>User Charge Revenue</b>						
Minimum Charge	\$ 567,204	\$ 615,049	\$ 615,049	\$ 615,049	\$ 615,049	\$ 615,049
Volumetric Charge	\$ 2,268,870	\$ 2,336,850	\$ 2,406,798	\$ 2,478,902	\$ 2,553,403	\$ 2,629,035
Water Miscellaneous Revenue	\$ 82,500	\$ 82,500	\$ 82,500	\$ 82,500	\$ 82,500	\$ 82,500
<b>Total: Revenues</b>	<b>\$ 2,918,573</b>	<b>\$ 3,034,399</b>	<b>\$ 3,104,347</b>	<b>\$ 3,176,451</b>	<b>\$ 3,250,952</b>	<b>\$ 3,326,584</b>
<u>Revenue Requirements</u>						
Operating Expenditures	\$ 2,634,469	\$ 2,713,503	\$ 2,770,741	\$ 2,829,213	\$ 2,888,946	\$ 2,949,968
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash-Fund Transfers	\$ 1,200,000	\$ 100,000	\$ 1,175,000	\$ 125,000	\$ 750,000	\$ 25,000
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total: Revenue Requirements</b>	<b>\$ 3,834,469</b>	<b>\$ 2,813,503</b>	<b>\$ 3,945,741</b>	<b>\$ 2,954,213</b>	<b>\$ 3,638,946</b>	<b>\$ 2,974,968</b>
<b>Current Revenue Surplus/(Deficit)</b>	<b>\$ (915,896)</b>	<b>\$ 220,896</b>	<b>\$ (841,394)</b>	<b>\$ 222,238</b>	<b>\$ (387,994)</b>	<b>\$ 351,616</b>

Figure 6 Wastewater Financial Plan With Rate Increases

<a href="#">Click to return to index</a>	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<u>Sewer Revenues</u>						
<b>User Charge Revenue</b>						
Minimum Charge	\$ 523,863	\$ 569,440	\$ 569,440	\$ 569,440	\$ 569,440	\$ 569,440
Volumetric Charge	\$ 1,047,548	\$ 1,078,975	\$ 1,111,344	\$ 1,144,684	\$ 1,179,025	\$ 1,214,395
Sewer Miscellaneous Revenue	\$ 67,500	\$ 67,500	\$ 67,500	\$ 67,500	\$ 67,500	\$ 67,500
<b>Total: Revenues</b>	<b>\$ 1,638,912</b>	<b>\$ 1,715,914</b>	<b>\$ 1,748,283</b>	<b>\$ 1,781,624</b>	<b>\$ 1,815,964</b>	<b>\$ 1,851,335</b>
<u>Revenue Requirements</u>						
Operating Expenditures	\$ 1,311,069	\$ 1,350,401	\$ 1,378,886	\$ 1,407,985	\$ 1,437,712	\$ 1,468,080
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash-Fund Transfers	\$ 900,000	\$ -	\$ 1,105,000	\$ 435,000	\$ 1,285,000	\$ 435,000
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total: Revenue Requirements</b>	<b>\$ 2,211,069</b>	<b>\$ 1,350,401</b>	<b>\$ 2,483,886</b>	<b>\$ 1,842,985</b>	<b>\$ 2,722,712</b>	<b>\$ 1,903,080</b>
<b>Current Revenue Surplus/(Deficit)</b>	<b>\$ (572,157)</b>	<b>\$ 365,513</b>	<b>\$ (735,603)</b>	<b>\$ (61,362)</b>	<b>\$ (906,748)</b>	<b>\$ (51,745)</b>

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

APPENDIX B:  
**Rates**

Figure 7 Water Inside Meter Rates

<b>Residential Meter Size</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
5/8" x 3/4"	\$ 11.00	\$ 11.50	\$ 11.50	\$ 11.50
1"	\$ 11.00	\$ 11.50	\$ 11.50	\$ 11.50
1 1/2"	\$ 11.00	\$ 11.50	\$ 11.50	\$ 11.50
2"	\$ 11.00	\$ 11.50	\$ 11.50	\$ 11.50
3"	\$ 11.00	\$ 11.50	\$ 11.50	\$ 11.50
4"	\$ 11.00	\$ 11.50	\$ 11.50	\$ 11.50
6"	\$ 11.00	\$ 11.50	\$ 11.50	\$ 11.50
8"	\$ 11.00	\$ 11.50	\$ 11.50	\$ 11.50
10"	\$ 11.00	\$ 11.50	\$ 11.50	\$ 11.50

**Residential Sprinkler Meter Size**

5/8" x 3/4"	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50
1"	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50
1 1/2"	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50
2"	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50
3"	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50
4"	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50
6"	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50
8"	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50
10"	\$ 11.50	\$ 11.50	\$ 11.50	\$ 11.50

**Commercial**

5/8" x 3/4"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
1"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
1 1/2"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
2"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
3"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
4"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
6"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
8"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
10"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00

**Commercial Sprinkler**

5/8" x 3/4"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
1"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
1 1/2"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
2"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
3"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
4"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
6"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
8"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
10"	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Figure 8 Water Outside Meter Rates**

<b>Commercial</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
5/8" x 3/4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1 1/2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
3"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
6"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
8"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
10"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00

**Commercial Sprinkler**

5/8" x 3/4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1 1/2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
3"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
6"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
8"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
10"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00

**Figure 9 Water Inside Volumetric Rates**

<b>Residential</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
0-3,000 Gallons	\$ 4.08	\$ 4.31	\$ 4.55	\$ 4.55
3-6,000 Gallons	\$ 5.10	\$ 5.39	\$ 5.69	\$ 5.69
6-12,000 Gallons	\$ 6.23	\$ 6.58	\$ 6.95	\$ 6.95
12-25,000 Gallons	\$ 7.79	\$ 8.23	\$ 8.69	\$ 8.69
Over 25,000 Gallons	\$ 11.69	\$ 12.35	\$ 13.04	\$ 13.04

**Residential Sprinkler**

0-6,000 Gallons	\$ 6.23	\$ 6.58	\$ 6.95	\$ 6.95
6-19,000 Gallons	\$ 7.79	\$ 8.23	\$ 8.69	\$ 8.69
Over 19,000 Gallons	\$ 11.69	\$ 12.35	\$ 13.04	\$ 13.04

**Commercial**

All	\$ 6.77	\$ 7.10	\$ 7.44	\$ 7.44
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**Commercial Sprinkler**

All	\$ 6.36	\$ 6.48	\$ 6.60	\$ 6.60
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**Figure 10 Water Outside Volumetric Rates**

<b>Commercial</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
All	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60
<b>Commercial Sprinkler</b>				
Usage	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60

**Figure 11 Wastewater Meter Rates**

<b>Residential</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
5/8" x 3/4"	\$ 16.10	\$ 16.60	\$ 17.20	\$ 17.90
1"	\$ 16.10	\$ 16.60	\$ 17.20	\$ 17.90
1 1/2"	\$ 16.10	\$ 16.60	\$ 17.20	\$ 17.90
2"	\$ 16.10	\$ 16.60	\$ 17.20	\$ 17.90
3"	\$ 16.10	\$ 16.60	\$ 17.20	\$ 17.90
4"	\$ 16.10	\$ 16.60	\$ 17.20	\$ 17.90
6"	\$ 16.10	\$ 16.60	\$ 17.20	\$ 17.90
8"	\$ 16.10	\$ 16.60	\$ 17.20	\$ 17.90
10"	\$ 16.10	\$ 16.60	\$ 17.20	\$ 17.90
<b>Commercial</b>				
5/8" x 3/4"	\$ 26.20	\$ 26.20	\$ 26.20	\$ 26.20
1"	\$ 26.20	\$ 26.20	\$ 26.20	\$ 26.20
1 1/2"	\$ 26.20	\$ 26.20	\$ 26.20	\$ 26.20
2"	\$ 26.20	\$ 26.20	\$ 26.20	\$ 26.20
3"	\$ 26.20	\$ 26.20	\$ 26.20	\$ 26.20
4"	\$ 26.20	\$ 26.20	\$ 26.20	\$ 26.20
6"	\$ 26.20	\$ 26.20	\$ 26.20	\$ 26.20
8"	\$ 26.20	\$ 26.20	\$ 26.20	\$ 26.20
10"	\$ 26.20	\$ 26.20	\$ 26.20	\$ 26.20

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Figure 12 Outside Wastewater Meter Rates**

<b>Commercial</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
5/8" x 3/4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1 1/2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
3"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
6"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
8"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
10"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00

**Figure 13 Wastewater Volumetric Rates**

<b>Residential</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
First 3,000 Gallons	\$ 2.55	\$ 3.02	\$ 3.49	\$ 3.95
Over 3,000 Gallons	\$ 4.00	\$ 4.08	\$ 4.16	\$ 4.24

<b>Commercial</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>
All	\$ 4.60	\$ 4.65	\$ 4.70	\$ 4.75



Figure 14 Projected Water Base Rates

<u>Residential Meter Size</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
5/8" x 3/4"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
1"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
1 1/2"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
2"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
3"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
4"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
6"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
8"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
10"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50

<u>Residential Sprinkler Meter Size</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
5/8" x 3/4"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
1"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
1 1/2"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
2"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
3"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
4"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
6"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
8"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50
10"	\$ 11.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50	\$ 12.50

<u>Commercial</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
5/8" x 3/4"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
1"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
1 1/2"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
2"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
3"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
4"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
6"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
8"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
10"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35

<u>Commercial Sprinkler</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
5/8" x 3/4"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
1"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
1 1/2"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
2"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
3"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
4"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
6"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
8"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35
10"	\$ 50.00	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35	\$ 54.35

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Figure 15 Projected Outside Water Base Rates**

<b>Commercial</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>
5/8" x 3/4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1 1/2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
3"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
6"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
8"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
10"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00

**Commercial Sprinkler**

5/8" x 3/4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1 1/2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
3"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
6"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
8"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
10"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00

**Figure 16 Projected Water Volumetric Rates**

<b>Residential</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>
0-3,000 Gallons	\$ 4.55	\$ 4.69	\$ 4.83	\$ 4.97	\$ 5.12	\$ 5.27
3-6,000 Gallons	\$ 5.69	\$ 5.86	\$ 6.04	\$ 6.22	\$ 6.41	\$ 6.60
6-12,000 Gallons	\$ 6.95	\$ 7.16	\$ 7.37	\$ 7.59	\$ 7.82	\$ 8.05
12-25,000 Gallons	\$ 8.69	\$ 8.95	\$ 9.22	\$ 9.50	\$ 9.79	\$ 10.08
Over 25,000 Gallons	\$ 13.04	\$ 13.43	\$ 13.83	\$ 14.24	\$ 14.67	\$ 15.11

**Residential Sprinkler**

0-6,000 Gallons	\$ 6.95	\$ 7.16	\$ 7.37	\$ 7.59	\$ 7.82	\$ 8.05
6-19,000 Gallons	\$ 8.69	\$ 8.95	\$ 9.22	\$ 9.50	\$ 9.79	\$ 10.08
Over 19,000 Gallons	\$ 13.04	\$ 13.43	\$ 13.83	\$ 14.24	\$ 14.67	\$ 15.11

**Commercial**

All	\$ 7.44	\$ 7.66	\$ 7.89	\$ 8.13	\$ 8.37	\$ 8.62
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**Commercial Sprinkler**

All	\$ 6.60	\$ 6.80	\$ 7.00	\$ 7.21	\$ 7.43	\$ 7.65
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**Figure 17 Projected Outside Water Volumetric Rates**

<b>Commercial</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>
All	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60
<b>Commercial Sprinkler Usage</b>	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60

**Figure 18 Projected Wastewater Base Rates**

<b>Residential</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>
5/8" x 3/4"	\$ 17.90	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46
1"	\$ 17.90	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46
1 1/2"	\$ 17.90	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46
2"	\$ 17.90	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46
3"	\$ 17.90	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46
4"	\$ 17.90	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46
6"	\$ 17.90	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46
8"	\$ 17.90	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46
10"	\$ 17.90	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46
<b>Commercial</b>						
5/8" x 3/4"	\$ 26.20	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48
1"	\$ 26.20	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48
1 1/2"	\$ 26.20	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48
2"	\$ 26.20	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48
3"	\$ 26.20	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48
4"	\$ 26.20	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48
6"	\$ 26.20	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48
8"	\$ 26.20	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48
10"	\$ 26.20	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48
<b>Outside Commercial</b>						
5/8" x 3/4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
1 1/2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
2"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
3"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
4"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
6"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
8"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00
10"	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

**Figure 19 Projected Wastewater Volumetric Rates**

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>
<b><u>Residential</u></b>						
First 3,000 Gallons	\$ 3.95	\$ 4.07	\$ 4.19	\$ 4.32	\$ 4.45	\$ 4.58
Over 3,000 Gallons	\$ 4.24	\$ 4.37	\$ 4.50	\$ 4.63	\$ 4.77	\$ 4.92
<b><u>Commercial</u></b>						
All	\$ 4.75	\$ 4.89	\$ 5.04	\$ 5.19	\$ 5.35	\$ 5.51
<b><u>Outside Commercial</u></b>						
All	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60

Secs. 70-8—70-75. - Reserved.

ARTICLE II. - SERVICE BILLS AND RATES

Sec. 70-76. - Deposits and basic monthly service charge generally.

- (a) *Deposits.* A deposit in accordance with the duly adopted schedule of fees must be paid to the city by the occupant of the residence or business establishment seeking water service before water service will be furnished. The deposit shall remain for as long as the water service is furnished to the premises.
- (b) *Basic monthly service charge generally.*
  - (1) Wherever meters are connected to the city's water distribution system, the basic monthly service charge called for in section 70-77 of this Code shall apply, regardless of whether or not any water is actually used or consumed and regardless of whether or not the premises to which connection is made have water service from another source. If more than one meter is used to serve the premises, the total charge for water service shall be computed as if each were connected to separate premises, meaning the basic monthly service charge shall be due for each meter.
  - (2) The basic monthly service charge called for in section 70-77 of this Code shall be in addition to and not credited against the charges made for installation of the meter and making connections as provided elsewhere in this Code.

(Code 1977, § 21-51; Ord. No. 2012-12, § 2(Exh. C), 4-16-12; Ord. No. 2013-06, § 1(Exh. A), 3-18-13)

Sec. 70-77. - Computation of water and wastewater bills; when due; disconnection for nonpayment.

- (a) Computations for water and wastewater bills (water bill) will be made every month on the twenty-fifth day thereof, or on the first working day thereafter and will be issued on the first day of the month, or on the first working day thereafter. The water bills will be placed in the U.S. mail addressed to the user, on or before the tenth day of the month following issuance, and will be due and payable on or before the twenty-fifth day of such month. If payments are not received by the city on or before the twenty-fifth day of the month, the user will incur an additional charge of ten percent of the unpaid balance. If a water bill remains unpaid after the twenty-fifth day of the month, the service will be disconnected; provided, however, that in no event will the city disconnect service without depositing notice of such disconnection in the U.S. mail, at least ten days prior to the date of disconnection. If the water service is disconnected, there shall be a \$50.00 reconnection fee charged in addition to the delinquent amount due. The water bill basic monthly service charge will continue to be charged against the property as long as the property is listed on the tax rolls in the owner's name unless disconnected at the request of the owner. The basic monthly service charge for new construction will be charged from the day the water meter is set. If usage is requested, billing shall be based on such usage in accordance with the provisions of this chapter.
  - (1) Effective October 1, ~~2016~~ 2020 and continuing through September 30, ~~2020~~ 2025, the following table reflects the basic monthly service charges for the various customer classes for water service:

Customer Class/Meter Size	Basic Monthly Service Charge
---------------------------	------------------------------

	2017 <u>FY21</u>	2018 <u>FY22</u>	2019 <u>FY23</u>	2020 <u>FY24</u>	<u>FY25</u>
	\$/bill	\$/bill	\$/bill	\$/bill	\$/bill
Residential	\$ 11.50 <u>\$12.50</u>	\$ 11.50 <u>\$12.50</u>	\$ 11.50 <u>\$12.50</u>	\$ 11.50 <u>\$12.50</u>	<u>\$12.50</u>
Residential sprinkler	11.50 <u>\$12.50</u>	11.50 <u>\$12.50</u>	11.50 <u>\$12.50</u>	11.50 <u>\$12.50</u>	<u>\$12.50</u>
Commercial	50.00 <u>\$54.35</u>	50.00 <u>\$54.35</u>	50.00 <u>\$54.35</u>	50.00 <u>\$54.35</u>	<u>\$54.35</u>
Commercial sprinkler	50.00 <u>\$54.35</u>	50.00 <u>\$54.35</u>	50.00 <u>\$54.35</u>	50.00 <u>\$54.35</u>	<u>\$54.35</u>
Commercial—Outside city	424.00	424.00	424.00	424.00	424.00
Commercial sprinkler—Outside city	424.00	424.00	424.00	424.00	424.00

(2) Effective October 1, ~~2016~~ 2020 and continuing through September 30, ~~2020~~ 2025, the following table reflects the rates for water service for the various customer classes:

Class	Water Rates Per 1,000 Gals Used			
	2017	2018	2019	2020
	\$/kgal	\$/kgal	\$/kgal	\$/kgal
Residential				
—First 3,000 gallons	\$ 4.08	\$ 4.31	\$ 4.55	\$ 4.55

–3,000 to 6,000 gallons	5.10	5.39	5.69	5.69
–6,000, to 12,000 gallons	6.23	6.58	6.95	6.95
–12,000 to 25,000 gallons	7.79	8.23	8.69	8.69
–Over 25,000 gallons	11.69	12.35	13.04	13.04
Residential Sprinkler				
–First 6,000 gallons	6.23	6.58	6.95	6.95
–6,000 to 19,000 gallons	7.79	8.23	8.69	8.69
–Over 19,000 gallons	11.69	12.35	13.04	13.04
Commercial				
–All	6.77	7.10	7.44	7.44
Commercial sprinkler				
–All	6.36	6.48	6.60	6.60
Commercial—Outside city				
–First 3,000 gallons	10.60	10.60	10.60	10.60
–Over 3,000 gallons	10.60	10.60	10.60	10.60
Commercial sprinkler—Outside city				
–First 3,000 gallons	10.60	10.60	10.60	10.60
–Over 3,000 gallons	10.60	10.60	10.60	10.60

<u>Class</u>	<u>Water Rates per 1,000 Gallons Used</u>				
	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>
<u>Residential</u>					
<u>0-3,000 Gallons</u>	<u>\$ 4.69</u>	<u>\$ 4.83</u>	<u>\$ 4.97</u>	<u>\$ 5.12</u>	<u>\$ 5.27</u>
<u>3-6,000 Gallons</u>	<u>\$ 5.86</u>	<u>\$ 6.04</u>	<u>\$ 6.22</u>	<u>\$ 6.41</u>	<u>\$ 6.60</u>
<u>6-12,000 Gallons</u>	<u>\$ 7.16</u>	<u>\$ 7.37</u>	<u>\$ 7.59</u>	<u>\$ 7.82</u>	<u>\$ 8.05</u>
<u>12-25,000 Gallons</u>	<u>\$ 8.95</u>	<u>\$ 9.22</u>	<u>\$ 9.50</u>	<u>\$ 9.79</u>	<u>\$ 10.08</u>
<u>Over 25,000 Gallons</u>	<u>\$ 13.43</u>	<u>\$ 13.83</u>	<u>\$ 14.24</u>	<u>\$ 14.67</u>	<u>\$ 15.11</u>
<u>Residential Sprinkler</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>
<u>0-6,000 Gallons</u>	<u>\$ 7.16</u>	<u>\$ 7.37</u>	<u>\$ 7.59</u>	<u>\$ 7.82</u>	<u>\$ 8.05</u>
<u>6-19,000 Gallons</u>	<u>\$ 8.95</u>	<u>\$ 9.22</u>	<u>\$ 9.50</u>	<u>\$ 9.79</u>	<u>\$ 10.08</u>
<u>Over 19,000 Gallons</u>	<u>\$ 13.43</u>	<u>\$ 13.83</u>	<u>\$ 14.24</u>	<u>\$ 14.67</u>	<u>\$ 15.11</u>
<u>Commercial</u>					
<u>All</u>	<u>\$ 7.66</u>	<u>\$ 7.89</u>	<u>\$ 8.13</u>	<u>\$ 8.37</u>	<u>\$ 8.62</u>
<u>Commercial Sprinkler</u>					
<u>All</u>	<u>\$ 6.80</u>	<u>\$ 7.00</u>	<u>\$ 7.21</u>	<u>\$ 7.43</u>	<u>\$ 7.65</u>
<u>Commercial—Outside city</u>					
<u>First 3,000 gallons</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>



<u>Over 3,000 gallons</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>
<u>Commercial sprinkler—Outside city</u>					
<u>First 3,000 gallons</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>
<u>Over 3,000 gallons</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>	<u>\$ 10.60</u>

- (3) Rates for wastewater service will be calculated upon average monthly water usage. Average monthly water usage for the purpose of determining charges for wastewater service shall be established for each user by averaging arithmetically the number of gallons of water used by each such user during each month of the period November through February immediately preceding the month in which such wastewater service is provided. The average monthly water usage of a user who was not a wastewater service user for the entire period of November through February immediately preceding the month in which such wastewater service is provided shall be the average monthly water usage for such period of city water users in the same class.
- (4) Effective October 1, ~~2016~~ 2020 and continuing through September 30, ~~2020~~ 2025, the following table reflects the basic monthly service charges for the various customer classes for wastewater service:

All Meters	Basic Monthly Service Charge			
	2017	2018	2019	2020
	\$/bill	\$/bill	\$/bill	\$/bill
Residential	\$ 16.10	\$ 16.60	\$ 17.20	\$ 17.90
Commercial	26.20	26.20	26.20	26.20
Commercial—Outside city	424.00	424.00	424.00	424.00

All Meters	Basic Monthly Service Charge				
	FY21	FY22	FY23	FY24	FY25
	\$/bill	\$/bill	\$/bill	\$/bill	\$/bill
Residential	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46	\$ 19.46
Commercial	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48	\$ 28.48
-	-	-	-	-	-
Commercial— Outside city	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00	\$ 424.00

(5) Effective October 1, ~~2016~~ 2020 and continuing through September 30, ~~2020~~ 2025, the following table reflects the rates for wastewater service for the various customer classes:

Customer Class	Volume Charge			
	2017	2018	2019	2020
	\$/kgal	\$/kgal	\$/kgal	\$/kgal
<b>Residential</b>				
–First 3,000 gallons	\$ 2.55	\$ 3.02	\$ 3.49	\$ 3.95
–Over 3,000-gallons	4.00	4.08	4.16	4.24
<b>Commercial</b>				
–All	4.60	4.65	4.70	4.75
<b>Commercial—Outside city</b>				
–All	10.60	10.60	10.60	10.60

Customer Class	Volume Charge				
	FY21	FY22	FY23	FY24	FY25
	\$/kgal	\$/kgal	\$/kgal	\$/kgal	\$/kgal
<b>Residential</b>					
First 3,000 Gallons	\$ 4.07	\$ 4.19	\$ 4.32	\$ 4.45	\$ 4.58
Over 3,000 Gallons	\$ 4.37	\$ 4.50	\$ 4.63	\$ 4.77	\$ 4.92

<u>Commercial—All</u>	\$ 4.89	\$ 5.04	\$ 5.19	\$ 5.35	\$ 5.51
<u>Commercial - Outside City All</u>	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60	\$ 10.60

Water usage registered through an irrigation meter shall not be included in the calculation of wastewater charges.

- (b) Effective for monthly billing cycles commencing on October 1, ~~2016~~ 2020 and on October 1 of each year thereafter and subject to the applicable Texas law and the authority of city council of the City of Jersey Village to adopt other rates and charges, rates and charges for the use and services of the water and sewer system shall be adjusted based on the calculation method recommended by ~~Arcadis Raftelis~~ Arcadis Raftelis in its final report presented to city council on ~~September 19, 2016~~ August 17, 2020. Said method takes into consideration the percentage change (if any) in the Designated Index or other appropriate index for the preceding calendar year. The calculation required by this section shall be made annually at the time the city's annual budget for the water and sewer system is adopted and shall be included in the annual budget for the water and sewer system.
- (c) "Designated index" shall mean the United States Consumer Price Index for all Urban Consumers (also known as the CPI-U) for the Houston-Galveston-Brazoria Texas Metropolitan Area as published by the Bureau of Labor Statistics, U.S. Department of Labor (but if such is subject to adjustment later, then the later adjusted index, together with any correlation factor necessary to relate the later adjusted index to the earlier index, as published by the entity publishing the index, shall be used), or if such publication is discontinued, the designated index shall then refer to comparable statistics on changes in the cost of living for urban consumers as the same may be computed and published (on the most frequent basis available) by an agency of the United States or by a responsible financial periodical of recognized authority, which agency or periodical shall be selected by the city.

(Code 1977, § 21-52; Ord. No. 98-08, §§ 1—3, 2-16-98; Ord. No. 99-26, § 1, 9-20-99; Ord. No. 00-06, § 1, 3-20-00; Ord. No. 00-35, § 1, 9-25-00; Ord. No. 01-28, § 1, 9-24-01; Ord. No 02-26, § 1, 9-23-02; Ord. No 03-32, § 1, 8-18-03; Ord. No. 03-35, § 1, 9-22-03; Ord. No. 2007-41, §§ 1—5, 10-15-07; Ord. No. 2008-40, §§ 1—5, 11-17-08; Ord. No. 2009-04, § 1, 1-19-09; Ord. No. 70-77, §§ 1—5, 1-18-10; Ord. No. 2010-26, §§ 1—3, 6-21-10; Ord. No. 2010-54, §§ 1—3, 12-13-10; Ord. No. 2012-12, § 2(Exh. C), 4-16-12; Ord. No. 2013-06, § 1(Exh. A), 3-18-13; Ord. No. 2015-16, § 1(Exh. A), 6-15-15; Ord. No. 2015-34, §§ 1, 2, 10-19-15)

Sec. 70-78. - Computation of water usage and wastewater treatment.

- (a) Computations for water usage and wastewater treatment shall be determined by the amount of water registered to have passed through the water meter of each customer. References in subsection (1)(a) and (b) of section 70-77 are to gallons of water as registered on such water meters. Unless established to the satisfaction of the city that the meter registering such water has malfunctioned, such registered amount of water shall, except as otherwise provided in this section, be conclusive for purposes of computations of billings.
- (b) Where reading meters indicate an unusually disproportionate usage, the city may, for good cause, authorize extended payment schedules for water usage and wastewater treatment.
- (c) Any water customer may request an adjustment to any bill for water usage and wastewater treatment because of a loss of water through a latent defect in the customer's water line, for a period not to exceed three consecutive months, by filing a sworn written application therefor. A customer may not

request more than one such adjustment in any calendar year. Such application shall be made on a form furnished for that purpose by the city and shall contain the following matters:

- (1) The name of the applicant, the address of the premises furnished water, the date of the bill and the period of water usage covered thereby.
  - (2) The date on which the latent defect was discovered and the date on which it was repaired and a statement that water was lost through such latent defect and that such water was not used in any manner by anyone.
  - (3) A statement that the applicant made the statements shown on the application under oath for the purpose of inducing the city to grant a reduction in the amount of water bill for which an adjustment is requested.
  - (4) A statement whether or not there have been any additional water appliances placed in use by the customer during the period covered by such bill.
  - (5) The name and address of the person who made the repairs.
- (d) Upon receipt of an application under this section, the finance director shall review such application; and if such application complies with this section, the applicant's bill shall be revised by subtracting the amount of water consumption shown thereon in excess of the applicant's average water usage, which adjustment shall be accomplished in the following manner:
- (1) The applicant's average water usage for a prior like period of time shall be determined. If the applicant has not been a customer for a sufficient length of time to make such determination, then the average water usage for a like period of time for city water customers in the same class as applicant shall be used.
  - (2) From the total water usage shown on the bill, the average water usage will be deducted. The resulting figure is the excess usage.
  - (3) The regular rate will be applied to the average usage.
- (e) If the bill to be adjusted has been paid, any adjustment authorized by this section shall be made by crediting the amount of adjustment against charges thereafter accruing for water usage and wastewater treatment. If such bill has not been paid, it shall be reduced by the amount of the adjustment.
- (f) A determination by the finance director of the amount of an adjustment to be made in accordance with this section may be appealed to the city manager, whose decision shall be final.

(Code 1977, § 21-53)

Secs. 70-79—70-110. - Reserved.

**CITY COUNCIL  
CITY OF JERSEY VILLAGE, TEXAS  
AGENDA REQUEST**

**AGENDA DATE:** August 17, 2020

**AGENDA ITEM:** G5

**AGENDA SUBJECT:** Discuss and take appropriate action concerning the date, time, and place to conduct the October 2020 Regular Session Meeting of the City Council due to the extension of the early voting period for the Presidential Election.

**Dept./Prepared By:** Lorri Coody, City Secretary **Date Submitted:** August 10, 2020

**EXHIBITS:** N/A

**BACKGROUND INFORMATION:**

In connection with all Presidential Election, we have an understanding with Harris County that due to the size of this type election, they will be permitted to use our Civic Center as opposed to the U-Shaped Meeting Room for voting. Accordingly, Harris County will use the City's Civic Center for the November 2020 Presidential Election. Due to the extensive amount of equipment and room needed for this election, election workers need to setup no later than the day before early voting begins.

On July 27, 2020, Governor Greg Abbott issued a proclamation suspending Section 85.001(a) of the Texas Election Code, and expanded the early voting period for the November 3, 2020 elections. The new early voting period will begin October 13, 2020, making it necessary for Harris County to setup no later than October 12.

Harris County has been asked if election workers can do the setup after our October 12 Council Meeting, which could last until 9:30 p.m. or later. However, given the amount of equipment and the amount of time it takes for set up, it is not possible to set it up after our meeting on October 12.

As you will recall, back in January 2020, the October 2020 City Council Meeting was rescheduled from October 19, 2020 to October 12, 2020 in order to accommodate the November Election. However, with the Governor's proclamation extending the early voting period and Harris County's inability to set up for the Presidential Election after our October 12, 2020 meeting, Council will need to decide the date, time, and place to conduct its October 2020 Regular Session Meeting.

Following are several options for Council's consideration:

1. Reschedule the October 12, 2020 Regular Session of the City Council to October 5, 2020 at 7:00 p.m.; or
2. Conduct the October 12, 2020 City Council Meeting at 7:00 p.m. in the U-Shaped meeting room or virtually if social distancing is still being practiced.

**RECOMMENDED ACTION:**

**MOTION:**

CITY COUNCIL MEETING PACKET FOR THE MEETING TO BE HELD ON AUGUST 17, 2020

## H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality;
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.